

## Create a Live webcast

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 This article is designated for all users.

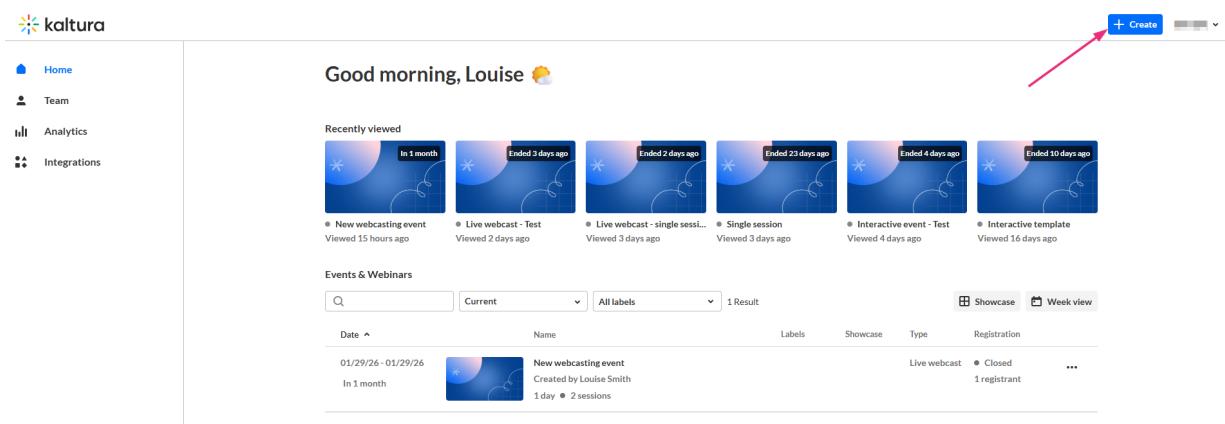
### About

**Live webcasts** are highly produced live streaming events designed for large audiences. They support end-to-end workflows, from planning and live production to post-event management.

Live webcasts automatically transition from live to VOD, making them a good fit for broadcasts that need a polished live experience with on-demand playback afterward.

### Create a Live webcast

1. Log into your Kaltura Events account.  
The homepage displays.
2. Click the blue **+ Create** button in the upper right corner of the screen.

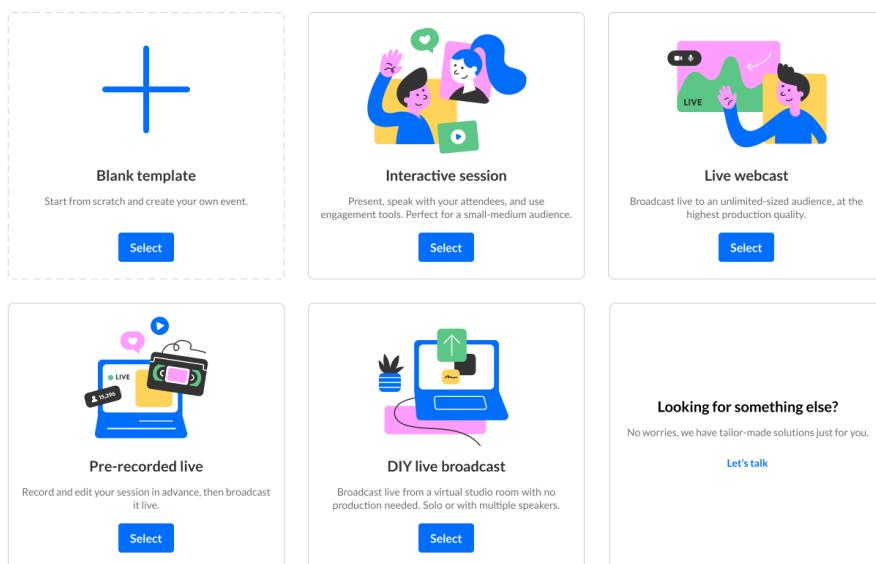


The screenshot shows the Kaltura Events homepage. On the left, there is a sidebar with links to Home, Team, Analytics, and Integrations. The main area displays a "Recently viewed" section with thumbnails of various events and webinars, each with a title, status (e.g., "In 1 month", "Ended 3 days ago"), and a brief description. Below this is a search bar for "Events & Webinars" with filters for "Current", "All labels", and a dropdown for "1 Result". The search results table shows one item: "New webcasting event" created by Louise Smith, 1 day ago, with 2 sessions. The "Type" column indicates it is a "Live webcast" and "Closed". The "Registration" column shows "1 registrant". In the top right corner of the main area, there is a blue button labeled "+ Create". A red arrow points to this button.

The 'Get started with a template' page displays.

x

## Get started with a template

[Presets](#)[Custom](#)

**Blank template**  
Start from scratch and create your own event.  
[Select](#)

**Interactive session**  
Present, speak with your attendees, and use engagement tools. Perfect for a small-medium audience.  
[Select](#)

**Live webcast**  
Broadcast live to an unlimited-sized audience, at the highest production quality.  
[Select](#)

**Pre-recorded live**  
Record and edit your session in advance, then broadcast it live.  
[Select](#)

**DIY live broadcast**  
Broadcast live from a virtual studio room with no production needed. Solo or with multiple speakers.  
[Select](#)

**Looking for something else?**  
No worries, we have tailor-made solutions just for you.  
[Let's talk](#)



If your Kaltura Events account includes Custom templates, the Get started with a template page shows two tabs: **Presets** and **Custom**. If Custom templates aren't configured, only Preset templates appear.

### 3. Choose the **Live webcast** template.

## Get started with a template



### Blank template

Start from scratch and create your own event.

[Select](#)



### Interactive session

Present, speak with your attendees and use engagement tools. Perfect for a small-medium audience.

[Select](#)



### Live webcast

Broadcast live to an unlimited-sized audience, at the highest production quality.

[Select](#)



### Pre-recorded live

Record and edit your session in advance, then broadcast it live.



### DIY live broadcast

Broadcast live from a virtual studio room with no production needed. Solo or with multiple speakers.

**Looking for something else?**

No worries, we have tailor-made solutions just for you.

[Let's talk](#)

The 'Let's get started' window displays.

## Let's get started

Start with a few details about your event

Title	0/120	
<input style="width: 100%; height: 30px; border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;" type="text"/>		
<b>Short description</b> <div style="border: 1px solid #ccc; padding: 5px; height: 40px; margin-bottom: 10px;"> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">B</span> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">i</span> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">u</span> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">≡</span> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">≡</span> <span style="font-size: 20px; color: #0072BD; margin-right: 5px;">🔗</span> </div>		
<b>Event format</b> <p> <input checked="" type="radio"/> Single session         <input type="radio"/> Multi-session       </p>		
Date	Time	Duration (Minutes)
<input style="width: 100%; height: 30px; border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;" type="text"/>	<input style="width: 100%; height: 30px; border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;" type="text"/>	<input style="width: 100%; height: 30px; border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;" type="text"/>
<b>Time zone</b> <div style="border: 1px solid #ccc; padding: 5px; width: 100%;">           America/New_York (GMT-05:00)           <span style="float: right; font-size: 10px;">▼</span> </div>		
<b>Attendees will log into the event with:</b> <p> <input checked="" type="radio"/> Login link via email         <input type="radio"/> Email and password       </p>		
<p> <a href="#" style="border: 1px solid #0072BD; padding: 2px 10px; color: inherit; text-decoration: none;">Create</a> <a href="#" style="border: 1px solid #ccc; padding: 2px 10px; color: inherit; text-decoration: none;">Cancel</a> </p>		

#### 4. Complete the following details:

- **Title** - A title for your event (char limit is 120).

- **Short description** - A description for your event.
- **Event format** - Choose single session or multi-session. For information on these formats, see [Single-session vs multi-session events](#).



Looking for more information about the Single session event experience? Feel free to contact your Kaltura representative.

## 5. Set the **event schedule**:

- If you chose **Single session**, enter a start date and time, duration, and time zone.

Event format

Single session  Multi-session

Date	Time	Duration (Minutes)
<input type="text"/> mm/dd/yyyy	<input type="text"/> hh:mm aa	60

Time zone

Asia/Jerusalem (GMT+02:00)

- If you chose **Multi-session**, enter the event start and end times and time zone.

Event format

Single session  Multi-session

Start time (required)

01/31/2026  06:09 pm →  01/31/2026  07:09 pm

End time

Time zone

Asia/Jerusalem (GMT+02:00)

## 6. Choose whether attendees will log into the event with a **login link via email** (AKA Magic Link), or with an **email and password**.



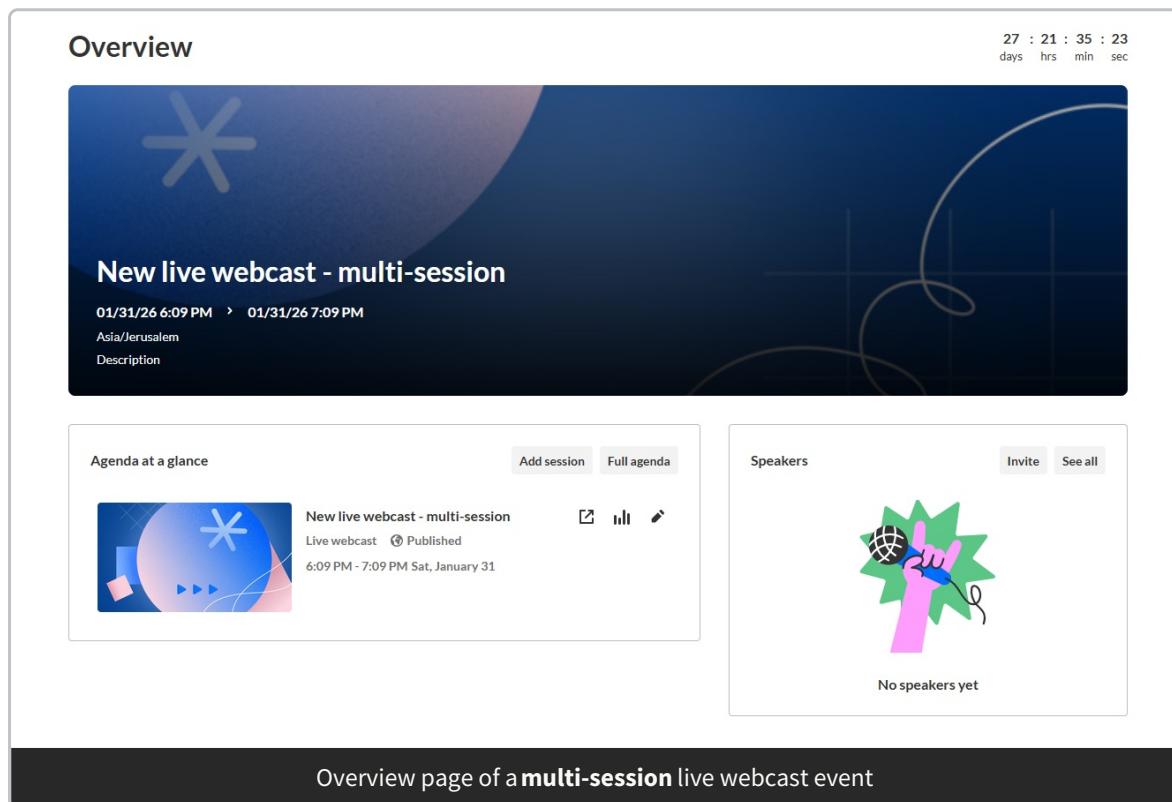
This option is only available for Preset event templates and, after creation of event, can only be changed by Kaltura. On Custom event templates, this will be preconfigured by the template.

## 7. Click **Create**.

The building process begins, which may take a few minutes.

## View your new event

Once the event is created, it appears on the [Overview page](#), which opens by default. At this stage, the event site and registration aren't published yet.



The screenshot shows the 'Overview' page for a 'New live webcast - multi-session' event. At the top, a large blue banner displays the event name and a stylized graphic. To the right, a timer shows '27 : 21 : 35 : 23' with 'days', 'hrs', 'min', and 'sec' labels. Below the banner, the event title 'New live webcast - multi-session' is shown, along with the scheduled date and time '01/31/26 6:09 PM > 01/31/26 7:09 PM' and the time zone 'Asia/Jerusalem'. A 'Description' link is also present. The main content area is divided into two sections: 'Agenda at a glance' and 'Speakers'. The 'Agenda at a glance' section lists the event sessions with options to 'Add session' or 'Full agenda'. The first session is a 'Live webcast' that is 'Published' and scheduled for '6:09 PM - 7:09 PM Sat, January 31'. The 'Speakers' section shows a placeholder icon and the message 'No speakers yet'. A black bar at the bottom of the page reads 'Overview page of a **multi-session** live webcast event'.

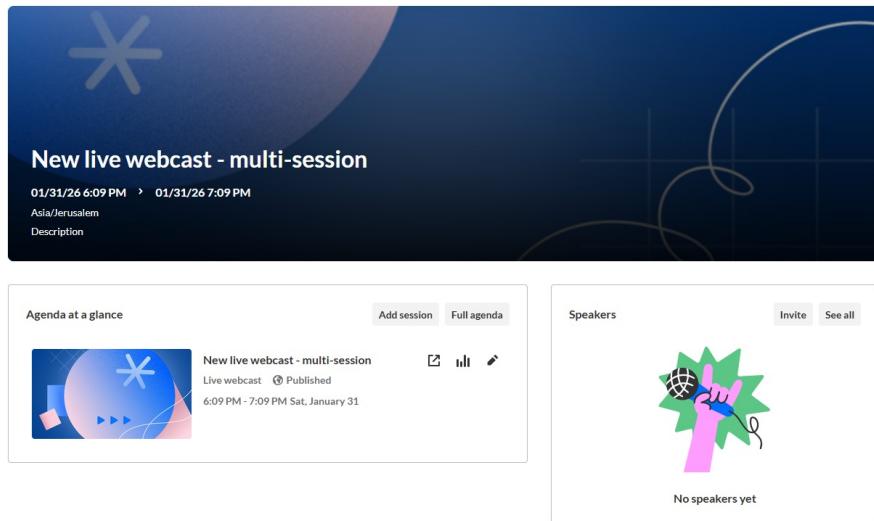
The Overview page shows key details, including:

- **Event status** - a countdown to when the event will start, "Happening now", or "Ended [time period] ago"
- **Event details** - name, scheduled date/time duration, time zone, and description (if provided).
- **Agenda at a glance** -A list of event sessions with access to each session's page, analytics, and editing options
  - Click **Add session** to add a new session\*
  - Click **Full agenda** to open the Agenda page
- **Speakers** - A list of invited speakers, including headshots, bios (if provided), registration status, and editing options
  - Click **Invite** to add a speaker
  - Click **See all** to open the Speakers page

The Overview page also includes a link to the event site. Click **Visit Event site** at the top right corner to preview it.

## Overview

27 : 21 : 34 : 23  
days hrs min sec



The screenshot shows the Kaltura event overview page. At the top, there is a large banner for a "New live webcast - multi-session" from 01/31/26 6:09 PM to 01/31/26 7:09 PM, located in Asia/Jerusalem. Below the banner, there are two main sections: "Agenda at a glance" and "Speakers". The "Agenda at a glance" section shows a thumbnail of the webcast, the title "New live webcast - multi-session", and details: "Live webcast" with a published status, and the time "6:09 PM - 7:09 PM Sat, January 31". It also includes "Add session" and "Full agenda" buttons. The "Speakers" section shows a placeholder icon and the message "No speakers yet". It includes "Invite" and "See all" buttons.

To learn more, see [Getting to know your event site, session page, lobby page, and main stage](#).

\*For more information on adding sessions, see:

- [Add and edit Interactive Room session](#)
- [Add and edit Live Webcast session](#)
- [Add and edit Pre-recorded session](#)
- [Add and edit DIY Live Webcast session](#)