

# Entry details page in KMC

Last Modified on 08/05/2025 6:00 pm IDT

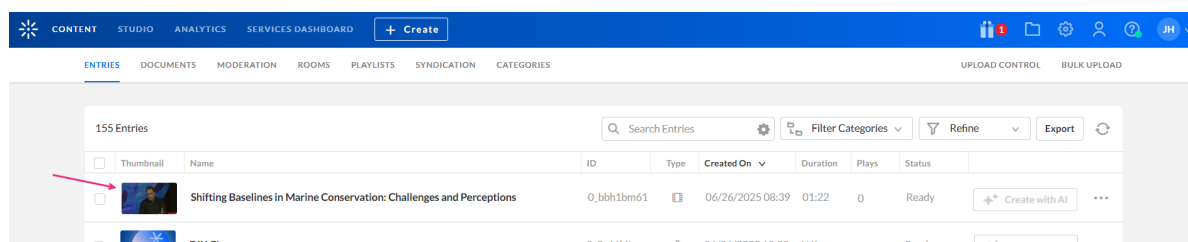
 This article is designated for administrators.

## About

The entry details page is your central hub for managing media assets. From customization and editing to access control and distribution, everything you need is in one place.

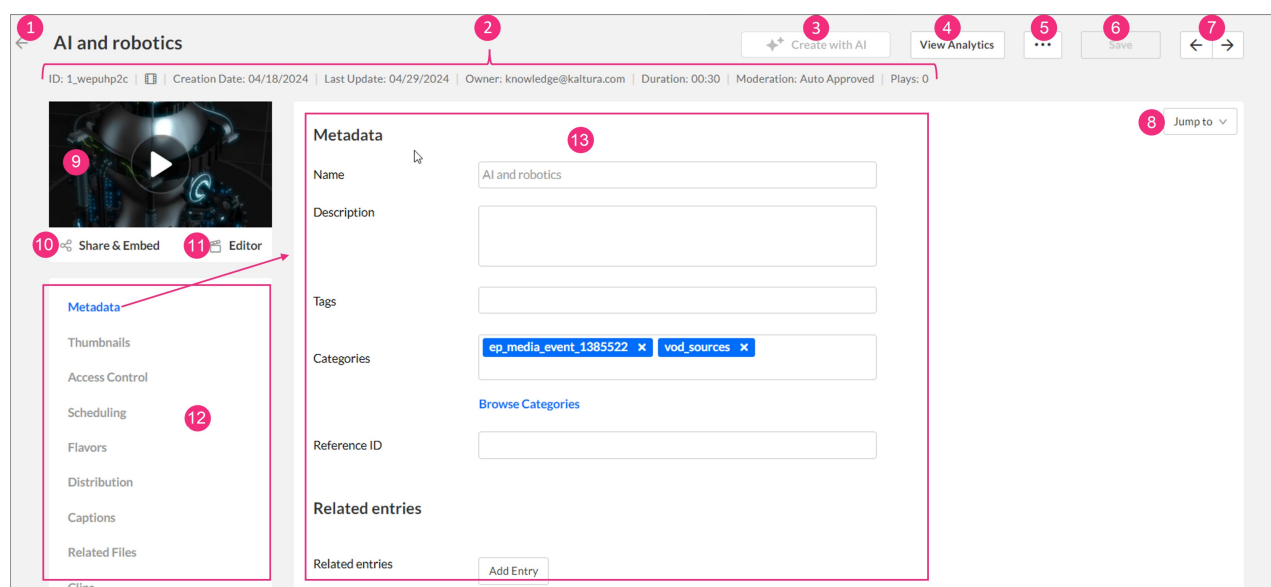
## Access the entry details page

1. To access the **Entry Details page**, simply log into your Kaltura Management Console.  
The **Entries** page displays by default.
2. Click on the desired entry's title or thumbnail.



The Entry Details page displays.

## Entry details page overview



- **Back arrow (1)** - Click to return to the [Entries](#) page.
- **Entry details (2)** - These are the details that display vary according to the type of media you select:
  - Entry Id
  - Creation Date
  - Last Update
  - Owner
  - Duration
  - Moderation Status
  - Plays
- **'Create with AI' button (3)** - Enrich and repurpose your content into engaging, snackable experiences with Kaltura's AI-powered post-production assistant. Click to access [Content Lab](#) functionality. This button will be active and enabled only on applicable entries. If you click the **Create with AI** button on an entry with no captions, you can easily navigate and order captions with a click of a button. See [Create highlight clips with AI](#), [Create quizzes with AI](#), [Create a summary and chapters with AI](#), and [Enrich metadata with AI](#) for more information.
- **'View Analytics' button (4)** - Click to access the entry analytics dashboard. To learn more, visit our article [Entry Level Analytics](#).
- **Three dots menu (5)** - Click to access Download, [Share & Embed](#), [Launch Editor](#) and Delete functions.
- **'Save' button (6)** - Click to save any changes (the button is disabled until data is modified).
- **Navigation arrows (7)** - Use to navigate to the next or previous entry.
- **'Jump to' drop-down menu (8)** - Choose a section of the page to jump to.
- **Entry thumbnail (9)** - This is the default thumbnail of the media (videos will also have a play button for previewing).
- **'Share & Embed' function (10)** - Click to access the Share & Embed page. For more information, visit our article [Share and Embed Media](#).
- **Editor (11)** - Click to launch Kaltura's Video Editor. For more information, check out our article [Kaltura Video Editing Tools - Editor tab](#).
- **Editing tabs (12)** - These are tabs that display according to the type of media you selected ([see below](#)).
- **Editing fields (13)** - This is the information that displays according to the tab you're on.

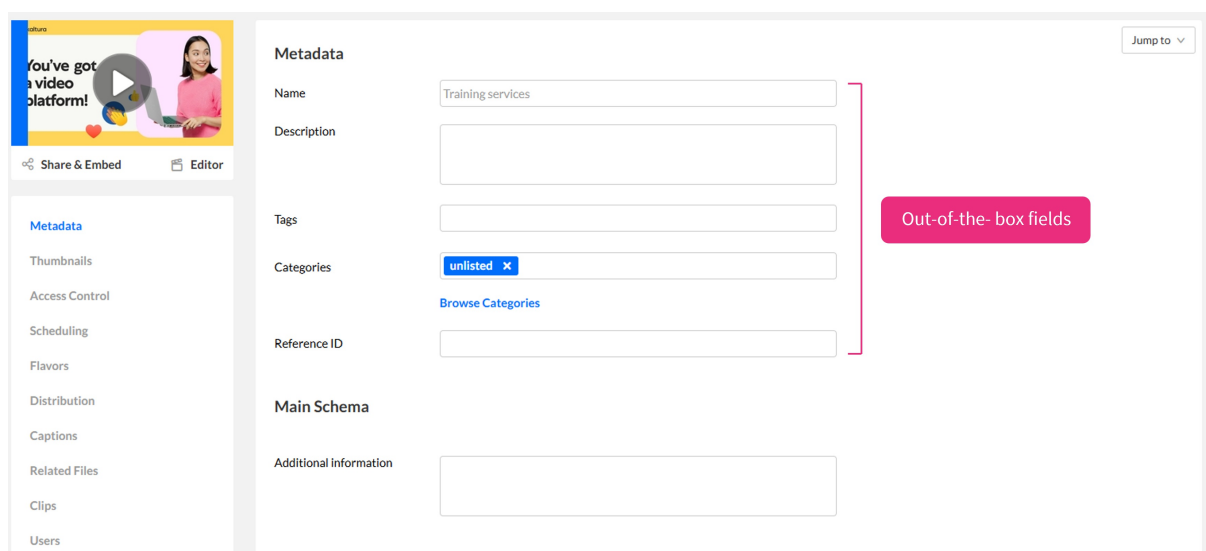
## Editing tabs

## Metadata

Entry Metadata fields are used to tag, manage, search and expose content. You can populate out-of-the-box fields or create your own custom metadata schema.

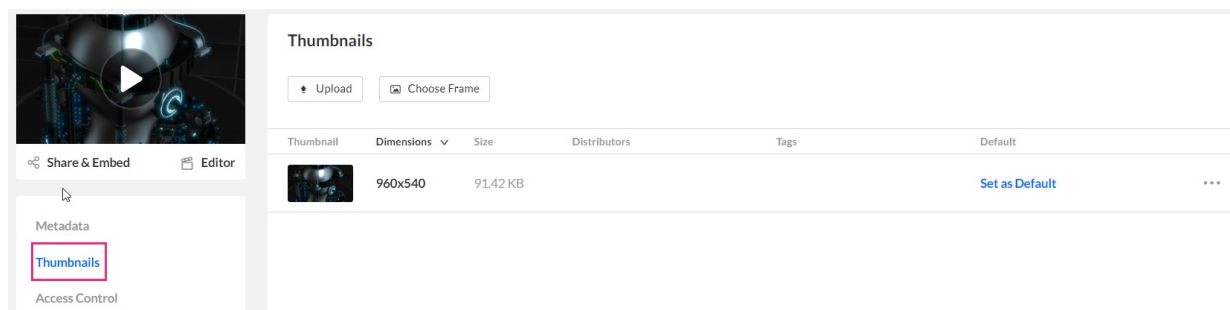
Kaltura provides extensive asset management and metadata capabilities. Each media entry has a list of predefined metadata fields including: Name, Description, Tags, Categories, Thumbnails, Duration, Views, and other fields. See [Custom Data](#) for more information.


Everything below the out-of-the-box fields relates to custom metadata schemas and whether you have configured them as [searchable](#). See [Create a Custom Metadata Schema](#) for more information.



## Thumbnails

Use to upload thumbnails, grab a thumbnail from video, crop thumbnails and select a default thumbnail. You can generate thumbnails from videos or upload external images.



| Thumbnail   | Dimensions | Size     | Distributors | Tags | Default                        |
|---|------------|----------|--------------|------|--------------------------------|
|  | 960x540    | 91.42 KB |              |      | <a href="#">Set as Default</a> |

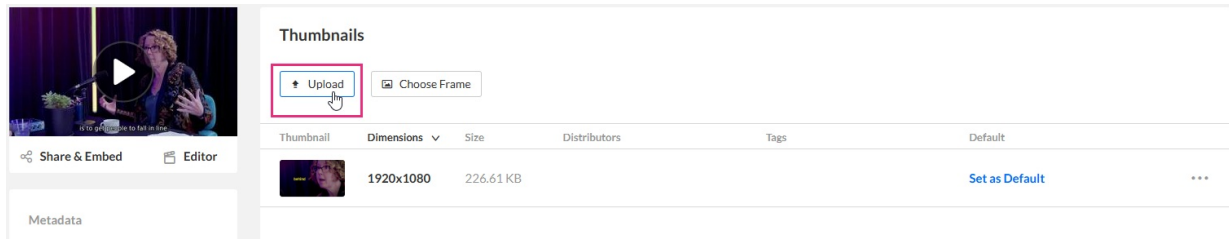
### Choosing a thumbnail for your video

By default, a thumbnail is generated from the video's first frames. You can choose a new thumbnail by selecting any frame from the video or uploading an image from your

computer. You can assign multiple thumbnails of varying qualities to your video.

## Upload

1. Click **Upload**.

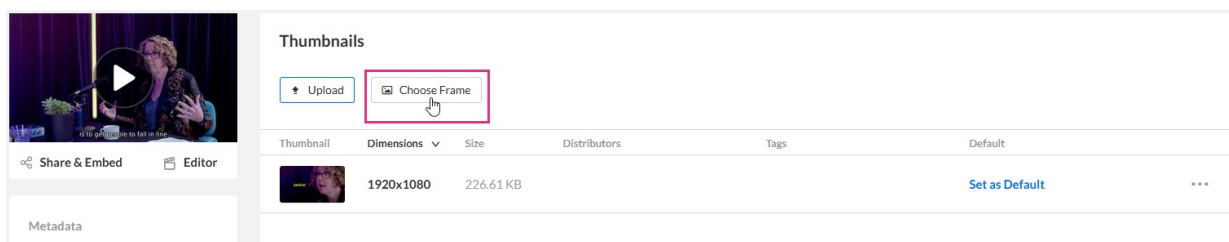


2. Locate the desired image on your computer.
3. Click **Open**.

The image is added to the list of thumbnails.

## Choose frame

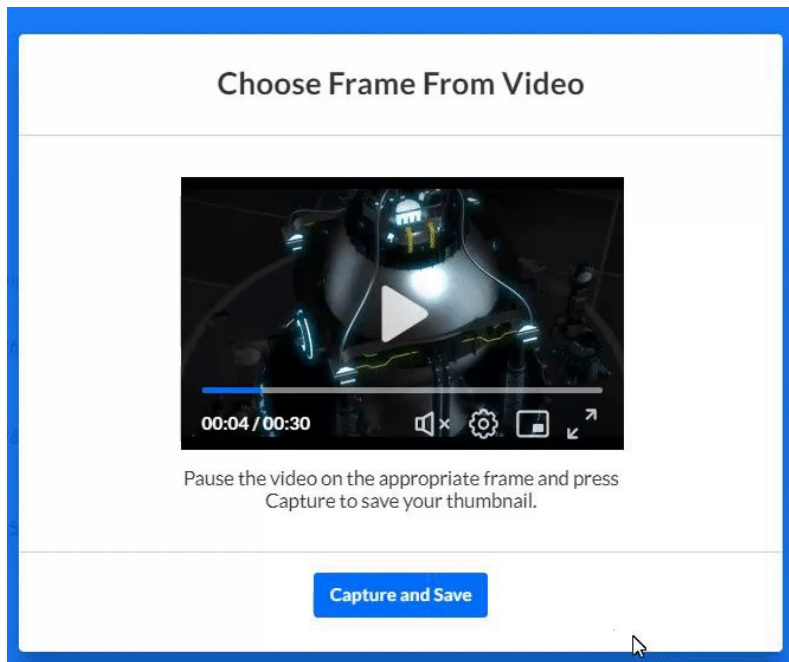
1. Click **Choose Frame**.



The 'Choose Frame From Video' window opens.

2. Click the play button to play the video.
3. Pause the video on the appropriate frame and press **Capture and Save** to save your thumbnail.

A thumbnail will be captured from the highest quality video flavor.







Click **Set as Default** on the thumbnail you want to use for the entry. The default thumbnail displays in the entries list.

Click on the **three dots menu** to the right of a thumbnail to **Download**, **Preview** or **Delete** the thumbnail.

#### Thumbnails

Upload

Choose Frame





| Thumbnail   | Dimensions | Size     | Distributors | Tags | Default                        |     |
|---|------------|----------|--------------|------|--------------------------------|-----|
|  | 960x540    | 91.42 KB |              |      | <a href="#">Set as Default</a> | ... |
|  | 960x540    | 34.34 KB |              |      | <a href="#">Set as Default</a> | ... |
|  | 960x540    | 34.19 KB |              |      | <a href="#">Set as Default</a> | ... |
|  | 458x462    | 7.97 KB  |              |      | <a href="#">Set as Default</a> | ... |

Download

Preview

Delete

You can't delete the default thumbnail directly. First, set another thumbnail as default, then delete the previous one.

| Thumbnail   | Dimensions | Size     | Distributors  | Tags | Default                        |     |
|---|------------|----------|---------------|------|--------------------------------|-----|
|  | 960x540    | 91.42 KB |               |      | <a href="#">Set as Default</a> | ... |
|  | 960x540    | 34.34 KB | default_thumb |      | Default Thumbnail              | ... |
|  | 960x540    | 34.19 KB |               |      | <a href="#">Set as Default</a> | ... |
|  | 458x462    | 7.97 KB  |               |      | <a href="#">Set as Default</a> | ... |

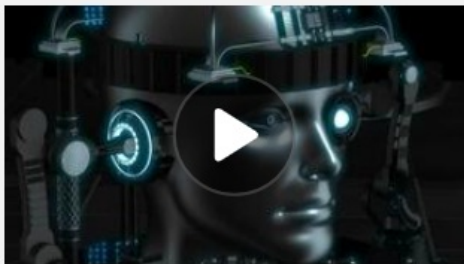
- Download
- Preview
- Delete



If you have a distribution profile that requires a specific thumbnail dimension (you may have one or multiple distribution profiles) they will display as empty. You are required to provide a suitable thumbnail with the requested dimension to use for the distribution profile.

## Access Control

Use this tab to assign an access control profile to the entry. Visit our article [Access Control](#) to learn how to create and assign an access control profile.



[Share & Embed](#)
[Editor](#)

[Metadata](#)
[Thumbnails](#)
[Access Control](#)
[Scheduling](#)
[Flavors](#)
[Distribution](#)

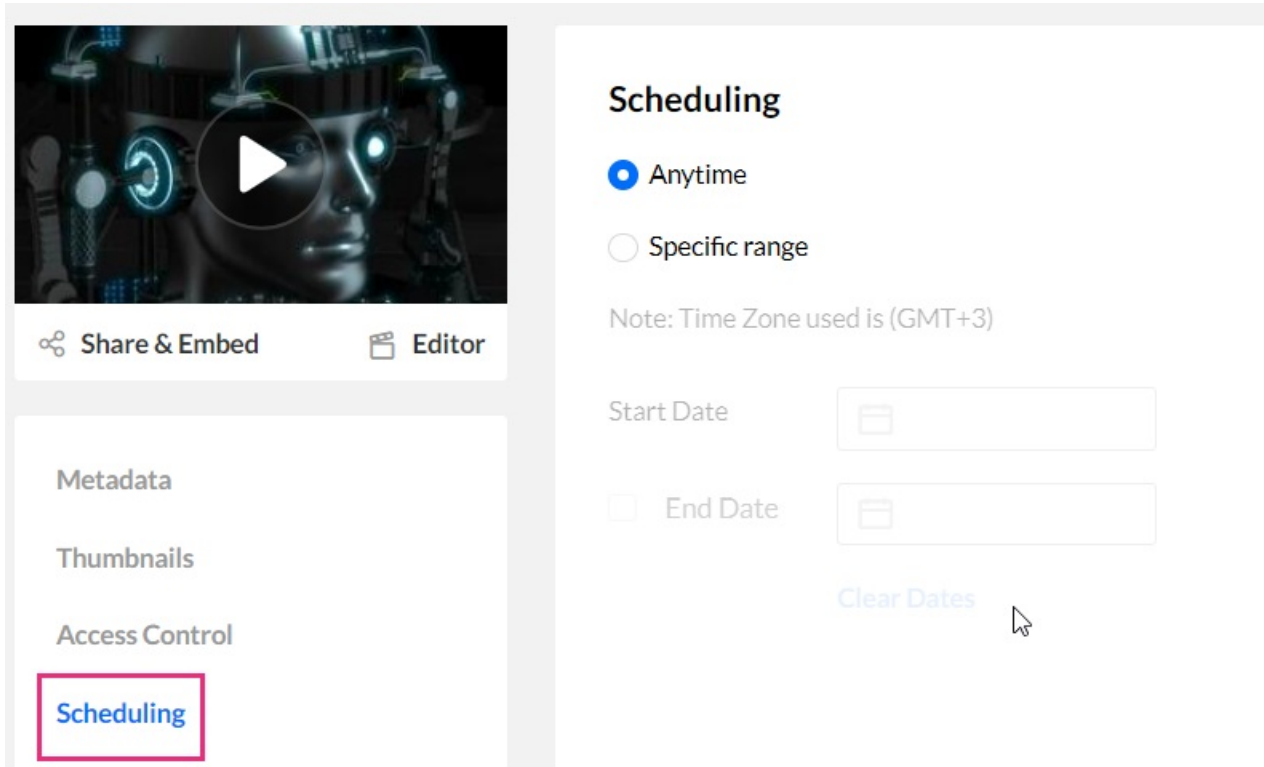
### Access Control Profiles

|                        |                                |
|------------------------|--------------------------------|
| Access Control Profile | Default                        |
| Profile Name           | Default                        |
| Description            | default access control profile |
| Domains                | Any Domain                     |
| Countries              | Any Country                    |
| IPs                    | Any IP                         |
| Flavors                | Any Flavor                     |
| Advanced Security      |                                |

## Scheduling

Content Scheduling controls when your media entries are viewable ('sunrise') and when

access ends ('sunset'). You can tailor specific scheduling for your content, allowing it to be available at any time or within a set timeframe. Keep in mind, if users try to access expired content, they'll receive an error message. Kaltura validates start and end dates, so ensure they're accurate when setting a range.



**Scheduling**

☒ Anytime

☐ Specific range

Note: Time Zone used is (GMT+3)


Start Date

☐ End Date

[Clear Dates](#)

To configure content scheduling

1. Select **Specific range**.
2. Set your specific time range.
3. Click **Save**.



[Share & Embed](#)
[Editor](#)

[Metadata](#)
[Thumbnails](#)
[Access Control](#)
[Scheduling](#)
[Flavors](#)
[Distribution](#)
[Captions](#)
[Related Files](#)

### Scheduling

☒ Anytime
 ☐ Specific range

Note: Time Zone used is (GMT+3)

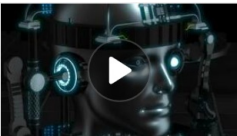
Start Date

End Date

[Clear Dates](#)

## Flavors

Use to manage the flavors that are available as well as replace media files and their transcoding flavors.



[Share & Embed](#)
[Editor](#)

[Metadata](#)
[Thumbnails](#)
[Access Control](#)
[Scheduling](#)
[Flavors](#)
[Distribution](#)
[Captions](#)
[Related Files](#)

### Flavors

☒ All required Transcoding Flavors are available. Entry is ready for publishing.

Replace Video

[Upload from Desktop](#)
[Import from URL](#)
[Match from Drop Folder](#)

| Flavor            | Asset ID   | Format | Codec | Bitrate (kbps) | Dimensions | Size (KB) | Status | Tags              |     |
|-------------------|------------|--------|-------|----------------|------------|-----------|--------|-------------------|-----|
| Source            | 1_s9pyoalc | mp4    | avc1  | 1866           | 960 x 540  | 6845      | OK     | source, web       | ... |
| Basic/Small - ... | 1_w8m32y4t | mp4    | avc1  | 483            | 640 x 360  | 1774      | OK     | mobile, web, m... | ... |
| Basic/Small - ... | 1_j011u7xw | mp4    | avc1  | 682            | 854 x 480  | 2506      | OK     | mobile, web, m... | ... |
| SD/Small - WE...  | 1_hyguhztb | mp4    | avc1  | 983            | 960 x 540  | 3611      | OK     | mobile, web, m... | ... |
| SD/Large - WE...  | 1_pmjjwc3j | mp4    | avc1  | 1601           | 960 x 540  | 5882      | OK     | mobile, web, m... | ... |

## Actions

You can apply actions to a selected flavor using the **three dots menu** at the end of the row.



## Flavors

✓ All required Transcoding Flavors are available. Entry is ready for publishing.

Replace Video

Upload from Desktop

Import from URL

Match from Drop Folder



| Flavor            | Asset ID   | Format | Codec | Bitrate (kbps) | Dimensions | Size (KB) | Status | Tags              |     |
|-------------------|------------|--------|-------|----------------|------------|-----------|--------|-------------------|-----|
| Source            | 1_s9pyoalc | mp4    | avc1  | 1866           | 960 x 540  | 6845      | OK     | source, web       | ... |
| Basic/Small - ... | 1_w8m32y4t | mp4    | avc1  | 483            | 640 x 360  | 1774      | OK     | mobile, web, m... | ... |
| Basic/Small - ... | 1_i011u7xw | mp4    | avc1  | 682            | 854 x 480  | 2506      | OK     |                   |     |
| SD/Small - WE...  | 1_hyguhztb | mp4    | avc1  | 983            | 960 x 540  | 3611      | OK     |                   |     |
| SD/Large - WE...  | 1_pmjjwc3j | mp4    | avc1  | 1601           | 960 x 540  | 5882      | OK     |                   |     |

Download  
Upload  
Import  
Drop Folder  
Preview  
Reconvert  
Delete

The **three-dot menu** offers the following:

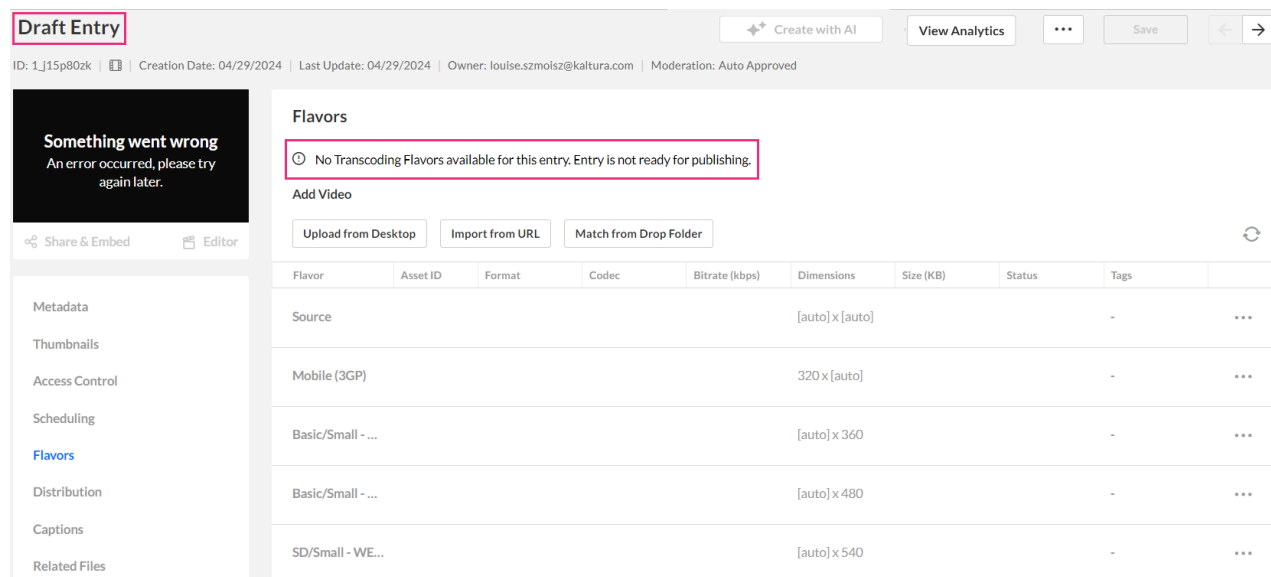


The options in the three dots menu are based on that particular flavor type and its available actions.

- **Download** - Downloads the transcoded file to your desktop.
- **Upload** - Uploads a file from your desktop you that transcoded on your own, to serve as a flavor for an entry.
- **Import** - Imports a flavor to update existing assets or adds new ones. Click to open a window and enter the file URL.
- **Drop Folder** - Used for updating existing flavors or adding new ones. (You won't see this option in the menu if you don't have the required permission.) See our article [Drop Folders Service for Content Ingestion](#) to learn more.
- **Preview** - Previews the selected source flavor. The following information is displayed: Entry Name, Entry ID, Flavor Name, Flavor Asset ID, Bitrate, Codec, Dimensions, Format, Size (KB), and Status.
- **Convert or reconvert** - Convert to transcode an entry to additional flavors or reconvert to create the flavor again from the source.
- **Delete** - Deletes the flavor. When you delete, a confirmation will display: *Are you sure you want to delete this Asset: <asset id> ?* Click Delete to confirm.
- **View DRM details** - When your KMC account supports direct ingestion of multiple bit-rate transcoding flavors, you can use the menu to add or replace a single transcoding flavor in an entry.

## Add / Replace media

Use to add media to a new entry you created when the entry status shown on the [Entries](#) page is 'No Media' (for example, a draft entry), and to replace the media of an existing entry when the entry status is 'Ready' or 'Error'.



**Draft Entry**

ID: 1\_J15p80zk | Creation Date: 04/29/2024 | Last Update: 04/29/2024 | Owner: louise.szmoisz@kaltura.com | Moderation: Auto Approved

**Something went wrong**  
An error occurred, please try again later.

Share & Embed | Editor

**Flavors**

No Transcoding Flavors available for this entry. Entry is not ready for publishing.

Add Video

Upload from Desktop | Import from URL | Match from Drop Folder

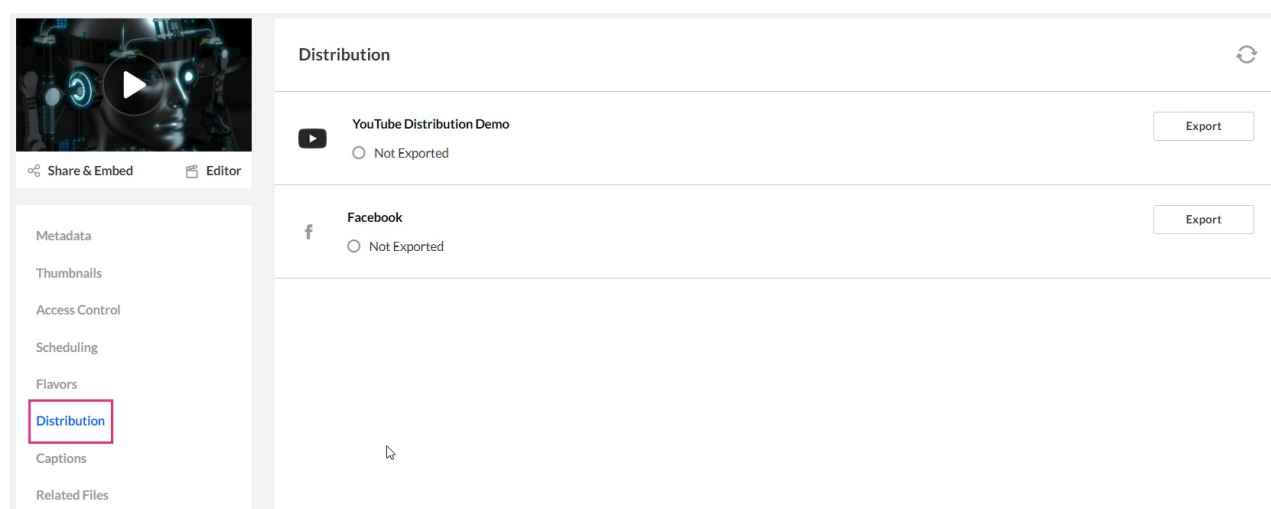
| Flavor            | Asset ID | Format | Codec | Bitrate (kbps) | Dimensions      | Size (KB) | Status | Tags |
|-------------------|----------|--------|-------|----------------|-----------------|-----------|--------|------|
| Source            |          |        |       |                | [auto] x [auto] |           | -      | ...  |
| Mobile (3GP)      |          |        |       |                | 320 x [auto]    |           | -      | ...  |
| Basic/Small - ... |          |        |       |                | [auto] x 360    |           | -      | ...  |
| Basic/Small - ... |          |        |       |                | [auto] x 480    |           | -      | ...  |
| SD/Small - WE...  |          |        |       |                | [auto] x 540    |           | -      | ...  |

Metadata | Thumbnails | Access Control | Scheduling | **Flavors** | Distribution | Captions | Related Files

To learn how to add or replace an entry, check out our article [Replace an Entry via KMC](#). To learn how to work with a draft entry, visit our article [Create a Draft Entry](#).

## Distribution

The Distribution tab lists distribution channels associated with an entry and use to manage distributors. To learn more about Kaltura's distribution service, visit our article [Distribution](#).



**Distribution**

YouTube Distribution Demo

Not Exported

Export

Facebook

Not Exported


Export

Metadata | Thumbnails | Access Control | Scheduling | **Distribution** | Captions | Related Files

## Live Stream

Use to create and manage Live Stream entries. See our article [Create a Live Stream](#)

[Entry](#) to learn more.



[Share & Embed](#)
[Editor](#)

Metadata

Thumbnails

Access Control

Scheduling

Captions

**Live Stream**

Related Files

Clips

Users

### Live Stream

**Broadcasting URLs**

Primary URL: [rtmp://o0l.../kLive?t=afab19a1](#)

Backup URL: [rtmp://o0l.../kLive?t=afab19a1](#)

[Re-Generate Stream Token](#)

Stream name: [1](#)

**SRT Broadcasting URLs**

Primary URL: [srt://o0l...:7045](#)

Primary Stream ID: [#::e=1\\_...1](#)

Secondary URL: [srt://o0l...:7045](#)


Secondary Stream ID: [#::e=1\\_...19a1](#)

Encryption: [Set a passphrase to enable encryption](#)

[Set Automatically](#) [Generate Passphrase Encryption](#)

## Captions

Use to upload, order, and manage captions. Check out our article [Subtitles and Captions](#) to learn more.



[Share & Embed](#)
[Editor](#)

Metadata

Thumbnails

Access Control

Scheduling

Flavors

Distribution

**Captions**

Related Files

Clips

### Captions


[+ Add Caption](#) [+ Add Extended Audio Description](#) [Captions & Enrich](#)

| Label   | File Type | Language | Accuracy | Status | Display on Player                       | Default                             |
|---------|-----------|----------|----------|--------|---|-------------------------------------|
| English | SRT       | English  | 95%      | Saved  | <input checked="" type="checkbox"/> Yes | Default Caption <a href="#">...</a> |

[Edit](#)
[Closed Captions Editor](#)
[Download](#)
[Preview](#)
[Delete](#)

## Related Files

Use to upload related files to an entry. See our article [Related Files](#) for more information.



Share & EmbedEditor

Metadata  
Thumbnails  
Access Control  
Scheduling  
Flavors  
Distribution  
Captions  
**Related Files**


Related files

Add file


| File Name                | File Type | File Size | Asset ID       |
|--------------------------|-----------|-----------|----------------|
| fantasy-4817035_1280.jpg | Media     | 245.26 KB | Ready For Save |

## Clips

You can clip and trim entries using the [Kaltura Video Editing Tools](#).



You can only trim and clip a live entry if it has a recorded entry.



Share & EmbedEditor

Metadata  
Thumbnails  
Access Control  
Scheduling  
Flavors  
Distribution  
Captions  
Related Files  
**Clips**  
Users

Clips

Clip & Trim

| ID         | Name | Plays | Created on | Offset | Duration | Status |
|------------|------|-------|------------|--------|----------|--------|
| No Results |      |       |            |        |          |        |

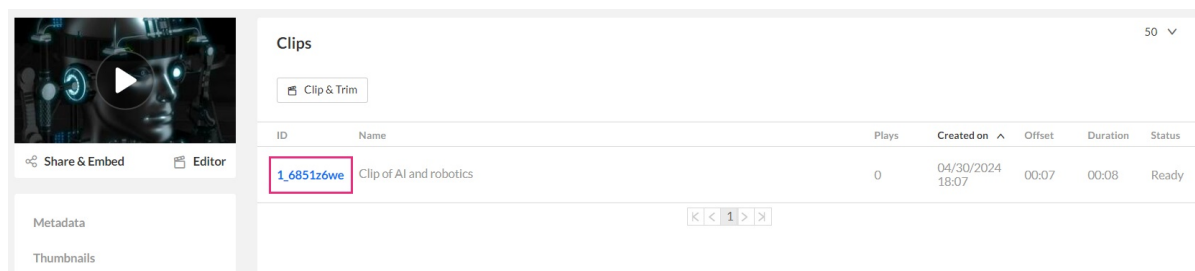
Click **Click & Trim** to open the editing tools. Visit our article [Kaltura Video Editing Tools - Editor Tab](#) to learn how to work with the video editor.

Clips

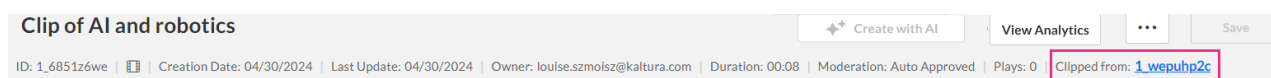
Clip & Trim

| ID         | Name                      | Plays | Created on       | Offset | Duration | Status |
|------------|---------------------------|-------|------------------|--------|----------|--------|
| 1_6851z6we | Clip of AI and robotics   | 0     | 04/30/2024 18:07 | 00:07  | 00:08    | Ready  |
| 1_r7e439cb | Clip 2 of AI and robotics | 0     | 04/30/2024 18:08 | 00:15  | 00:14    | Ready  |

If clips were created from an original video or audio entry, the clipped entry details are displayed in the clips tab. You can click on the **clip ID** to navigate to the entry details page of that clip.

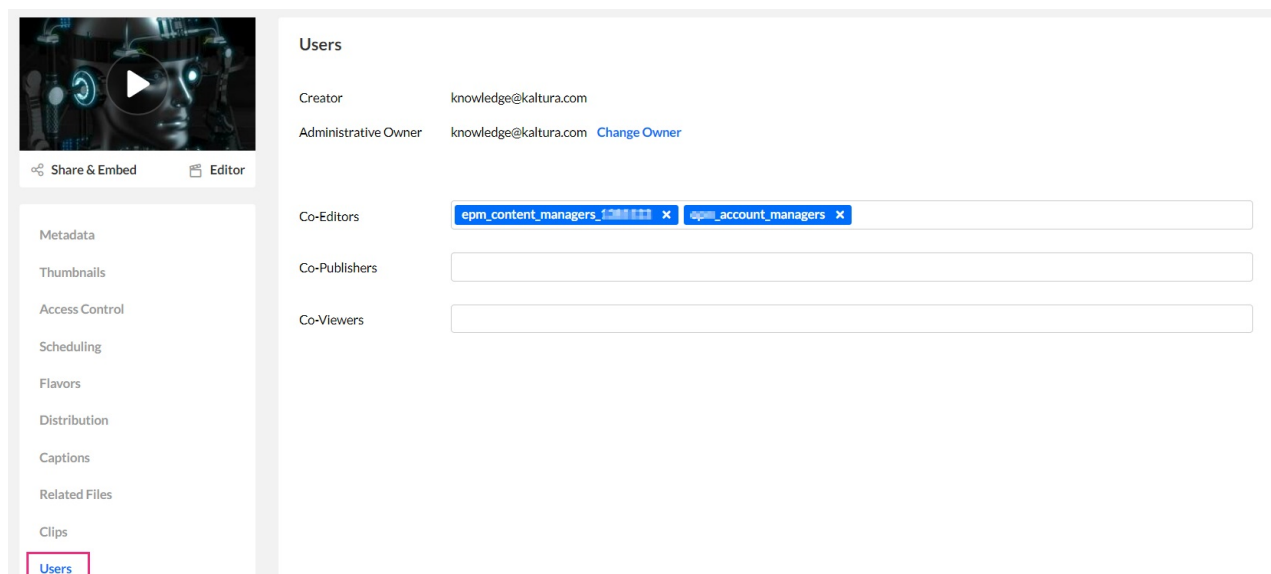


The Entry Details page of a clip displays the **original clip's ID**.



## Users

The Users tab is displayed when your account is configured to support the end-user management feature. Use this tab to add editing and publishing rights for additional end-users to work with this entry across applications.



The Users tab provides information about the users that are associated with the entry:

- **Creator:** Usually the person who uploaded the media to Kaltura.
- **Administrative Owner:** The user in charge of managing the entry. By default, it's the creator, but you can change it here.

To change the Administrative Owner:

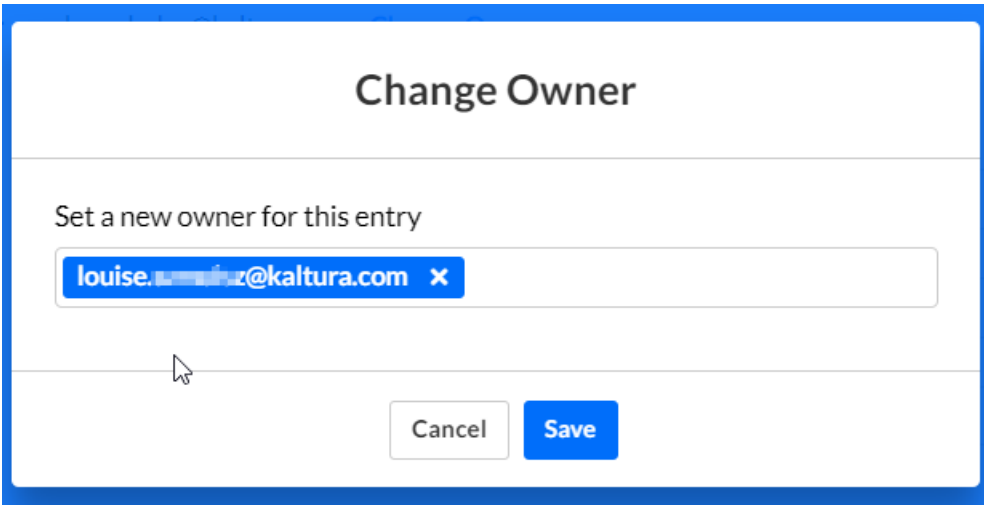
1. Click **Change Owner**.

## Users

|                      |  |
|----------------------|--|
| Creator              | knowledge@kaltura.com                              |
| Administrative Owner | knowledge@kaltura.com <a href="#">Change Owner</a> |

The Change Owner box displays.

2. Type in the desired user name or user ID.



The image shows a 'Change Owner' dialog box with a blue border. The title 'Change Owner' is centered at the top. Below the title, the text 'Set a new owner for this entry' is displayed. A text input field contains the email address 'louise. [redacted]@kaltura.com' with a blue 'x' icon to its right. At the bottom of the dialog, there are two buttons: 'Cancel' and 'Save'.

3. Click **Save**.

By editing the **co-editors**, **co-publishers**, and **co-viewers** fields, you can add rights for additional end-users to work with this entry across applications.



**Co-editors** have permission to edit the metadata associated with the selected media, for example, customize the look and feel of an entry page.


**Co-publishers** have the permission to publish media anywhere that the user has the rights to publish.



**Co-viewers** have permissions to view the metadata associated with the selected media.

To learn more about roles and permissions, visit our article [Administration Pages](#).

## Advertisements

Use to create and manage time-based advertisements with the Kaltura Video Editing Tools. To learn how to add advertisements to media, see our article [Kaltura Video Editing Tools - Advertisements Tab](#). For further information see [Advertising and Ad Networks](#).



 Share & Embed
  Editor

Metadata
   
 Thumbnails
   
 Access Control
   
 Scheduling
   
 Flavors
   
 Distribution
   
 Captions
   
 Related Files
   
 Clips
   
 Users
   
**Advertisements**

### Advertisements

Create and manage time-based advertisements using the Kaltura Video Editor Tool.

Manage Advertisements

## Quizzes

Easily manage, edit, and download pre-test questions for your quizzes. The table shows details like Entry ID, Name, Plays, Creation Date, Duration, and Status.

Share & Embed

Editor

Metadata

Thumbnails

Access Control

Scheduling

Flavors

Distribution

Captions

Related Files

Clips

Users

Advertisements

Quizzes

Quizzes

Add Quiz

| ID          | Name   | Plays | Created on ^        | Duration | Status |     |
|-------------|--|-------|---------------------|----------|--------|-----|
| 0_rvw4u9x7  | Quiz 1 - Build momentum with AI-infused digital experiences (onUp) | 0     | 12/05/2024<br>16:52 | 40:12    | Ready  | ... |
| 0_k5mpmg... | Quiz 2 - Build momentum with AI-infused digital experiences (onUp) | 0     | 12/10/2024<br>16:26 | 40:12    | Ready  | ... |

K<1>X


50 v

- Click the **entry ID** to navigate to the quiz's [entry page](#).
- Click **Add Quiz** to create a new quiz manually. Learn more in our article [Set up a video quiz](#).




You can create or modify a quiz from VOD, audio, and YouTube entries, but not from Live and image entries.

ID: 0\_b0ir0vps | Creation Date: 12/03/2024 | Last Update: 12/03/2024 | Owner: @kaltura.com | Duration: 40:12 | Moderation Status: Pending



### Quizzes

 Add Quiz

| ID                         | Name   |
|----------------------------|--|
| <a href="#">0_rvw4u9x7</a> | Quiz 1 - Build momentum with AI-infused digital experiences (onUp) |







Each row in the has a **three dots menu** with the following options:

- **Launch editor** - Click to launch the editor in quiz edit mode. Check out our article [Edit a video quiz](#) for further details.
- **Download pre-test** - Click to download the pre-test questions.



STUDIOANALYTICSSERVICES DASHBOARD


Create



←Event strategy

Create with AIView Analytics...Save←→

ID: 0\_itpmY6x3 | Creation Date: 12/11/2024 | Last Update: 12/11/2024 | Owner: Tsvika.knirsh@kaltura.com | Duration: 02:02 | Moderation: Auto Approved | Plays: 0



Share & EmbedEditor

Metadata

Thumbnails

Quizzes

Add Quiz

| ID         | Name                  | Plays | Created on       | Duration | Status |     |
|------------|-----------------------|-------|------------------|----------|--------|-----|
| 0_6ac8oyuc | Event strategy - Quiz | 0     | 12/11/2024 21:17 | 02:02    | Ready  | ... |

K<1>X

5

Launch Editor

Download pre-test