

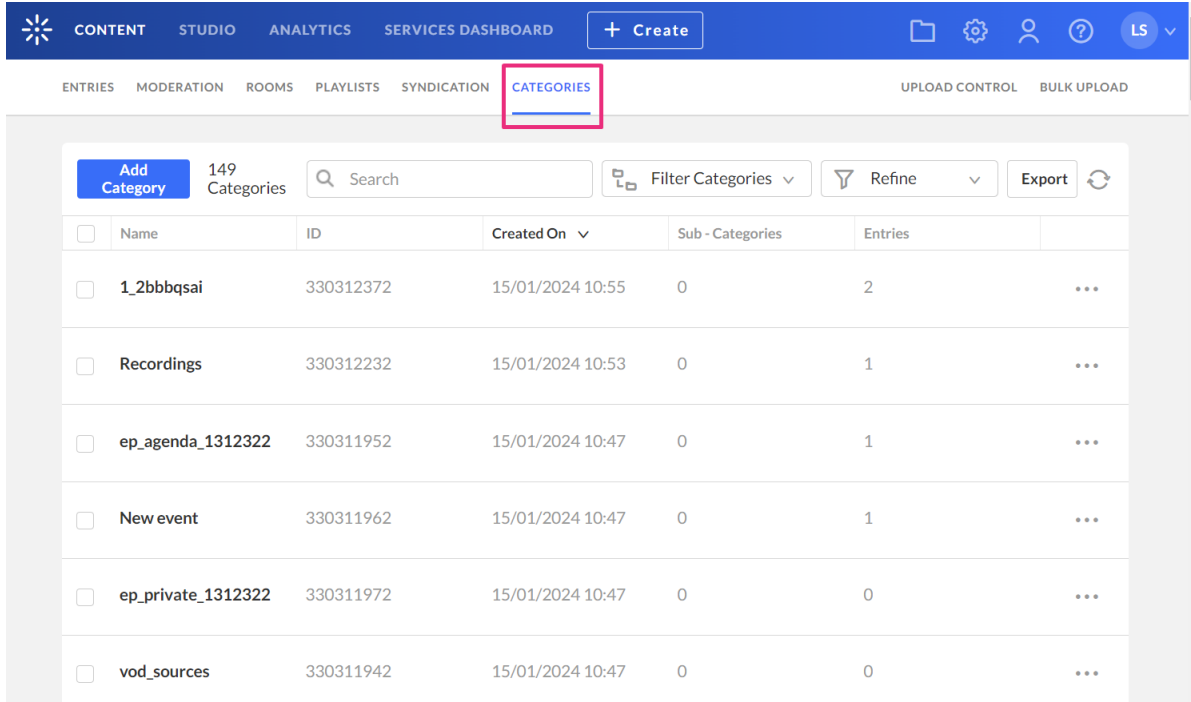
## Change category owner

Last Modified on 01/15/2024 3:54 pm IST

 This article is designated for administrators.

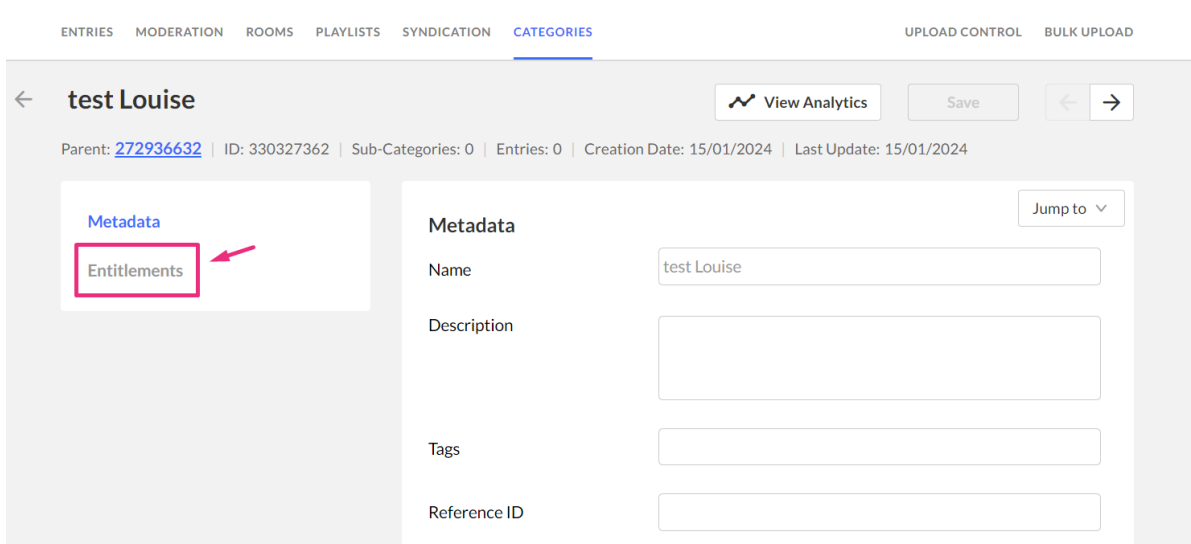
## Change owner for one category

1. Log into your KMC and select the **Categories** tab.




The screenshot shows the Kaltura KMC interface with the 'CATEGORIES' tab selected. The interface includes a navigation bar with 'CONTENT', 'STUDIO', 'ANALYTICS', and 'SERVICES DASHBOARD'. Below the navigation bar, there are tabs for 'ENTRIES', 'MODERATION', 'ROOMS', 'PLAYLISTS', 'SYNDICATION', and 'CATEGORIES'. The 'CATEGORIES' tab is highlighted with a red box. The main content area displays a table of categories with columns for 'Name', 'ID', 'Created On', 'Sub - Categories', and 'Entries'. The table contains several rows of category data, including '1\_2bbqqsai', 'Recordings', 'ep\_agenda\_1312322', 'New event', 'ep\_private\_1312322', and 'vod\_sources'. A red box highlights the 'CATEGORIES' tab in the navigation bar.





2. Click on the name or thumbnail of the desired category.
3. The metadata page displays.
4. Click **Entitlements**.




The screenshot shows the Kaltura metadata page for a category named 'test Louise'. The page includes a navigation bar with 'ENTRIES', 'MODERATION', 'ROOMS', 'PLAYLISTS', 'SYNDICATION', and 'CATEGORIES'. The 'CATEGORIES' tab is highlighted. The main content area displays the category name 'test Louise' and a 'View Analytics' button. Below the category name, there are fields for 'Parent', 'ID', 'Sub-Categories', 'Entries', 'Creation Date', and 'Last Update'. The 'Metadata' section is visible, with a red box highlighting the 'Entitlements' link in the left sidebar. The 'Metadata' section includes fields for 'Name', 'Description', 'Tags', and 'Reference ID'.

 If the **Entitlements** tab is not visible for that category, please refer to our article [How to add entitlements to Categories](#) for detailed instructions.

5. Scroll down to the **Owner** section and click **Change Owner** on the right.

Category Listing 	<input checked="" type="radio"/> No Restrictions <small>Visible to everyone with access to the application page.</small>
	<input type="radio"/> Private <small>Category is visible only to users with specific permissions to access this category content.</small>
Content Publish Permissions 	<input checked="" type="radio"/> No Restrictions <small>Any authorized end-user</small>
	<input type="radio"/> Private <small>Only end-users with specific permission can add content to this category.</small>
Moderate Content 	<input type="checkbox"/> No
Inherit Users Permissions 	<input type="checkbox"/> No
Default Permission Level	<input type="text" value="Member"/>
Owner	Not Specified
Permitted Users	None <a href="#">Manage Users</a>

  
**Change Owner**

6. The **Change Owner** window displays.

### Change Owner

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Set a new owner for this category

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7. Enter the user name or ID. If the selected user is already listed in Kaltura, the user's ID or name is autocompleted.

8. Click **Apply**.

## Change Owner

Set a new owner for this category

9. The new owner displays in the **Owner** section.

Inherit Users Permissions  No

Default Permission Level

Owner

[Change Owner](#)

Permitted Users  [Manage Users](#)

10. Click **Save** at the top right.

ENTRIES MODERATION ROOMS PLAYLISTS SYNDICATION **CATEGORIES** UPLOAD CONTROL BULK UPLOAD

← test Louise   ← →

Parent: [272936632](#) | ID: 330327362 | Sub-Categories: 0 | Entries: 0 | Creation Date: 15/01/2024 | Last Update: 15/01/2024

Metadata [Entitlements](#)

### Entitlements

Manage your entitlements settings and specific end-user permissions to content in your applications.

## Change owner for multiple categories

1. Log into your KMC and select the **Categories** tab.
2. Click the boxes next to the desired categories.
3. The **Bulk Actions** menu displays at the top of the page.
4. Click to open the Bulk Actions menu and select **Change Category Owner**.

149 Categories • 3 Selected Bulk Actions ▼ Cancel Export ↻

	Name	ID		Sub - Categories	Entries	
<input type="checkbox"/>	nestedFilters	330311912		0	0	...
<input type="checkbox"/>	1312322EP6f94c0d	330311872		4	1	...
<input type="checkbox"/>	ep_media_event_131...	330311862	15/01/2024 10:46	0	0	...
<input checked="" type="checkbox"/>	New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input checked="" type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input checked="" type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...

**Change Category Owner**

Change the Category Contribution Policy Settings

Change Category Listing

Change Content Privacy

Move Categories

Add / Remove Tags >

The **Change Owner** window displays.

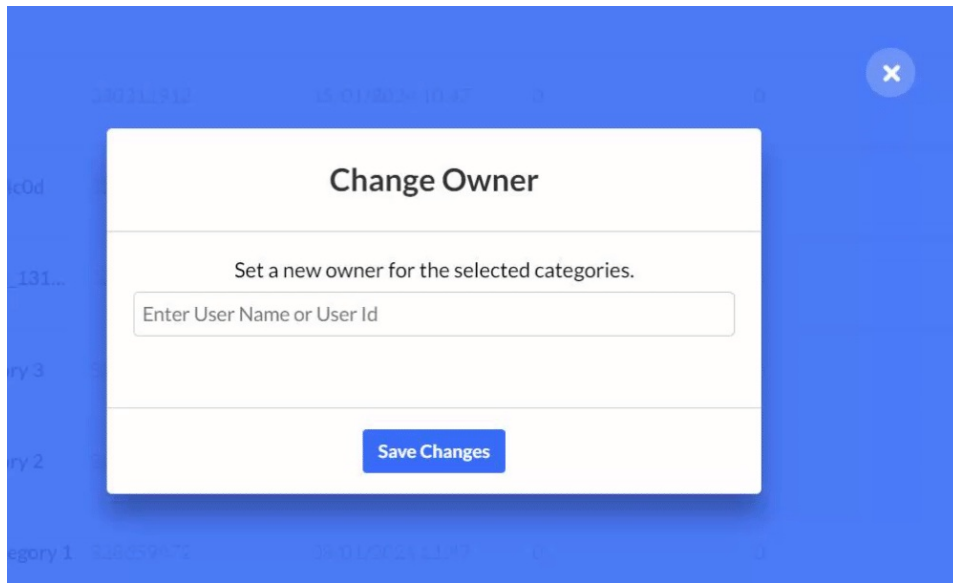
### Change Owner

Set a new owner for the selected categories.

Enter User Name or User Id

Save Changes

5. Enter the new owner's User Name or User ID.
6. When the selected user is already listed in Kaltura, the user's ID or name is auto completed.



7. Click **Save Changes**.
  8. After saving, the user entered is added as the new category owner.
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