

My Media in Sakai

Last Modified on 02/25/2025 6:49 pm IST

 This article is designated for all users.

About

My Media is your personal space for managing all the media you've uploaded or created over time. It's unique to each user, showing only your content, which remains private until you choose to publish it in one or more channels or courses. You can also collaborate by adding other users to your media.

With intuitive media cards, powerful search and filter options, and bulk actions, organizing and managing your content is effortless. Plus, you can access analytics, embed content, and easily manage everything according to your needs and permissions.



The instructions below are for non-Theming users. If you have [Theming](#) enabled, please refer to our article [My Media - Theming](#).

Access My Media

Enter your course, then on the left menu bar, click on **My Media**.



The My Media link is typically located on the course navigation panel, as seen in our example. However, depending on your account setup, you may access My Media differently. See your Kaltura Administrator for further information.

The **My Media** page displays.

Media is displayed on this page if you have uploaded it or were added as a media collaborator.

If you have not uploaded any media yet, see [Add Media](#) for instructions on doing so.

My Media


[My Calendar](#)
[My Dashboard](#)
[My recycle bin](#)


[Filters >](#)

 Search In: All Fields ▼ Sort By: Creation Date - Descending ▼

[Add New](#) ▼

 ACTIONS ▼

Wishes - A Public Service Announcement

Private

 Owner • on November 19, 2024 ♥ 0 ▶ 4 🗨 0

My stitched video - Quiz


My stitched video

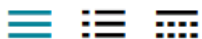
Published

 Owner • on November 13, 2024 ♥ 0 ▶ 0 🗨 0


If you cannot access My Media content/actions, ask your Kaltura Administrator to give you the required permission.

Set the My Media display

Content in My Media may be displayed in one of three ways - Grid, Detailed, or Collapsed view. You may change this display by clicking one of the three buttons below:



Collapsed View

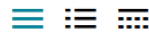
My Media



My Calendar
My Dashboard



Filters >



Add New

ACTIONS

Search In: All Fields Sort By: Creation Date - Descending



AI and Robotics



Mark Smith Introduction



Daniel Pauley - The Ocean's Shifting Baseline



Breakout Room Recording





Rec - May 9, 2024 3:55 PM - BOR-Breakout Room 1_KME Essentials



Detailed View

My Media



My Calendar
My Dashboard



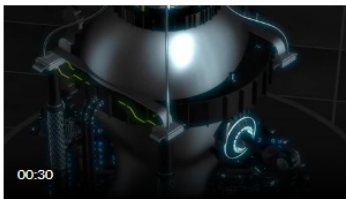
Filters >



Add New

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AI and Robotics



Published

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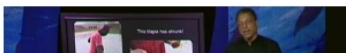


Mark Smith Introduction



Published

Owner • on May 22, 2024 0 0



Daniel Pauley - The Ocean's Shifting Baseline



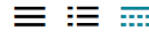
Table View

My Media


[My Calendar](#)
[My Dashboard](#)



Filters >


[Add New](#)

ACTIONS ▾

Search In: All Fields ▾ Sort By: Creation Date - Descending ▾

<input type="checkbox"/>	TITLE	TAGS	PLAYS	UPDATED AT	PUBLISHED IN	Actions
<input type="checkbox"/>	AI and Robotics		4	May 22, 2024	961	
<input type="checkbox"/>	Mark Smith Introduction		5	May 22, 2024	961	
<input type="checkbox"/>	Daniel Pauley - The Ocean's Shiftin...		2	May 22, 2024	961	
<input type="checkbox"/>	Breakout Room Recording		8	May 22, 2024		
<input type="checkbox"/>	Rec - May 9, 2024 3:55 PM - BOR...		10	May 16, 2024		
<input type="checkbox"/>	Kaltura Meeting (KME) Admin & C...		0	May 08, 2024		

Manage media

To learn more about managing your media, please see [Manage Media](#).