

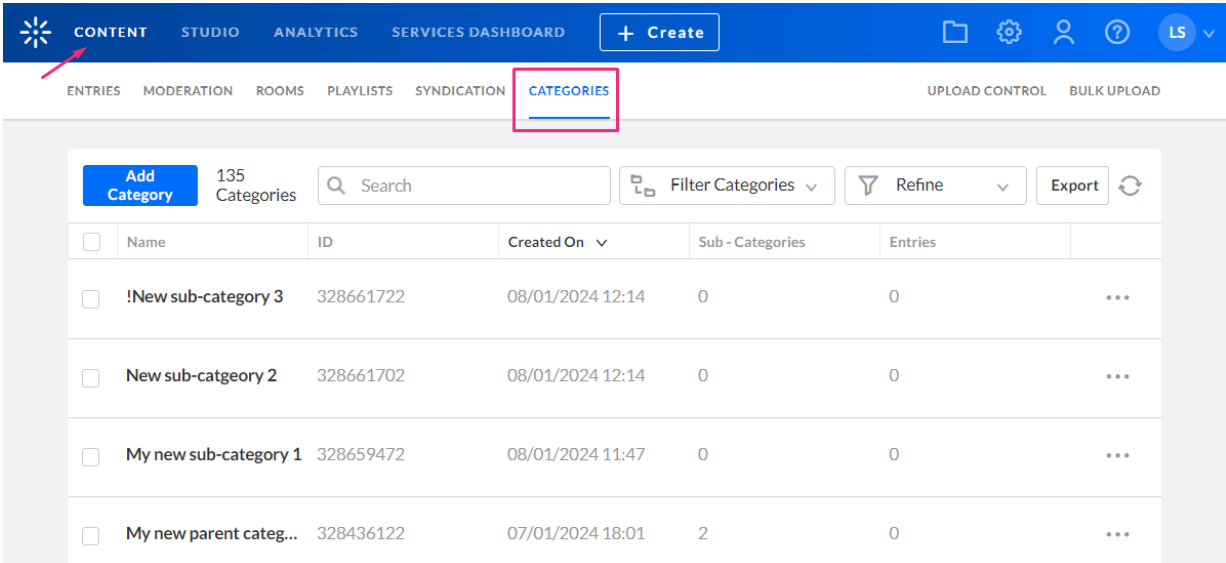
## Delete a category

 This article is designated for administrators.

You can easily delete categories in the KMC, and the deletion is reflected across other applications. Deleted categories automatically move their entries to the parent category.

### Delete a category / sub-category

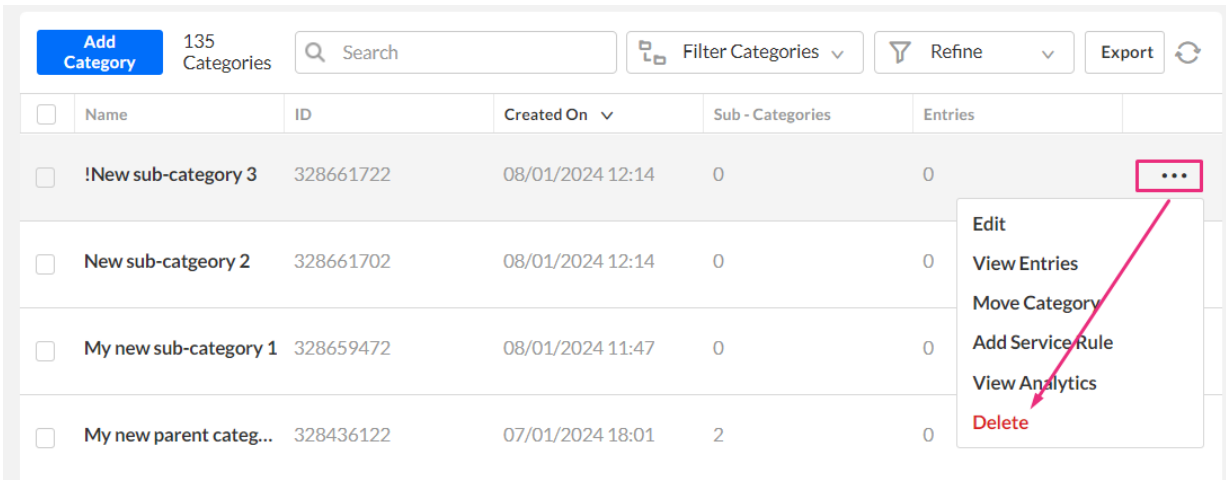
1. Log into your KMC.
2. Under the **Content** tab, select the **Categories** tab.



The screenshot shows the Kaltura KMC interface. The top navigation bar is blue and contains the following tabs: CONTENT, STUDIO, ANALYTICS, SERVICES DASHBOARD, and a '+ Create' button. Below this, a secondary navigation bar includes: ENTRIES, MODERATION, ROOMS, PLAYLISTS, SYNDICATION, CATEGORIES (highlighted with a red box), UPLOAD CONTROL, and BULK UPLOAD. The main content area displays a table of categories with columns for Name, ID, Created On, Sub - Categories, and Entries. A red arrow points to the 'CATEGORIES' tab in the secondary navigation bar.

<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	!New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...

3. Click the **3 dots menu** to the right of the category you want to delete, and click **Delete**.



The screenshot shows the same category table as above. A red box highlights the '3 dots menu' (three horizontal lines) to the right of the first row. A red arrow points from this menu to the 'Delete' option in the dropdown menu that appears. The dropdown menu contains the following options: Edit, View Entries, Move Category, Add Service Rule, View Analytics, and Delete (highlighted in red).

<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	!New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...

A warning message displays: *Are you sure you want to delete this category?*

## Delete Category

Are you sure you want to delete this category?

Yes

No

4. Click **Yes** to delete.

## Delete multiple categories / sub-categories

1. Under the **Content** tab of your KMC, select the **Categories** tab.
2. Check the boxes to the left of the categories you want to delete. This prompts a Trash can icon to appear at the top of the page.

<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input checked="" type="checkbox"/>	!New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input checked="" type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	2	0	...

3. Click the **Trash can icon**.

A warning message displays: *Are you sure you want to delete these categories?*

## Delete Categories

Are you sure you want to delete these categories?

Yes

No

4. Click **Yes** to delete.

