


## Recyclebin

 This article is designated for administrators.

With the recycle bin module, you can activate a recycle bin for your KMS/LMS, empowering users to restore deleted items within a specified timeframe. Deleted items are temporarily stored in the recycle bin before permanent deletion. Once enabled, the recycle bin option will automatically appear in your video portal's navigation menu and as a button in your LMS.

 If you don't see the Recyclebin module on your instance, please contact your account representative to have it enabled.

1. Go to your KMS or KAF admin page, and navigate to the **Recyclebin** module. Your link should look like this: [https://{your\\_KMS\\_URL}/admin/config/tab/recyclebin](https://{your_KMS_URL}/admin/config/tab/recyclebin).

Reach

Recorder

**Recyclebin**

Related

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The Recyclebin window displays.

### Recyclebin

#### Module Info

##### description

The recycle bin module allows you to enable or disable a recycle bin for your KMS/LMS. When enabled, deleted media items will be temporarily stored in the recycle bin for a specified number of days before being permanently deleted. Once enabled, the recycle bin navigation will appear automatically under the navigation in your KMS, and as a button in your LMS. The recycle bin gives you and your users the ability to recover deleted items within the designated time frame. By having the recycle bin feature, deleted items are no longer immediately lost.  
Note: This module applies to both KMS and KAF.

enabled

Yes ▾

Enable the Recyclebin module.

Save

2. Set enabled to 'Yes'.

3. Click **Save**.



**⚠** Please contact your Kaltura account management or the Customer Care team if you encounter the following error message: *Saving Configuration: FAILED - An error occurred while saving your configuration: You must enable this feature for the partner. Please check the logs for details.*

[template("cat-subscribe")]

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