

Overview tab - Your event at a glance

Last Modified on 05/19/2025 4:39 pm IDT

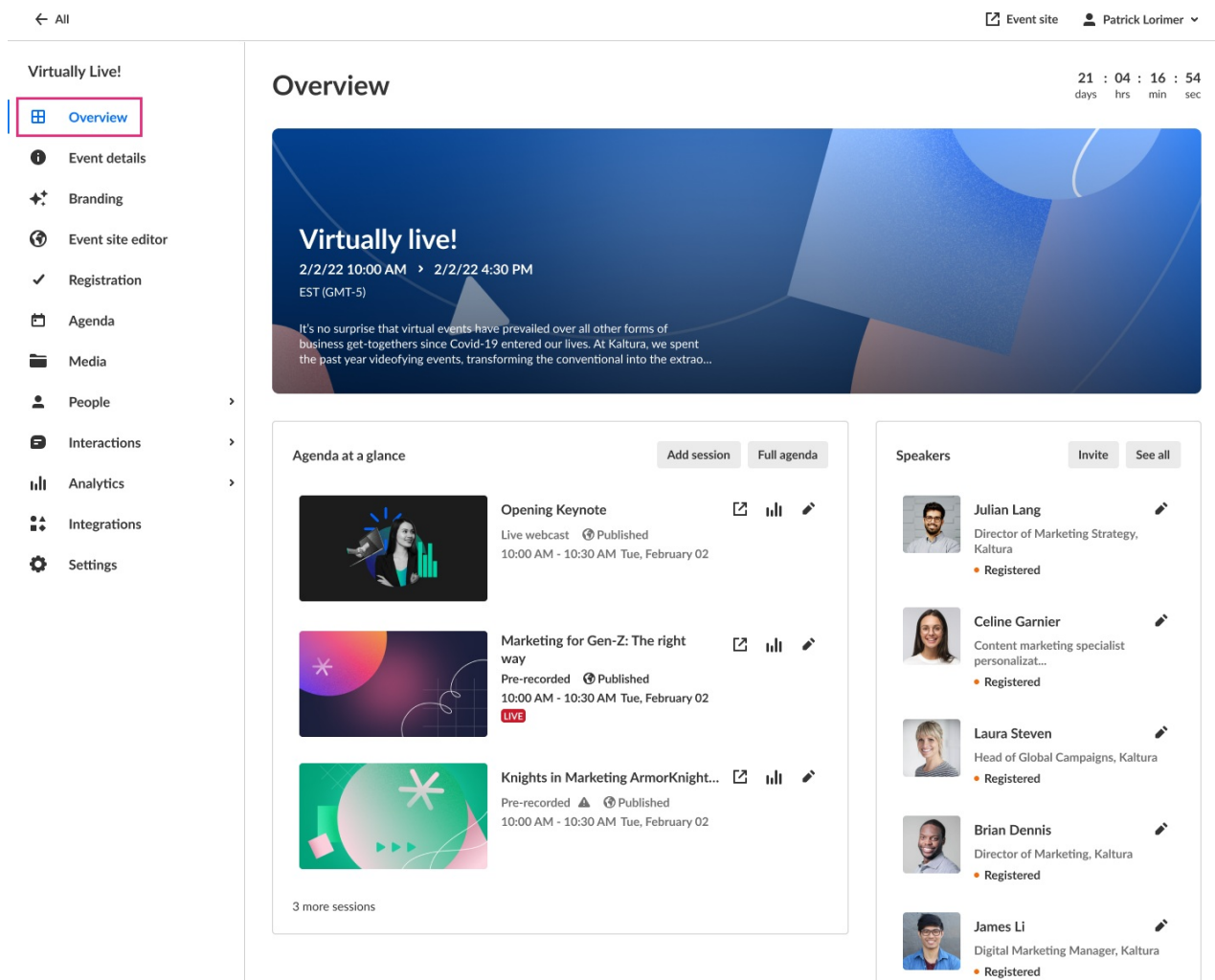
 This article is designated for all users.

About

The Overview page acts as the home page for your event.

Navigate to the Overview page

The Overview tab is opened by default when you first visit the Event page. If you navigate away, just click Overview to return.



The screenshot shows the Kaltura Overview page for a virtual event. The page is divided into several sections:

- Left Sidebar:** Contains navigation links for "Event details", "Branding", "Event site editor", "Registration", "Agenda", "Media", "People", "Interactions", "Analytics", "Integrations", and "Settings". The "Overview" link is highlighted with a red box.
- Header:** Includes a back arrow, "All", "Event site", and a user profile "Patrick Lorimer".
- Overview Section:** Features a large blue banner with the text "Virtually live!" and a countdown timer showing "21 : 04 : 16 : 54" (days, hours, minutes, seconds).
- Agenda at a glance:** A section titled "Agenda at a glance" with buttons for "Add session" and "Full agenda". It lists three sessions:
 - Opening Keynote:** Live webcast, Published, 10:00 AM - 10:30 AM Tue, February 02.
 - Marketing for Gen-Z: The right way:** Pre-recorded, Published, 10:00 AM - 10:30 AM Tue, February 02.
 - Knights in Marketing ArmorKnight...:** Pre-recorded, Published, 10:00 AM - 10:30 AM Tue, February 02.
- Speakers:** A section titled "Speakers" with buttons for "Invite" and "See all". It lists five speakers:
 - Julian Lang:** Director of Marketing Strategy, Kaltura, Registered.
 - Celine Garnier:** Content marketing specialist personalizat..., Registered.
 - Laura Steven:** Head of Global Campaigns, Kaltura, Registered.
 - Brian Dennis:** Director of Marketing, Kaltura, Registered.
 - James Li:** Digital Marketing Manager, Kaltura, Registered.

This page displays the vital details of the event. Information displayed includes:

- Event status - A countdown to when the event will start, "Happening now", or "Ended"

[time period] ago"

- Event name, scheduled date/time duration, time zone, and description (if provided).
- Agenda at a glance - Displays a list of event sessions, including access to the session page, session analytics, and editing capabilities for each. You may click **Add session*** to add a new session to your event and **Full agenda** to access the Agenda page.
- Speakers - Displays a list of speakers scheduled for the event, including headshot and bio (if provided), registration status, and access to editing capabilities for each. You may click **Invite** to invite a new speaker to the event and **See all** to access the Speakers page.

The Overview page also includes a link to the event site; simply click the blue **Event site** button on the top right corner of the screen. To learn more about your event site, see [Getting to know your event site, session page, and lobby page](#).

*For more information on adding sessions, see the following Knowledge Center articles:

[Add and edit Interactive Room session](#)

[Add and edit Live Webcast session](#)

[Add and edit Pre-recorded session](#)

[Add and edit DIY Live Webcast session](#)