

# Create chapters and add slides in Moodle

Last Modified on 06/12/2025 1:27 pm IDT

### About

Chapters and slides help organize your video and make it easier for viewers to follow along. Chapters act like bookmarks for quick navigation, while slides show synced visuals alongside your content.

Viewers can explore chapters and slides using the extended player, but they can't access the editing timeline. They can also search for text within them.

To learn more about how this works in the dual-screen layout, see our article Dual Screen.

The Chapters module must be enabled before using this feature.

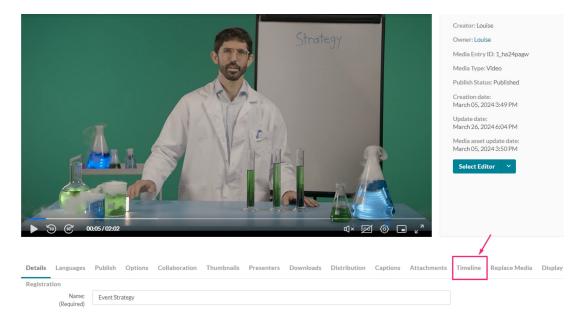
# **i**

In LMS instances that are set with remote storage configuration, slides on entries are stored and played from the remote storage.

# **Create chapters**

1. Access the edit media page and click on the **Timeline** tab.

# 🔆 kaltura



The media's timeline displays.

2. Click the Create New Chapter icon.



The chapter settings display.

Chapter Thumbnail	Chapter Information		
🎽 Auto	Enter Chapter Title	0:03.20	Save
Lupload	Enter Chapter Description	Enter comma separated Search Tags	View in Player Delete Chapter

3. Move the cue point to the desired position of the first chapter.



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### Chapter information

Enter name, description, and tags (optional). The exact time of the cue point is shown, and you can modify it if necessary.

**Chapter Information** 

Chapter 1	0:19.223
This is the first chapter.	chapter 1, test,

### Thumbnail

A default thumbnail is set for the chapter, but you can change it using **Auto** or **Upload**.

**Chapter Thumbnail** 



#### Auto

Pick a moment in the video for the thumbnail image and click **Auto** to create it automatically.



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▶ <sup>*</sup> 30 @ 00:00/02:02	d×⊠©∎,"

Details	Languages	Publish	Options	Collaboration	Thumbnails	Presenters	Downloads	Distribution	Captions	Attachme
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Chapter Thumbnail	Chapter Information	
🎢 Auto	Chapter 1	0:19.223
	trategy This is the first chapter.	chapter 1, test,

The thumbnail updates.

### Upload

1. Click **Upload** (or click on the thumbnail).

The **Thumbnail upload** window displays.

Thumbnail upload		
	Choose a file to upload	
		Cancel Save

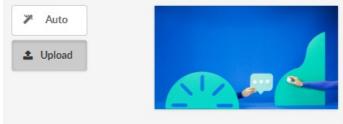
- 2. Choose a file to upload.
- 3. Click Save.

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The image displays as your new thumbnail for that chapter.

# Chapter Thumbnail



At any time, you can preview the chapters in the player by clicking **View in Player**.



4. When you have finished configuring your first chapter, click **Save**.

Chapter Thumbnail	Chapter Information		
🎽 Auto	Chapter 1	0.19.223	Save
L Upload	This is the first chapter.	chapter 1, test	View in Player

To create another chapter, click the **Create New Chapter icon** and repeat the steps above.

### **Delete chapters**

1. Click on the cue point of the chapter you want to delete.



2. Click Delete Chapter.



Save	
View in Player	
Delete Chapter	

A confirmation message displays: 'Are you sure you want to delete this chapter?'

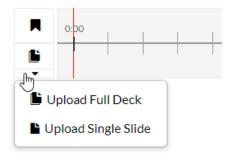
3. Click **Delete** to confirm.

Click View in Player any time to see your changes.



### **Create slides**

- 1. Move the cue point to where you want to add the slide(s).
- Click the arrow below the **slides icon** and select **Upload Full Deck** to add a series of slides (the supported formats are PPT, PPTX, and PDF), or **Upload Single Slide** to upload one slide (image file types only are supported).



# A

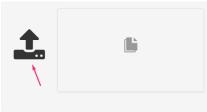
If the option to "Upload Full Deck" is not available, please contact your Kaltura administrator to have it enabled. For additional information see the Chapters module.

### Upload full deck

1. Click the upload icon.



Upload Deck \*Required



#### The Deck upload window displays

Deck upload		
	Choose slides resolution:	
	Normal Resolution (1024x768)	
	O Wide Resolution (1366x768)	
	Drag & Drop a file here	
	OF	
	+ Choose a file to upload	
		Cancel

2. Choose the resolution (default is Normal), then drag and drop the desired file or click **+Choose a file to upload**.

You can return to the timeline while the upload is processing by clicking **Back to Timeline**.

Deck upload
Note - once the upload and processing is done, the slides will be equally spread across the timeline for you to manually arrange them.
Qo
Back to Timeline

3. After the upload and processing have finished, the slides will be equally spread across the timeline and you can manually rearrange them.



Create cha	pters for the vid	eo, and upload :	ildes to play	y along with	video.								
A 0.00			0:23		+ +	0.46				:32       	 ECEVE		
											2 Viev	w in Player	

### Arrange your slide deck

1. Click and drag the slide to the desired position in the timeline.

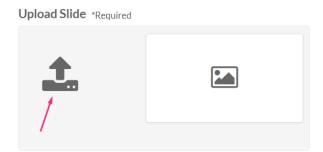
stration	_	_			
0.00	023			1:32	1:55
ad Slide *Required		Slide Information			
ad Slide *Required Kaltura Video Content Managem	ent	Slide Information	0:32.663	1	Saved
Kaltura Video	ent		0.32.663 Enter comma separated Search Tag		Saved View in Player

- 2. In the slide information section, enter a name, description and tags (optional) for the slide.
- 3. Click Save.

Repeat this process for each slide.

### Upload single slide

1. Click the upload icon.



The upload window displays.



Thumbnail upload	
Choose a file to upload	
	Cancel Save

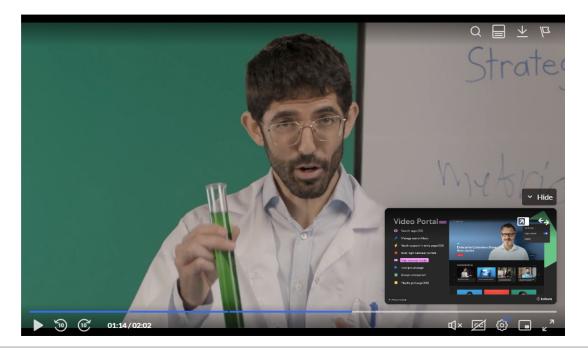
- 2. Choose a file to upload (image file only).
- 3. Click Save.
- 4. Enter name, description, and tags (optional). The exact time of the cue point is shown, and you can modify it if necessary.

Upload Slide *Required		Slide Information			
	Kaltura Eventsee	Enter Slide Title		0:59.587	Save
<b>L</b>	Konstanter Level anger	Product roadmap Custom pages – page builder	<b>^</b>	Enter comma separated Search Tags	View in Player
	Acceleration to accelerat	Roles & permissions – Content manager Copy event Multi thread	•		Delete Slide

Click View in Player any time to see your changes.

5. When you are happy with all your configurations, click **Save**.

The slides appear on the player. To learn more about viewing slides on the player, check out our article Dual Screen.



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### **Delete slides**

- 1. Click on the slide you want to delete.
- 2. Click Delete Slide

Upload Slide *Required	Slide Information	108445	Save
	Product roadmap Custom pages – page builder Roles & permissions – Content m Copy event Multi thread	Enter comma separated Search Tags	View in Player

A confirmation message displays: 'Are you sure you want to delete this slide?'

3. Click **Delete** to confirm.

You can only delete one slide at a time.