

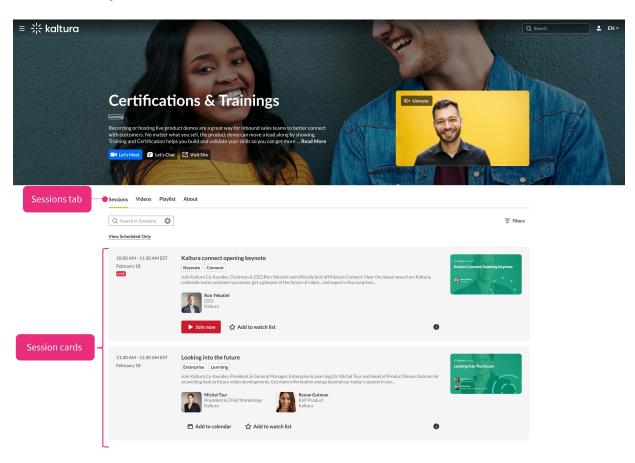
## Town hall session cards

Last Modified on 04/16/2025 4:11 pm IDT

## **About**

The session card provides attendees with all the key information and actions they need to engage with the event. Once a scheduled session for a webcast or Kaltura Meeting is published to a channel, its session card appears under the **Sessions tab** on the channel page.

Session cards are also displayed on other Theming-based pages, such as My Profile page and Template pages, making it easy for attendees to access session details wherever they are.



## Session card details

The session card provides key details about the session, such as:

## Scheduled time



- Title
- Description
- **Tags** (up to two tags are shown)
- **Speaker information** (if applicable) You can click on a speaker's icon to view a pop-up with the speaker's bio, without needing to navigate away from the page. This information is also accessible without logging in.
- **Thumbnail** Learn how to set a thumbnail image in our article Set a media thumbnail.



The settings are managed by your administrator in the Widgets module.

- 'Join Now' This button automatically updates when the event starts, allowing you to join in real time without needing to refresh the page.
- 'RSVP' Allows you to indicate interest in specific sessions. Read more here.
- 'Watch' Available when the session (live/simulive) is connected to the video source. This button directs users to the VOD version after the session ends.
- 'Add to Watch List' If applicable, allows you to add the session to your **personal** watch list.
- Add to Calendar Allows you to download the session details as a calendar invite (compatible with Outlook, Google, etc.). This button automatically updates to Join Now a set number of minutes before the session starts, allowing users to easily join without refreshing the page.



The **Join Now** setting is managed by your administrator in the Widgets module.

To learn more about publishing an event, visit our article Publish a webcasting event to a gallery or channel.