

## My Profile page

Last Modified on 04/09/2025 8:21 pm IDT

 This article is designated for all users.

### About

Your profile page in the video portal is your personal space to connect with others. It's easy to update, has a unique URL, and is visible only to logged-in users. Whether you're building your brand, growing your business, or networking, your profile helps you make an impact.



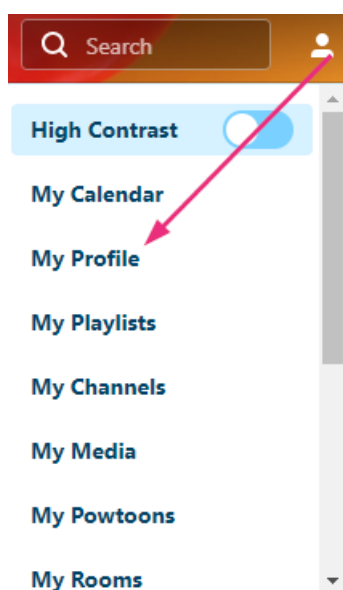
The [Theming module](#) must be enabled. Administrators control the content and settings in the [Personalprofile](#) module.

### Access your profile page

From the user menu, select **My Profile**. You can also access your profile page directly at <http://your-video-portal-url/profile>.



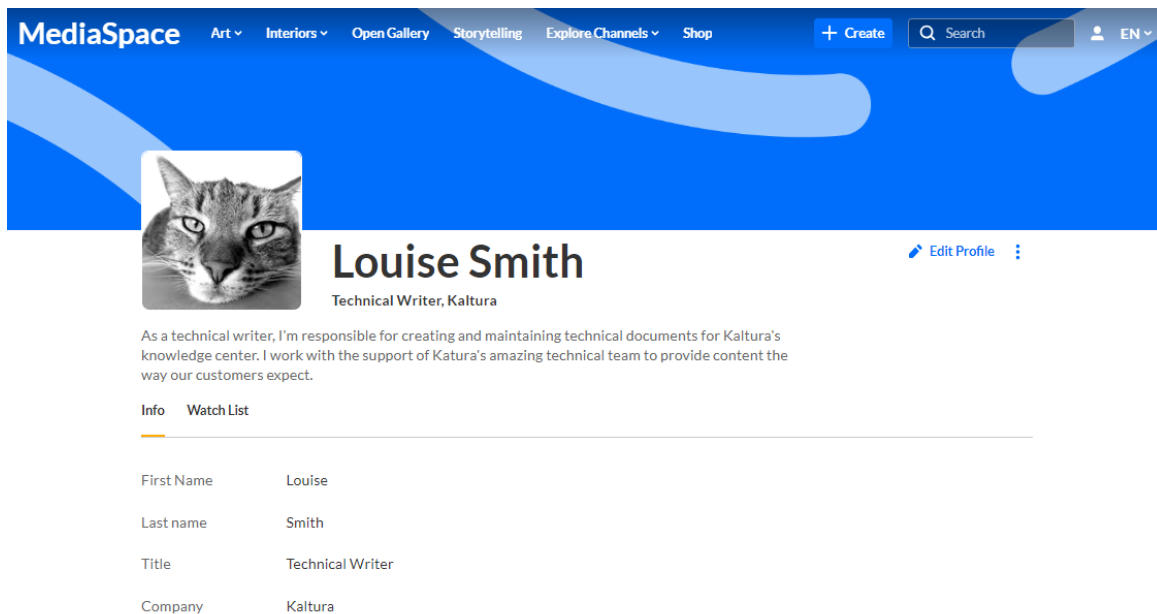
Depending on your administrator's setup, the profile page can also be added to the site navigation bar.





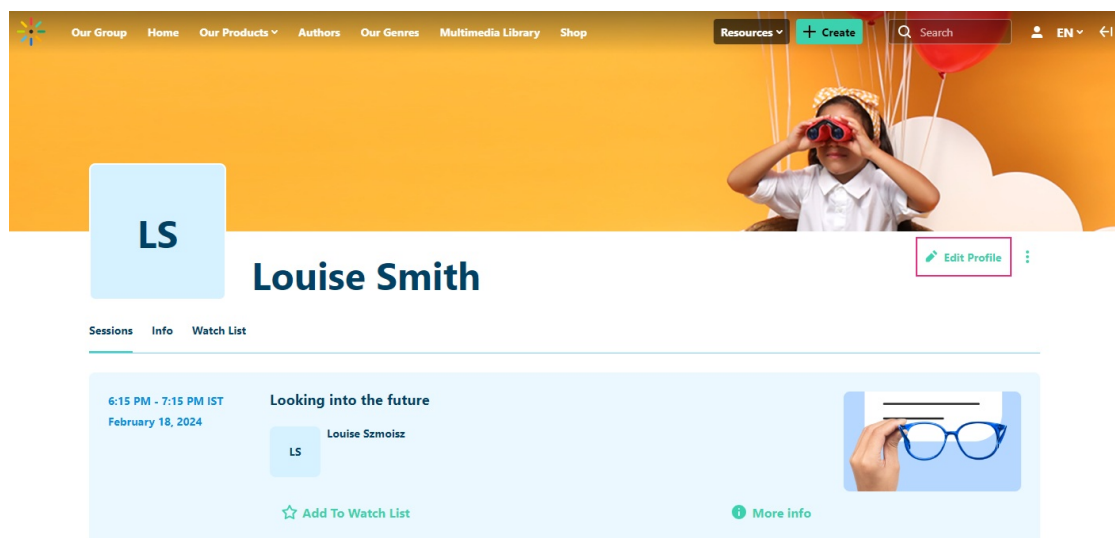
If you don't see this option in the user menu, ask your administrator to enable it in the [Headermenu module](#).

The profile page displays. The image below shows a profile page with the default blue banner.

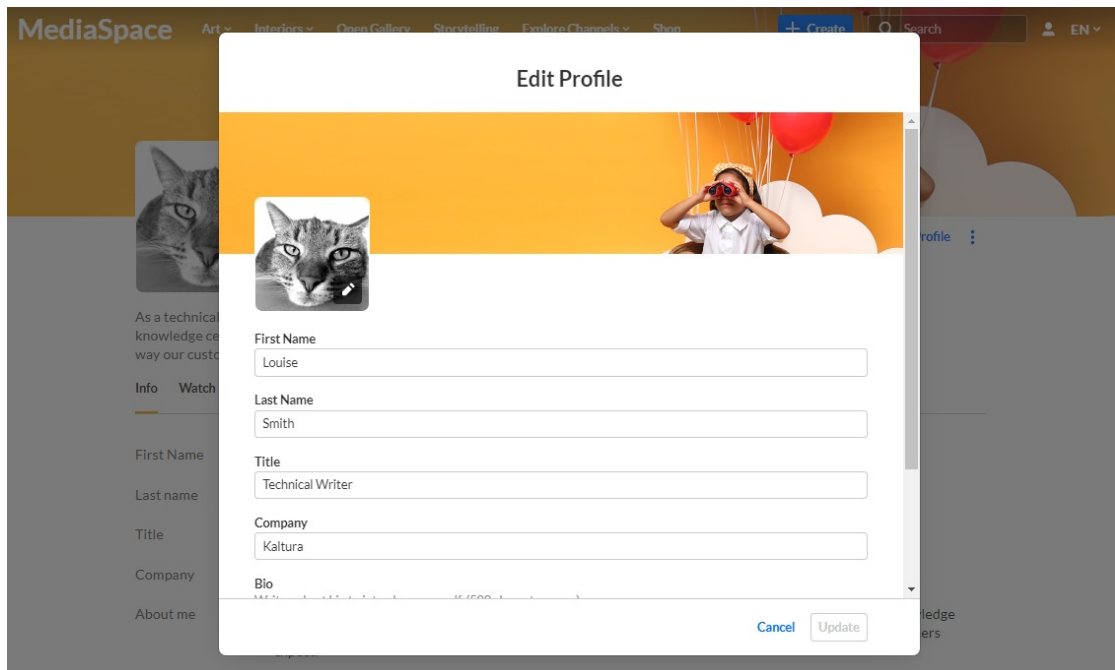


## Edit your profile

1. Click **Edit Profile**.



The **Edit Profile** window displays.

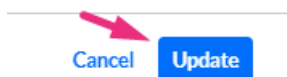


## 2. Modify your information.



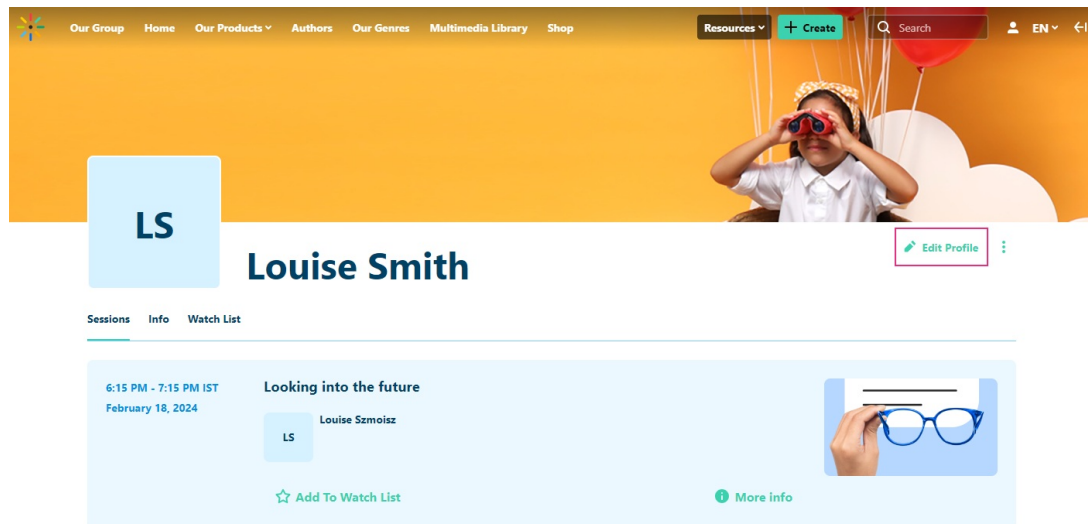
Editable fields, such as First Name, Last Name, Title, and Company, depend on your administrator's configuration.

## 3. When you have finished editing, click **Update**.

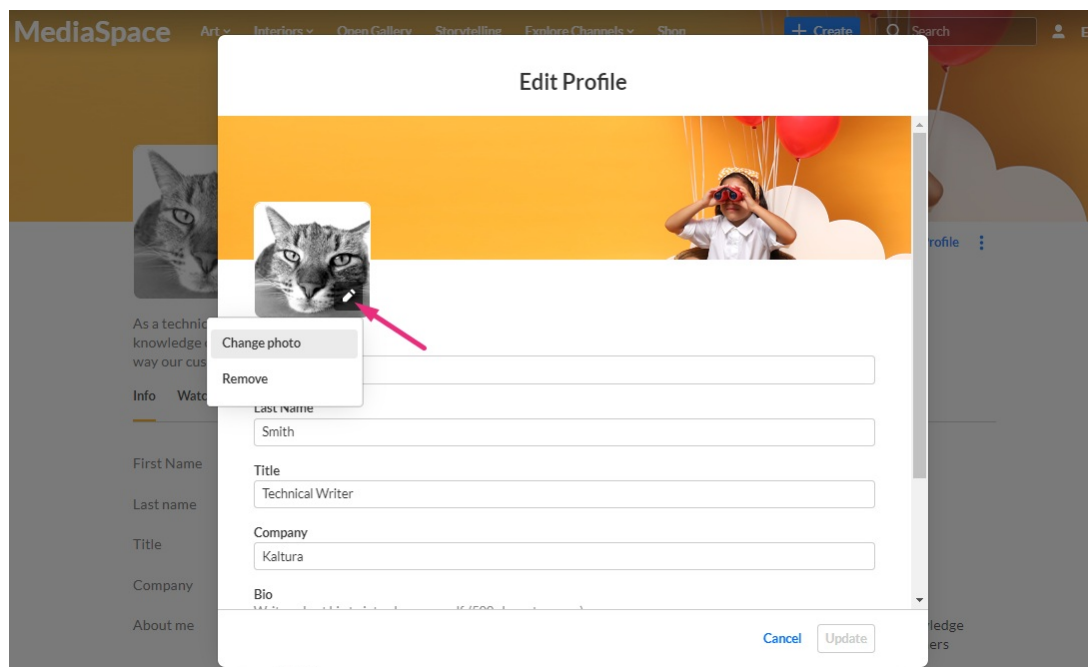


## Edit or remove an image

### 1. Click **Edit Profile**.



2. Click the **pencil icon** on the profile image.



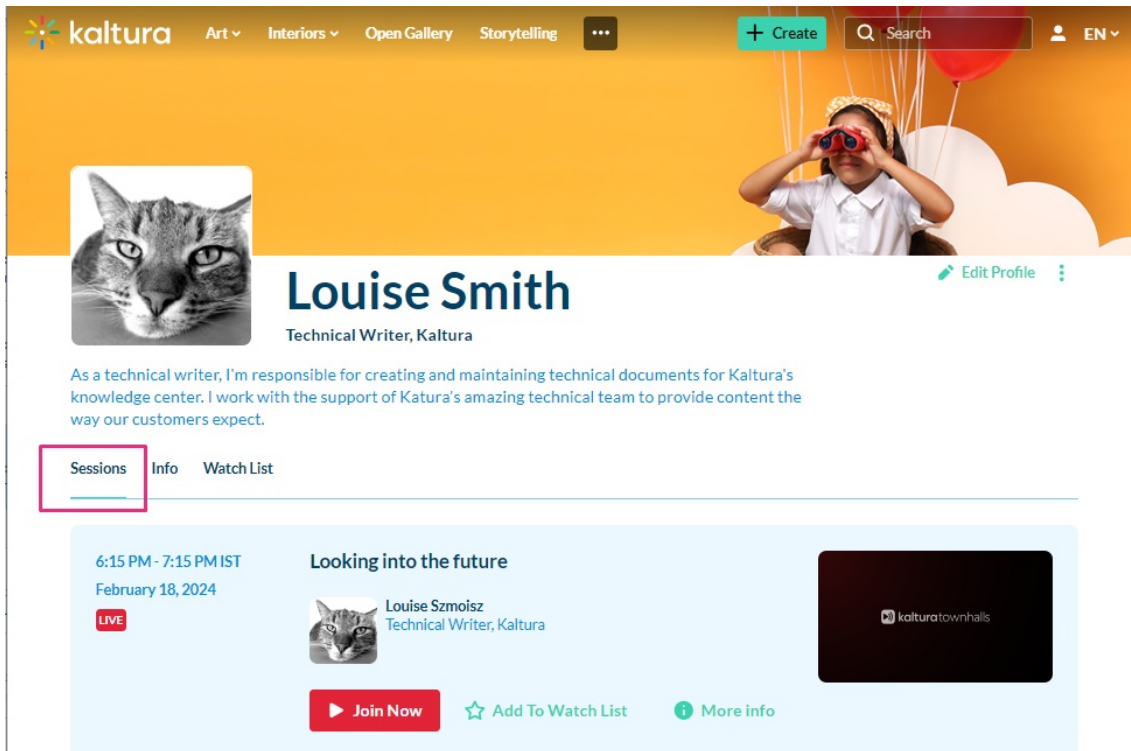
3. Click **Change photo** or **Remove**.
4. Upload a new image if desired.
5. Click **Update**.

## Sessions tab

If you have been added as a presenter to a session, the details display under the **Sessions** tab. Details of upcoming as well as past sessions are listed. See [Add presenters to media](#) for more information.



This function is enabled in the [Presenters](#) module.



**Louise Smith**  
Technical Writer, Kaltura

As a technical writer, I'm responsible for creating and maintaining technical documents for Kaltura's knowledge center. I work with the support of Kaltura's amazing technical team to provide content the way our customers expect.

**Sessions** Info Watch List

6:15 PM - 7:15 PM IST  
February 18, 2024  
**LIVE**

**Looking into the future**

Louise Szmoisz  
Technical Writer, Kaltura

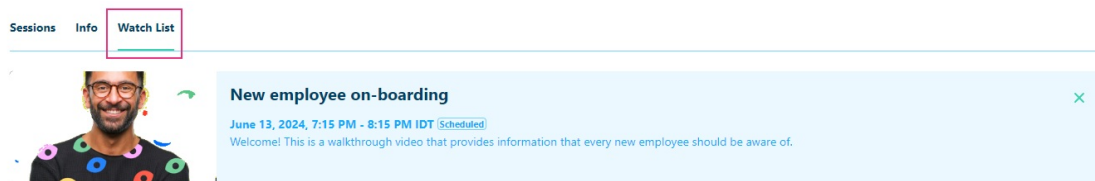
[Join Now](#) [Add To Watch List](#) [More info](#)

## Watch List tab

The Watch List tab on your profile page includes both scheduled and non-scheduled content. For scheduled sessions, you'll also see their timing and details. Need to remove a session? Simply click the **X** on the far right.



Administrators must enable the [Watchlater module](#) for this feature to display.



**Sessions** Info **Watch List**

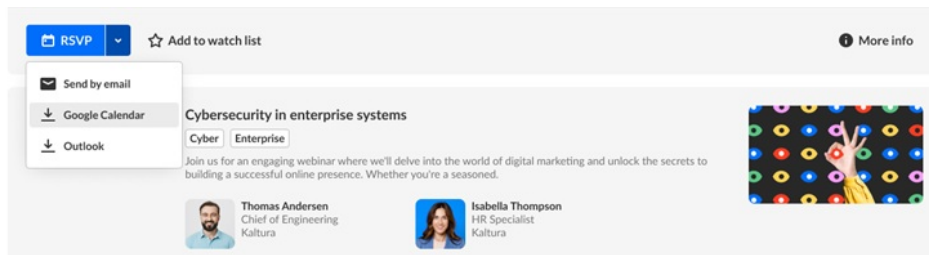
**New employee on-boarding**

June 13, 2024, 7:15 PM - 8:15 PM IDT (Scheduled)

Welcome! This is a walkthrough video that provides information that every new employee should be aware of.

## RSVP

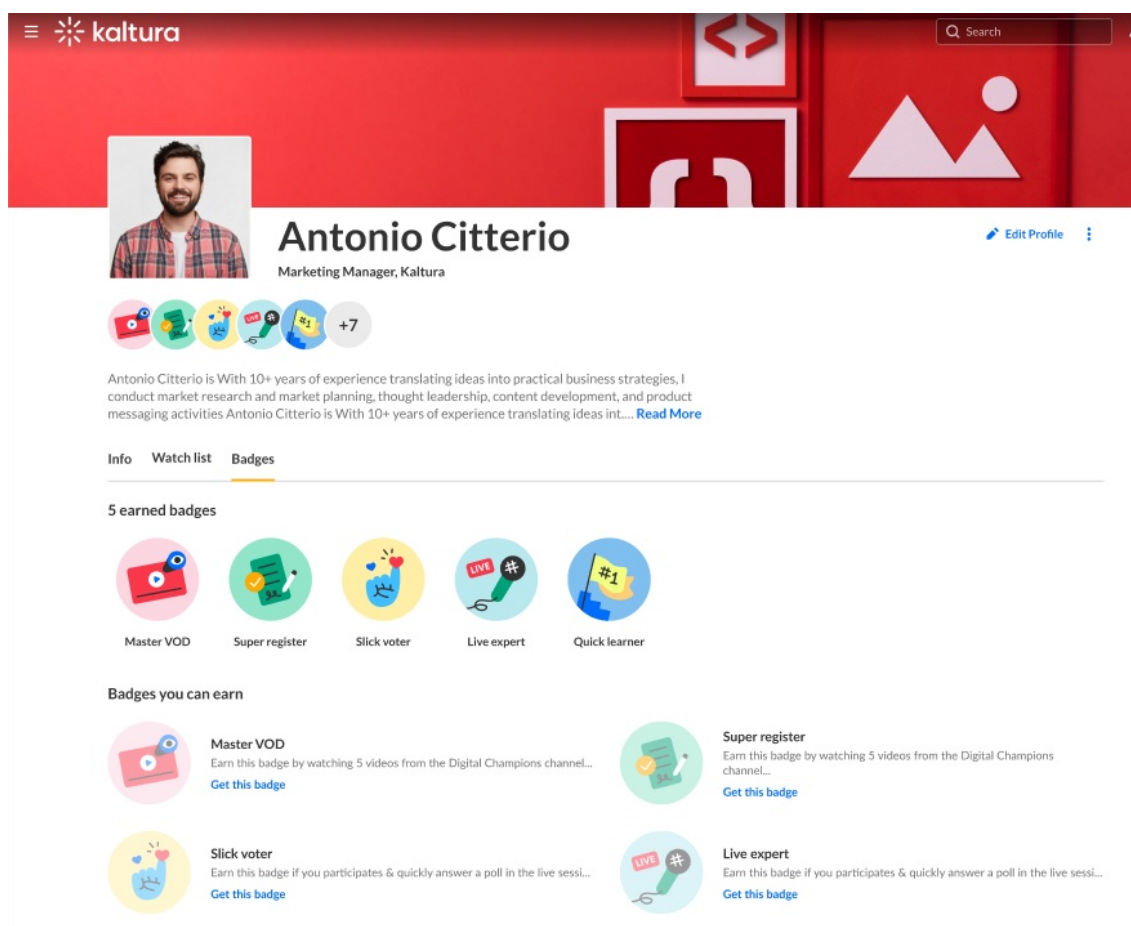
For upcoming sessions, you may have the option to **RSVP**. Check out our [RSVP guide for attendees](#) to learn more.



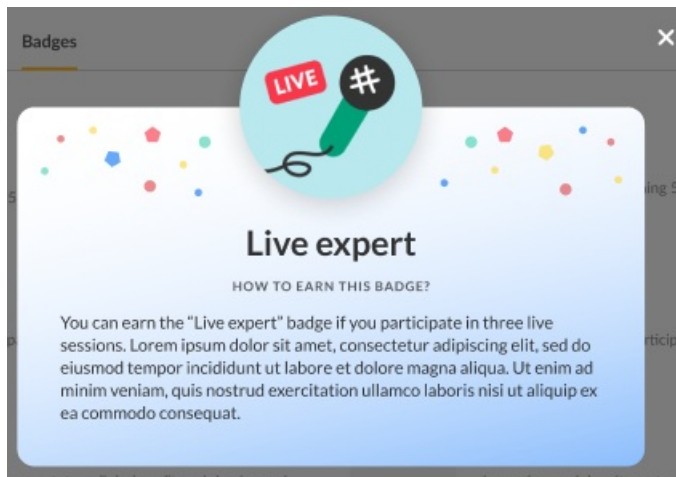
## Badges tab

The Badges tab can also be enabled ([depending on your account configuration](#)). The Badges tab displays all the badges that you currently have and all the badges that you can earn. Badges can be earned through various single actions, such as participating in a group chat during a session, watching a certain video or set number of videos, or through a combination of actions.

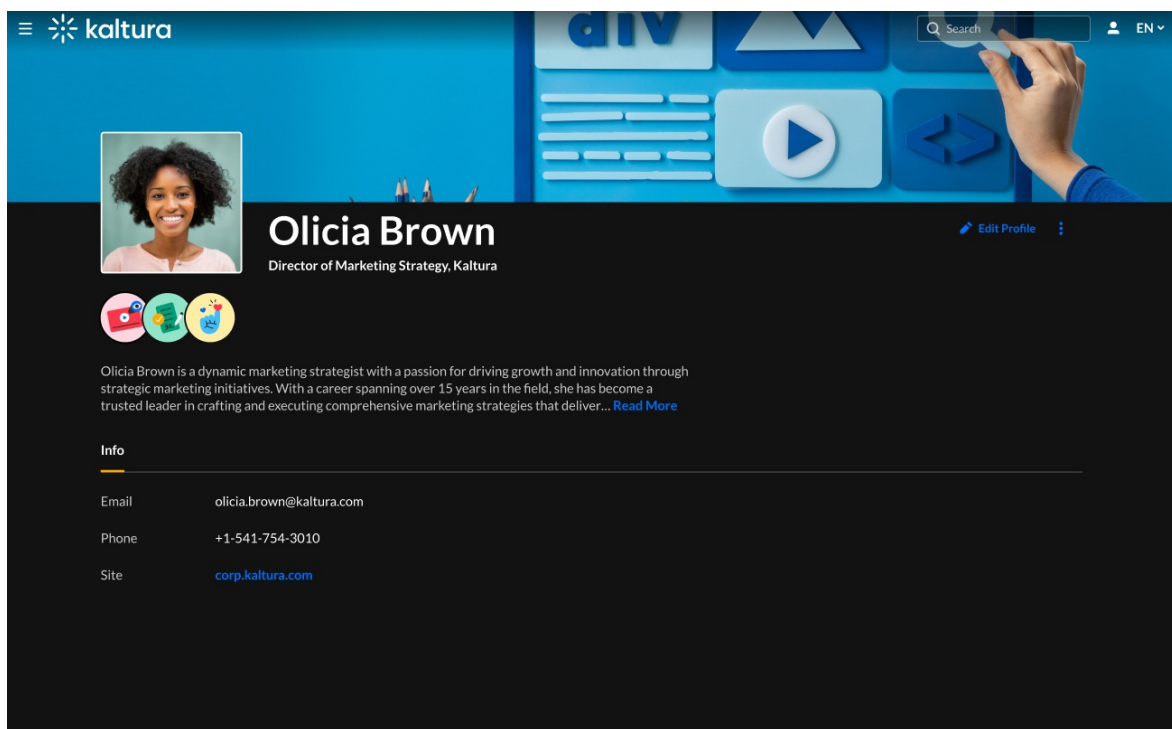
In the example below, this user has earned five badges and has the opportunity to earn four additional badges.



You can click on any of the badge icons to learn more about the badge. In the example below, we've clicked on the **Live expert** badge.







When someone else views your profile, the badges you've earned display below your profile picture. In the example below, this user has earned three badges.





You can also view badges you've earned and badges you have the opportunity to earn by clicking the **Badges** button on the navigation bar.





 **kaltura**

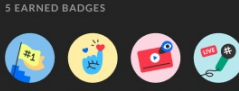
 EN 

 Updates

 Live Stage


 Private chat






5 EARNED BADGES


BADGES I CAN EARN




**Master VOD**  
Lorem ipsum dolor sit amet



**Live expert**  
Lorem ipsum dolor sit amet








**Super register**  
Lorem ipsum dolor sit amet




**Slick voter**  
Lorem ipsum dolor sit amet


[View more badges](#)

 **LIVE**




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