

## Order alignment services in KMC

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 This article is designated for administrators.

### About

Alignment service, also known as ordering captions based on a transcript file (.txt), synchronizes a provided script with the audio or video content. This is ideal for scripted videos, like training content, where the speaker reads from a prepared text.

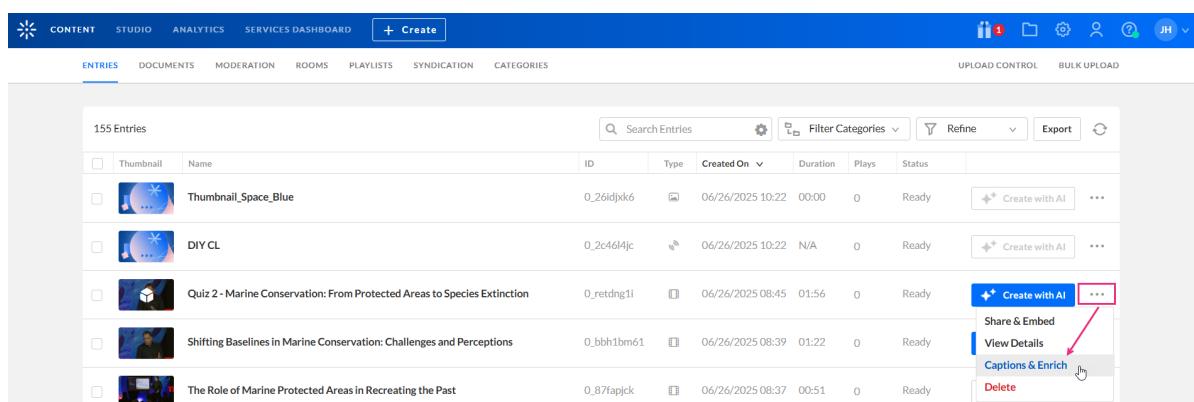
Simply upload the transcript as a .txt file, and the alignment process will match the script to the timing of spoken words in the video. The system will align the txt with the video and provide a caption file (SRT/DFXP). If the speaker closely follows the script, this results in nearly 100% accurate captions.



For a list of common terms related to creating caption and enrichment requests in Kaltura, see our article [REACH terminology](#).

### Access the Captions & Enrich page

1. Log into your [KMC](#).  
The **Entries** page displays.
2. Locate the desired media and click the the **three dots menu** to the right, then select **Captions & Enrich**.



Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status	Actions
	Thumbnail_Space_Blue	0_26ldjxk6		06/26/2025 10:22	00:00	0	Ready	<a href="#">Create with AI</a> <a href="#">...</a>
	DIY CL	0_2c464jc		06/26/2025 10:22	N/A	0	Ready	<a href="#">Create with AI</a> <a href="#">...</a>
	Quiz 2 - Marine Conservation: From Protected Areas to Species Extinction	0_retdng1i		06/26/2025 08:45	01:56	0	Ready	<a href="#">Create with AI</a> <a href="#">...</a>
	Shifting Baselines in Marine Conservation: Challenges and Perceptions	0_bbh1bm61		06/26/2025 08:39	01:22	0	Ready	<a href="#">Create with AI</a> <a href="#">...</a>
	The Role of Marine Protected Areas in Recreating the Past	0_87fapjck		06/26/2025 08:37	00:51	0	Ready	<a href="#">Create with AI</a> <a href="#">...</a>

The **Captions & Enrich** page displays.

**Captions & Enrich**

Order Captions & Enrichment Services - 1 Selected Media

Service:	Source Media Language:
Machine	English
Feature:	
Captions	
<input type="button" value="Cancel"/> <input type="button" value="Submit"/>	

## Order alignment

1. Complete the fields as follows:

- **Service** - Select 'Machine'.
- **Source Media Language** - Select the language from the drop-down menu.
- **Feature** - Select 'Alignment'.

Order Captions & Enrichment Services

Service:	Source Media Language:						
Machine	English						
Feature:							
Alignment							
Choose txt file*	<input type="button" value="Upload txt"/>						
<table border="1"> <thead> <tr> <th>File Name</th> <th>Title</th> <th>Uploaded At</th> </tr> </thead> <tbody> <tr> <td>477769852 - 1_5mwhekezi - PID 4834032.txt</td> <td></td> <td>Nov 7, 2024</td> </tr> </tbody> </table>		File Name	Title	Uploaded At	477769852 - 1_5mwhekezi - PID 4834032.txt		Nov 7, 2024
File Name	Title	Uploaded At					
477769852 - 1_5mwhekezi - PID 4834032.txt		Nov 7, 2024					

A list of txt files displays. The first file is automatically chosen. If there are no txt files, a message displays: *No files were found.*

### Order Captions & Enrichment Services

Service:

Source Media Language:

Machine

English

Feature:

Alignment

Choose txt file\*

File Name	Title	Uploaded At
477769852 - 1_5nwhkezi - PID 4834032.txt		Nov 7, 2024

### 2. Click **Upload txt** to upload a new file.

Service:

Source Media Language:

Machine

English

Feature:

Alignment

Choose txt file\*

File Name	Title	Uploaded At
477769852 - 1_5nwhkezi - PID 4834032.txt		Nov 7, 2024

The **Upload Attachment** window displays.

### Upload Attachment

Title:

Provide end-users with a more descriptive title for this file (optional)

Description:

Provide end-users with a brief description of this files content (optional)

### 3. Complete the **Title** and **Description** fields.

### 4. Click **+Select File**.

### 5. Select a file from your computer and click 'Open' to begin the upload process.

Your request is generated, and a success message displays: *Upload complete!*

## Upload Attachment

344605872 - 1\_wmypy9t41 - PID 976461.txt

47.0 KB / 47.0 KB

Upload Complete! X

Title:

Provide end-users with a more descriptive title for this file (optional)

Spanish

Description:

Provide end-users with a brief description of this file's content (optional)

Cancel

Save

## 6. Click **Save**.

The main screen displays.

## 7. Click **Submit**.

### Order Captions & Enrichment Services

Service:

Machine

Source Media Language:

English

Feature:

Alignment

Choose txt file\*

**Upload txt**

File Name	Title	Uploaded At
415004022 - 1_ha24pagw - PID 4834032.txt		Mar 5, 2024
344605872 - 1_wmypy9t41 - PID 976461.txt	Spanish	Mar 5, 2024

**Submit**

The system will align the text with the video and will provide a caption file (SRT/DFXP).

## Learn more

- You can easily manage and monitor your caption requests and budget via the REACH dashboard. Read about it in our article [Moderating Services Requests and General Statistics - REACH v2](#)
- REACH features a handy transcript widget which you can read about in our article [Transcript](#).



- You can also edit the captions. See our article [Edit Captions](#) for more information.

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