Captions editor

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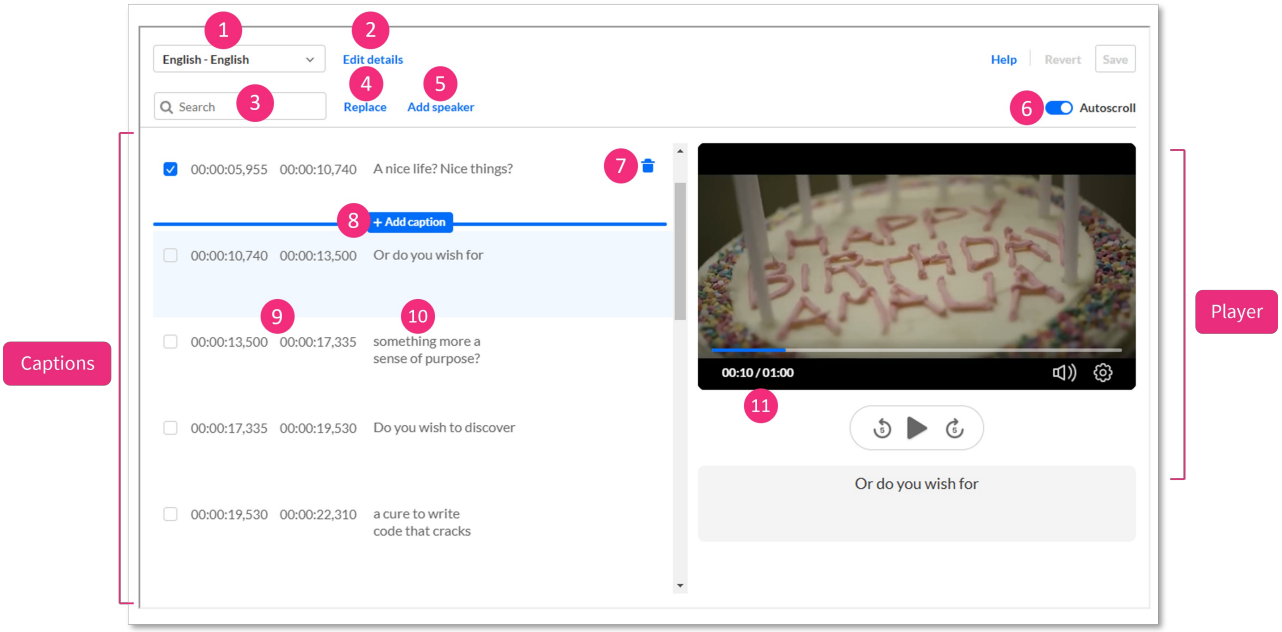
This article is designated for all users.

About

You can edit the captions for any session or media entry directly from the Edit Session or Edit Media page, under the **Captions** tab. This is where you can update timings, fix text, add speakers, and manage multiple caption files - all in one place.

Editor layout



The editor has two main areas:

- **Captions panel** - Displays the captions and the editing options, including the following:
  - Captions drop-down list (**1**) - If there is more than one caption file for the entry, you can select a different caption file from the list.

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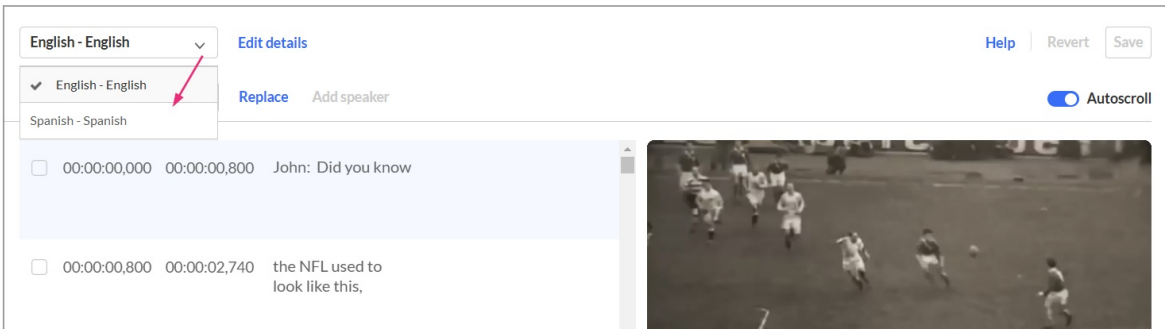
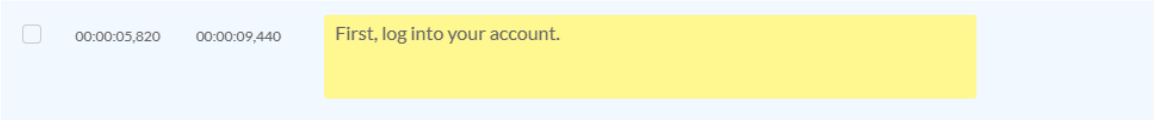


- Edit details (**2**) - Click to change the caption's language, accuracy, and label.
- Search (**3**) - Type a search term and hit 'enter' on your keyboard. The results are highlighted in each caption line, as shown in the image below.



- Replace (**4**) - Quickly find specific words or phrases in captions and replace them with new ones.
- Add speaker (**5**) - Click to add a speaker's name.
- Autoscroll (**6**) - Click to enable to auto-scroll captions as the media plays.
- Trash icon (**7**) - Click to delete that caption line.
- Add caption line (**8**) - Click to add a new line of text.
- Timestamp (**9**) - Click to modify the time.
- Caption text (**10**) - Click to modify the text.

- **Player panel** - Displays the player (**11**), allowing you to sync the text with the audio and visuals in real-time to ensure each caption line accurately aligns with the on-screen content. Click on a caption line. The player jumps to the correct frame for the selected text as shown in the example below.

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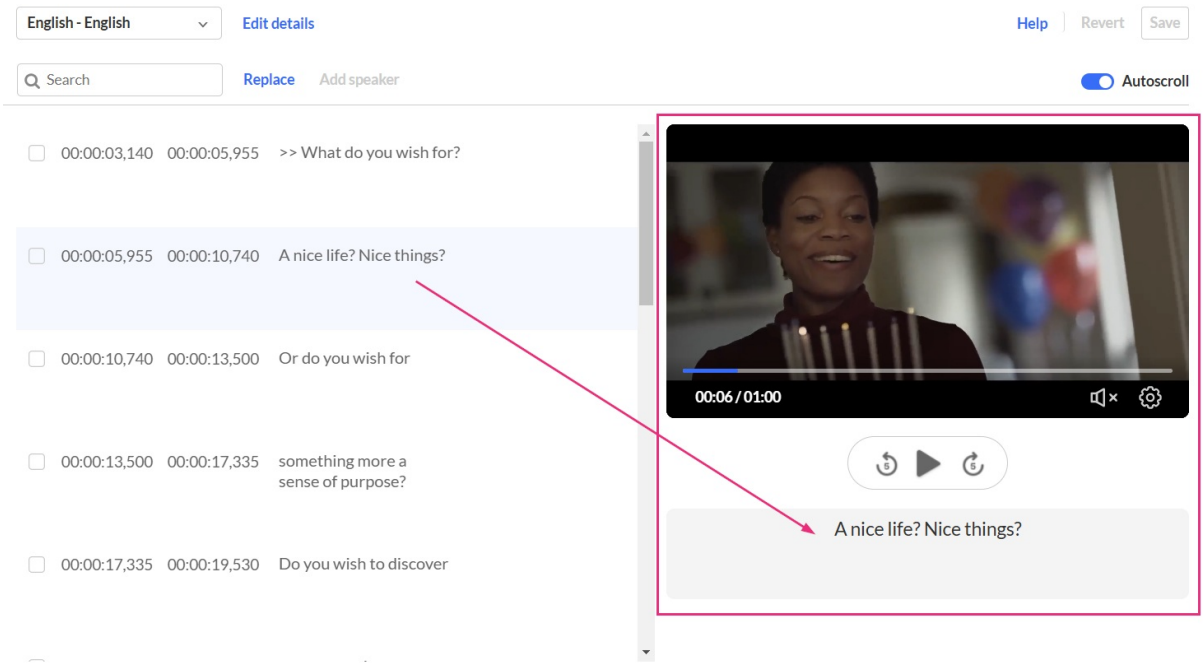
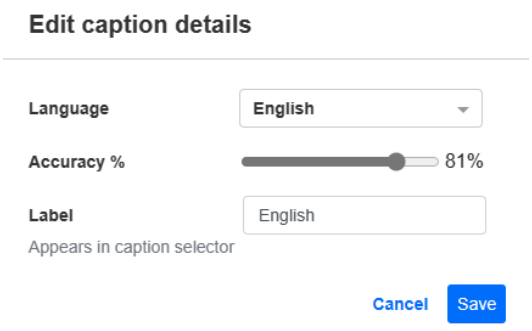


Editing options

Edit caption details

1. Click on **Edit details** (**2**).
   The Edit caption details screen displays. You can change the caption's language, accuracy, and label.



2. Click **Save**.

   The information is immediately updated.

Find and replace text

1. Click **Replace**.
   The 'find and replace' box displays.

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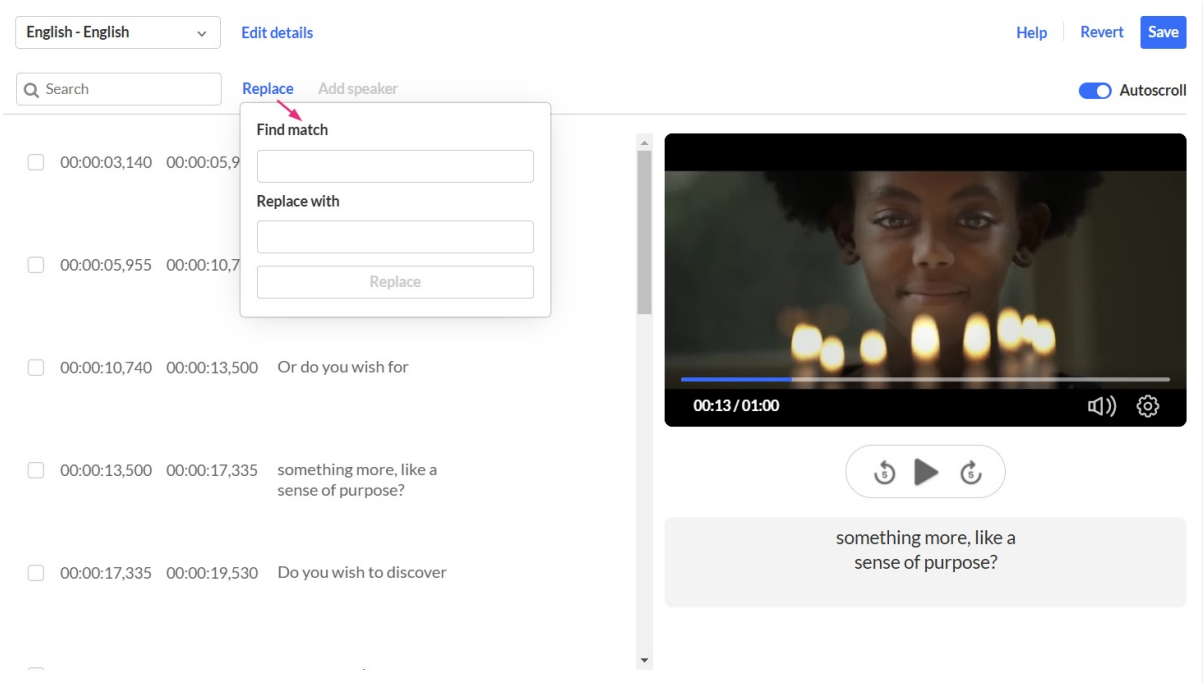
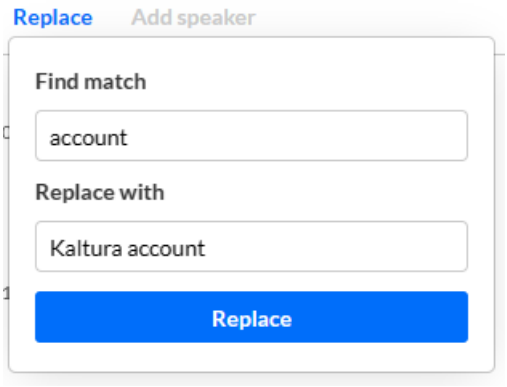


2. Enter the search term in the **Find match** field,
3. Enter the replacement term in the **Replace with** field.



4. Click **Replace**.
   The search term is replaced immediately.

Add speaker's name

1. Select the row(s) where you want to add the speaker's name, then click **Add speaker**.

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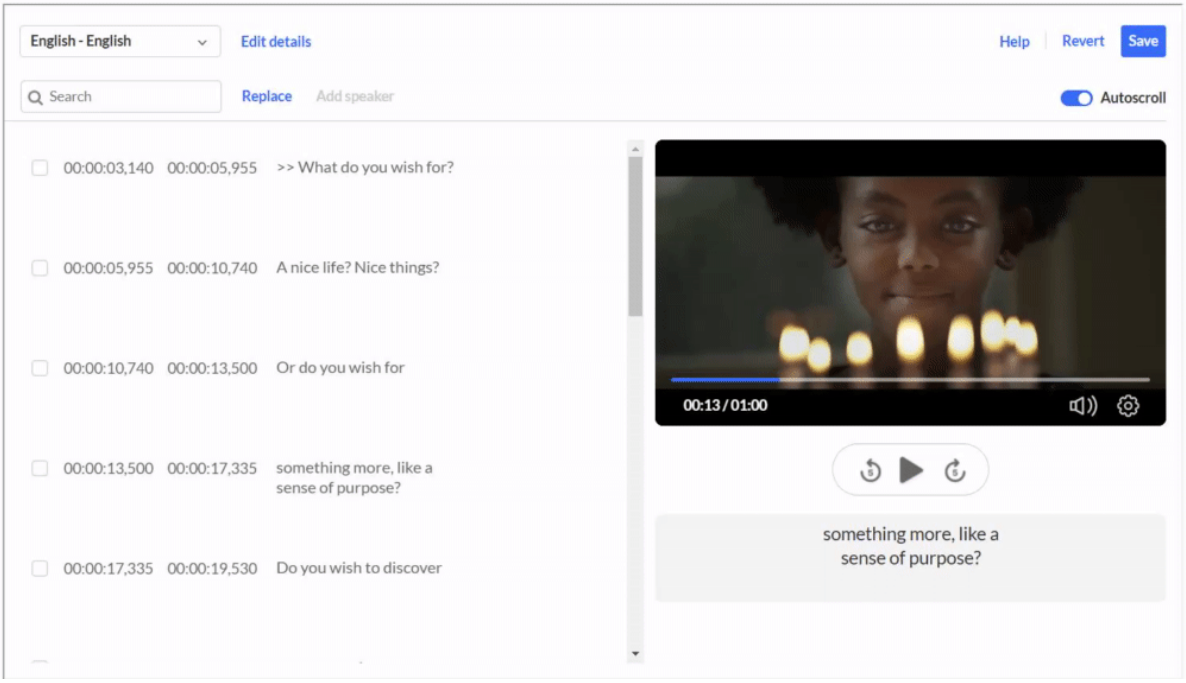
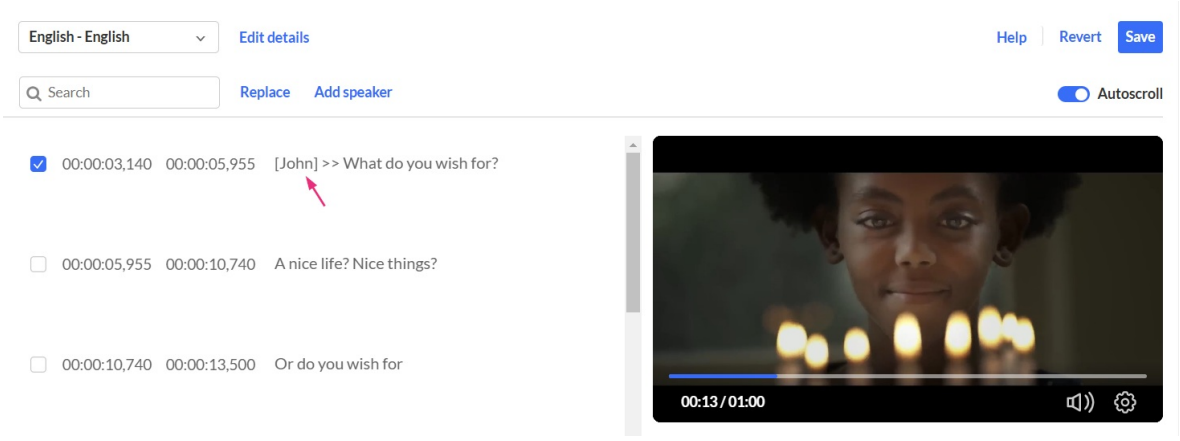


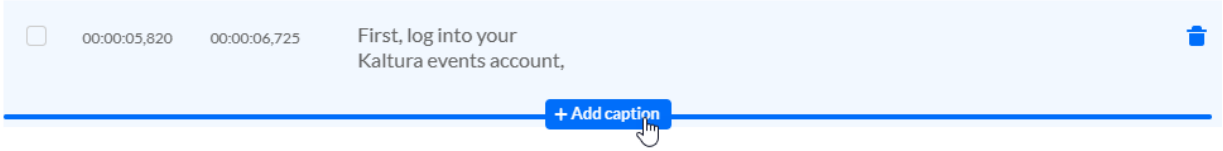
2. In the Add Speaker field, type the name, then click **Add Speaker**.
   The speaker's name is added at the beginning of each line. In the example below, John was added as the speaker for the selected line.



For general information about Kaltura's player, check out our article Introduction to the Kaltura Player.

Add a caption line

1. Hover over the caption row (**8**) until you see **+ Add caption** and then click on it.



   The caption is duplicated.

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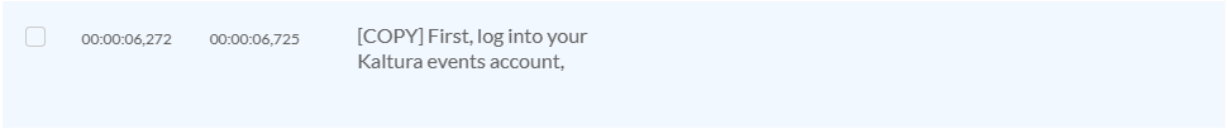
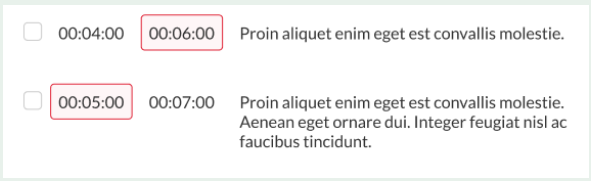


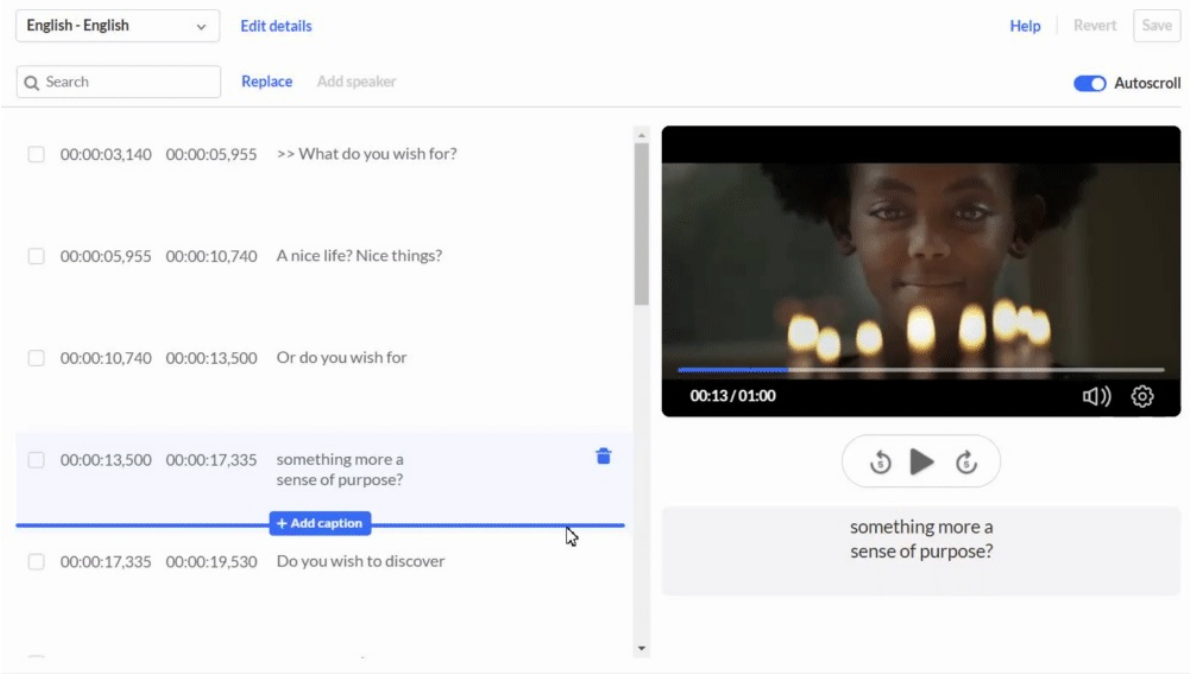
2. Click on the caption text to activate the text field, then modify the text as desired.

When editing a caption, adjust the timing to avoid overlaps. Kaltura highlights any timing errors in red for easy identification, as shown below.



Edit a caption line

1. Click on the caption text (**10**) to activate the text field, then modify the text as desired.



2. Edit the text as desired.
3. Click **Save**.

Support for dual screen

Kaltura supports dual screen inside the captions editor.

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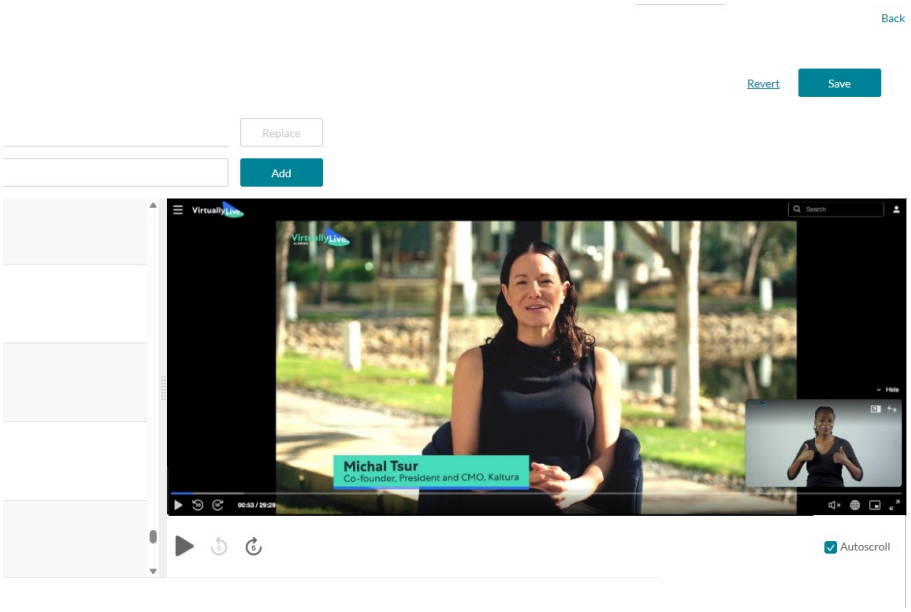

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