

# Admin Announcement - User Guide

Last Modified on 06/04/2026 9:18 am IDT

 This article is designated for all users.

## About

Administrators can add an announcement alert banner on the Video Portal for all users. The following sections outline user capabilities.



This module is for both Theming and non-Theming users.



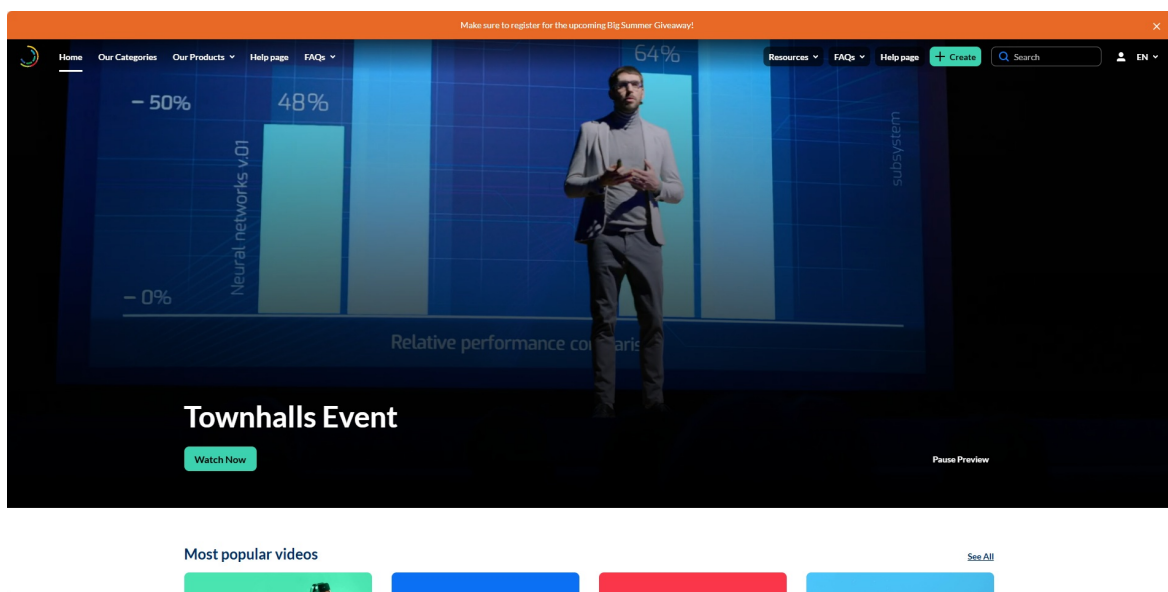
For technical support, contact Kaltura Customer Care. For all other inquiries, reach out to your Customer Success Manager.

## Admin Announcement

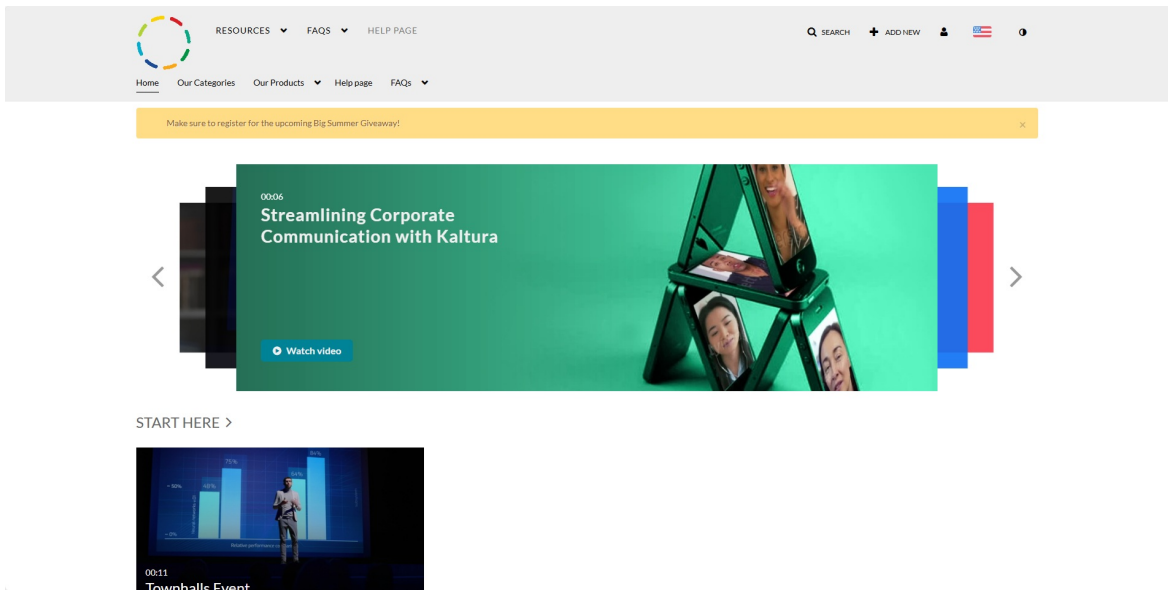
If your admin has placed an announcement on your Video Portal, it will be displayed at the top of every page.

Log into your Video Portal to see the announcement. If you need help logging in, please follow the instructions in [Log into your Video Portal](#).

Theming users:



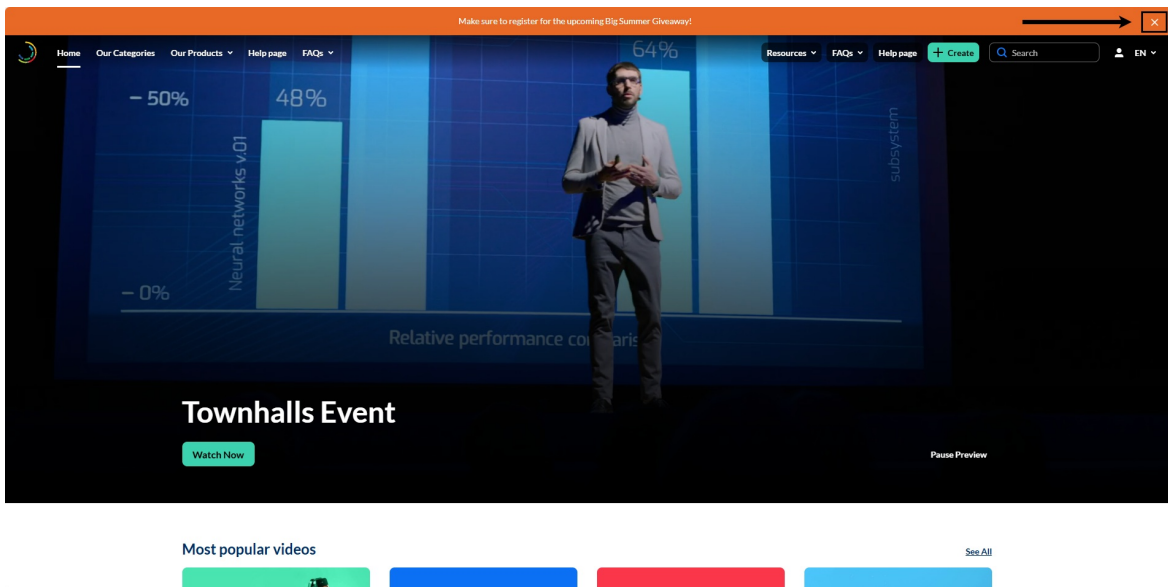
### Non-theming users:



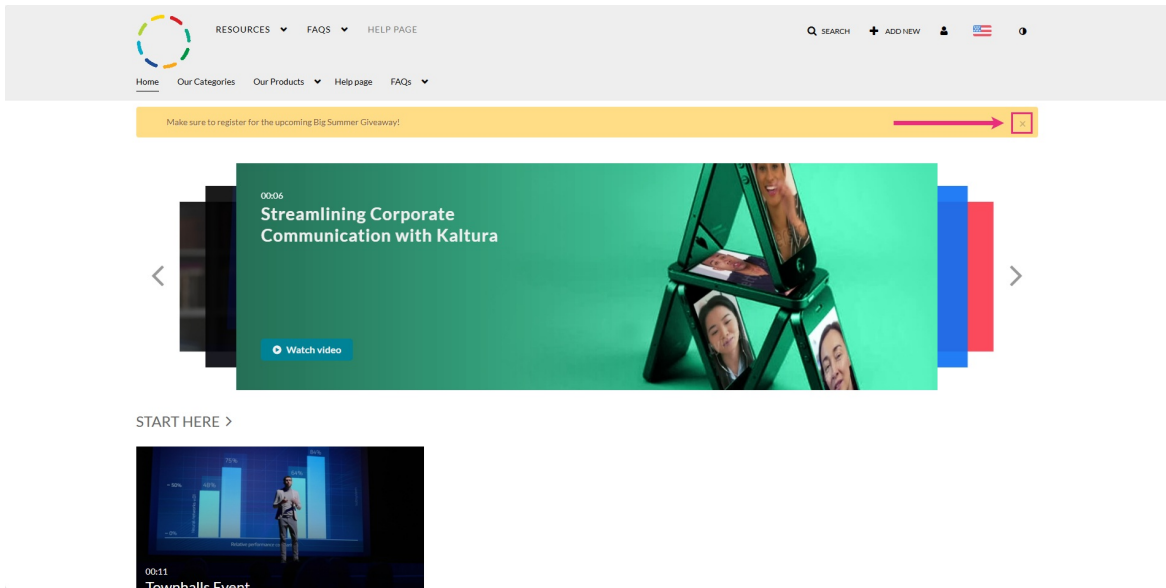
### Close the Announcement

You may close the announcement by clicking on the “X” to the right of the announcement.

### Theming users:



### Non-theming users:



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