

# Meetingentry module

Last Modified on 08/12/2025 4:34 pm IDT



This article is designated for administrators.

## **About**

This module enables users to create, publish, and search for Kaltura Rooms within the site. It requires the Newrow module to be enabled.

## Configure

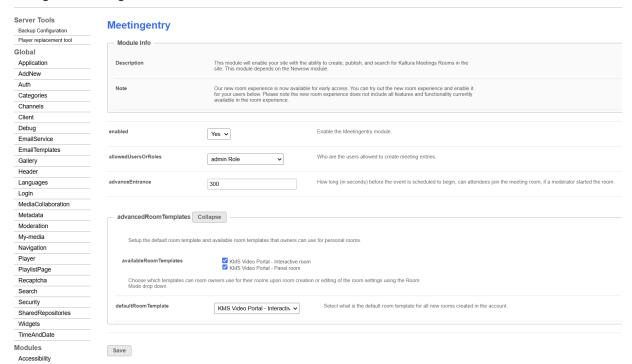
1. Go to your Configuration Management console and click on the **Meetingentry** module. You can also navigate directly using a link: https://{your\_URL}/admin/config/tab/meetingentry.

Listpage
Mediastitching
Meetingentry
Oembed
Onedrive
Personalprofile
Presenters

The Meetingentry page displays.



#### **Configuration Management**



## 2. Configure the following:

enable - set to 'Yes' to enable the module.

**allowedUsersOrRoles** - Select who can create a Kaltura Room. Choose from the following options:

- privtaeOnly Role
- admin Role
- unmoderatedAdmin Role
- Specified Users / Groups

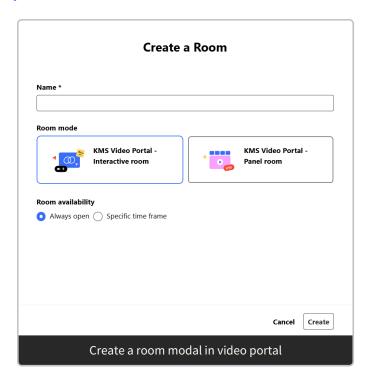
**advancedEntrance** - Set the time (in seconds) before the scheduled event start when attendees can join the meeting room, provided a moderator has already started it.

## advancedRoomTemplates

Here you can set up the default room template and manage the available room templates that owners can choose from when creating their personal rooms.

**availableRoomTemplates** - Choose from **System template** - **Interactive room** or **System template** - **Panel room**. These are the templates that room owners can use for their rooms during creation, as shown below:





**defaultRoomTemplate** - Select the default room template for all new rooms created in the account. Choose from **System template** - **Interactive room** or **System template** - **Panel room**.

3. Click Save.