

## Captions Editor

Last Modified on 06/06/2024 4:25 pm IDT

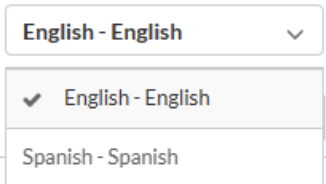
 This article is designated for all users.

### About

You can edit your session/media captions from the Edit session or Edit media captions tab.

### Change captions file

If there is more than one caption file for the entry, you can select a different caption file from the Captions drop-down menu.

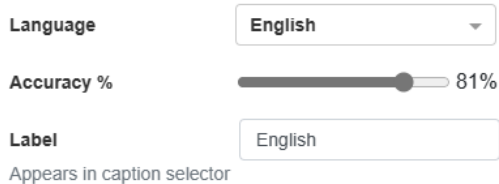


A drop-down menu showing language options. The selected option is "English - English". Other options include "Spanish - Spanish".

### Edit caption information

1. Click on **Edit details** next to the Captions drop-down menu. The Edit caption details screen displays. You can change the caption's language, accuracy, and label.

#### Edit caption details



Language: English

Accuracy %: 81%

Label: English  
Appears in caption selector


[Cancel](#) [Save](#)

2. Click **Save**. The information will be immediately updated.

### Edit the timestamp of each line

Click on the timestamp in the editor and modify the time.

00:00:26 00:00:26 Proin aliquet enim eget est convallis molestie. Aenean eget ornare dui. Integer feugiat nisl ac faucibus tincidunt.

 If there is overlapping time, the system highlights the overlapping time.

## Search

Type a search term and press 'enter' on your keyboard. In our example below, we are searching for the word "account".

The results are highlighted in each caption line.

00:00:05,820 00:00:09,440 First, log into your account.

## Search and replace text

1. Click Replace.
2. Enter the search term in the "Find match" field, then enter the replacement term in the "Replace with" field.

**Replace** Add speaker

**Find match**

  
**Replace with**

**Replace**

3. Click **Replace**.  
The search term is replaced immediately.

## Add speaker ID

1. Select the row(s) where you want to add the speaker's name, then click Add speaker.

Q Search    [Replace](#)    [Add speaker](#)

<input type="checkbox"/>	00:00:26	00:00:26	Lorem Ip
<input type="checkbox"/>	00:00:26	00:00:26	Lorem ip elit.
<input checked="" type="checkbox"/>	00:00:26	00:00:30	Proin aliquet enim eget est convallis molestie.

**Speaker name**  
Add a speaker name at the start of every selected caption

2. In the "Add Speaker" field, type the name, then click **Add Speaker**.

The speaker's name is added at the beginning of each line. In the example below, John was added as the speaker for the selected line.

<input checked="" type="checkbox"/>	00:00:05,820	00:00:09,440	<b>[John]</b> First, log into your Kaltura account.
-------------------------------------	--------------	--------------	---

### Autoscroll text

Click to enable **Autoscroll** if you want the captions to scroll down automatically as the media plays. As the media plays, the current line is highlighted in the captions file.

Autoscroll

### Find a frame for text


Click on a caption line. The player jumps to the correct frame for the selected text as shown in the example below.

## Closed Captions Editor

English - English [Edit details](#) Revert Save

[Replace](#) [Add speaker](#) Autoscroll

<input type="checkbox"/>	00:00:26	00:00:26	Lorem Ipsum
<input type="checkbox"/>	00:00:26	00:00:26	Lorem ipsum dolor sit amet, consectetur adipiscing elit.
<input type="checkbox"/>	00:00:26	00:00:30	Proin aliquet enim eget est convallis molestie.
<input type="checkbox"/>	00:00:26	00:00:26	Proin aliquet enim eget est convallis molestie. Aenean eget ornare dui. Integer feugiat nisl ac faucibus tincidunt.
<input type="checkbox"/>	00:00:26	00:00:26	Mauris neque metus, consectetur at vehicula at, sodales ut massa.
<input type="checkbox"/>	00:00:26	00:00:26	Aliquam finibus, ante rhoncus finibus porttitor, mauris elit commodo justo, non cursus neque tellus non lacus. Proin in ligula eu odio semper eleifend. Ut ultrices vulputate nisl sed feugiat.
<input type="checkbox"/>	00:00:26	00:00:26	Suspendisse quis libero ut eros sodales maximus non eu leo. Sed sit amet augue ipsum.



02:50 / 28:12

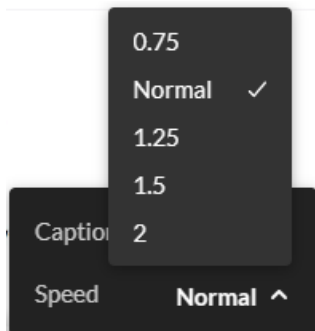
Proin aliquet enim eget est convallis molestie.

## Change the player's speed

1. Click the Settings button on the player.



2. Click the Speed drop-down menu.



3. Choose the desired player speed.

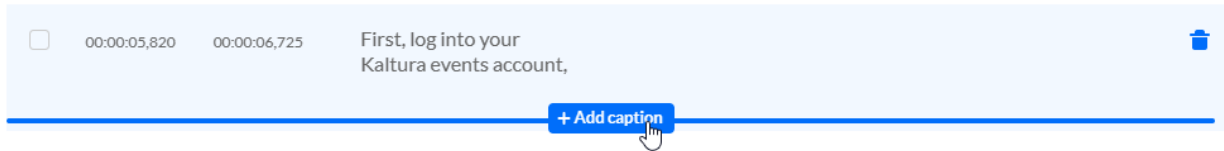
## Rewind, play, pause, fast forward

- Click the rewind or fast forward icons at the bottom of the screen to move backward or ahead 5 seconds.
- Click Pause if the video is in play to pause the video.
- Click Play if the video is in pause to play the video.

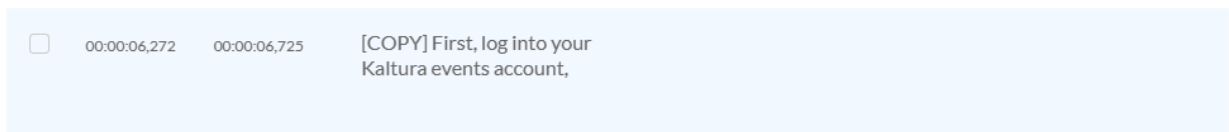


## Add a caption line

1. Hover over the caption row until you see **+ Add caption** and then click on it.

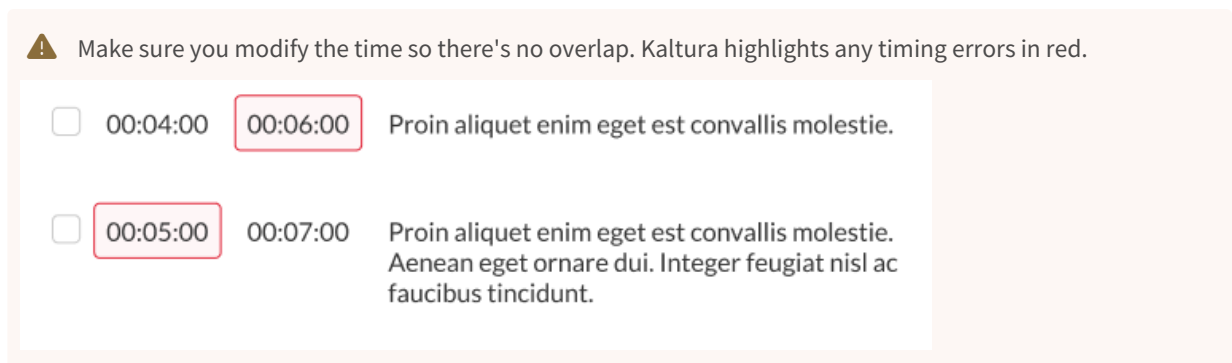


The caption is duplicated.



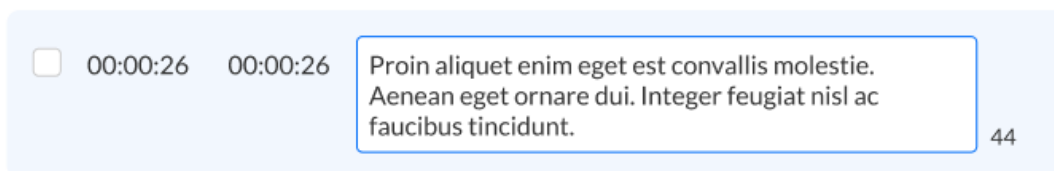
Clicking the trash can icon will delete the caption line.

2. Click on the caption line to change the text.



## Edit a caption line

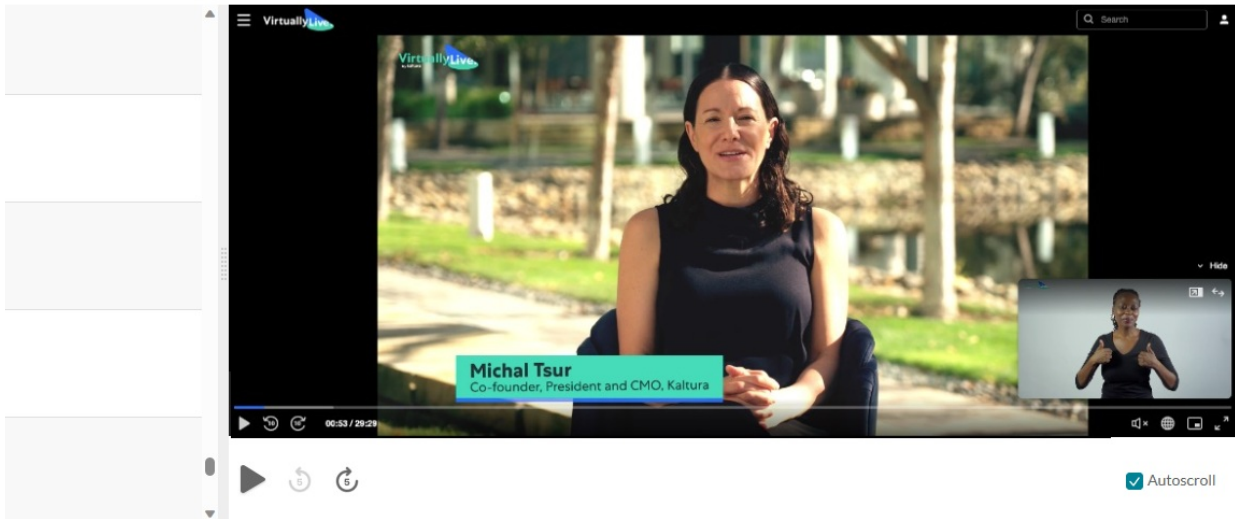
1. Click on the caption line you would like to edit.



2. Edit the text as desired.

## Support for dual screen

Kaltura supports a dual screen inside of the Captions Editor.

[Revert](#)[Save](#)[Replace](#)[Add](#)

## Revert and Save

**Revert** takes you back to the last saved changes. **Save** saves the modified caption file.

[Revert](#)[Save](#)

## Keyboard shortcuts

1. Player seek 5S backwards = Ctrl <-
2. Player seek 2S backwards = <-
3. Player seek to 0 = Home and in Mac Command <-
4. Player pause-play toggle = space
5. Player seek 5S forward = Ctrl ->
6. Player seek 2S forward = ->

[template("cat-subscribe")]