

## Bulk actions on categories in KMC

Last Modified on 09/26/2025 7:28 pm IDT



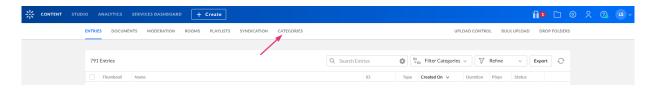
This article is designated for administrators.

## **About**

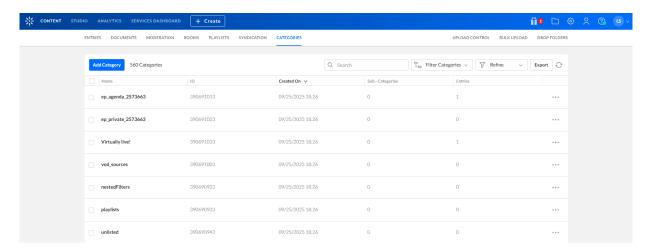
You can apply single or bulk actions to categories and sub-categories from the Categories page. The Bulk Actions menu appears after you select one or more checkboxes next to categories.

## Access the categories page

- 1. Log into your Kaltura Management Console.
- 2. Under the **Content** menu, click the **Categories** tab.



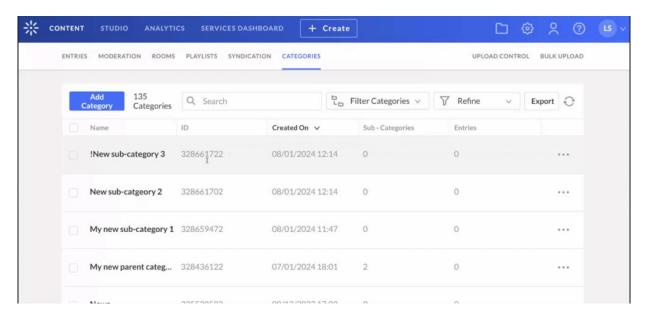
The Categories page displays.



## Perform a bulk action

- 1. On the Categories page, select one or more checkboxes next to the categories you want to update.
- 2. Click the arrow to open the **Bulk Actions** drop-down menu.





- 3. Choose the option you want to apply to your selected category / sub-category(ies):
  - Change Category Owner Available with entitlement configuration only. See
     Managing Content Entitlement for more information
  - Change Category Contribution Policy Settings The contribution policy is a
    category entitlement setting option that defines which users can add content to
    a category through applications. Available with entitlement configuration only.
     See Managing Content Entitlement for more information.
  - Change Category Listing The category listing is a category entitlement setting option that defines who can see the category's name and metadata in the application's category menus, navigations, and listing or anywhere a category list is present. Available with entitlement configuration only. See
     Managing Content Entitlement for more information.
  - Change Content Privacy Content privacy is a category entitlement setting
    option that defines the visibility of content associated with a category. Available
    with entitlement configuration only. See Managing Content Entitlement for more
    information.
  - Move Categories See our article Categories Move a category for more information.
  - Add / Remove Tags If you add or remove tags in the KMC, this action will propagate to other applications. To learn more about tagging, see our article Tags.
- 4. Click **Save Changes**.