

Create an Interactive session

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 This article is designated for all users.

About

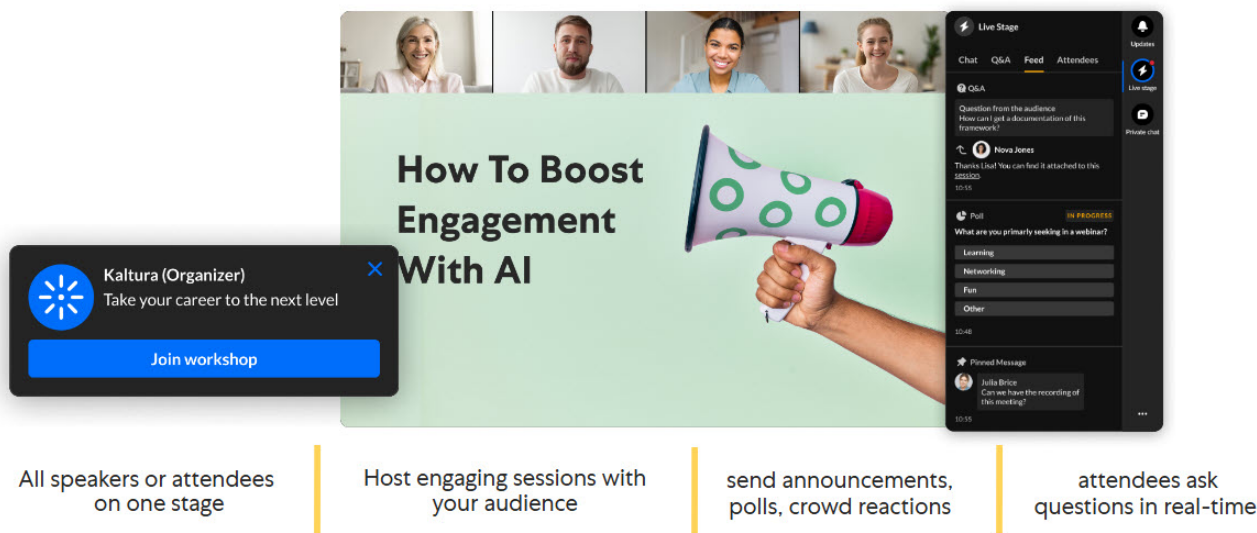
Interactive sessions allow attendees to connect with others during your virtual event. Hosts can use this collaboration space to provide demos with advanced moderation controls, breakout rooms that allow smaller group interactions, and so much more! Engage attendees through interactive tools like chat, breakout rooms, live polls, screen sharing, whiteboard, and more. Enhance your event experience by adding an interactive session with the speaker right after the session for a small group of attendees to interact with the speaker in a more intimate environment.



Interactive sessions support up to 100 participants, with a maximum of 30 on stage and the remaining 70 as viewers.

Interactive session

Sessions that gather everyone in an engaging discussion, brainstorm, or anything in between.



All speakers or attendees on one stage


Host engaging sessions with your audience

send announcements, polls, crowd reactions

attendees ask questions in real-time

To create an Interactive session

1. Log into your Kaltura Events account. The Kaltura Events Home page displays with the Home tab open by default.




[+ Create](#)
Patrick Lorimer

[Home](#)
[Team](#)
[Analytics](#)
[Integrations](#)


Good morning, Patrick

Recently viewed




Kaltura Academy

Viewed 40 minutes ago




Training day

Viewed 3 days ago




Virtual Summit 2025

Viewed 1 day ago




Product palooza

Viewed 3 days ago



SKO 2023

Viewed 30 minutes ago



Virtually Live!

Viewed 3 days ago






Events & Webinars

Current

All labels

4 Results


Showcase
Week view

Date	Name	Labels	Showcase	Type	Registration
13/05/24 - 02/07/25 Happening now	 <div> <p>Kaltura Academy</p> <p>Created by Alexander Benj...</p> </div>	<div>wavespace a...</div>		Webinar	<div>Open</div> <p>172 Registrants</p>
21/05/24 - 01/04/25 Happening now	 <div> <p>Training day</p> <p>Created by Eric grant</p> </div>			Interactive session	<div>Open</div> <p>172 Registrants</p>
01/10/24 - 05/06/25 Happening now	 <div> <p>Virtual Summit 2025</p> <p>Created by Eric grant</p> </div>	<div>Product +2</div>		Pre-recorded	<div>Open</div> <p>172 Registrants</p>
22/10/24 - 30/06/25 Happening now	 <div> <p>Product palooza</p> <p>Created by Eric grant</p> </div>	<div>Product +2</div>		Pre-recorded	<div>Open</div> <p>172 Registrants</p>
06/11/24 - 05/11/25 Happening now	 <div> <p>SKO 2023</p> <p>Created by Eric grant</p> </div>	<div>Product +2</div>		Pre-recorded	<div>Open</div> <p>172 Registrants</p>

- Click the blue **+ Create** button in the upper right corner of the screen. If no current events or webinars exist, you may also click the **+ Create** button in the main body of the page. The Get started with a template page displays.

Get started with a template


Presets
Custom



Blank template

Start from scratch and create your own event.


Select



Interactive session

Present, speak with your attendees, and use engagement tools. Perfect for a small-medium audience.


Select



Live webcast

Broadcast live to an unlimited-sized audience, at the highest production quality.


Select



Pre-recorded live

Record and edit your session in advance, then broadcast it live.

Select



DIY live broadcast

Broadcast live from a virtual studio room with no production needed. Solo or with multiple speakers.

Select

Looking for something else?

No worries, we have tailor-made solutions just for you.

[Let's talk](#)

If your Kaltura Events is configured with Custom templates (as in our example

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above), the Get started with a template page displays two tabs - one for Preset templates (Presets) and one for Custom templates (Custom). If Custom templates are not configured, the Get started with a template page does not display the two tabs, and only displays Preset templates from which to choose.

3. Choose the Interactive session preset template. The Let's get started page displays.

Let's get started

Start with a few details about your event

Title

0/120

Short description

B *i* u

Start time (required)

dd/mm/yyyy

hh:mm

→

dd/mm/yyyy

hh:mm

Time zone

Asia/Jerusalem (GMT+03:00)

Attendees will log into the event with:

☒ Login link via email
 ☐ Email and password

Create

Cancel

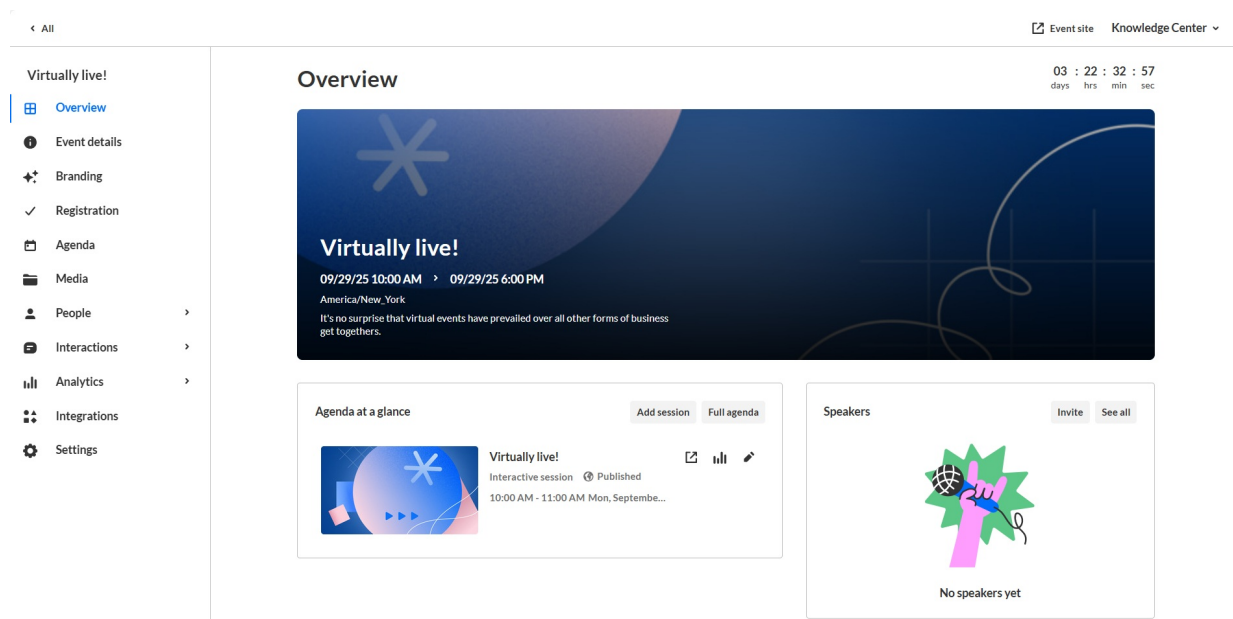
4. Enter the following:
 - Title - A title for your event (char limit is 120).
 - Short description - A description for your event.
 - Start time - The day and time your event will start.
 - End time - The day and time your event will end.
 - Time zone - The time zone for your event. The list of time zones is organized in alphabetical order by time zone name, then city name. This list is searchable and as you start typing characters, a list of matching time zones will populate for you.
5. Choose whether attendees will log into the event with a login link via email (AKA Magic Link), or with an email and password. **This option is only available for Preset event templates and, after creation of event, can only be changed by Kaltura. On Custom event templates, this will be preconfigured by the template.**

6. Click **Create**. The building process begins. This may take a few minutes.



Creating your event

Once complete, the Event page displays with the Overview tab open by default.



The event site and registration are not yet published at this point.

The Overview page acts as the home page for this particular event. This page displays the vital details of the event. Information displayed includes:

- Event status - A countdown to when the event will start, "Happening now", or "Ended [time period] ago"
- Event name, scheduled date/time duration, time zone, and description (if provided).
- Agenda at a glance - Displays a list of event sessions, including access to the session page, session analytics, and editing capabilities for each. You may click **Add**

session* to add a new session to your event and **Full agenda** to access the Agenda page.

- **Speakers** - Displays a list of speakers scheduled for the event, including headshot and bio (if provided), registration status, and access to editing capabilities for each. You may click **Invite** to invite a new speaker to the event and **See all** to access the Speakers page.

The Overview page also includes a link to the event site; simply click the blue **Event site** button on the top right corner of the screen. To learn more about your event site, see [Getting to know your event site, session page, lobby page, and main stage](#).

*For more information on adding sessions, see the following Knowledge Center articles:

[Add and edit Interactive Room session](#)

[Add and edit Live Webcast session](#)

[Add and edit Pre-recorded session](#)

[Add and edit DIY Live Webcast session](#)
