

My Media

 This article is designated for all users.


Overview

My Media is the user's personal repository allowing users to create, view, search and manage private media content. Thus, My Media is the media repository of a single user. Media items in the My Media repository may be published, shared, and embedded within the course pages and [Media Gallery](#) based on the user's entitlements.

This article describes how to work in My Media in Moodle.

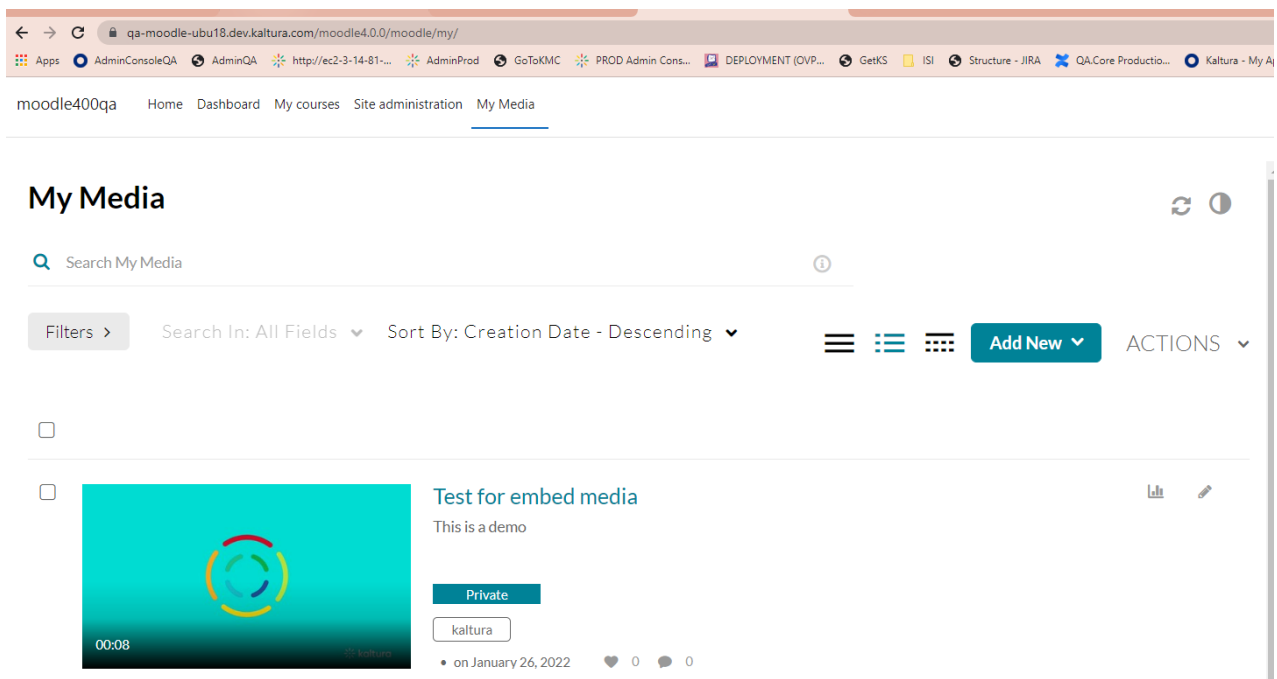
Access My Media

Select My Media on your Moodle instance. The My Media menu item is located in the upper menu as default. My Media displays.

 The My Media link is typically located on the course navigation panel, as seen in our example. However, depending on your account setup, you may access My Media differently. See your Kaltura Administrator for further information.

Media is displayed on this page if you have uploaded it or were added as a media collaborator.

If you have not uploaded any media yet, see [Add Media](#) for instructions on doing so.



The screenshot shows the Moodle interface with the 'My Media' section active. The browser address bar shows 'qa-moodle-ubu18.dev.kaltura.com/moodle4.0.0/moodle/my/'. The Moodle navigation bar includes 'moodle400qa', 'Home', 'Dashboard', 'My courses', 'Site administration', and 'My Media'. The 'My Media' page has a search bar, filters, and a list of media items. The first item is a video titled 'Test for embed media' with a duration of 00:08, created on January 26, 2022, and is currently private.

⚠ If you cannot access My Media content/actions, ask your KAF administrator to give you the required permission.

Set the My Media Display

Content in My Media may be displayed in one of three ways - Grid, Detailed, or Collapsed view. You may change this display by clicking one of the three buttons below:






Grid View







My Media 🔄 ⓘ

🔍 Search My Media ⓘ

Filters > Search In: All Fields ▾ Sort By: Creation Date - Descending ▾




 Add New ▾ ACTIONS ▾

Grid view




| <input type="checkbox"/> | TITLE | TAGS | PLAYS | UPDATED AT | PUBLISHED IN | ACTIONS |
|--------------------------|--|------|-------|---------------------|--------------------|---|
| <input type="checkbox"/> | HD1080 | | 2 | December 24th, 2020 | |    |
| <input type="checkbox"/> | Kaltura Capture recording - Decembe... | | 0 | December 23rd, 2020 | KAF_Global_Channel |    |

Detailed View





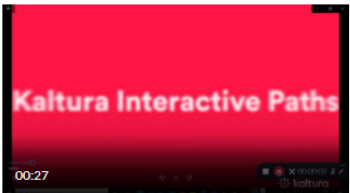



My Media 🔄 ⓘ

🔍 Search My Media ⓘ

Filters > Search In: All Fields ▾ Sort By: Creation Date - Descending ▾




 Add New ▾ ACTIONS ▾

Detailed view

| | | |
|--------------------------|---|---|
| <input type="checkbox"/> |  <div> <p>HD1080</p> <p>05:34</p> <p>Private</p> <p>Owner • on December 24th, 2020 ❤ 0 💬 0</p> </div> |    |
| <input type="checkbox"/> |  <div> <p>Kaltura Capture recording - December 21st 2020, 11:09:23 am</p> <p>00:27</p> <p>Published</p> <p>Owner • on December 21st, 2020 ❤ 0 💬 0</p> </div> |    |

Collapsed View

My Media



 Search My Media



Filters >

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾



Add New ▾

ACTIONS ▾



☐ [HD1080](#)



☐ [Kaltura Capture recording - December 21st 2020, 11:09:23 am](#)



Collapsed view

Manage Media

To learn more about managing your media, please see [Manage Media](#).

[template("cat-subscribe")]