Profile page in Content Hubs

Content updated: 06/29/2022

This article is designated for all users.

About

The **Profile page** in Content Hubs is your personal space where logged-in users can connect and learn more about one another.

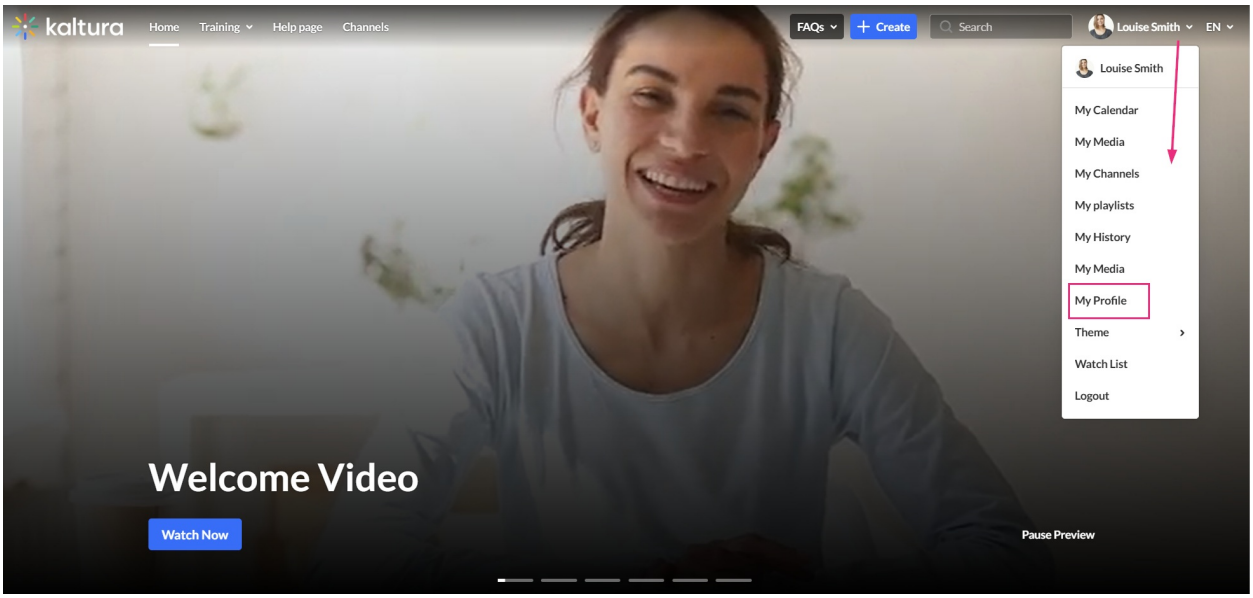
Your profile includes a unique URL and can display your personal details, sessions, media, watch list, agenda, and badges, depending on your site configuration.

This feature requires the Personalprofile module to be enabled.

Access your profile page

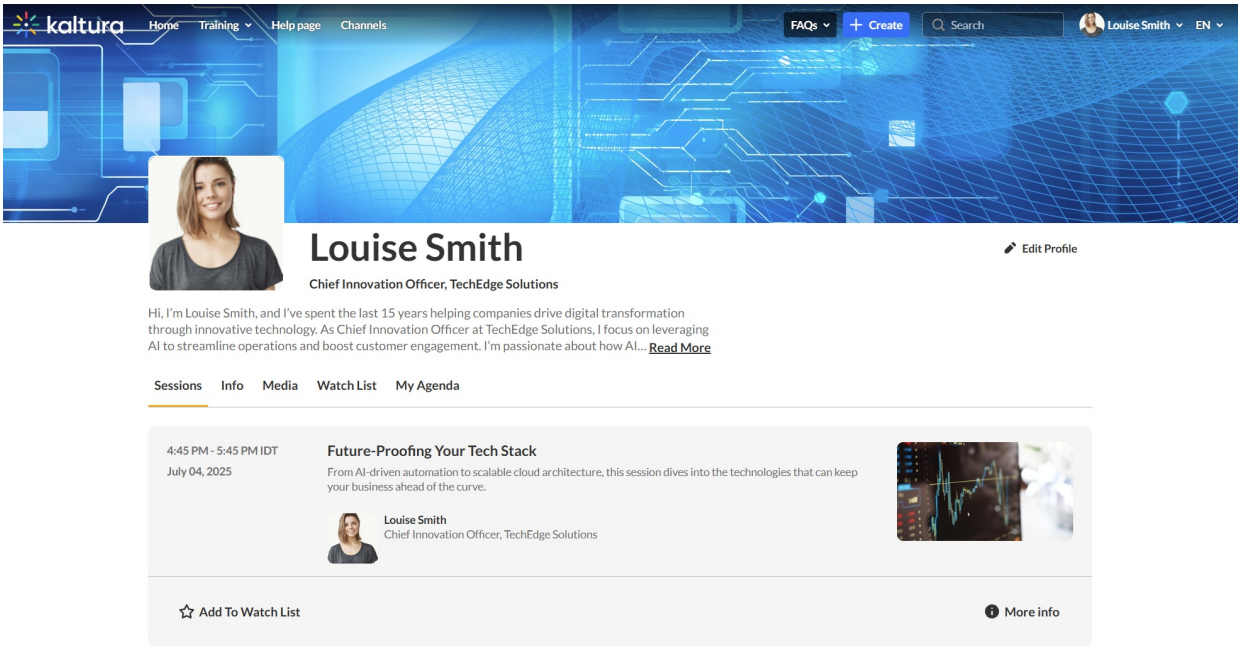
Select your profile picture or your initials in the header to open the user menu, and then select **My Profile**. You can also access your profile page directly at `https://{your_site_url}/profile`.

- Depending on your setup, the profile page can also appear in the site navigation bar.
- If you don't see this option in the user menu, contact your administrator to enable it in the Headermenu module.



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The profile page opens.



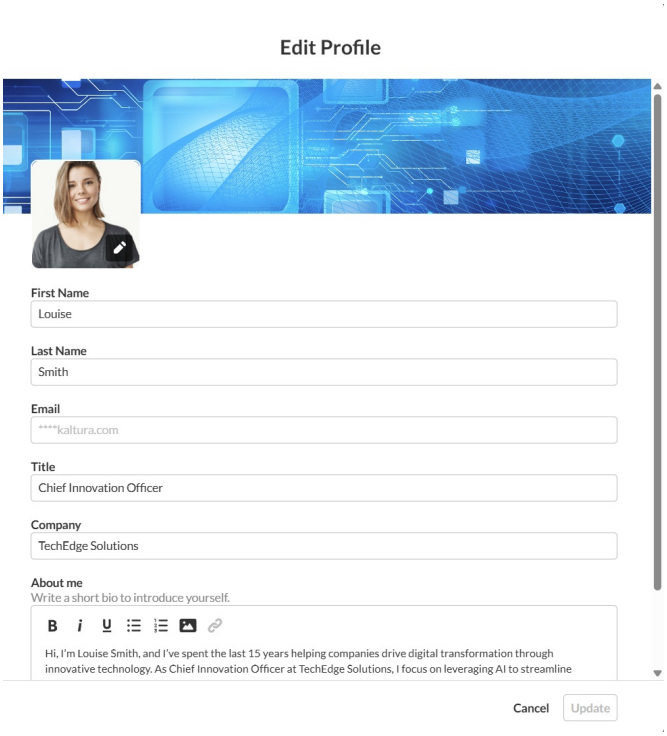
Edit your profile

1. Select **Edit profile** at the top right.



The **Edit profile** window opens.

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2. Update your information.

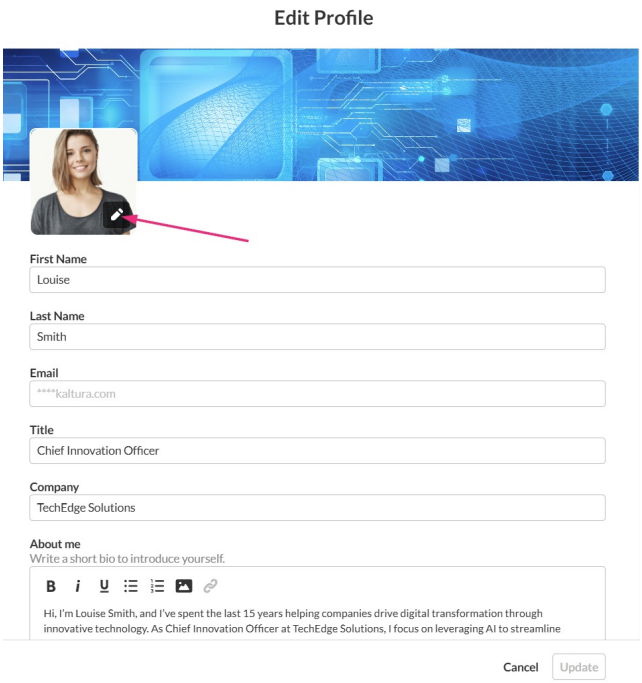
> Editable fields, such as First Name, Last Name, Title, and Company, depend on your administrator's configuration.

3. When you finish, select **Update**.

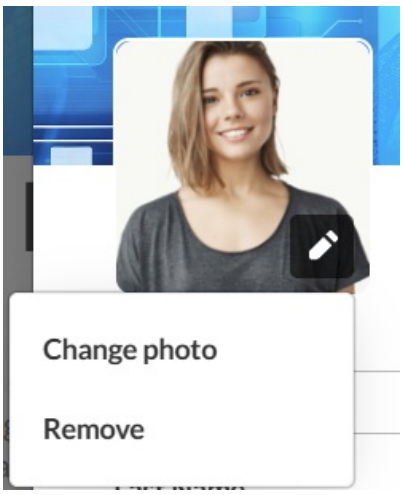
Edit or remove a profile image

1. Select **Edit profile** at the top right.
   The **Edit profile** window opens.
2. Select the **pencil icon** on the profile image.

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3. Select **Change photo** or **Remove**.



4. If you selected **Change photo**, upload a new image.
5. Select **Update**.

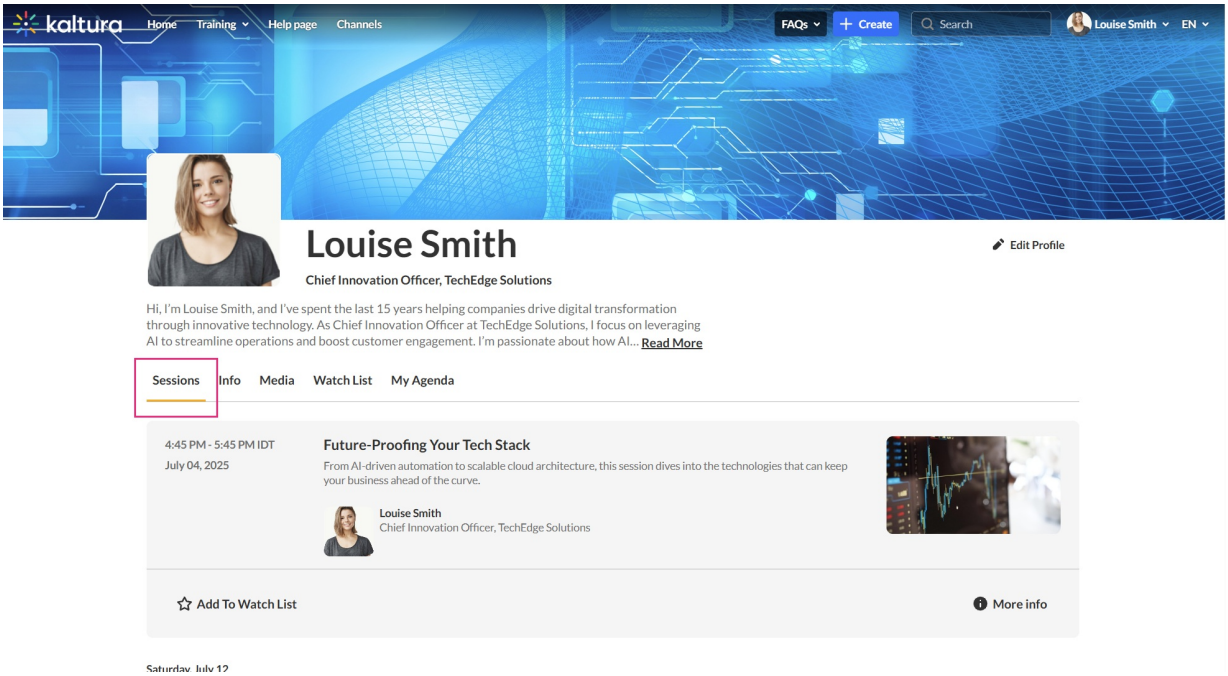
Your profile image also appears in the site header. If you remove it, or if you haven't added one, the header shows your initials.

Sessions tab

The **Sessions** tab displays sessions where you have been added as a presenter, including upcoming and past sessions.

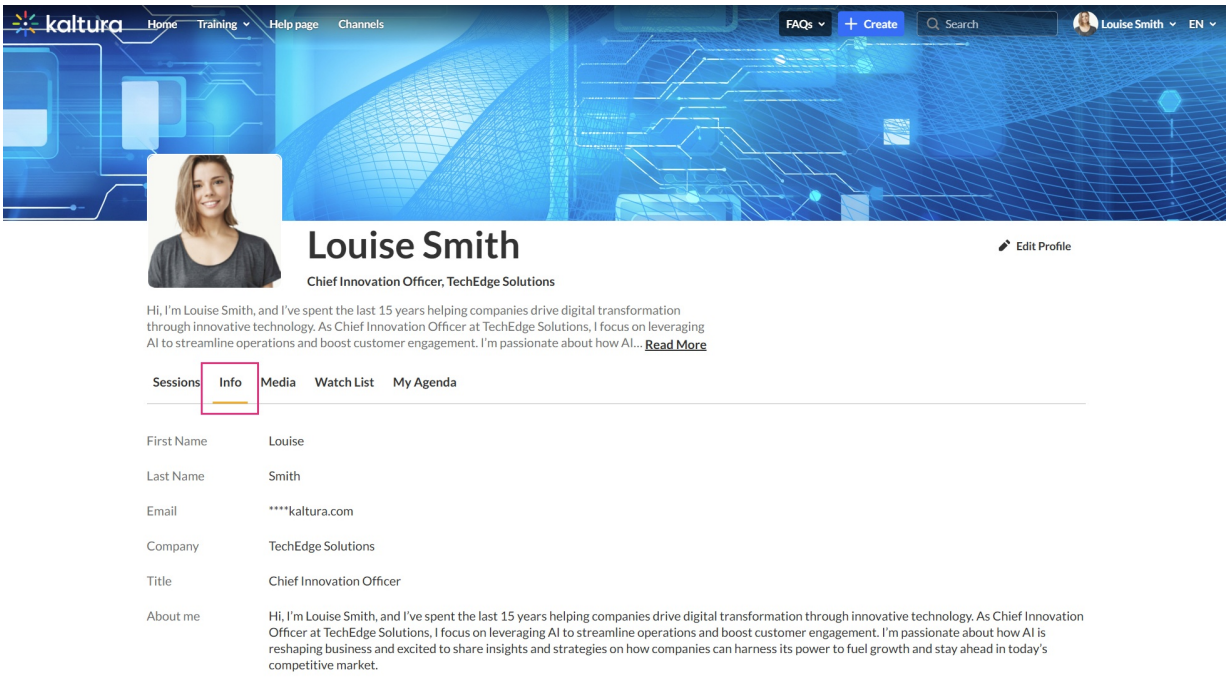
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This feature requires the Presenters module to be enabled.



Info tab

The **Info** tab displays details the user has added to their profile, such as name, title, email, company, and a personal description.



Media tab

The **Media** tab displays published content you've created, whether as an individual or

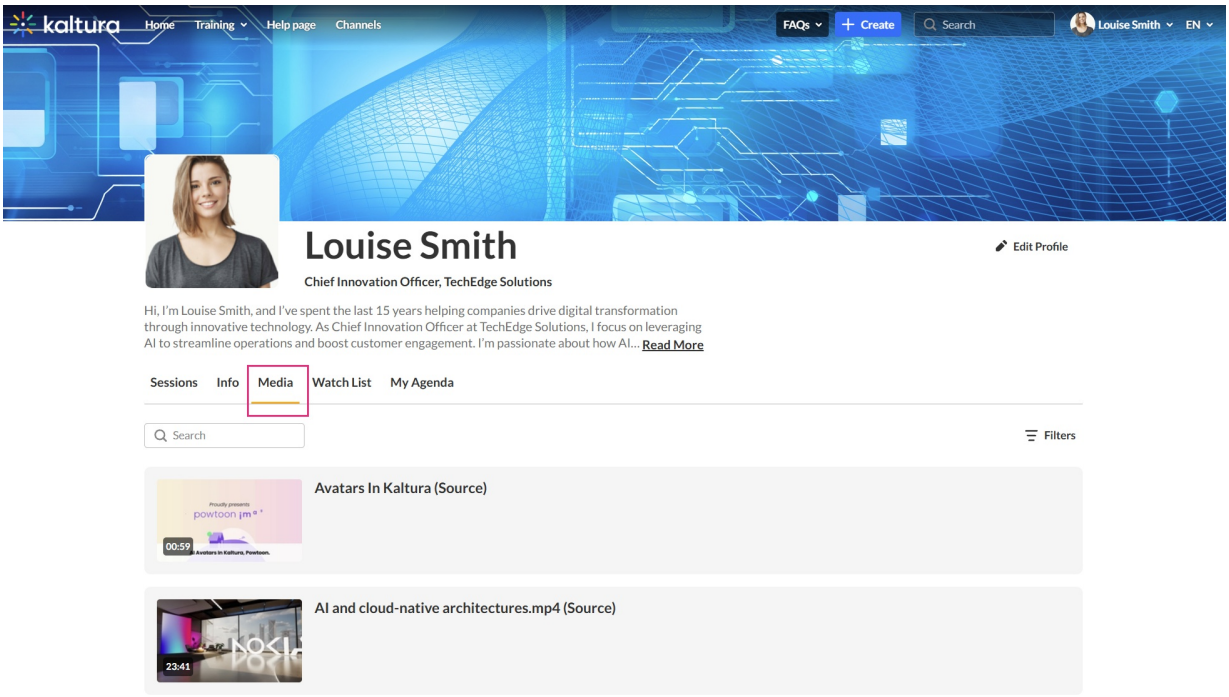
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as part of a group.

> Viewers only see content that’s published and available to them based on their viewing permissions.

When viewing your own profile, the Media tab works like a filtered view of My Media, showing only the published content you own.

If you don’t have published content, or only have private content, the tab doesn't appear.



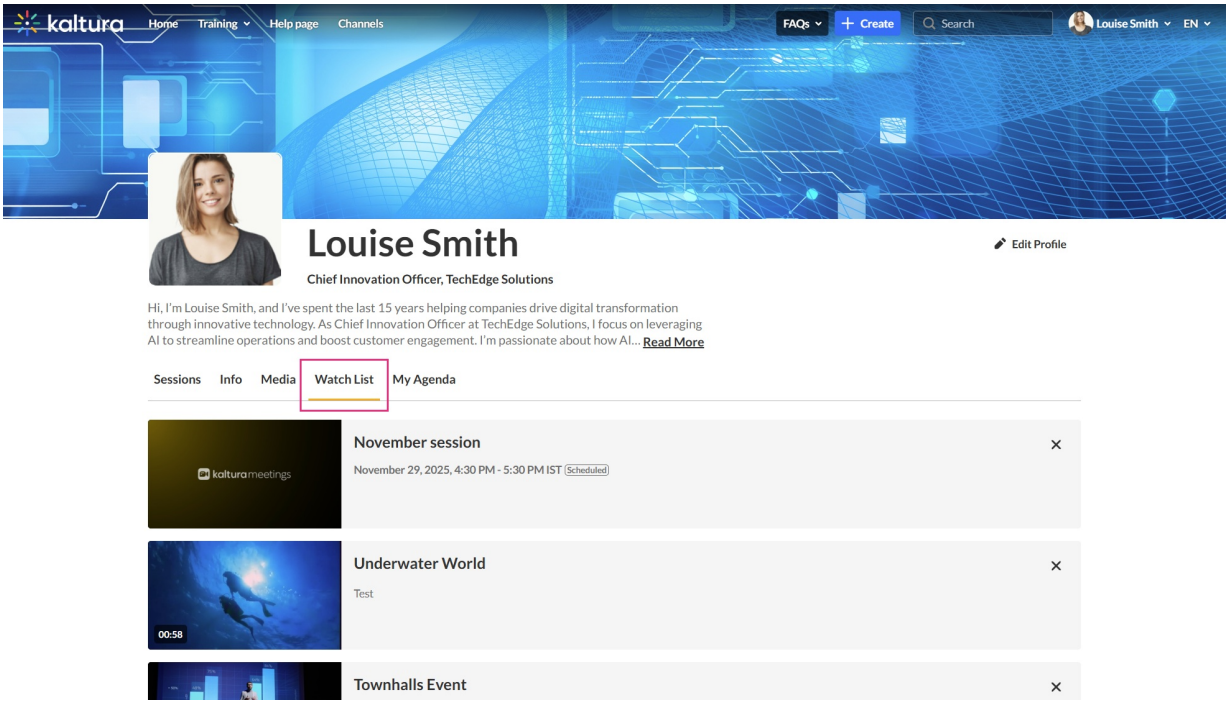
Watch List tab

The **Watch List** tab displays scheduled and non-scheduled content you have saved.

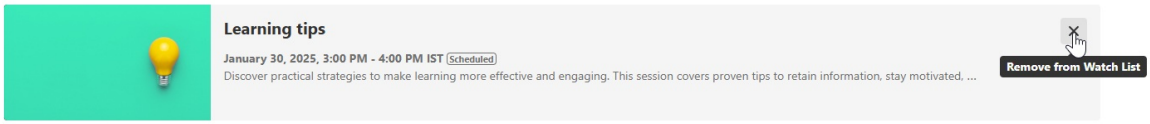
Scheduled sessions include timing and session details.

> This feature requires the Watchlater module to be enabled.

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To remove an item from the Watch List, select the **X** next to the session.



My Agenda tab

The **My Agenda** tab displays sessions you have RSVP'd to.

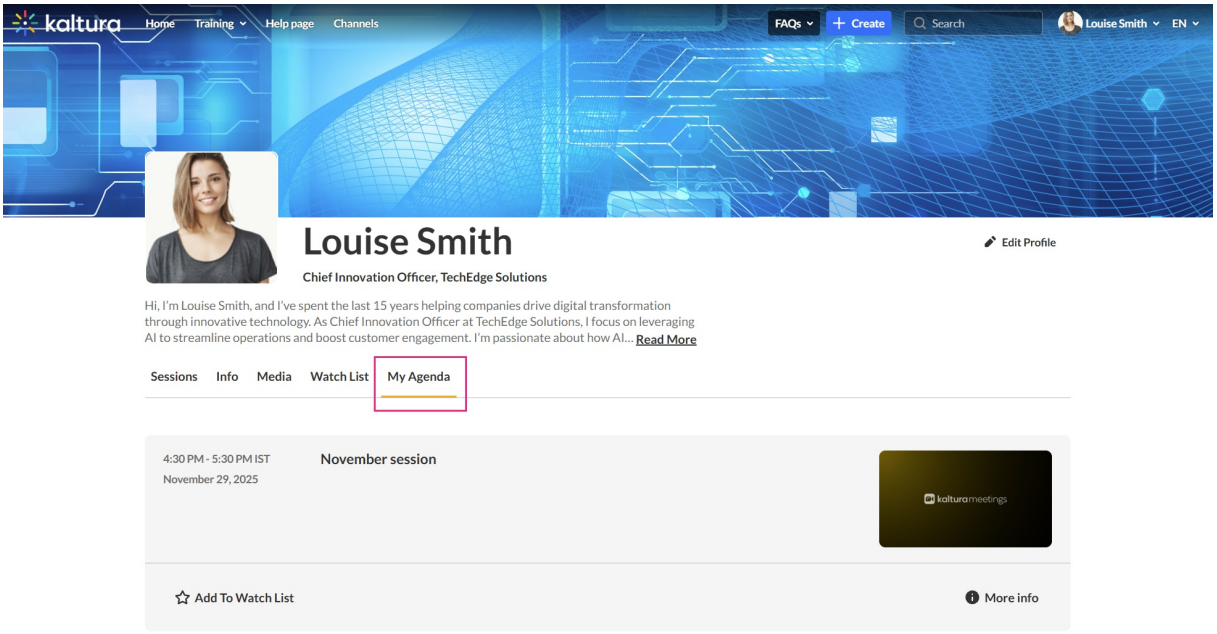
Sessions are ordered as follows:

- Top: sessions happening now
- Next: upcoming sessions

The tab only shows sessions that belong to your current event or site so your list stays accurate.

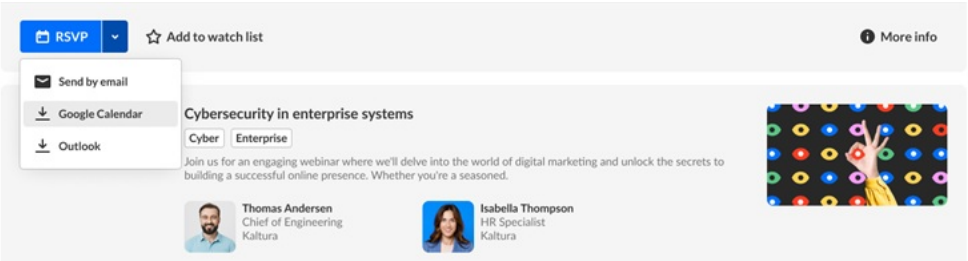
> This feature requires the RSVP module to be enabled.

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RSVP

For upcoming sessions, you may have the option to **RSVP**. To learn more, see the RSVP guide for attendees.



If the Watch List feature is enabled, sessions you RSVP to can also appear on your profile page.

To remove an RSVP'd session, select the **X** next to the session.

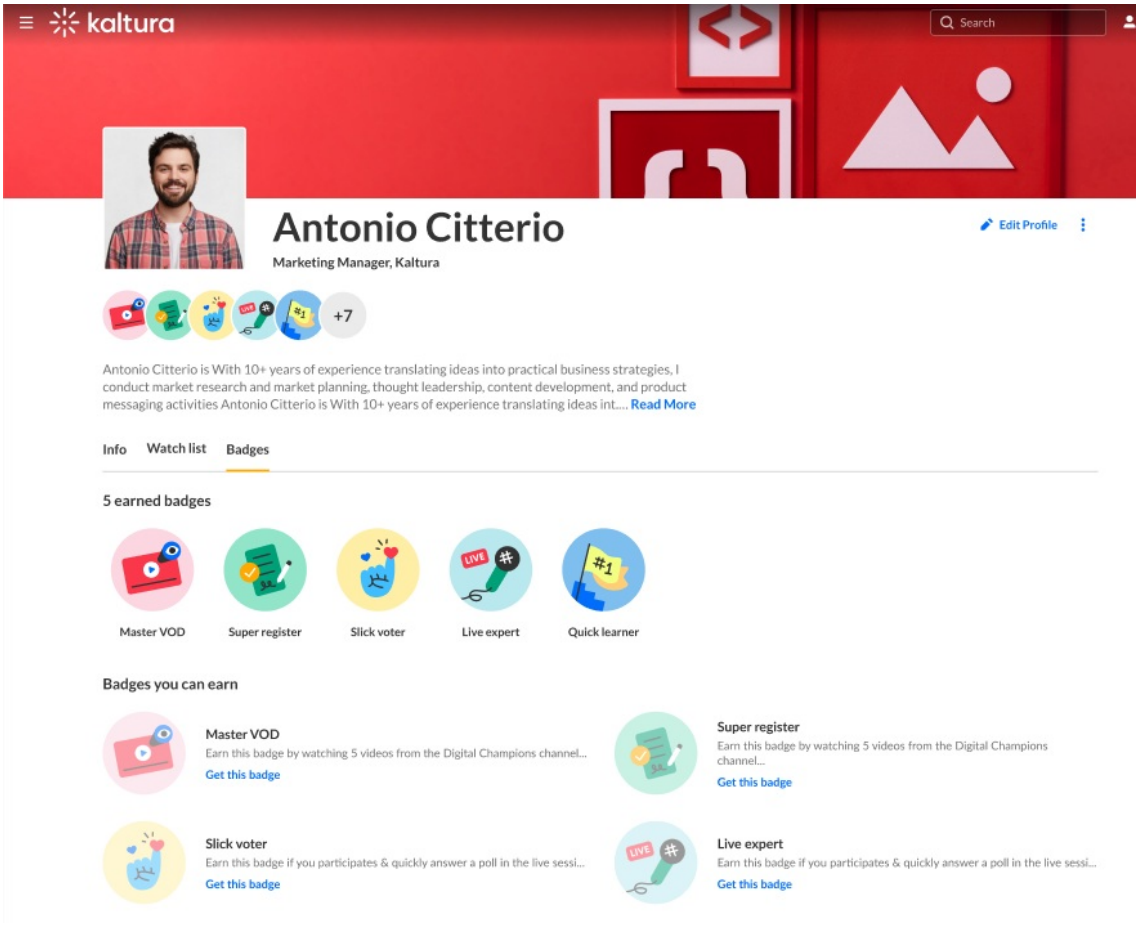
Badges tab

The **Badges** tab can also be enabled. The Badges tab displays all the badges that you currently have and all the badges that you can earn.

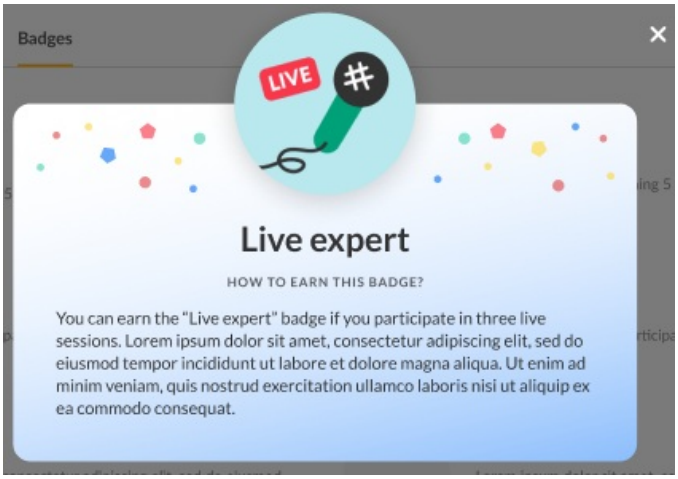
Badges can be earned through various single actions, such as participating in a group chat during a session, watching a certain video or set number of videos, or through a combination of actions.

In the example below, this user has earned five badges and has the opportunity to earn four additional badges.

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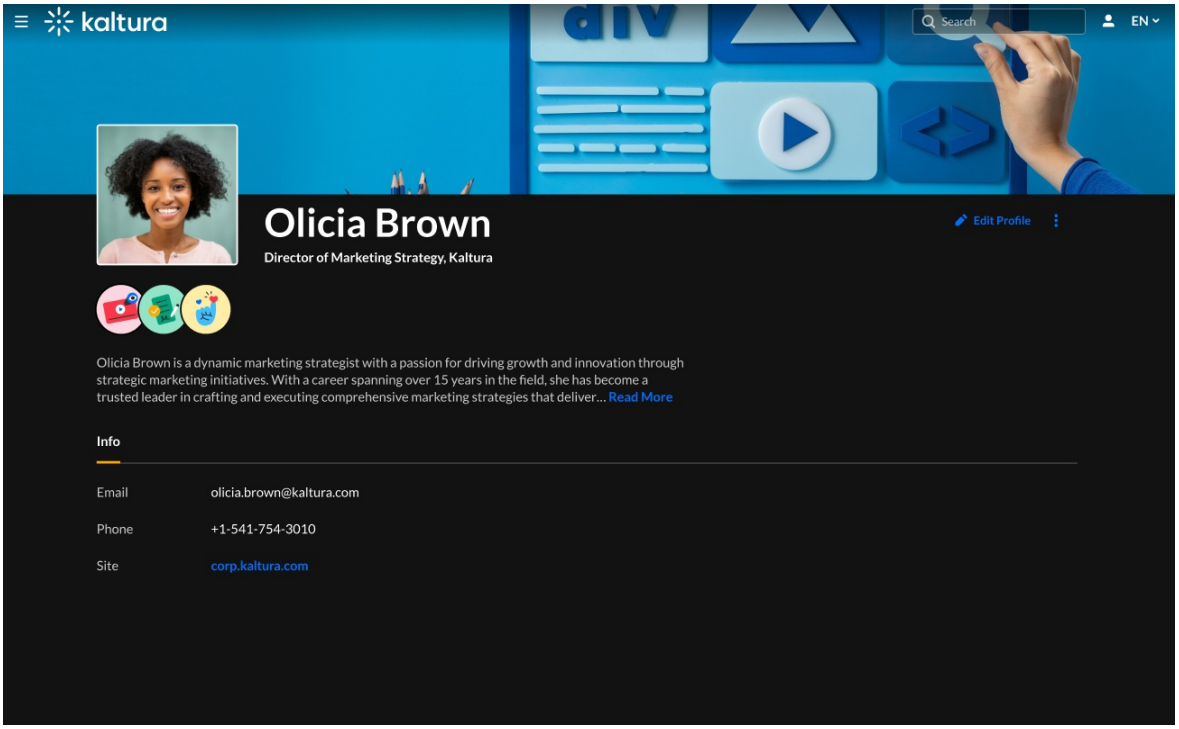


Select any badge icon to learn more about the badge. In the following example, the **Live expert** badge is selected.

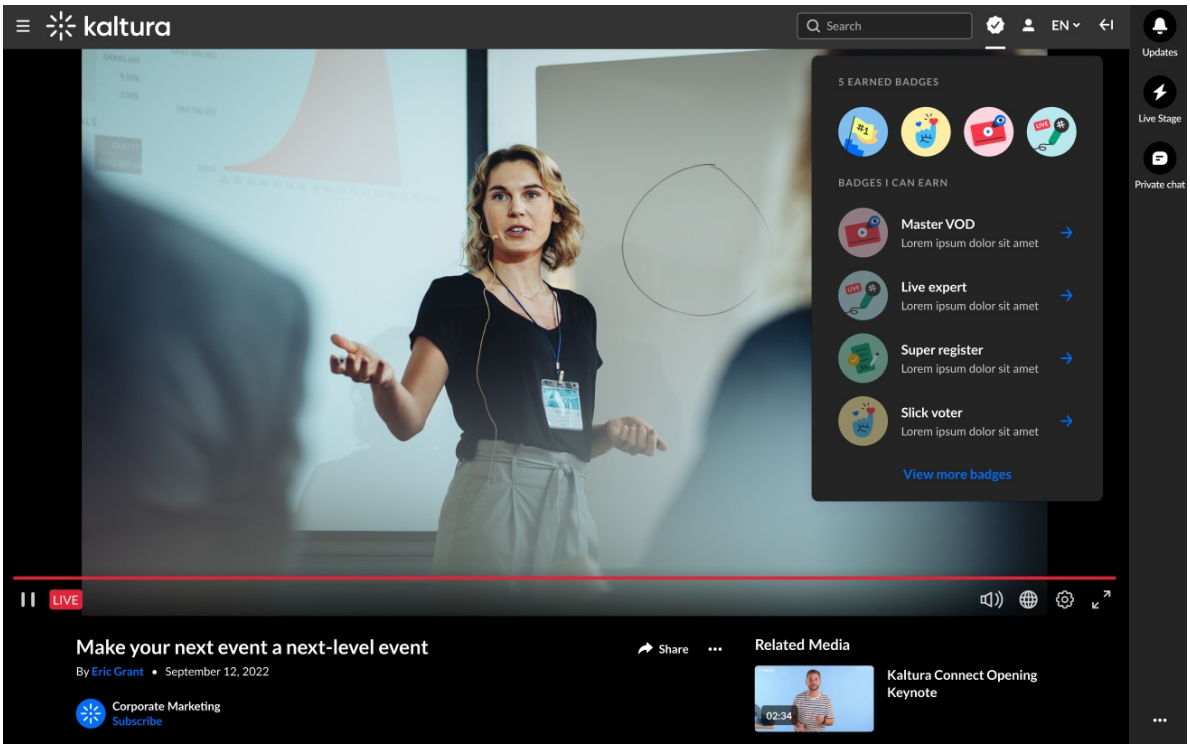


When someone else views your profile, the badges you've earned display below your profile picture. In the example below, this user has earned three badges.

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You can also view badges you've earned and badges you have the opportunity to earn by selecting the **Badges** button on the navigation bar.



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