

# Delete a channel playlist in Video Portal

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 This article is designated for all users.

## About

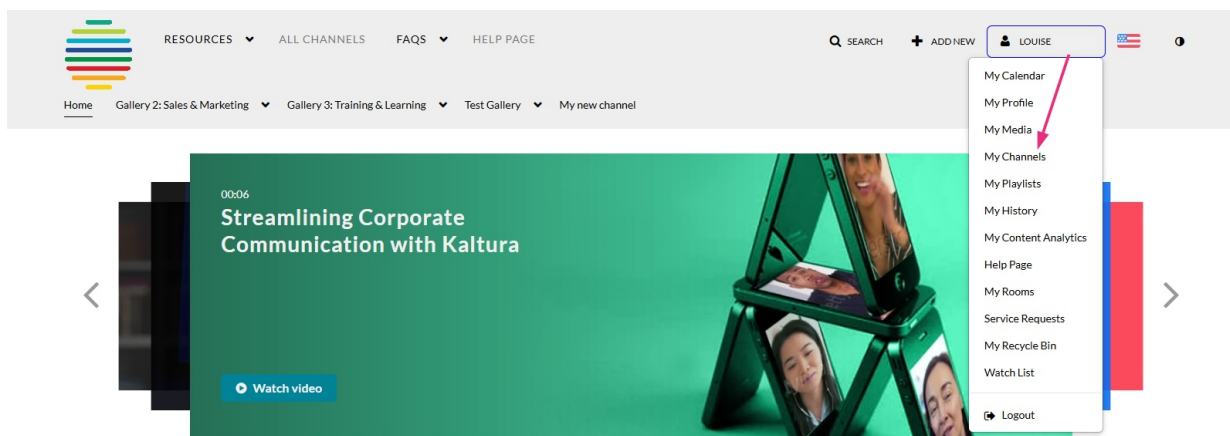
Keeping your site updated with fresh and relevant content may require removing playlists from a channel.

This guide will walk you through the steps to delete a playlist, ensuring your channel stays organized and up-to-date.

These instructions apply to the **legacy Video Portal**. If you're using the new Video Portal with Theming, see the [Content Hubs category](#).

## Access the edit page

1. From the user menu, select **My Channels**.



The **My Channels page** displays.

2. Locate the desired channel and click the **pencil icon** (it appears when you hover over the thumbnail).

## My Channels

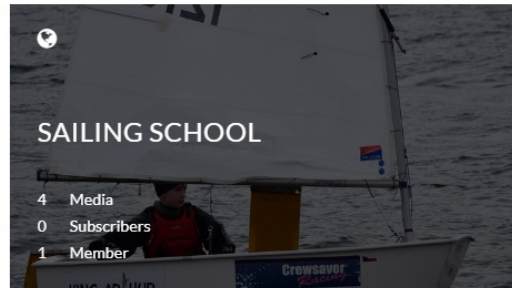
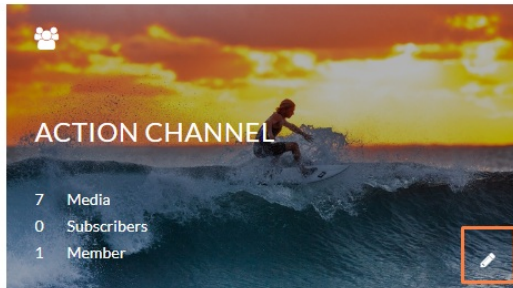
🔍 Search For Channels



Filters >

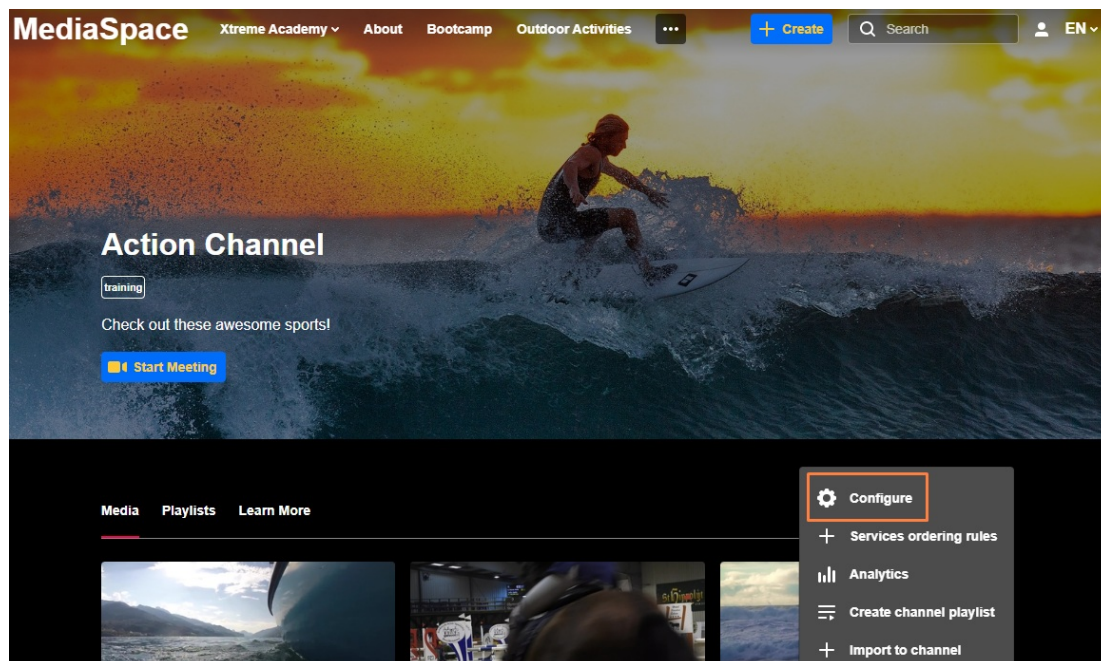
Sort By: Media Count ▾

+ Create Channel



### OR

Click on the channel's thumbnail to display the channel page, and from the **Actions menu** select **Configure**.



The channel **Edit** page displays.

## Delete the playlist


1. On the edit page, click the **Playlists** tab.

## Edit Action Channel

Details Theme **Playlists** Users Collections Advance Settings

2 Playlists

[+ Create Channel Playlist](#)

Title	Type	Description	Entries	Actions
# Indoor Sports	Manual		0	  
# Outdoors Sports	Manual		2	  

A list of playlists in that channel displays.

2. Locate the desired playlist (you can use the search field if you have many playlists).
3. To the right of the desired playlist, click the trashcan icon.

A confirmation message displays.

4. Click **Delete**.