Enable clipping on a media item in Brightspace

Last Modified on 06/13/2025 5:51 pm IDT

👥 **This article is designated for all users.**

About

Clipping creates a new entry from an existing one and lets you control the start and end time for the new entry. This is very useful if, for example, you want to shorten an intro to a long lecture or clip the lecture into several shorter clips divided by subjects. The clipped content appears in My Media as a new entry and doesn't affect the original one.

> ℹ️ Media owners can enable clipping on a media entry for any user with 'privateRole' or higher to create clips from their video.
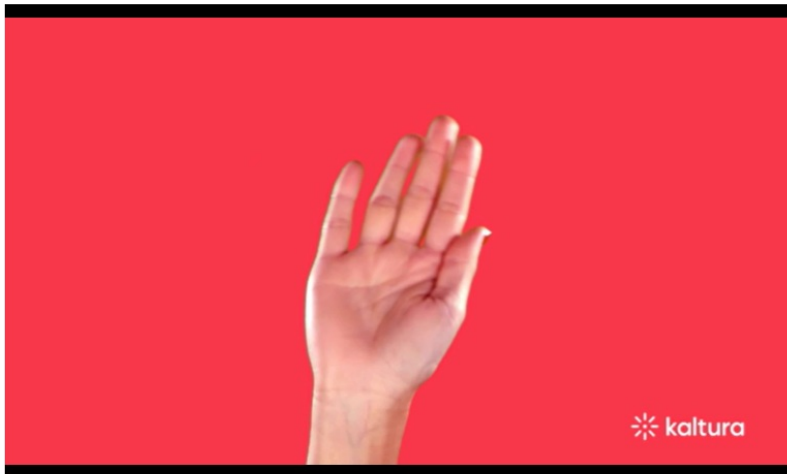
Access the clipping settings

1. Access My Media.
2. Click the **pencil icon** to the right of the desired media.

The edit media page displays.

Hello world

Basic Info

Creator: Customer Training

Owner: Customer Training

Media Entry ID: 1_s97rdxq6

Media Type: Video

Publish Status: Private

Creation date:
July 16, 2024 2:14 PM GMT

Update date:
September 03, 2024 7:06 AM GMT

Media asset update date:
July 16, 2024 2:15 PM GMT

Launch Editor

| Details | Publish | Options | Collaboration | Thumbnails | Downloads | Captions | Attachments | Timeline | Replace Media |

Name:
(Required)   Hello world

Description: Black ▾   Bold   *Italic*   Underline   ☰   ☰   ☰   ☰   🔗   🖼

Enable clipping

1. Click the **Options** tab.

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Comments: ☐ Disable comments for this media
           ☐ Close discussion (do not allow new comments)

Clipping: ☐ Enable everyone to create clips from this video

Save   Go To Media

2. **Clipping** - Click "Enable everyone to create clips from this video".

3. Click **Save**.

For guidance on creating clips from your media, see Kaltura Video Editing Tools - Editor Tab.