

Order alignment services in KMC

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 This article is designated for administrators.

About

Alignment service, also known as ordering captions based on a transcript file (.txt), synchronizes a provided script with the audio or video content. This is ideal for scripted videos, like training content, where the speaker reads from a prepared text.

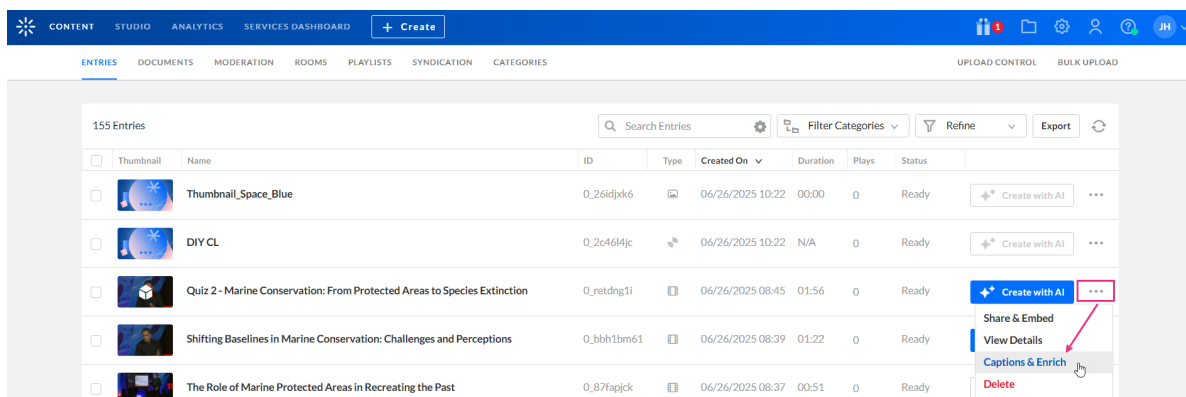
Simply upload the transcript as a .txt file, and the alignment process will match the script to the timing of spoken words in the video. The system will align the txt with the video and provide a caption file (SRT/DFXP). If the speaker closely follows the script, this results in nearly 100% accurate captions.



For a list of common terms related to creating caption and enrichment requests in Kaltura, see our article [REACH terminology](#).

Access the Captions & Enrich page

1. Log into your KMC.
The **Entries** page displays.
2. Locate the desired media and click the the **three dots menu** to the right, then select **Captions & Enrich**.



Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status	
	Thumbnail_Space_Blue	0_26idjxk6		06/26/2025 10:22	00:00	0	Ready	Create with AI ...
	DIY CL	0_2c46l4jc		06/26/2025 10:22	N/A	0	Ready	Create with AI ...
	Quiz 2 - Marine Conservation: From Protected Areas to Species Extinction	0_retdng1l		06/26/2025 08:45	01:56	0	Ready	Create with AI ...
	Shifting Baselines in Marine Conservation: Challenges and Perceptions	0_bbh1bm61		06/26/2025 08:39	01:22	0	Ready	Share & Embed View Details Captions & Enrich Delete
	The Role of Marine Protected Areas in Recreating the Past	0_87fapjck		06/26/2025 08:37	00:51	0	Ready	

The **Captions & Enrich** page displays.

Order Captions & Enrichment Services - 1 Selected Media

Service:

Machine

▼

Source Media Language:

English

▼

Feature:

Captions

▼

Cancel

Submit

Order alignment

1. Complete the fields as follows:

- **Service** - Select 'Machine'.
- **Source Media Language** - Select the language from the drop-down menu.
- **Feature** - Select 'Alignment'.

Order Captions & Enrichment Services

Service:

Machine

▼

Source Media Language:

English

▼

Feature:

Alignment

▼

Choose txt file*

Upload txt

File Name	Title	Uploaded At
477769852 - 1_5nwhkezi - PID 4834032.txt		Nov 7, 2024

A list of txt files displays. The first file is automatically chosen. If there are no txt files, a message displays: *No files were found.*

Order Captions & Enrichment Services

Service:
Machine
Source Media Language:
English

Feature:
Alignment

Choose txt file*
Upload txt

File Name	Title	Uploaded At
477769852 - 1_5nwhkezi - PID 4834032.txt		Nov 7, 2024

- Click **Upload txt** to upload a new file.

Service:
Machine
Source Media Language:
English

Feature:
Alignment

Choose txt file*
Upload txt

File Name	Title	Uploaded At
477769852 - 1_5nwhkezi - PID 4834032.txt		Nov 7, 2024

The **Upload Attachment** window displays.

Upload Attachment

+ Select File

Title:
Provide end-users with a more descriptive title for this file (optional)

Description:
Provide end-users with a brief description of this files content (optional)

Cancel Save

- Complete the **Title** and **Description** fields.
 - Click **+Select File**.
 - Select a file from your computer and click 'Open' to begin the upload process.
- Your request is generated, and a success message displays: *Upload complete!*

Upload Attachment

344605872 - 1_wmyp9t41 - PID 976461.txt

47.0 KB / 47.0 KB

Upload Complete! ×

Title:

Provide end-users with a more descriptive title for this file (optional)

Spanish

Description:

Provide end-users with a brief description of this files content (optional)

Cancel

Save

6. Click **Save**.

The main screen displays.

7. Click **Submit**.

Order Captions & Enrichment Services

Service:

Machine

Source Media Language:

English

Feature:

Alignment

Choose txt file*

Upload txt

	File Name	Title	Uploaded At
<input checked="" type="radio"/>	415004022 - 1_ha24pagw - PID 4834032.txt		Mar 5, 2024
<input type="radio"/>	344605872 - 1_wmyp9t41 - PID 976461.txt	Spanish	Mar 5, 2024

Submit

The system will align the text with the video and will provide a caption file (SRT/DFXP).

Learn more

- You can easily manage and monitor your caption requests and budget via the REACH dashboard. Read about it in our article [Moderating Services Requests and General Statistics - REACH v2](#)
- REACH features a handy transcript widget which you can read about in our article [Transcript](#).

- You can also edit the captions. See our article [Edit Captions](#) for more information.
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