kaltura

Actions menu in Canvas

Last Modified on 09/29/2024 9:56 am IDT

👥 **This article is designated for all users.**

About

The actions menu is a dropdown list of options that you can choose from in order to quickly access the actions you need.

💡 The following instructions apply to My Media V2 UI.

Access the actions menu

Click **Actions** on the media page.

What's on the menu?

⚠ The options displayed in the Actions menu depend on your account configuration.

The **Actions** menu can contain the following options or more:

- **Edit** - See Manage Media - Edit Entries
- **Publish** - See Publish media in KAF
- **Analytics** - See Entry Level Analytics
- **Caption & Enrich** - See Upload and manage captions
- **Launch Editor** - See Kaltura Video Editing Tools - User Guide
- **Delete** - See Delete an Entry

Following is an example of an Actions menu:

Back   ACTIONS ⌄

✎ Edit
🌐 Publish
📊 Analytics

➕ Caption & Enrich
🎬 Launch Editor

🗑 Delete