

# Create and use a template page in Video Portal

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 This article is designated for administrators.

## About

Template Pages offer administrators the flexibility to craft customized pages by selecting specific components. While typically used within the Custompages module, they aren't limited to it. In this article, we'll walk you through creating a template page and enabling it as a site page. You can also follow along with our instructional video below.

## Prerequisites

To get started, make sure that the [Theming](#) module is enabled on your application, then turn on the [Templatepages](#) module and the [Custompages](#) module in this order.

## Create a page

### Build the page

Create and customize your page and its elements. To do so, navigate to the **Templatepages** module at `https://{your_site_url}/admin/config/tab/templatepages` and click the "Add TemplatePage" button. This will allow you to create a page from any of the template pages. Once you are done configuring, click the Save button.

For more detailed instruction, see the [Templatepages](#) module article.

Once your page/s are ready, move on to the next step.

### Enable the page

Once you created at least one page in the templatepages module, navigate to the custompages module at `https://{your_site_url}/admin/config/tab/custompages` and click the "Add CustomPage" button. This will allow you to create a page from any of the template pages.

For more detailed instruction, see the [Custompages](#) module article.

Once ready, you should have a new page available for you to use with a unique URL.

### Publish the page

The URL for your page can be used in a few locations, or can be shared via emails and not be directly available from the site.

To make the URL available on the site, use any one of the following modules as an example:

1. Navigation module - to add the URL to the navbar
2. HeaderMenu module - to add the URL to the header or the user menu
3. Footer module - to add the URL to the footer
4. HelpPage module - to add the URL to the help page
5. ListPages module - to add the URL to any of the playlist pages

You can also add it as a link to entry or channel descriptions, and event on other template pages.

## Examples

### Set up a homepage

To use any of the template pages as a homepage, first follow the instructions above to create a template page, and then a custom page.

At this point you should have a working page with a dedicated URL such as "[https://site\\_url/home](https://site_url/home)". You can choose "home" as the slug or any other for that matter.



Turn off the [home](#) module to work with the template pages.

In this example, we will work with a new page that was created for the "[https://site\\_url/home](https://site_url/home)" URL.

Navigate to the [navigation](#) module, and set the first "pre" element as described below:

- Type = Link
- Name = Home
- value = /home
- sameWindow = Yes

**pre**

Add items to the beginning of the main menu, before the categories. MediaSpace displays the items in the order you define here. The first 'pre' item must be a 'playlist' type.

1 **DELETE**

<b>type</b>	<input type="text" value="Link"/>	Select one of the options: Playlist, My Media, My Playlists, Link, Category, Entry Id, or Channels Page
<b>name</b>	<input type="text" value="Home"/>	Enter the label for the menu item. The label is displayed in the main navigation bar.
<b>value</b>	<input type="text" value="/home"/>	Enter the menu item's playlist ID or URL.
<b>sameWindow</b>	<input type="text" value="Yes"/>	Select whether link should open in new window (target = _blank) or same window. Applied only to external links (absolute URLs)

**items**

Add items that would be displayed in a drop-down menu

[+ Add "items"](#)

**allowedGroups**

Select groups to show this item to. Users who are not members of any of these groups will not see this link. Leave empty to show the item to all users.

[+ Add "allowedGroups"](#)

[+ Add "pre"](#)

## Set up multiple homepages

You can setup multiple homepages, directed to different user groups.

Follow the instructions above to create a few template pages, and then a custom pages. At this point you should have a few working pages with a dedicated URL each such as "[https://site\\_url/home\\_en](https://site_url/home_en)", "[https://site\\_url/home\\_fr](https://site_url/home_fr)".



Turn off the [home](#) module to work with the template pages.

In this example, we will work with the 2 pages that were created the "[https://site\\_url/home\\_en](https://site_url/home_en)" and "[https://site\\_url/home\\_fr](https://site_url/home_fr)" URLs.

Navigate to the [navigation](#) module, and set the first "pre" element as described below:

- Type = Link
- Name = Home
- value = [/home\\_en](#)
- sameWindow = Yes

Under the ***allowedGroups*** section, choose the group that should see this home. Any user not in that group, will not have this home page in their navigation bar.

allowedGroups

Select groups to show this item to. Users who are not members of any of these groups will not see this link. Leave empty to show the item to all users.

DELETED

Group

language-english

Select Groups

+ Add "allowedGroups"

Create the next "pre" element (must be the second in the list), and fill up the config:

- Type = Link
- Name = Home
- value = /home\_fr
- sameWindow = Yes

Under the **allowedGroups** section, choose the second group.

You can continue with this process for more groups. Any user not in these groups will have the next available "pre" elements as their home page (Can be a generic page such as "My-Media" or "All Channels").

## Registration component

This component makes registering quick and easy for users. By clicking the "Register" button, the registration page opens on the side of the page for easy completion. No need to navigate elsewhere!

DELETED

type

Registration

Text Only

Single Playlist

2 Images Side By Side

News Images

Registration

Collection of channels

Banner & CTA

order

allowedGroups

Limit the component to only show to the selected groups. For users who are not in any group (including guests) the component will not show on the page. Leave empty to show to all users.

Display a registration button on the page, that will allow users to register on this page without the need to navigate to the registration page. Component depends on the [sbsregistration](#) module.

Mandatory field. Lower number will show higher on the page.

+ Add "allowedGroups"

**title** - Enter a title for your registration page, for example, *Register for the event*.

**buttonText** - Add any text you want. If you leave the field empty, the default text *Register* will display.

**scheduleTimeFrom** - Enter the time you want registration to begin in unix time. Leave empty if you don't want to show a time.

Unix time is a common computer timestamp system. It counts seconds from 00:00:00 UTC on January 1, 1970, known as the Unix epoch, without considering leap seconds.

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You can use the on-line [EpochConverter](#) tool to convert your times.

**scheduleTimeTo** - Enter an end time (unix time). Leave empty if you don't want to show a time.

**inScheduleText** - Enter text that you'd like to display while registration is open.

**outofScheduleText** - Enter text to display after registration has closed.

If the [Siteregistration module](#) is disabled, this component won't be visible to users. In addition, if the **registrationClosed** function in the [Siteregistration module](#) is set to 'Yes', the component won't appear.

Below is an example of the Registration component on a MediaSpace Video Portal homepage:



### Register for our Hall of Fame event

You have 30 days to register!

September 30, 2023 4:26 PM > October 30, 2023 4:26 PM IST

Register

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