

Delete a Playlist

Last Modified on 01/30/2022 10:39 pm IST

This article describes how to delete a playlist in KMS and KAF.

To delete a KMS media playlist

There are two ways to delete a KMS media playlist - from the My Playlists page or from the Edit Playlist Details page > Playlist Settings tab.

NOTE: If you cannot delete a playlist, ask your MediaSpace administrator to give you the required permission.

Option 1:

1. Access the [My Playlists page](https://knowledge.kaltura.com/help/my-playlists-page) (<https://knowledge.kaltura.com/help/my-playlists-page>).
2. Click the trashcan icon below the playlist you wish to delete.



Leadership Succession Program

Private • Updated 2 days ago

[Playlist Details](#)



A delete confirmation displays.

Delete Playlist

Are you sure you want to delete this playlist?


No Yes

3. Click Yes to confirm or No to cancel.

Option 2:

1. Access the [Edit Playlist Details page](https://knowledge.kaltura.com/help/edit-playlist-details-page) (<https://knowledge.kaltura.com/help/edit-playlist-details-page>).
2. Click the Playlist Settings tab. The Playlist Settings are displayed.

Edit Playlist
Leadership Succession Program
Cancel
Save


Change Thumbnail

Leadership Succession Program

Create by Julia Little • 4 Items • Private • Updated 2 days ago

This Succession Planning training program caters to equipping participants with necessary tools for succession planning through effective analysis and management programs. The program outline is up to date and pertinent to marketplace requirements, thus catering well to all analytical

Course x
Program x
Playlist x
Leadership x

Playlist Items
Playlist Settings

Publish Settings:

☒ **Private** - Playlist will be visible to the playlist owner or collaborators.

☐ **Unlisted** - Playlist will be available to anyone with a link.

☐ **Published** - Playlist will be visible on selected channels.

Co-Editors and Co-Publishers: [+ Add Collaborator](#)

Forward Playback Only: ☐ Off

One Video Playlist: ☒ On

Add New Videos To Top Of Playlist: ☐ Off

[Delete This Playlist](#)

- Click Delete This Playlist. A delete confirmation displays.

Delete Playlist

Are you sure you want to delete this playlist?

No
Yes

- Click Yes to confirm or No to cancel.

To delete a KMS Channel Playlist and KAF Media Gallery Playlist

- Access the [channel/Media Gallery playlist \(https://knowledge.kaltura.com/help/playlist-playback-page\)](https://knowledge.kaltura.com/help/playlist-playback-page).
- Select Edit from the ACTIONS drop down menu. The Edit Page is displayed.

Edit Fireside Chats

Details
Theme
Playlists
Users

Name: (Required)

Description:

Black
Bold
Italic
Underline

Subscribe to watch all recordings of the team's fireside chats

Tags:

education

Privacy:

☐ Open - All logged in users can view and contribute content (contribution is not allowed for viewer-role users).
☐ Restricted - All logged in users can view content and only channel members can contribute content.

- Click on the Playlists tab to display the channel/Media Gallery's existing playlists.

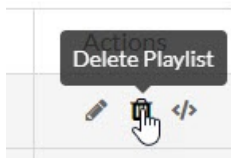
Edit Fireside Chats

Details
Theme
Playlists
Users

3 Playlists

Title	Type	Description	Entries	Actions
To Learn	Manual	This is the description.	2	
To Watch	Manual		21	
Playlist ABC	Manual	This playlist includes A, B, and C.	2	

- Click the **Delete Playlist** button.



A confirmation displays.

- Click **Delete**.