

Personalprofile module

Last Modified on 11/20/2025 4:36 pm IST



This article is designated for administrators.



This module is available only in the Video Portal and requires the Theming module to be enabled.

About

The **Personal profile module** provides the ability to create a My Profile page in the Video Portal. Each user has a unique, publicly viewable profile where they can see and update their info (based on admin settings).

Admins can control which fields appear and are editable, customize the profile header, and allow users to switch groups with the 'groupChange' feature.

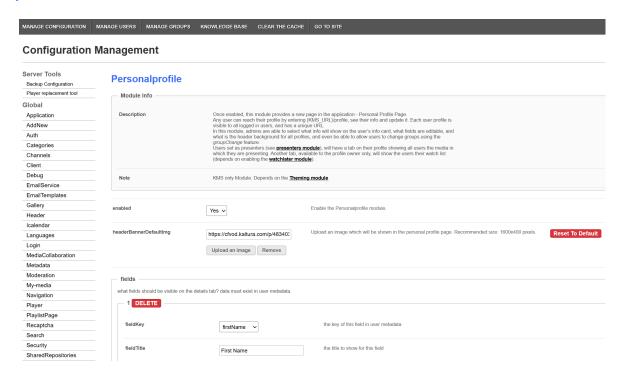
Configure

1. Go to your Configuration Management console and click on the **Personalprofile** module. You can also navigate to it directly using a link: https://{your videoportal URL}/admin/config/tab/personalprofile.

Meetingentry
Oembed
Onedrive
Personalprofile
Presenters
Publish

The Personalprofile page displays.





2. Configure the following:

enabled - Set to 'Yes' to enable the module.

headerBannerDefaultImg - Upload an image which will be shown as a banner at the top of the personal profile page. Recommended size: 1600x400 pixels.

fields

In the **fields** section, you can choose which user fields to show, and which can the user edit.

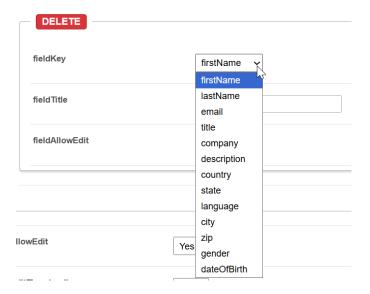
To add a new field, click +Add "fields".

An additional field displays:



fieldKey - Click the drop-down menu and choose the key of this field.

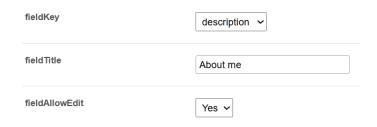




Choose from the following options:

- first name
- last name
- email
- title
- company
- description
- country
- state
- language
- city
- zip
- gender date of birth

FieldTitle - Enter a title to show for this field, as shown in the example below.



fieldAllowEdit - Set to 'Yes' to allow users to edit this field (**allowEdit** below must also be enabled)

allowEdit - To allow any editing in the page by the user, set this field to 'Yes'. Note that the editing of each field can be limited from the **fields** section above.



editThumbnail - Once editing is allowed, you can also allow users to upload a thumbnail. If no thumbnail is available, initials will be used instead.

editRegistrationUrl - For video portal sites with site registration enabled, you can add a button on the profile page next to the 'Edit Profile' button to allow your users to edit their registration. Leave empty to hide the button. (For BaseRegistration modules use "/registration/edit")

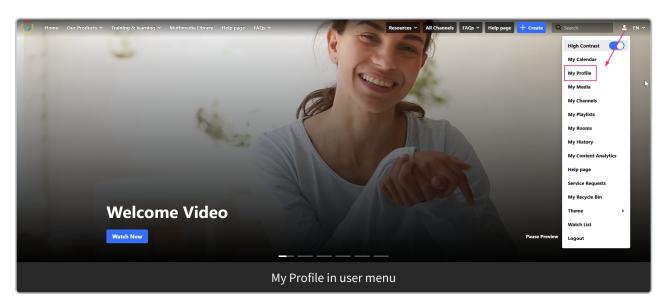
unregisterUrl - For video portal sites with site registration enabled, you can add a button on the profile page next to the 'Edit Profile' button to allow your users to unregister. Leave empty to hide the button. (For BaseRegistration modules use "/unregister")

groupChange - Set to 'Yes' to allow the users to switch between preselected set of groups.

3. Click Save.

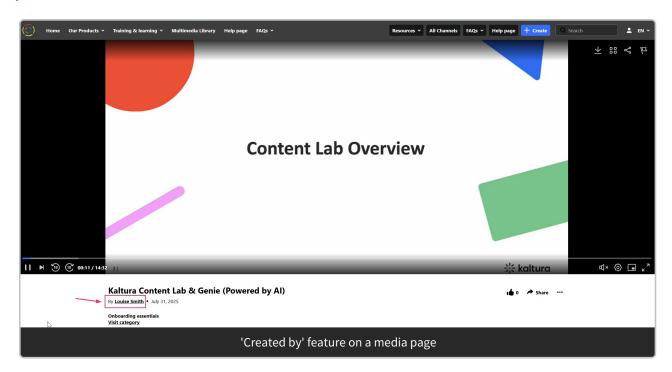
User experience

After enabling and configuring the module, you can add a **My Profile** link to the site's user menu (see our Headermenu module article for setup instructions). Users can also access their profile directly at {videoportal_URL}/profile .



Clicking a creator's name, for example, in "By [name] fields as shown below, will take users to that person's profile page. This feature is enabled first in the Application module, and then in the Theming module by turning on the createdby option.





Check out our article My Profile page for more information.

