

Switching accounts

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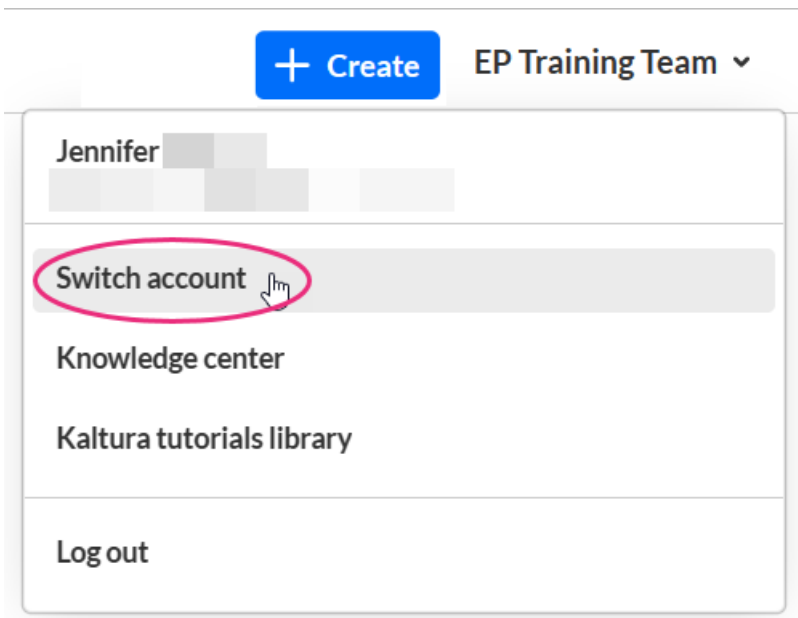
 This article is designated for all users.

About

Once logged in, if you are a user on multiple accounts, you can easily switch between them. This article will walk you through that process.

Switching accounts

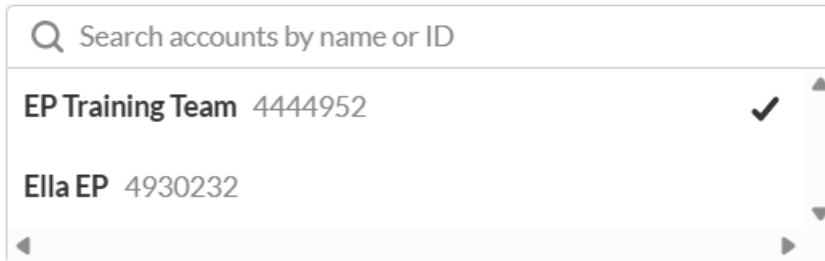
1. Click on the username in the top right corner of the screen and select **Switch account** from the dropdown menu.



The Switch account window displays.

Switch account

2 accounts were found. Select an account to log in.



A search window titled "Search accounts by name or ID" with a magnifying glass icon. It contains a list of two accounts: "EP Training Team 4444952" with a checkmark and "Ella EP 4930232". The window has scrollbars on the right and bottom.

All accounts available to you are listed in the window. You can search for an account by name or ID.

2. Click on the appropriate account. You are redirected to that account and automatically logged into it.



If you have only one account, the **Switch account** button is greyed out and hovering over the disabled button displays a message as follows:

