

# Access and work in the Media Gallery

Last Modified on 04/10/2024 1:37 am IDT

 This article is designated for all users.

## Overview

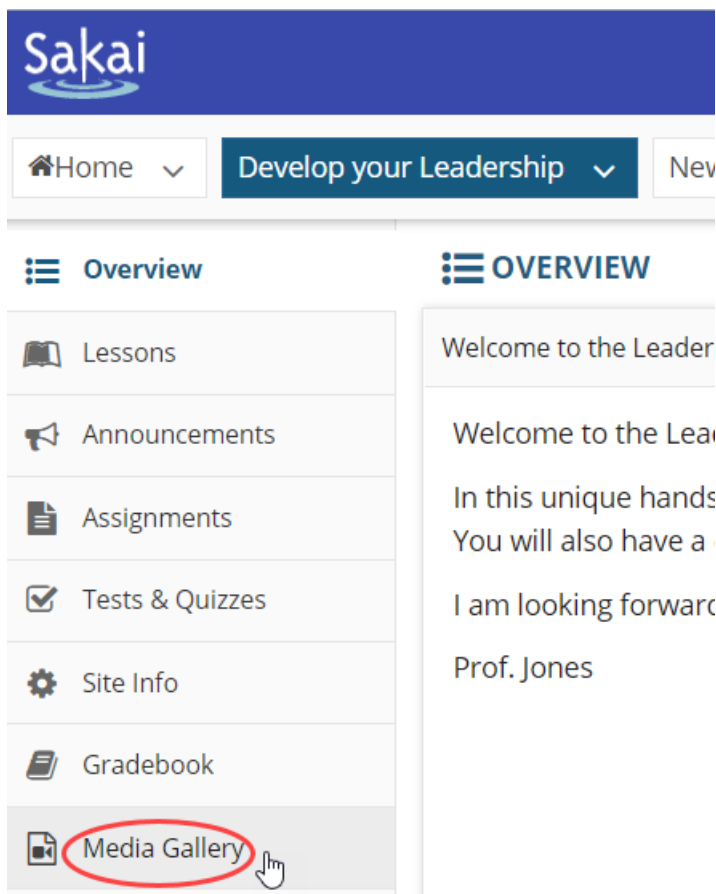
The Media Gallery is a repository of videos for a particular course that is visible to all instructors and students within the course.

Users may contribute new media items to the Media Gallery or add media items (publish) from [My Media](#)/other Media Gallery/[Shared Repository](#) based on the user's entitlements.

This article describes how to work in Media Gallery in Sakai.

## Access the Media Gallery

You can find the Media Gallery for each course in the course itself on the left menu.



## Home Tab

The Home tab is displayed as the first tab when playlists are available in the Media Gallery. Media Gallery Managers can create playlists to curate, organize, and categorize displayed featured content in their course. To learn more, see [Create and Add Media to a Playlist](#) and [Manage Playlists](#).

## Media Gallery

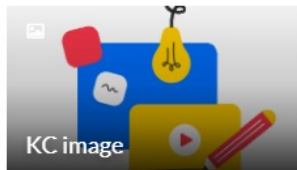
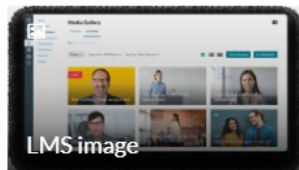
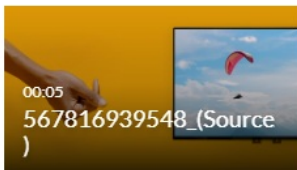
Start Meeting



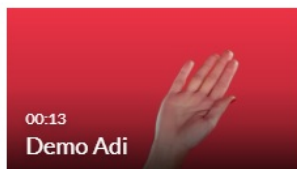
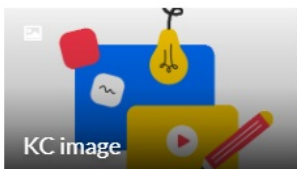
Home

35 Media

### DEMO PLAYLIST 11/29/22



### DEMO ADI PLAYLIST



## Media Tab

The Media tab displays the media items published in the course Media Gallery.

# Media Gallery

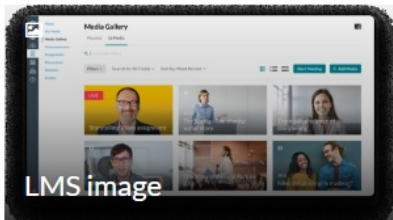
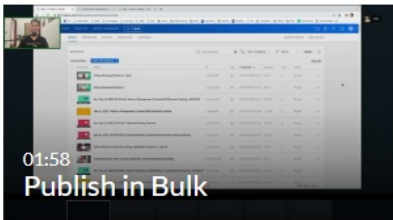
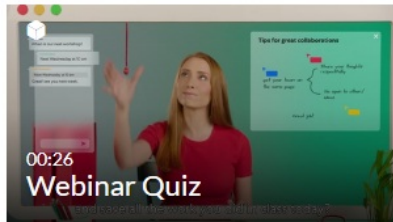
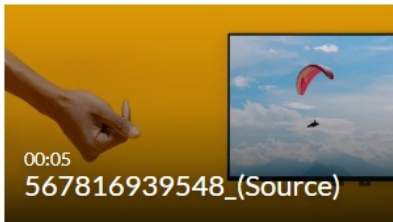
Start Meeting  

Home **35 Media**

 Search this gallery 

Filters >    **+ Add Media**

Search In: All Fields ▾ Sort By: Creation Date - Descending ▾



## Set Your Media Display

Content in the Media Gallery Media tab may be displayed in one of three ways - Grid, Detailed, or Collapsed view. You may change this display by clicking one of the three buttons below:



### Grid View (Default)

# Media Gallery


[Start Meeting](#)  

[Home](#) [35 Media](#)

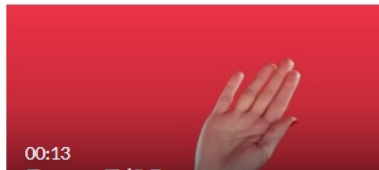
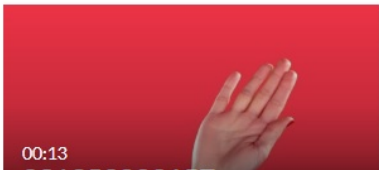
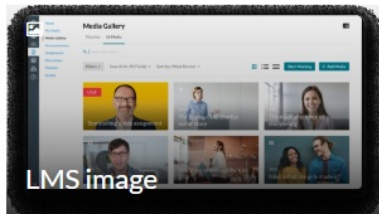
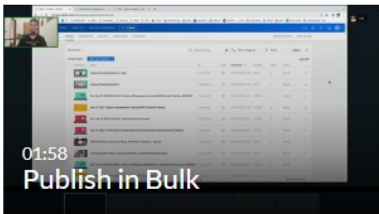
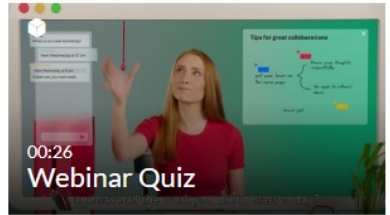
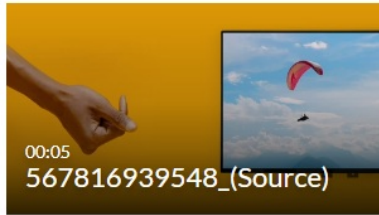
 Search this gallery 

Filters >

Search In: All Fields ▾ Sort By: Creation Date - Descending ▾

   [+ Add Media](#)

Grid view



## Detailed View

## Media Gallery




[Start Meeting](#) ⓘ 

Home **35 Media**

 Search this gallery ⓘ

Filters >

Search In: All Fields ▾ Sort By: Creation Date - Descending ▾

   [+ Add Media](#)  
**Detailed view**



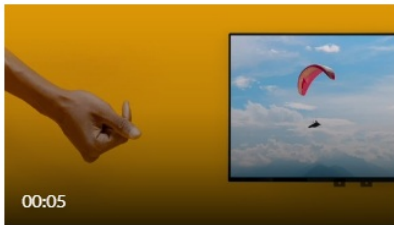
### Demo 10/28

This is my demo video

00:06

From Instructor October 28, 2022  0  0



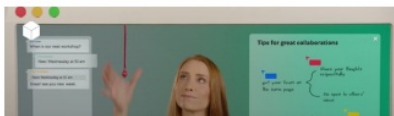
### 567816939548\_(Source)

this is demo

00:05

From Customer Training October 11, 2022  0  0



### Webinar Quiz

Good Luck!

## Collapsed View

## Media Gallery

[Start Meeting](#) ⓘ 

[Home](#) [35 Media](#)

ⓘ

Filters >

Search In: All Fields ▾ Sort By: Creation Date - Descending ▾

   [+ Add Media](#)  
**Collapsed view**

### Demo 10/28

From Instructor October 28, 2022



### 567816939548\_(Source)

From Customer Training October 11, 2022



### Webinar Quiz

From Customer Training October 11, 2022



## Manage Media

To learn more about managing your media, please see [Manage Media](#).

[template("cat-subscribe")]