

# Delete an Entry

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This article describes how to delete an entry.

## To delete an entry

Choose one of the following methods:

1. Access the [My Media Page](https://knowledge.kaltura.com/help/what-is-the-my-media-tab-in-mediaspace) (<https://knowledge.kaltura.com/help/what-is-the-my-media-tab-in-mediaspace>) and click on the pencil icon to the right of the desired entry, then click Delete to confirm or Cancel to cancel the action.
2. Access the [Edit Media Page](https://knowledge.kaltura.com/help/managing-media---editing-entries) (<https://knowledge.kaltura.com/help/managing-media---editing-entries>), click on the Details tab and click Delete Entry. Click Delete to confirm or Cancel to cancel the action.

**NOTE:** Important - Once an entry is deleted, it cannot be recovered via KMS or KAF. Recovery of a deleted entry is on a "best effort" basis by our Customer Care team, and deleted entries can only be recovered within 7-10 days after deletion. Not all deleted entries can be recovered.