Create a channel playlist in legacy Video Portal

Content updated: 03/30/2023

This article is designated for all users.

About

Create a channel playlist to organize and highlight content in your channel. You must have permission to create playlists.

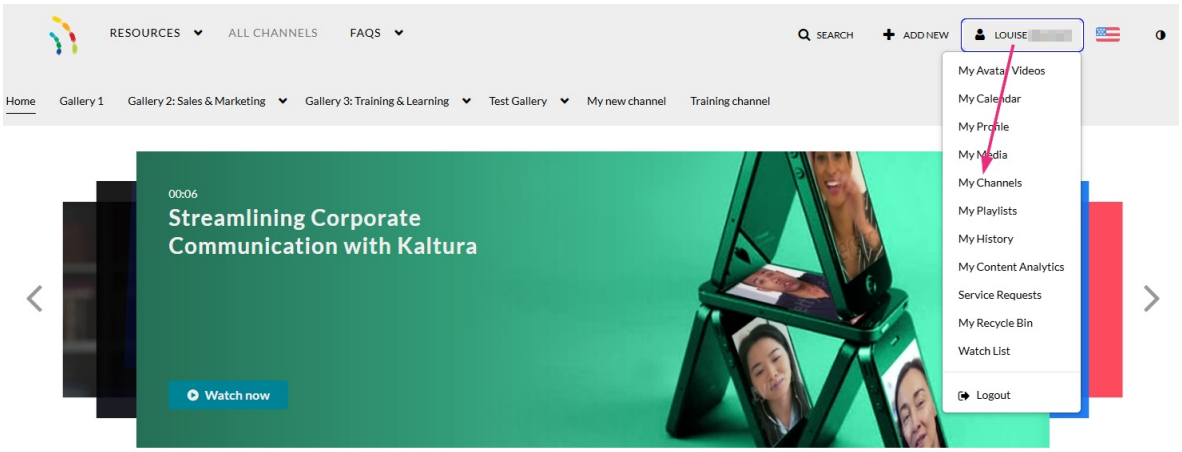
These instructions apply to the **legacy Video Portal**. If you're using the Theming-based Video Portal, please refer to the Content Hubs category.

- The Channelplaylists module must be enabled.
- You can't add an existing playlist to a channel playlist.
- You can add Kaltura Video Quizzes only if your application's main playlist player is set to a v7 player.

Watch the video or follow the instructions below.

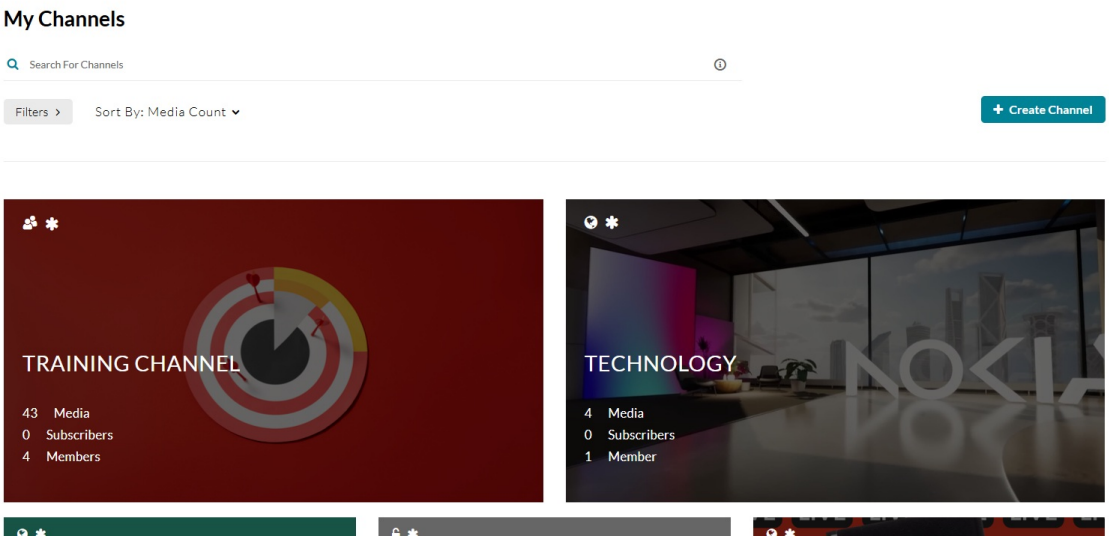
Open the Create Playlist page

1. From the user menu, select **My Channels**.



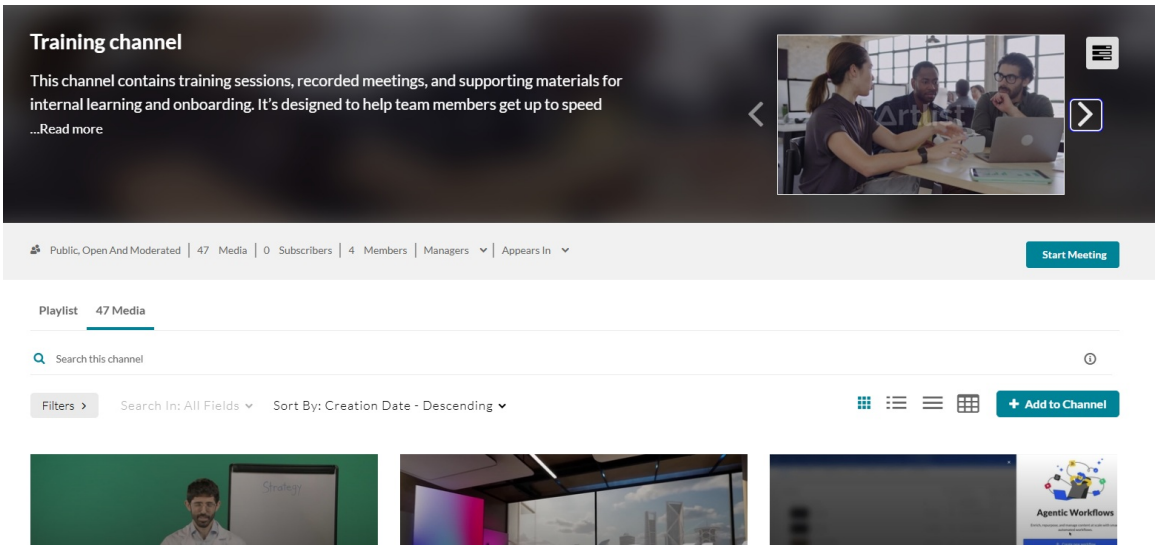
The **My Channels** page displays.

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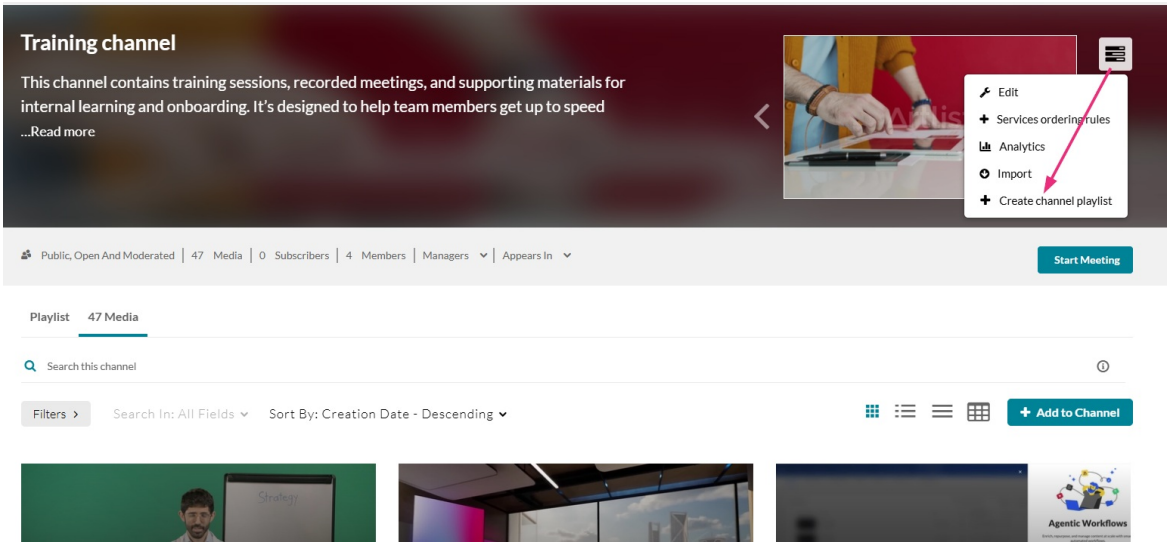
2. Click the thumbnail of the channel you want to add a playlist to.

   The channel page displays.



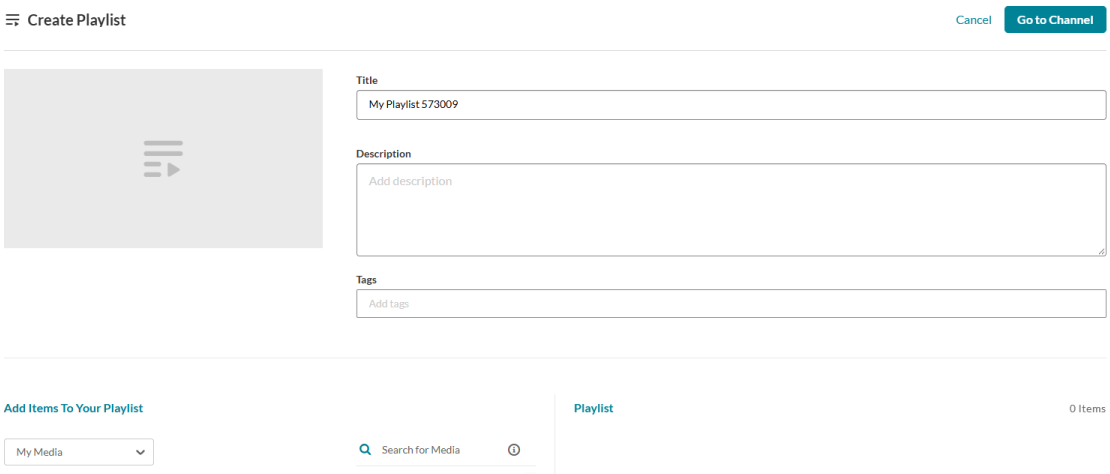
3. From the **Actions** menu at the upper right, select **Create channel playlist**.

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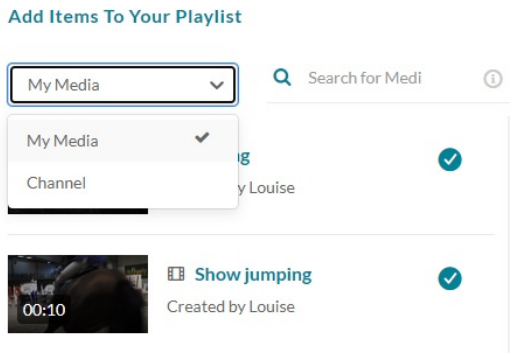
The **Create Playlist** page displays.

Add playlist details and media

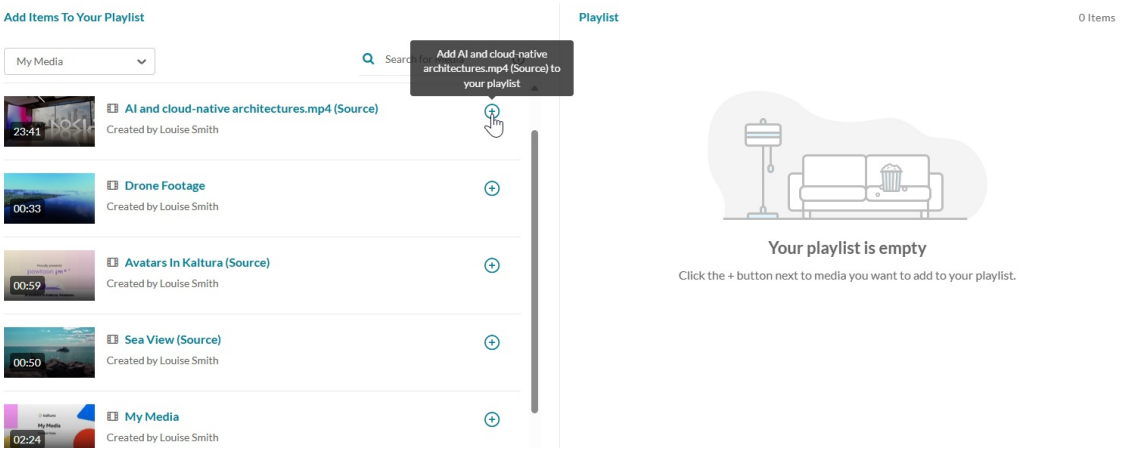


1. Enter a **Title** (required). You can also add a **Description** and **Tags**.
2. Under **Add Items To Your Playlist**, use the dropdown to choose where to find media:
   - **My Media**
   - **Channel** – media already in the channel

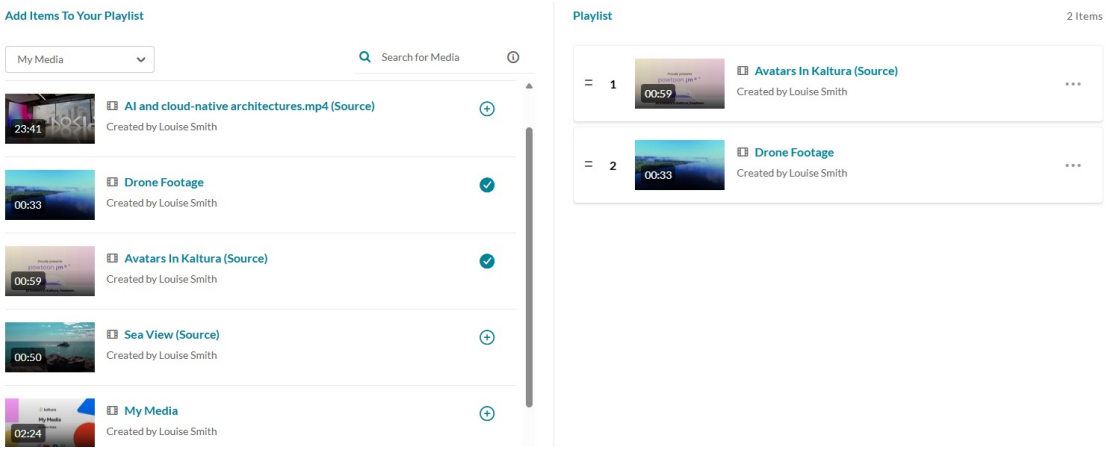
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3. Click the **+** button next to each item you want to add.



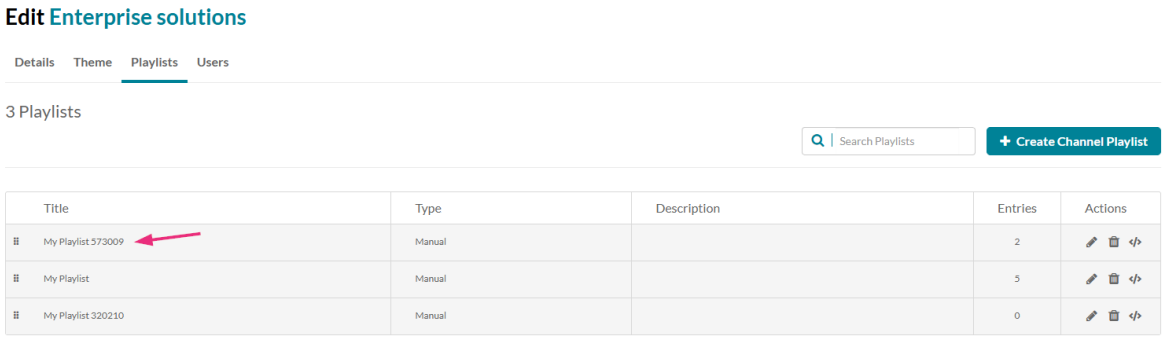
A check mark displays next to each selected item. To remove an item, click its check mark.



4. Click **Go to Channel** at the upper right.

   The channel's **Details** page displays.
5. Open the **Playlists** tab to see your new playlist.

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