
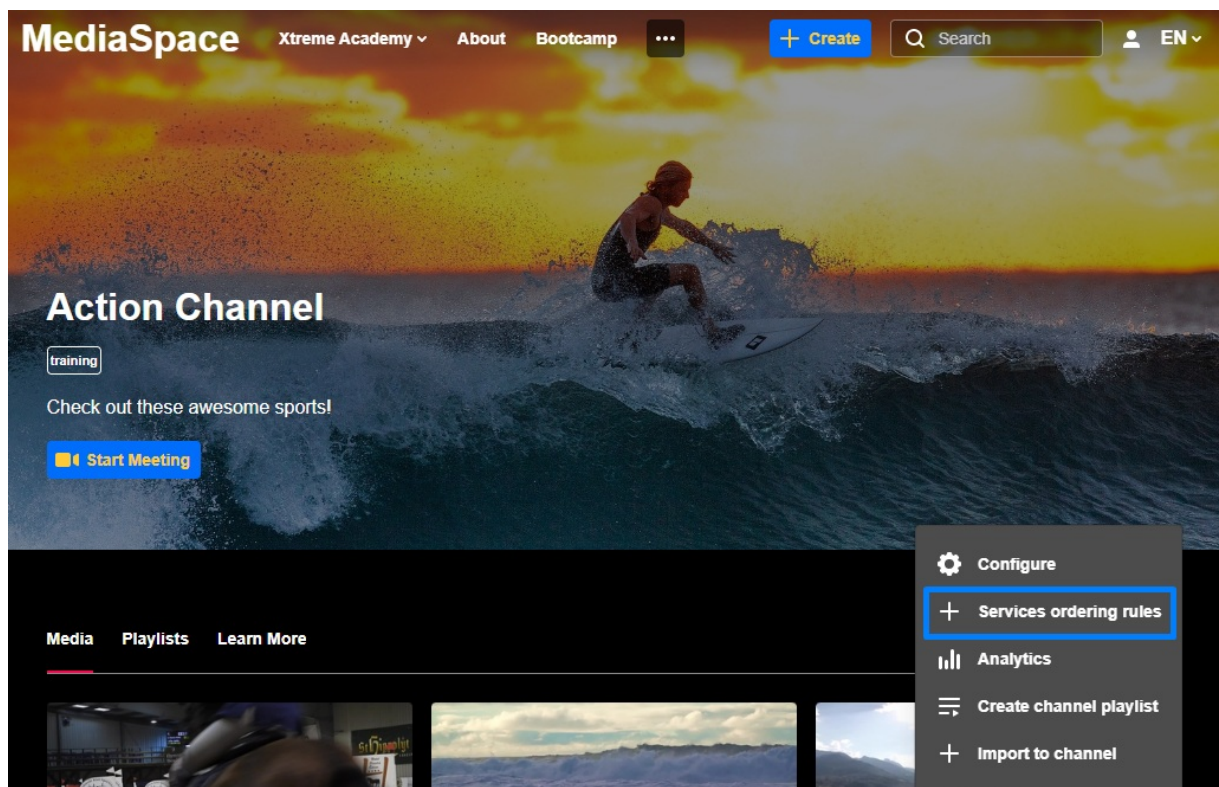


# View ordering rules for a channel - REACH v2

Channels can have rules associated with them so that entries meeting certain criteria will trigger a caption request. Here's how you can view the rules that have already been created:

1. From the User menu  select **My Channels**.
2. Click the channel thumbnail to select it. You may select more than one channel.
3. Select **+Services ordering rules** from the Actions menu.



4. The **Captions and Enrichment Services** screen is displayed:

## Captions and Enrichment Services

[Back to Action Channel](#)

[View Ordering Rules](#)

No rules were found. ×

[Create Rule for Ordering](#) ⓘ

Order Captions

Apply to content published by the following role:

manager ▼

Service: Machine ▼

Source Media Language: English ▼

Feature: Captions ▼

5. If there are no existing rules, the following message is displayed:

## Captions and Enrichment Services



[Back to Action Channel](#)

[View Ordering Rules](#)

No rules were found. ×

6. If there are existing rules the **View Ordering Rules** table is displayed with the configured rules.

[View Ordering Rules](#) + Create Rule

CREATOR	CREATION DATE <span>▼</span>	SERVICE	FEATURE	TAT	LANGUAGE	PUBLISHED BY	
Elialdiche@gmail.Com	04/06/19	Professional	Captions	2 Hours	English	N/A	
Elialdiche@gmail.Com	13/12/18	Machine	Captions	12 Hours	English (British)	N/A	

7. The service rules table contains the following:

- Creator
- Creation Date – use the arrow to sort this column
- Service
- Feature
- TAT
- Language

- Published By
- A trash icon is displayed for rules that are pending. You can delete service rules by clicking on the Trash icon.

[template("cat-subscribe")]

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