

Order alignment

Last Modified on 02/09/2026 3:11 pm IST

 This article is designated for all users.

About

The alignment service (ordering captions based on a transcript file) synchronizes a provided transcript (.txt) with the audio or video content. This is useful for scripted videos, such as training content, where the speaker reads from prepared text.

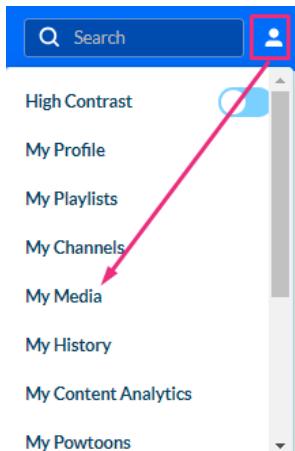
Upload a transcript as a .txt file, and the system matches the text to the timing of the spoken words in the video. When the speaker closely follows the script, the result is highly accurate captions.



These instructions are for non-Theming users. If you have [Theming](#) enabled on your account, please see our article [Order alignment - Theming](#).

Access the Captions & enrich service

1. Select **My Media** from the video portal user menu.



The [My Media](#) page displays.

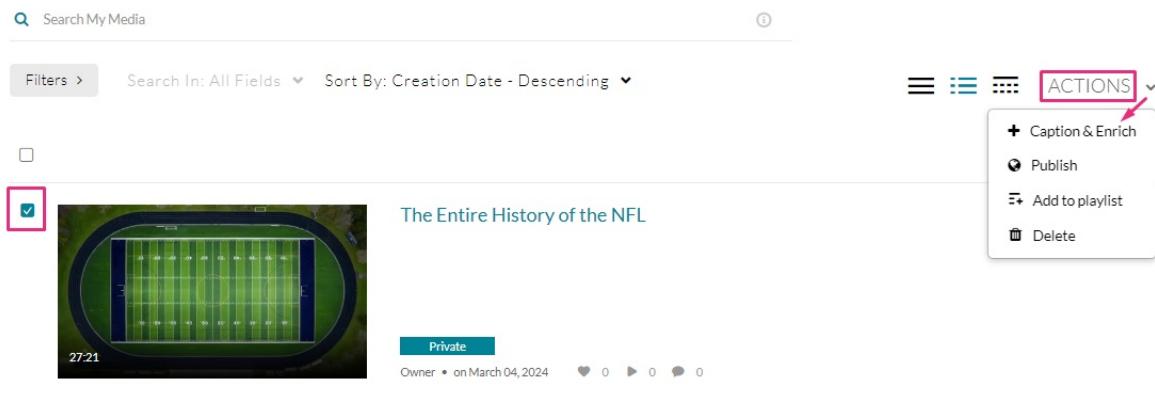
2. Check the box(es) next to the desired video(s).



You can order the service for multiple videos at a time if needed.

3. Select **Caption & Enrich** from the Actions menu.

My Media



Search My Media

Filters > Search In: All Fields Sort By: Creation Date - Descending

 The Entire History of the NFL

27:21 Private Owner • on March 04, 2024 0 0 0

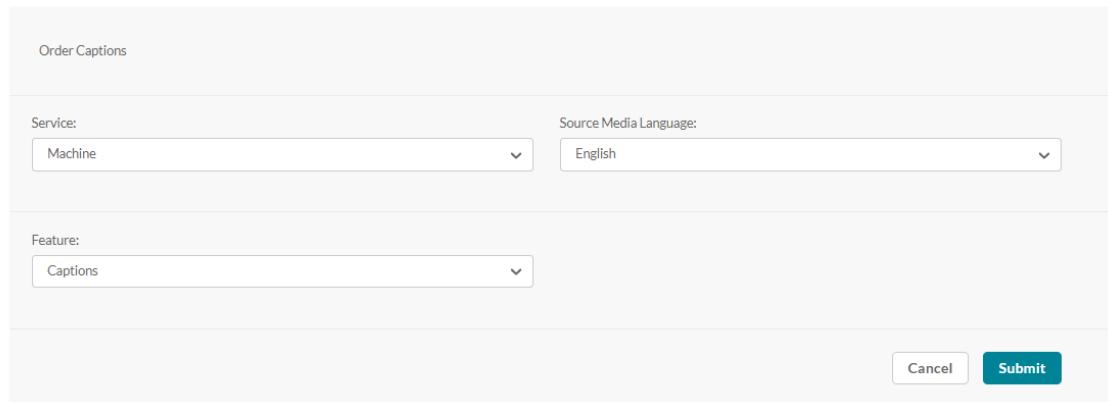
ACTIONS

- + Caption & Enrich
- Publish
- Add to playlist
- Delete

The **Order Captions & Enrichment Services** page displays.

My Media

Order Captions & Enrichment Services - 2 Selected Media



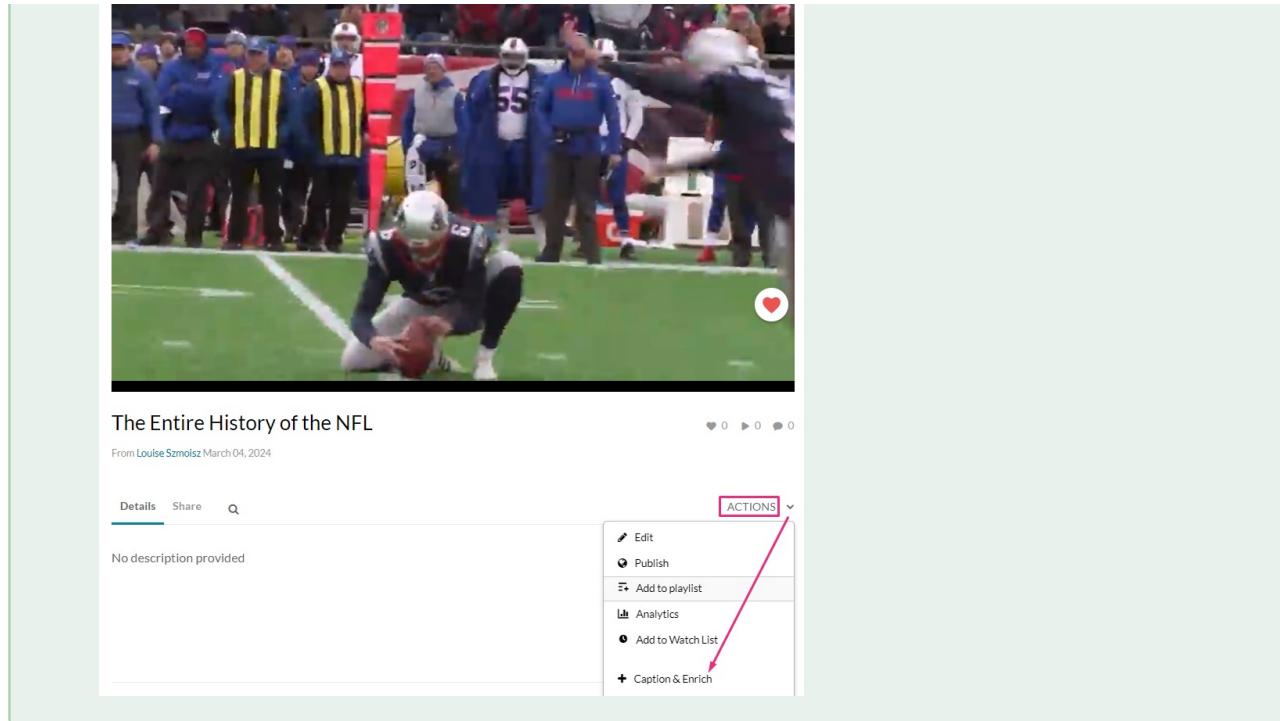
Order Captions

Service: Machine Source Media Language: English

Feature: Captions

Cancel Submit

Ordering can also be done for a single video from the Actions menu on that video's [Media Page](#), as shown below:



Order alignment

1. Complete the fields as follows:

- **Service** - Select Machine.
- **Source Media Language** - Select the language from the drop-down menu.
- **Feature** - Select **Alignment**.

Order Captions

Service:	Source Media Language:
<input type="text" value="Machine (70 to 80% accuracy)"/>	<input type="text" value="English"/>

Feature:
<input type="text" value="Alignment"/>

Choose txt file*

File Name	Title	Uploaded At
<input checked="" type="radio"/> Presentation_1989	Nitzan Presentation	Dec 15, 2015
<input type="radio"/> Meirav_txt	Meirav Presentation	May 23, 2017

A list of txt files displays. The first file is automatically chosen. If there are no txt files, a message displays: *No files were found*.

2. Choose a txt file from the list of existing files (only one file can be selected) or



click **Upload txt** to upload a new file.

The **Upload Attachment** window displays.

Upload Attachment

+ Select File

Title:
Provide end-users with a more descriptive title for this file (optional)

Description:
Provide end-users with a brief description of this file's content (optional)

Cancel **Save**

3. Complete the **Title** and **Description** fields.

4. Click **Save**.

Your request is generated, and a success message displays. The system will align the text with the video and will provide a caption file (SRT/DFXP).