

Passcode - Admin Guide


Last Modified on 06/04/2026 9:18 am IDT


 This article is designated for administrators.

About

This guide will show you how to enable and set up the Passcode module in the Configuration Management section of the Video Portal. The Passcode module lets end-users protect their entries with a password.

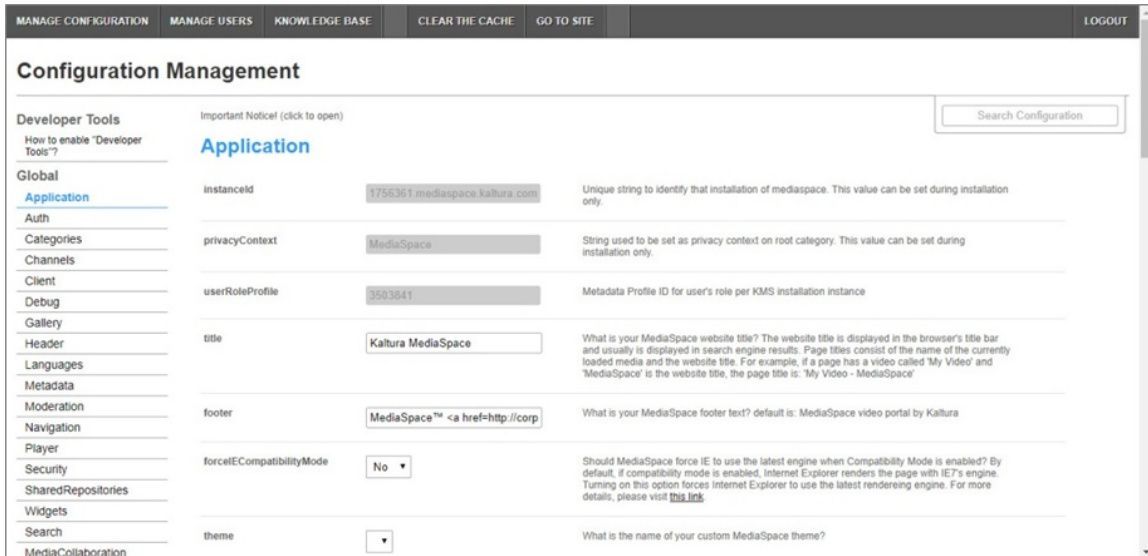
 This module is for both Theming and non-Theming users.

 This module is designed specifically for VOD entries and does not support live entries.

 For technical support, contact Kaltura Customer Care. For all other inquiries, reach out to your Customer Success Manager.

Configure

1. Log into the Configuration Management console by going to your KMS URL and adding */admin* at the end.
2. Enter your Kaltura user ID and password.
3. Click **Sign In**.
The Configuration Management console displays.



Configuration Management

Developer Tools

Global

Application

Auth

Categories

Channels

Client

Debug

Gallery

Header

Languages

Metadata

Moderation

Navigation

Player

Security

SharedRepositories

Widgets

Search

MediaCollaboration

Important Notice! (click to open)

Application

instanceld: 1756361.mediaspace.kaltura.com

privacyContext: MediaSpace

userRoleProfile: 3503841

title: Kaltura MediaSpace

footer: MediaSpace™ <a href=http://corp

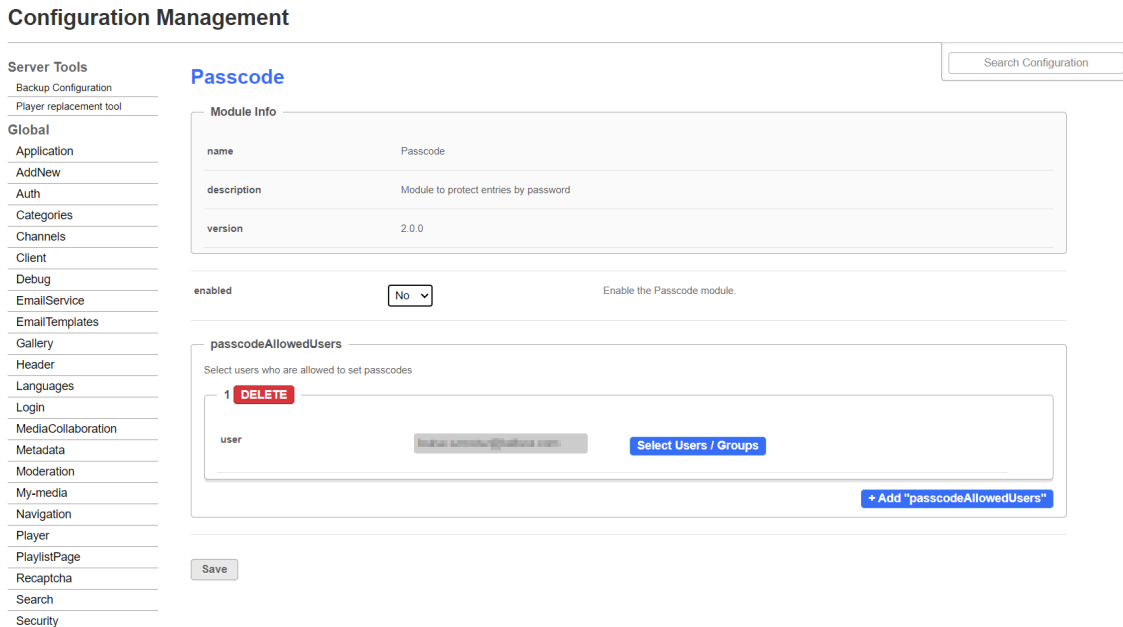
forceIECompatibilityMode: No

theme: [dropdown]

- In the list of configurable items on the left of your screen, locate and click on Passcode. (The item will be crossed out because it's disabled by default.)

□ If this module is not in your Video Portal application, please get in touch with your Kaltura representative to inquire about adding it.

The Passcode window displays.



Configuration Management

Server Tools

Backup Configuration

Player replacement tool

Global

Passcode

AddNew

Auth

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Channels

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EmailService

EmailTemplates

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Languages

Login

MediaCollaboration

Metadata

Moderation

My-media

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PlaylistPage

Recaptcha

Search

Security

Search Configuration

Module Info

name: Passcode

description: Module to protect entries by password

version: 2.0.0

enabled: No

Enable the Passcode module.

passcodeAllowedUsers

Select users who are allowed to set passcodes

1 DELETED

user: [email address]

Select Users / Groups

+ Add "passcodeAllowedUsers"

Save

The **Module Info** box displays the module name, description (what enabling this module allows users to do), and version number.

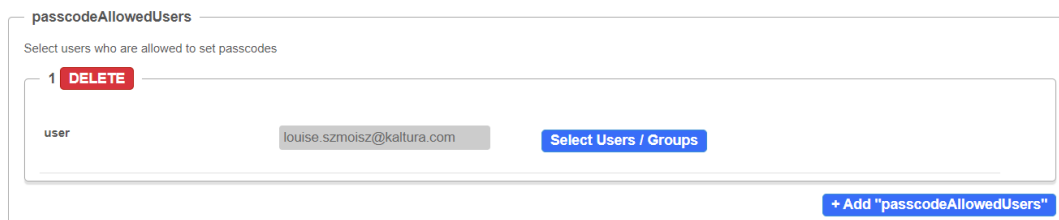
- Configure the following:

enabled - Set to **Yes** to enable the module.

passcodeMinimalRole - Choose the user roles that are allowed to manage passcode protection of the entry. The options are as follows:

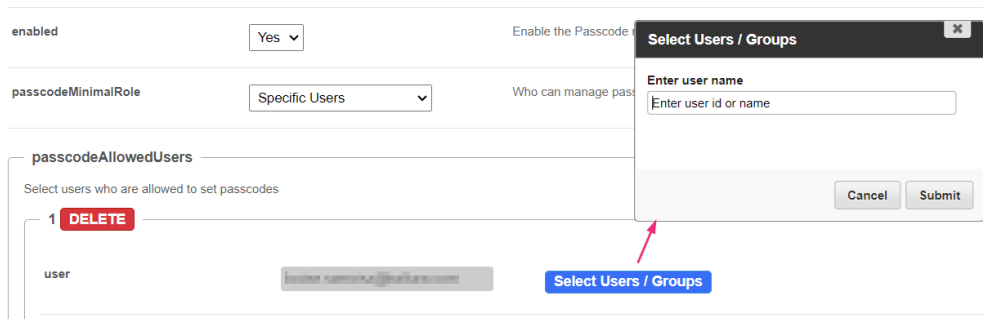
- privateOnlyRole
- adminRole
- unmoderatedAdminRole
- Specified Users

If you choose specified users, an additional section displays. This is where you set users who are allowed to set passcodes:



The screenshot shows a section titled "passcodeAllowedUsers" with the instruction "Select users who are allowed to set passcodes". Below this is a table with one row containing a "user" column and a text input field with the value "louise.szmoisz@kaltura.com". To the right of the input field is a blue button labeled "Select Users / Groups". Above the row is a "1 DELETE" button. At the bottom right of the section is a blue button labeled "+ Add 'passcodeAllowedUsers'".

1. Click **+Add "passcodeAllowedUsers"**.
2. Click **Select Users / Groups**.



The screenshot shows the settings page with "enabled" set to "Yes" and "passcodeMinimalRole" set to "Specific Users". The "passcodeAllowedUsers" section is visible. A modal dialog box titled "Select Users / Groups" is open, showing input fields for "Enter user name" and "Enter user id or name", and "Cancel" and "Submit" buttons. A red arrow points from the "Select Users / Groups" button in the background to the dialog box.

3. Enter user ID or name.
4. Click **Submit**.

passcodeActionLabel - Type in a label for passcode settings action. You can change the default text by typing in the text field.

passcodeSetTitle - Type in a title for the set passcode field. You can change the default text by typing in the text field.

passcodeSetField - Type in placeholder text for passcode input. You can change the default text by typing in the text field.

passcodeEndUserPromptHeader - This is the passcode header the end-user will

see. You can change the default text by typing in the text field.

passcodeEndUserPromptInstructions - These are additional instructions the end-user will see. You can change the default text by typing in the text field.

passcodeEndUserPromptField - This is the field name the end-user will see. You can change the default text by typing in the text field.

passcodeUnsetDialogTitle - This is the title for the 'change password' prompt the end-user will see. You can change the default text by typing in the text field.

passcodeChangeDialogMessage - This is the message for changing passcode the end-user will see. You can change the default text by typing in the text field.

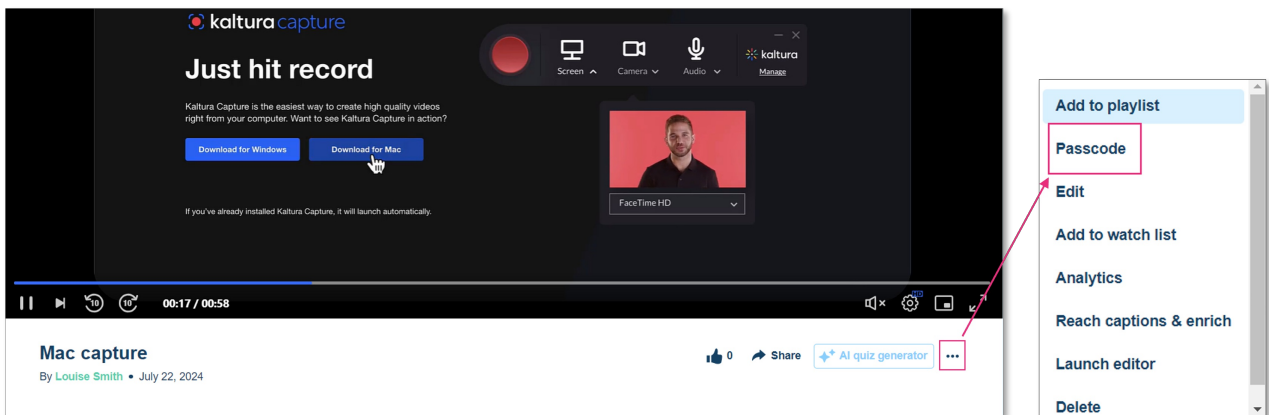
6. Click **Save**.

You receive a notice that your configuration for Passcode was saved and the cache was cleared.

User experience

Theming users

Once enabled and configured, the passcode option appears in the **three dots menu** on the media page for the end user.



When unauthorized users try to access media protected by a passcode, they'll see the following screen:

The media owner made this entry passcode protected

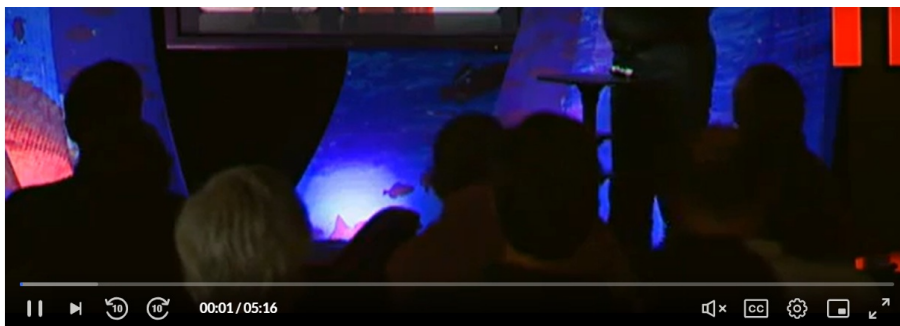
Please provide your passcode:

Passcode

Unlock content

Non-Theming users

Once enabled and configured, the passcode option appears in the **Actions menu** on the media page for the end user.



Kaltura Learning.mp4

0 0 0 0

From Louise Smith July 22, 2024

Details Share Q

Link to Media Page AICC Embed Embed Email

https://4834032.mediaspace.kaltura.com/aicc/embed/1_ppcom8vc

Download AICC wrapper

ACTIONS ▾

- Edit
- Publish
- Add to playlist
- Audit Trail
- Analytics
- Add to Watch List
- Passcode Settings**
- + Caption & Enrich
- Import this video into Powtoon
- Launch Editor
- Delete

When unauthorized users try to access media protected by a passcode, they'll see the following screen:

The media owner made this entry passcode protected

Please provide your passcode:

Enter passcode **Submit**



This document is maintained by Kaltura's Professional Services team. Please send comments or corrections to your Customer Success Manager. Ask them to forward it to the Professional Services team. We are committed to improving our documentation and your feedback is appreciated.
