

Create an Interactive session

Last Modified on 01/04/2026 6:58 pm IST

 This article is designated for all users.

About

Interactive sessions let attendees connect and collaborate during a virtual event. Hosts can run live demos, manage discussions, and use breakout rooms for smaller group interactions.

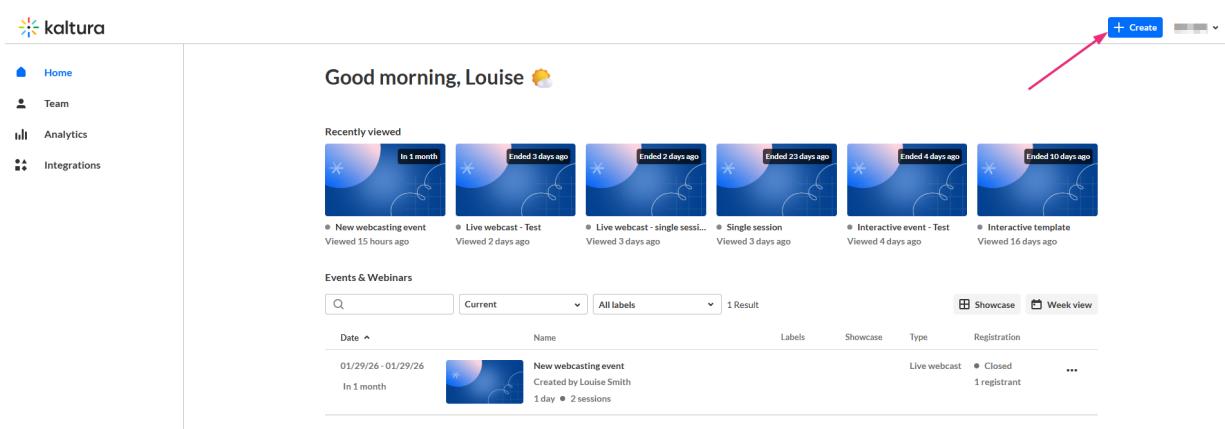
Built-in tools like chat, live polls, screen sharing, and a shared whiteboard help keep sessions engaging. Interactive sessions also work well for smaller follow-up discussions, such as Q&A with a speaker.



Interactive sessions support up to 100 participants, with a maximum of 30 on stage and the remaining 70 as viewers.

Create an Interactive session

1. Log into your Kaltura Events account.
The homepage displays.
2. Click the blue **+ Create** button in the upper right corner of the screen.



The screenshot shows the Kaltura Events homepage. On the left, there is a sidebar with navigation links: Home, Team, Analytics, and Integrations. The main content area starts with a greeting, "Good morning, Louise 🌞". Below this is a "Recently viewed" section showing six items, each with a thumbnail, title, and date. The items are: "New webcasting event" (Viewed 15 hours ago), "Live webcast - Test" (Viewed 2 days ago), "Live webcast - single sessi..." (Viewed 3 days ago), "Single session" (Viewed 3 days ago), "Interactive event - Test" (Viewed 4 days ago), and "Interactive template" (Viewed 16 days ago). Below this is a "Events & Webinars" section. A red arrow points to the blue "+ Create" button located in the top right corner of the screen.

The 'Get started with a template' page displays.

×

Get started with a template

[Presets](#)
[Custom](#)



Blank template

Start from scratch and create your own event.

[Select](#)



Interactive session

Present, speak with your attendees, and use engagement tools. Perfect for a small-medium audience.

[Select](#)



Live webcast

Broadcast live to an unlimited-sized audience, at the highest production quality.

[Select](#)



Pre-recorded live

Record and edit your session in advance, then broadcast it live.

[Select](#)



DIY live broadcast

Broadcast live from a virtual studio room with no production needed. Solo or with multiple speakers.

[Select](#)

Looking for something else?

No worries, we have tailor-made solutions just for you.

[Let's talk](#)



If your Kaltura Events account includes Custom templates, the Get started with a template page shows two tabs: **Presets** and **Custom**. If Custom templates aren't configured, only Preset templates appear.

3. Choose the **Interactive session** template.

Get started with a template



Blank template

Start from scratch and create your own event.

[Select](#)



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The 'Let's get started' window displays.



Let's get started

Start with a few details about your event

Title 0/120

Short description
 B i U ≡ ↪

Start time (required) dd/mm/yyyy hh:mm → **End time** dd/mm/yyyy hh:mm

Time zone
 Asia/Jerusalem (GMT+03:00)

Attendees will log into the event with:
 Login link via email
 Email and password

Create **Cancel**

4. Complete the following details:

- **Title** - A title for your event (char limit is 120).
- **Short description** - A description for your event.
- **Start time** - The day and time your event will start.
- **End time** - The day and time your event will end.
- **Time zone** - The time zone for your event. The list of time zones is organized in alphabetical order by time zone name, then city name. This list is searchable and as you start typing characters, a list of matching time zones will populate for you.
- Choose whether attendees will log into the event with a login link via email (AKA Magic Link), or with an email and password. **This option is only available for Preset event templates and, after creation of event, can only be changed by Kaltura. On Custom event templates, this will be preconfigured by the template.**

5. Click **Create**. The building process begins, which can take a few minutes.

View your new event

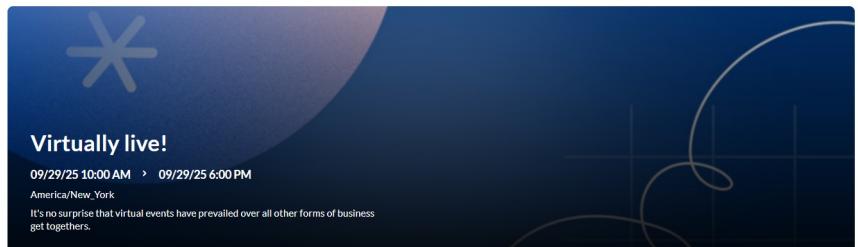
Once the event is created, it appears on the [Overview page](#), which opens by default. At this stage, the event site and registration aren't published yet.

Virtually live!

- [Overview](#)
- [Event details](#)
- [Branding](#)
- [Registration](#)
- [Agenda](#)
- [Media](#)
- [People](#)
- [Interactions](#)
- [Analytics](#)
- [Integrations](#)
- [Settings](#)

Overview

03 : 22 : 32 : 57
days hrs min sec



Virtually live!
09/29/25 10:00 AM - 09/29/25 6:00 PM
America/New_York
It's no surprise that virtual events have prevailed over all other forms of business get togethers.

Agenda at a glance

[Add session](#) [Full agenda](#)

 Virtually live!
Interactive session Published
10:00 AM - 11:00 AM Mon, September 25, 2023.

Speakers

[Invite](#) [See all](#)


No speakers yet

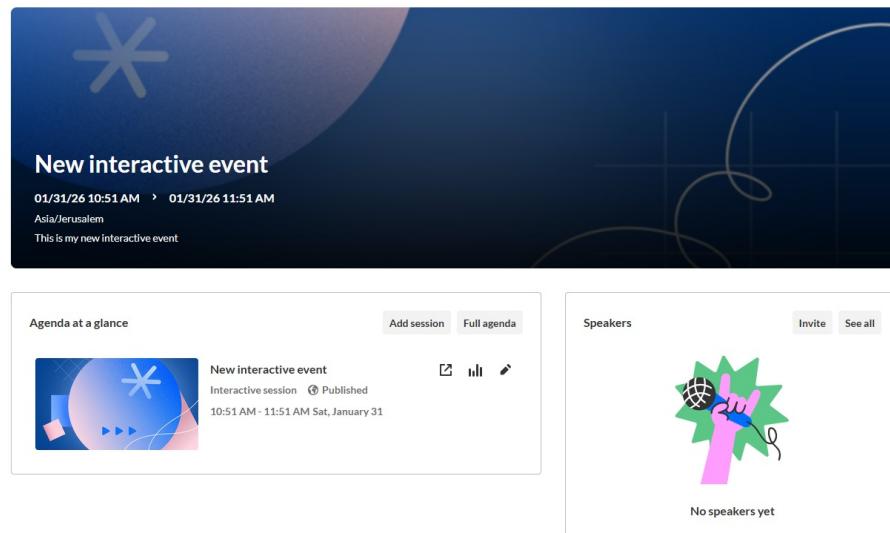
The Overview page serves as the homepage for the event and shows key details, including:

- **Event status** - a countdown to when the event will start, "Happening now", or "Ended [time period] ago"
- **Event details** - name, scheduled date/time duration, time zone, and description (if provided).
- **Agenda at a glance** -A list of event sessions with access to each session's page, analytics, and editing options
 - Click **Add session** to add a new session*
 - Click **Full agenda** to open the Agenda page
- **Speakers** - A list of invited speakers, including headshots, bios (if provided), registration status, and editing options
 - Click **Invite** to add a speaker
 - Click **See all** to open the Speakers page

The Overview page also includes a link to the event site. Click **Visit Event site** at the top right corner to preview it.

Overview

Visit event site 
27 : 23 : 57 : 21
days hrs min sec



The screenshot shows the Kaltura event overview page. At the top, there is a large banner with a blue gradient background and a white asterisk icon. The text "New interactive event" is displayed, along with the date range "01/31/26 10:51 AM > 01/31/26 11:51 AM" and the location "Asia/Jerusalem". Below the banner, there is a section titled "Agenda at a glance" with a thumbnail image of the event logo. The agenda item is "New interactive event" (Interactive session, Published, 10:51 AM - 11:51 AM Sat, January 31). To the right of the agenda, there are buttons for "Add session" and "Full agenda". In the top right corner of the banner, there is a red arrow pointing to a "Visit event site" button. Below the banner, there are two boxes: one for "Speakers" (which is empty) and one for "Agenda at a glance".

To learn more, see [Getting to know your event site, session page, lobby page, and main stage](#).

*For more information on adding sessions, see:

- [Add and edit Interactive Room session](#)
- [Add and edit Live Webcast session](#)
- [Add and edit Pre-recorded session](#)
- [Add and edit DIY Live Webcast session](#)