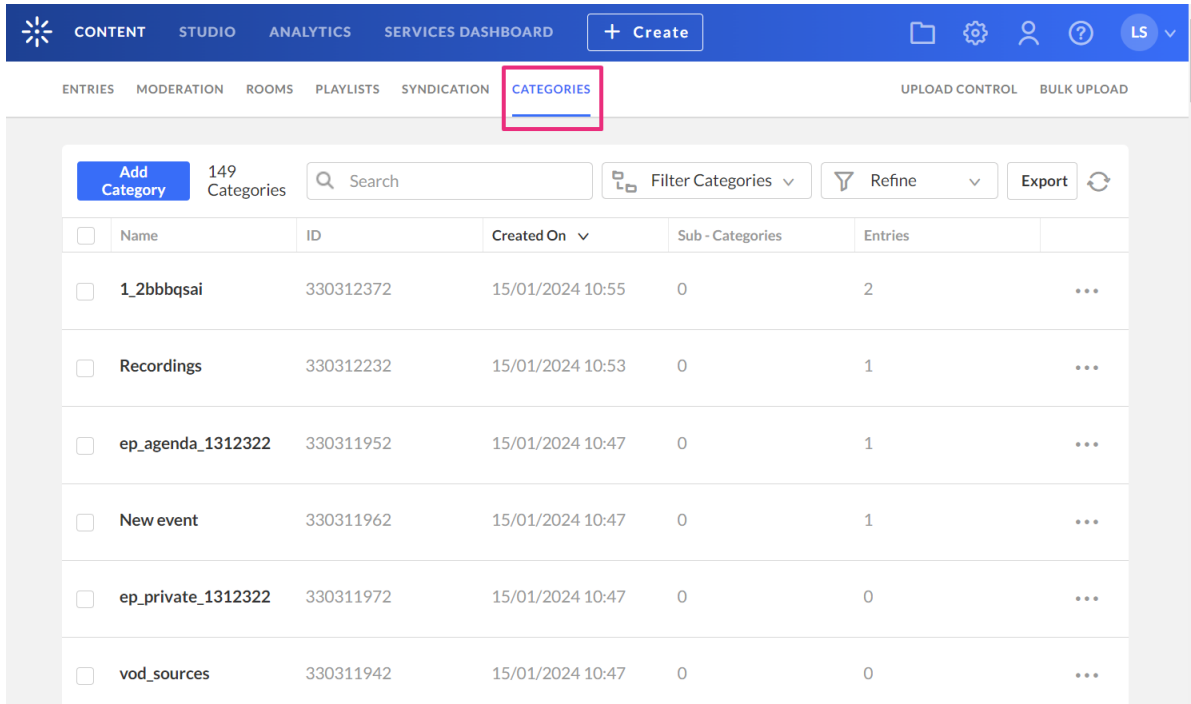


Change category owner

 This article is designated for administrators.

Change owner for one category

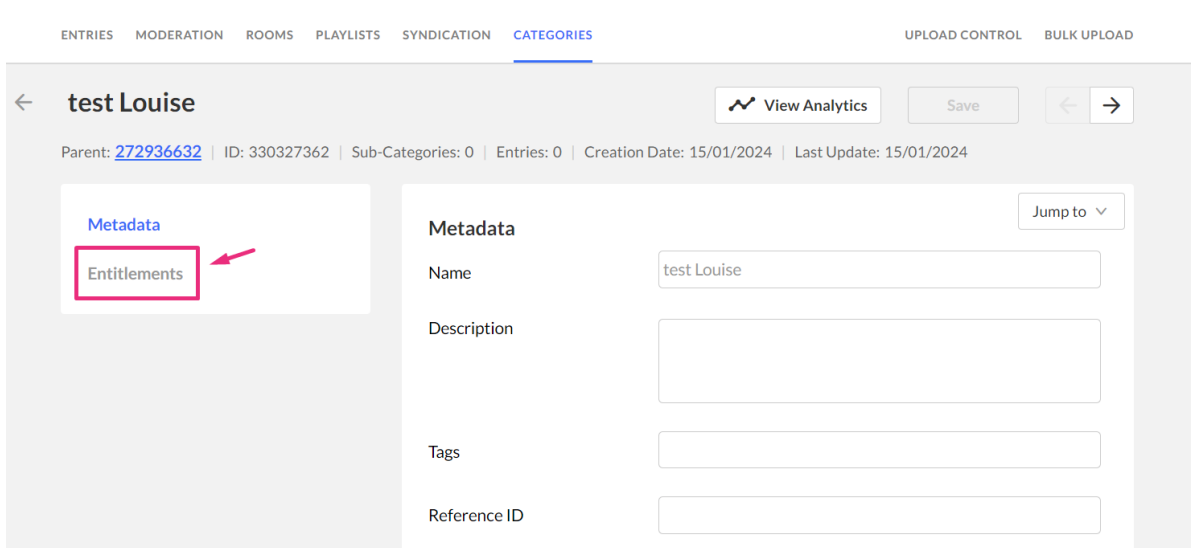
1. Log into your KMC and select the **Categories** tab.



The screenshot shows the KMC interface with the 'CATEGORIES' tab selected. The 'CATEGORIES' tab is highlighted with a red box. Below the navigation bar, there is a table of categories with columns for Name, ID, Created On, Sub-Categories, and Entries. The table contains the following data:


<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	1_2bbbqsai	330312372	15/01/2024 10:55	0	2	...
<input type="checkbox"/>	Recordings	330312232	15/01/2024 10:53	0	1	...
<input type="checkbox"/>	ep_agenda_1312322	330311952	15/01/2024 10:47	0	1	...
<input type="checkbox"/>	New event	330311962	15/01/2024 10:47	0	1	...
<input type="checkbox"/>	ep_private_1312322	330311972	15/01/2024 10:47	0	0	...
<input type="checkbox"/>	vod_sources	330311942	15/01/2024 10:47	0	0	...

2. Click on the name or thumbnail of the desired category.
3. The metadata page displays.
4. Click **Entitlements**.



The screenshot shows the metadata page for the category 'test Louise'. The 'CATEGORIES' tab is selected in the navigation bar. The page displays the category name 'test Louise' and various metadata fields. The 'Entitlements' tab is highlighted with a red box and a red arrow pointing to it. The metadata fields are:


- Name: test Louise
- Description: (empty)
- Tags: (empty)
- Reference ID: (empty)

 If the **Entitlements** tab is not visible for that category, please refer to our article [How to add entitlements](#)

to [Categories](#) for detailed instructions.

5. Scroll down to the **Owner** section and click **Change Owner** on the right.

Category Listing [?]	<input checked="" type="radio"/> No Restrictions <small>Visible to everyone with access to the application page.</small>
	<input type="radio"/> Private <small>Category is visible only to users with specific permissions to access this category content.</small>
Content Publish Permissions [?]	<input checked="" type="radio"/> No Restrictions <small>Any authorized end-user</small>
	<input type="radio"/> Private <small>Only end-users with specific permission can add content to this category.</small>
Moderate Content [?]	<input type="checkbox"/> No
Inherit Users Permissions [?]	<input type="checkbox"/> No
Default Permission Level	<input type="text" value="Member"/>
Owner	Not Specified
Permitted Users	None Manage Users


Change Owner

6. The **Change Owner** window displays.

Change Owner

Set a new owner for this category

7. Enter the user name or ID. If the selected user is already listed in Kaltura, the user's ID or name is autocompleted.

8. Click **Apply**.

Change Owner

Set a new owner for this category

9. The new owner displays in the **Owner** section.

Inherit Users Permissions No

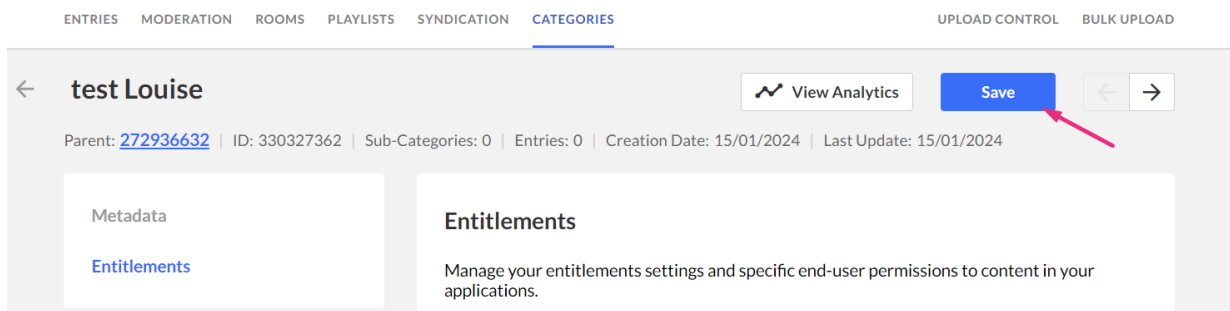
Default Permission Level

Owner

[Change Owner](#)

Permitted Users [Manage Users](#)

10. Click **Save** at the top right.



The screenshot shows the 'Categories' tab in the Kaltura interface. At the top, there are navigation tabs: ENTRIES, MODERATION, ROOMS, PLAYLISTS, SYNDICATION, and CATEGORIES (which is active). On the right, there are 'UPLOAD CONTROL' and 'BULK UPLOAD' options. Below the navigation, the category name 'test Louise' is displayed. To the right of the category name are 'View Analytics' and 'Save' buttons. A red arrow points to the 'Save' button. Below the category name, there is a metadata section with 'Entitlements' highlighted. The 'Entitlements' section contains the text: 'Manage your entitlements settings and specific end-user permissions to content in your applications.'

Change owner for multiple categories

1. Log into your KMC and select the **Categories** tab.
2. Click the boxes next to the desired categories.
3. The **Bulk Actions** menu displays at the top of the page.
4. Click to open the Bulk Actions menu and select **Change Category Owner**.

149 Categories • 3 Selected Bulk Actions ▼ Cancel Export ↻

<input type="checkbox"/>	Name	ID		Sub - Categories	Entries	
<input type="checkbox"/>	nestedFilters	330311912		0	0	...
<input type="checkbox"/>	1312322EP6f94c0d	330311872		4	1	...
<input type="checkbox"/>	ep_media_event_131...	330311862	15/01/2024 10:46	0	0	...
<input checked="" type="checkbox"/>	New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input checked="" type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input checked="" type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...

Change Category Owner

Change the Category Contribution Policy Settings

Change Category Listing

Change Content Privacy

Move Categories

Add / Remove Tags >

The **Change Owner** window displays.

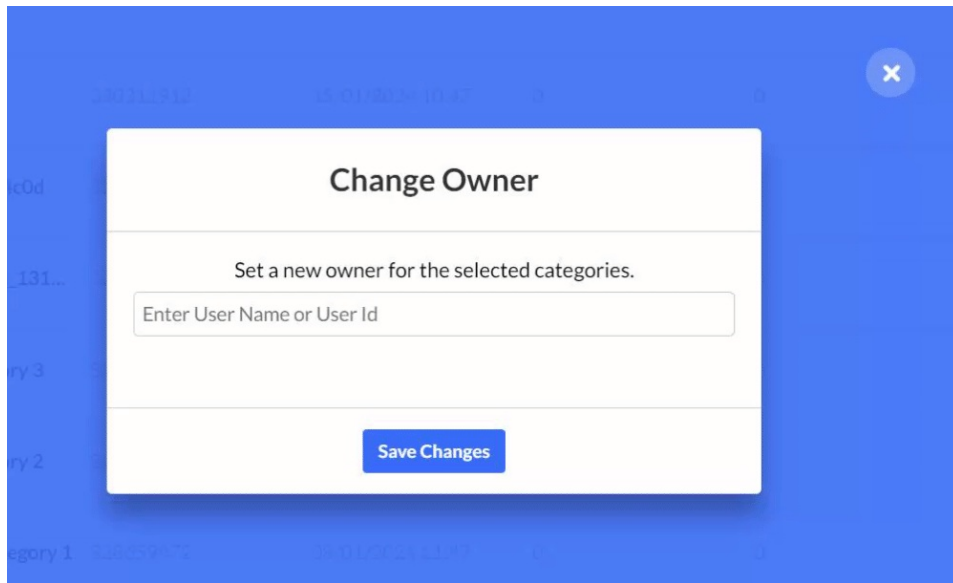
Change Owner

Set a new owner for the selected categories.

Enter User Name or User Id

Save Changes

5. Enter the new owner’s User Name or User ID.
6. When the selected user is already listed in Kaltura, the user’s ID or name is auto completed.



7. Click **Save Changes**.

8. After saving, the user entered is added as the new category owner.

[template("cat-subscribe")]
