

Search in galleries in Video Portal

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 This article is designated for all users.

About

Kaltura offers a powerful search function in your Video Portal galleries, making it easy to locate items quickly.

Once you learn how to do a basic search, you can learn how to use special search parameters, tools, and filters to get the most helpful results.

These instructions apply to the **legacy Video Portal**. If you're using the new Video Portal with Theming, see the [Content Hubs category](#).

Access galleries

1. Galleries are accessed from the site navigation bar. Click on a gallery name to select it from the header.
The gallery page displays. (To learn more about galleries, visit our article [Understanding galleries](#).)
2. The gallery page layout has tabs for Media and Channels under which all the published content appears. Choose the tab you want to search in. In the image below, the Media tab has been selected.



Please note the search function for **Channels** is not currently available.

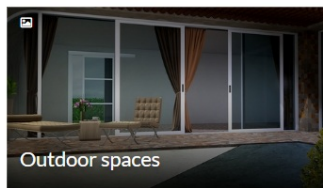
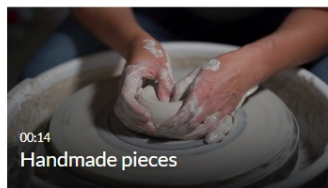
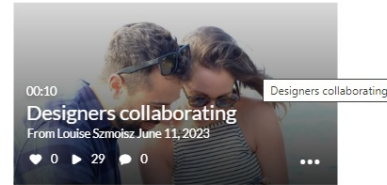
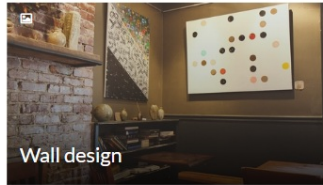
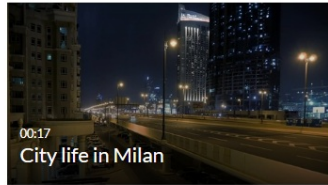
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Search this category

Filters Search In: All Fields Sort By: Creation Date - Descending

+ Add to Gallery



Search in media

1. Click on the search bar and type in keywords related to the title, description, or tags of the media you're searching for.

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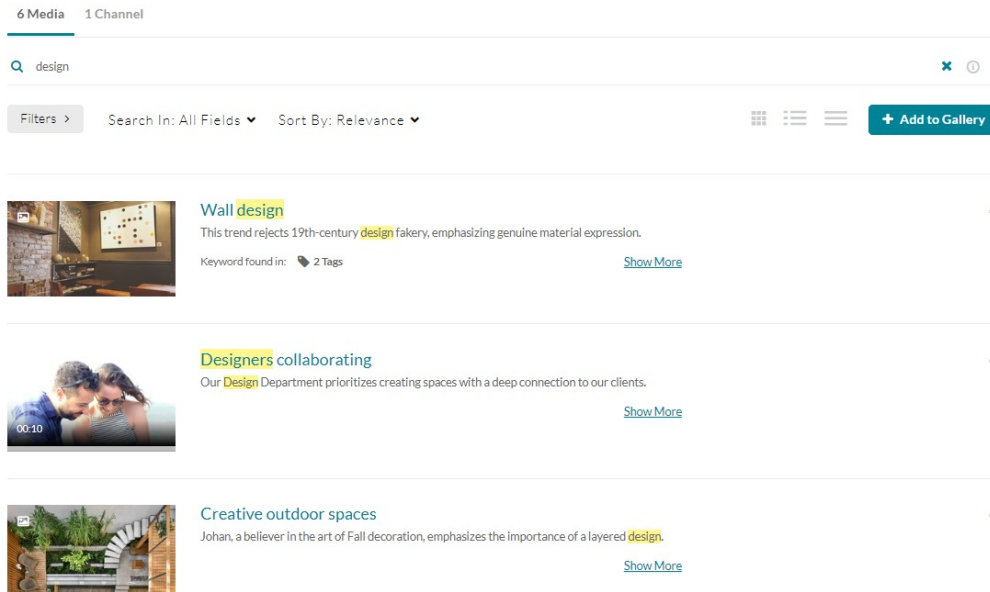
Search this category

2. Press **Enter**. (If 'instant search' is enabled by your system administrator, results are automatically displayed as you enter characters, and there's no need to click Enter.)



To search for an exact match, use quotation marks around the word or phrase, for example, "customer".

The results are displayed with your keyword(s) highlighted in yellow.



3. When you find the item you want, click its title or thumbnail to navigate to the entry.

Navigate the search results

The search results provide essential details to help you select the correct item.

Title, description and media type

The media's title and description are next to the thumbnail, which also features a small icon indicating the media type. The example below shows a thumbnail with an image icon. No icon means it's a video.



Time and date

The time and date is displayed for Live, VOD, Kaltura Meetings, Simulive, and Webcast entries. The "Live" and "Schedule" indicators are displayed per the set scheduled time.


Show More

Click **Show More** to get more information about the media item, such as the owner, creation date, published categories, likes, views, and comments. (Click **Show Less** to collapse the results.)



Wall design

This trend rejects 19th-century design fakery, emphasizing genuine material expression.

Keyword found in:  2 Tags

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Designers collaborating

Our Design Department prioritizes creating spaces with a deep connection to our clients.

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Keywords

If the keywords you typed appear in metadata fields, they are displayed in the **Keyword found in** section.



Wall design

This trend rejects 19th-century design fakery, emphasizing genuine material expression.

Keyword found in:  2 Tags

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Metadata

Each metadata is clickable, for example, clicking **2 Tags** will display up to 5 tags where the keywords are found. (Click again to close the displayed tags.)



Wall design

This trend rejects 19th-century design fakery, emphasizing genuine material expression.

Keyword found in:  2 Tags

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Designers collaborating

Our Design Department prioritizes creating spaces with a deep connection to our clients.


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The types of metadata displayed with initial click are as follows:

- **Tags** – displays 7 results
- **Details** – (custom fields other than the basic metadata) displays 10 results
- **Quiz** – (results from quiz Questions and Answers. - displays 5 results)

- **Chapters, Slides, Captions** - displays 5 results

If more than five keywords are found in any of the metadata types, the **Show All** link is displayed. This might happen when searching for a word that appears many times in a captions file. Clicking Show All displays all the results found for this entry (as shown in the image below with the keyword "if"):



Created by [User Example](#) 14 days ago

Appears in [Ted Talk](#)

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New video technology that reveals an object's hidden properties | Abe Davis

Subtle motion happens around us all the time, including tiny vibrations caused by sound. New technology shows that we can pick up on these vibrations and actually re-create sound and conversations just from a video of a seemingly still object. But n...

Keyword found in: 17 Captions

- 00:17 - **if** I walk across the stage or
- 00:46 - on the right you see video of a sleeping infant but **if** I didn't tell you that
- 01:02 - But there's actually a lot of subtle motion going on here and **if** you were to
- 01:06 - touch the wrist on the left you would feel a pulse and **if** you were to hold the infant
- 01:45 - And so **if** we use their software on the left video.
- 01:52 - **if** we recount that pulse we even figure out this person's heart rate.
- 01:56 - And **if** we use the same software on the right video.
- 02:39 - But what **if** we could do the same thing with our ability to hear.
- 02:44 - What **if** we could use video to capture the vibrations of sound.
- 03:26 - So what **if** we record them with a high speed camera and
- 04:16 - frames per second but even **if** you look very closely all you'll see
- 05:43 - hundreds of thousands of pixels in it and so **if** we combine all of the.
- 06:34 - because **if** we got any of these factors wrong
- 10:31 - cameras record images one row at a time and so **if** an object moves during
- 11:13 - sound distorted this time but listen and see **if** you can still recognize the music.
- 15:23 - bridge hold up **if** I were to drive my car across it and you know that's a question
- 15:42 - that you might not expect especially **if** you give it longer videos So for

[Show All](#) [Show Less](#)

When the metadata type is time based, a number is displayed on the left, indicating the location of the keyword in the media's timeline. Clicking the time indicator takes you to the video's page, where the video starts playing from the time indicated.

Refine your search

You can further refine your search by using the filters and sort functions under the search bar.

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Filters ▾ Search In: All Fields ▾ Sort By: Relevance ▾

Filters

The following **Filters (1)** are available when searching all of Media. You don't have to select all of the options - just the ones you need to narrow your search. (If you have more than one page of filters, click **More Filters** at the bottom right of the section to

open the next page):

- **Media type** – All Media / Video / Quiz / Audio / Document / Draft / Image / Webcast Events / Room / Interactive Video
- **Webcasts** – All webcasts / Live Webcasts / Upcoming Webcasts / Recorded Webcasts / Archived Webcasts
- **Ownership** – Any Owner / Media I or My Group Own / Media My Group Owns / Media I Can Edit / Media I Can Publish
- **Captions** - All / Available / Not Available
- **Duration** - Any duration / 00:00-10:00 min / 10:00-30:00 min / 30:00-60:00 min / Custom
- **Creation Date** - Any Date / Last 7 Days / Last 30 Days / Custom
- **Last Update Date** - Any Date / Last 7 Days / Last 30 Days / Custom
- **Department Division** - Marketing / Product / Engineering / Finance / Sales / HR / Management
- **Free Text** - Department name (type in your text)

 The basic filters depend on the page in which you are searching. Advanced filters may be enabled by your admin.

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🔍 Search this category ⓘ

Filters ▾ Search In: All Fields ▾ Sort By: Creation Date - Descending ▾ 🔍 ☰ ☰ ☰ [+ Add to Gallery](#)

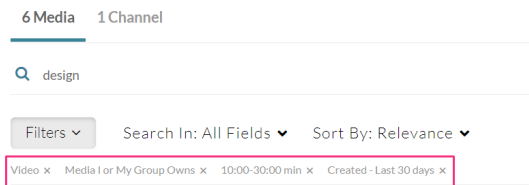
Media Type	Webcasts	Ownership	Captions	Duration	Creation Date
<input checked="" type="checkbox"/> All Media	<input checked="" type="checkbox"/> All Webcasts	<input checked="" type="checkbox"/> Any Owner	<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> Any Duration	<input checked="" type="radio"/> Any Date
<input type="checkbox"/> Video	<input type="checkbox"/> Live Webcasts	<input type="checkbox"/> Media I or My Group Ov	<input type="checkbox"/> Available	<input type="checkbox"/> 00:00-10:00 min	<input type="radio"/> Last 7 days
<input type="checkbox"/> Quiz	<input type="checkbox"/> Upcoming Webcasts	<input type="checkbox"/> Media My Group Owns	<input type="checkbox"/> Not Available	<input type="checkbox"/> 10:00-30:00 min	<input type="radio"/> Last 30 days
<input type="checkbox"/> Audio	<input type="checkbox"/> Recorded Webcasts	<input type="checkbox"/> Media I Can Edit		<input type="checkbox"/> 30:00-60:00 min	<input type="radio"/> Custom
<input type="checkbox"/> Document	<input type="checkbox"/> Archived Webcasts	<input type="checkbox"/> Media I Can Publish		<input type="checkbox"/> Custom	
<input type="checkbox"/> Draft					
<input type="checkbox"/> Image					
<input type="checkbox"/> Webcasting Events					
Show More					

[Clear All](#) [More Filters >](#)

 You can apply multiple values for filtering (faceted search), for example, you can search through all video files and all audio files at the same time.

After applying your filters, they display below the filters button. Your search results will now appear with the filters you specified.

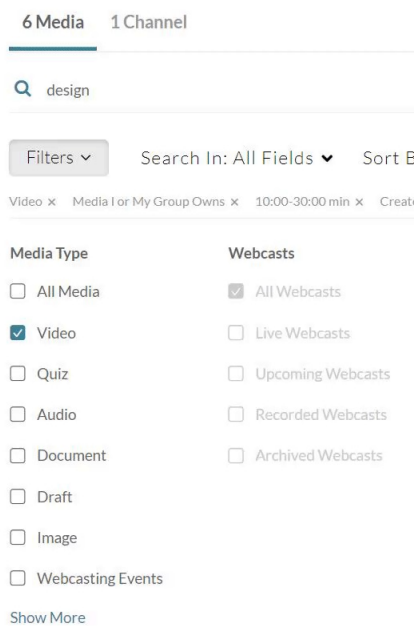
Open Gallery



Search In

You can pinpoint the location of keywords in the search by using the **Search in** function (2). The following fields are available:

<ul style="list-style-type: none"> • All Fields • Details • Chapters/Slides 	<ul style="list-style-type: none"> • Captions • Polls • Quiz 	
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Sort By

Use the **Sort By** filter (3) to sort results by the following:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Relevance • Creation Date - Descending • Creation Date - Ascending • Update Date - Ascending • Update Date - Descending • Alphabetically - A-Z • Alphabetically - Z-A | <ul style="list-style-type: none"> • Views • Plays • Likes • Webcast Start Date - Ascending • Webcast Start Date - Descending • Webcast End Date - Ascending • Webcast End Date - Descending |
|---|---|

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Filters ▾ Search In: All Fields ▾ Sort By: Relevance ▾

Video x Media I or My Group Owns x 10:00-30:00 min x Created - Last 30 days x

Media Type	Webcasts	Ownership
<input type="checkbox"/> All Media	<input checked="" type="checkbox"/> All Webcasts	<input type="checkbox"/> Any Owner
<input checked="" type="checkbox"/> Video	<input type="checkbox"/> Live Webcasts	<input checked="" type="checkbox"/> Media I or My Group Ov
<input type="checkbox"/> Quiz	<input type="checkbox"/> Upcoming Webcasts	<input type="checkbox"/> Media My Group Owns
<input type="checkbox"/> Audio	<input type="checkbox"/> Recorded Webcasts	<input type="checkbox"/> Media I Can Edit
<input type="checkbox"/> Document	<input type="checkbox"/> Archived Webcasts	<input type="checkbox"/> Media I Can Publish
<input type="checkbox"/> Draft		
<input type="checkbox"/> Image		
<input type="checkbox"/> Webcasting Events		

[Show More](#)

Click the **x** to remove specific filters.

Filters ▾ Search In: All Fields ▾ Sort By: Relevance ▾

Video x Media I or My Group Owns x 10:00-30:00 min x Created - Last 30 days x

Click **Clear All** on the bottom right to remove all filters and sorting options.

- | | |
|---|---|
| Ownership | Captions |
| <input checked="" type="checkbox"/> Any Owner | <input checked="" type="checkbox"/> All |
| <input type="checkbox"/> Media I or My Group Owns | <input type="checkbox"/> Available |
| <input type="checkbox"/> Media My Group Owns | <input type="checkbox"/> Not Available |
| <input type="checkbox"/> Media I Can Edit | |
| <input type="checkbox"/> Media I Can View | |
| <input type="checkbox"/> Media I Can Publish | |


[Clear All](#)

Keywords & filters logic

Each filter is added as an AND to other filters, however, each value within each filter is added as an OR to same filters values. For example, when choosing the filters below, the logic is:

(Media Type = Video OR Quiz) AND (Ownership = Media I Own or My Group Owns OR Media I Can Edit) AND (Creation Date = Last 30 days)

- | | | | | | |
|--|--|---|---|--|---|
| Media Type | Webcasts | Ownership | Captions | Duration | Creation Date |
| <input type="checkbox"/> All Media | <input checked="" type="checkbox"/> All Webcasts | <input type="checkbox"/> Any Owner | <input checked="" type="checkbox"/> All | <input checked="" type="checkbox"/> Any Duration | <input type="radio"/> Any Date |
| <input checked="" type="checkbox"/> Video | <input type="checkbox"/> Live Webcasts | <input type="checkbox"/> Media I or My Group Ov | <input type="checkbox"/> Available | <input type="checkbox"/> 00:00-10:00 min | <input type="radio"/> Last 7 days |
| <input checked="" type="checkbox"/> Quiz | <input type="checkbox"/> Upcoming Webcasts | <input checked="" type="checkbox"/> Media My Group Owns | <input type="checkbox"/> Not Available | <input type="checkbox"/> 10:00-30:00 min | <input checked="" type="radio"/> Last 30 days |
| <input type="checkbox"/> Audio | <input type="checkbox"/> Recorded Webcasts | <input checked="" type="checkbox"/> Media I Can Edit | | <input type="checkbox"/> 30:00-60:00 min | <input type="radio"/> Custom |
| <input type="checkbox"/> Document | <input type="checkbox"/> Archived Webcasts | <input type="checkbox"/> Media I Can Publish | | <input type="checkbox"/> Custom | |
| <input type="checkbox"/> Draft | | | | | |
| <input type="checkbox"/> Image | | | | | |
| <input type="checkbox"/> Webcasting Events | | | | | |
| Show More | | | | | |

When using keywords, results are returned based on scoring. Searching for *Keyword1* *Keyword2* will first show results that contain both keywords, and lower score results containing only one of the keywords, or partial results, lower on the results lists. When adding keywords, the filter logic will use "(Keywords) AND (filters)".