

# **Actions menu in Canvas**

Last Modified on 09/29/2024 9:56 am IDT



20 This article is designated for all users.

## **About**

The actions menu is a dropdown list of options that you can choose from in order to quickly access the actions you need.

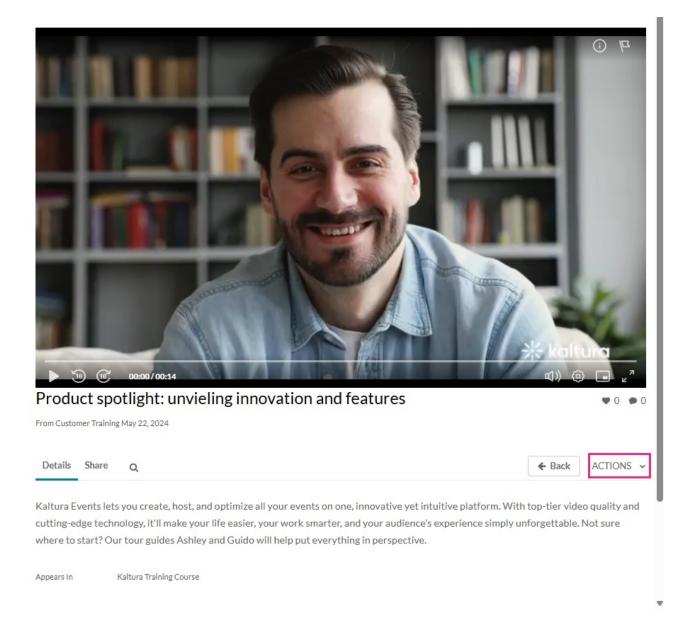


: The following instructions apply to My Media V2 UI.

### Access the actions menu

Click **Actions** on the media page.





#### What's on the menu?



⚠ The options displayed in the Actions menu depend on your account configuration.

#### The **Actions** menu can contain the following options or more:

- Edit See Manage Media Edit Entries
- Publish See Publish media in KAF
- Analytics See Entry Level Analytics
- Caption & Enrich See Upload and manage captions
- Launch Editor See Kaltura Video Editing Tools User Guide
- **Delete** See Delete an Entry

#### Following is an example of an Actions menu:



