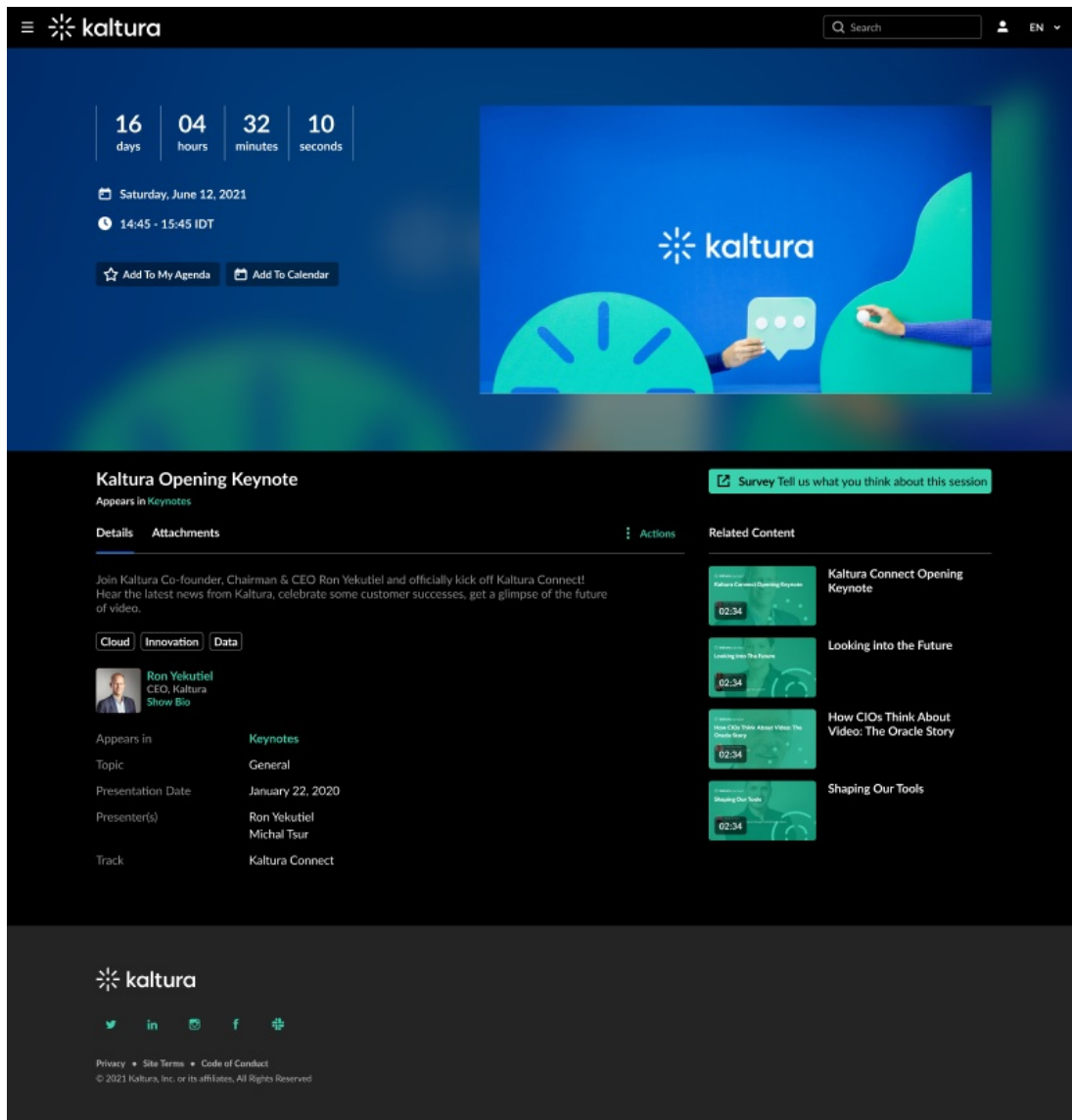


Entry Page Guide

Last Modified on 11/29/2025 5:21 pm IST

A Kaltura Entry is a logical reference to a media asset. An entry encapsulates all physical media files generated during ingestion including standard and custom metadata, captions, scheduling settings, advertising cue points, and all other components relating to the content.



The screenshot shows the Kaltura Entry Page for a video titled "Kaltura Opening Keynote". The page features a dark blue header with the Kaltura logo, a search bar, and user information. Below the header, a large banner displays a countdown timer (16 days, 04 hours, 32 minutes, 10 seconds) and the event date and time (Saturday, June 12, 2021, 14:45 - 15:45 IDT). The main content area includes a description of the keynote, a list of topics (Cloud, Innovation, Data), and a list of related content. The footer contains the Kaltura logo, social media links, and a copyright notice.

1. Default Metadata

Title

- Char limit: 255.
- Recommended Max Characters: 60~

Description

- Char limit: 2,500.
- Recommended Max Characters: 1,500~
- Notes: Support rich-text

2. Custom Metadata

Custom metadata helps provide unique information for the attendees of the session. That way, sessions are easier to search in the virtual event platform.

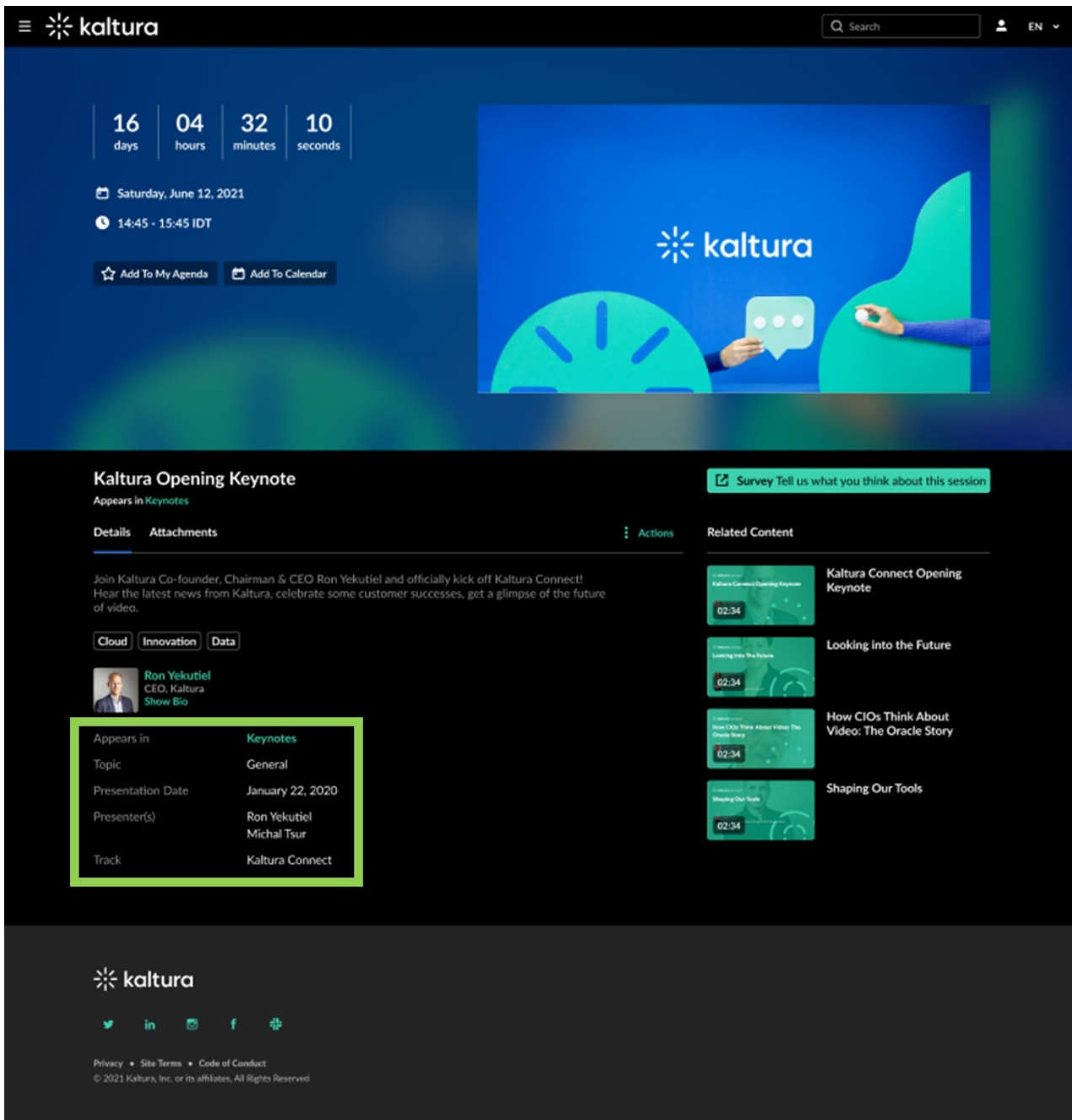
Best Practice:

- Speakers (Full Name, Job Title, and Company Name) - if Speakers Module is not applicable
- Session Level
- Session Type
- Language
- Job Role
- Industry
- Topic
- Session ID

Global Search Filters:

The custom metadata fields can be used for global search filters (See Global Search Guide).

The best practice is to have up to 5 filters (depending on the number of sessions in the event).



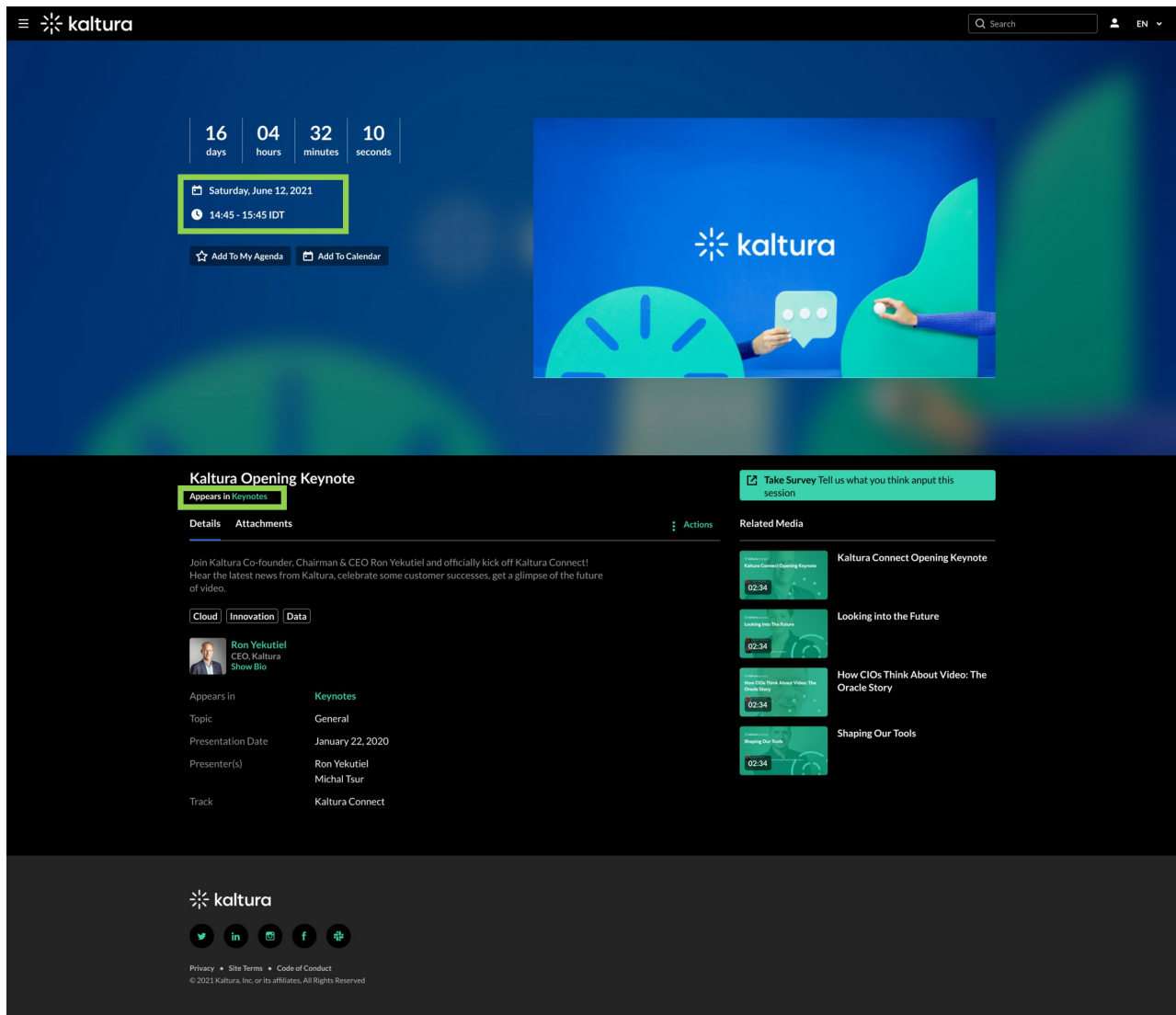
The screenshot shows the Kaltura Connect event page for the 'Kaltura Opening Keynote'. At the top, there is a countdown timer showing 16 days, 04 hours, 32 minutes, and 10 seconds remaining. Below the timer, the date is Saturday, June 12, 2021, and the time is 14:45 - 15:45 IDT. There are buttons to 'Add To My Agenda' and 'Add To Calendar'. A large banner image features the Kaltura logo and a hand holding a speech bubble. Below the banner, the event title 'Kaltura Opening Keynote' is displayed, along with a description: 'Join Kaltura Co-founder, Chairman & CEO Ron Yekutieli and officially kick off Kaltura Connect! Hear the latest news from Kaltura, celebrate some customer successes, get a glimpse of the future of video.' There are tags for 'Cloud', 'Innovation', and 'Data'. A profile picture of Ron Yekutieli, CEO of Kaltura, is shown with a 'Show Bio' link. A table of metadata is highlighted with a green border:

| | |
|-------------------|------------------------------|
| Appears in | Keynotes |
| Topic | General |
| Presentation Date | January 22, 2020 |
| Presenter(s) | Ron Yekutieli Michal Tsur |
| Track | Kaltura Connect |

On the right side, there is a 'Survey Tell us what you think about this session' button and a 'Related Content' section with four video thumbnails: 'Kaltura Connect Opening Keynote', 'Looking Into the Future', 'How CIOs Think About Video: The Oracle Story', and 'Shaping Our Tools'. The footer includes the Kaltura logo, social media links, and copyright information: '© 2021 Kaltura, Inc. or its affiliates. All Rights Reserved'.

3. Functional Metadata

- Scheduling Date + Time (For Live/Simulive)
- Appears in: the channel to which the session is assigned.
- Session ID: other than custom data, this is used as an internal tracker (can be hidden). Best practice: 3 first letters of the channel to which the session is published + 3 digits (e.g., a session in a Keynote channel is "KEY001")



The screenshot shows the Kaltura Connect event page. At the top, there is a countdown timer for 16 days, 04 hours, 32 minutes, and 10 seconds. Below the timer, the date and time are displayed: Saturday, June 12, 2021, 14:45 - 15:45 IDT. There are buttons to 'Add To My Agenda' and 'Add To Calendar'. A large banner image features the Kaltura logo and a stylized graphic of a hand holding a speech bubble. Below the banner, the event title 'Kaltura Opening Keynote' is shown, along with a 'Take Survey' button. The event details section includes a description, a list of tags (Cloud, Innovation, Data), a speaker profile for Ron Yekutieli, and a list of related media items.

Kaltura Opening Keynote
Appears in Keynotes

Details Attachments Actions

Join Kaltura Co-founder, Chairman & CEO Ron Yekutieli and officially kick off Kaltura Connect! Hear the latest news from Kaltura, celebrate some customer successes, get a glimpse of the future of video.

Cloud Innovation Data

Ron Yekutieli
CEO, Kaltura
Show Bio

Appears in: Keynotes
Topic: General
Presentation Date: January 22, 2020
Presenter(s): Ron Yekutieli, Michal Tsur
Track: Kaltura Connect

Take Survey Tell us what you think anput this session

Related Media

- Kaltura Connect Opening Keynote (02:34)
- Looking into the Future (02:34)
- How CIOs Think About Video: The Oracle Story (02:34)
- Shaping Our Tools (02:34)

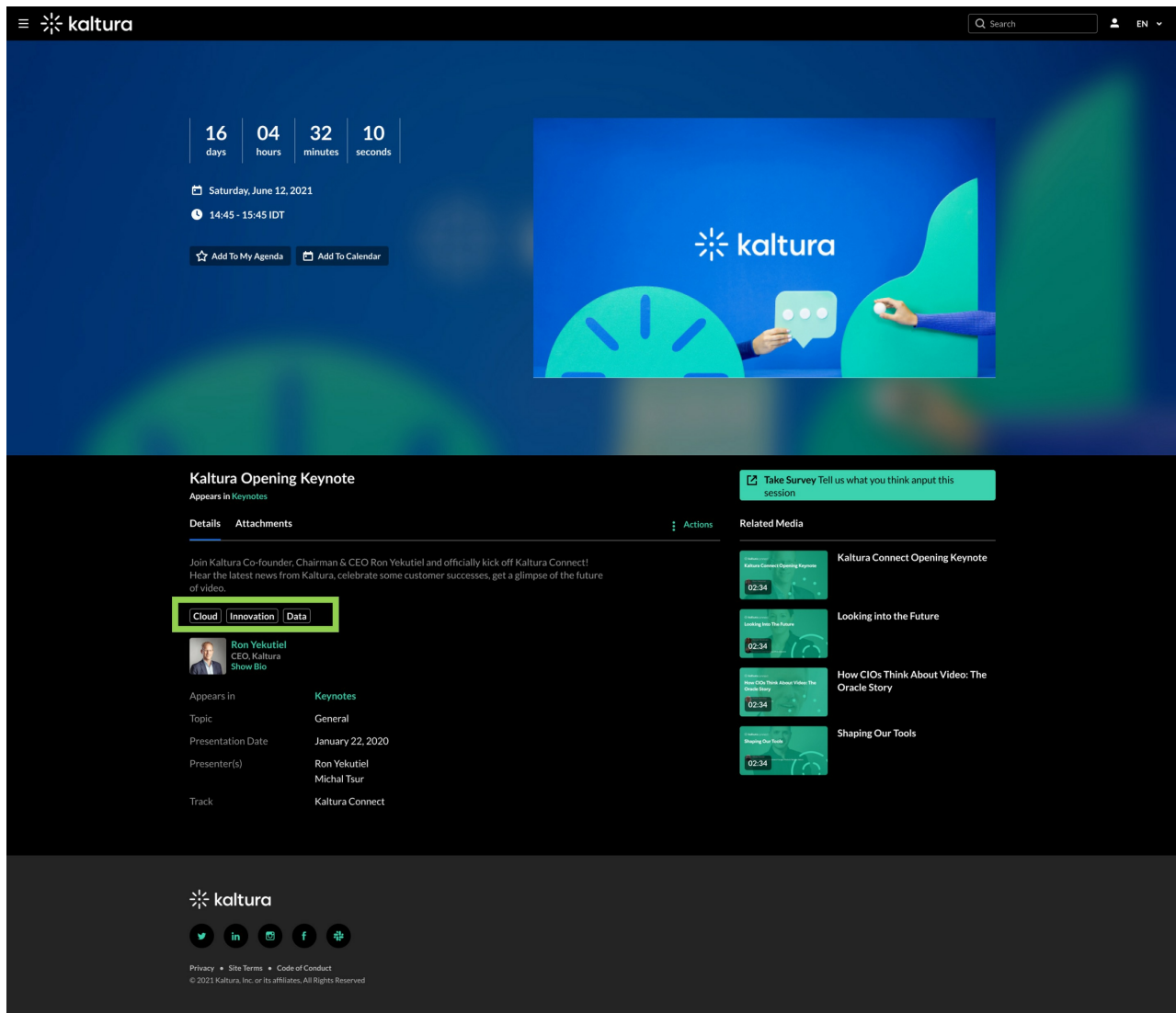
kaltura

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4. Tags

Used for:

1. Agenda Filters: you can choose up to 2 Custom Metadata fields as Agenda filters (will be reflected as tags).
2. Recommended Content: if applicable, you will need to tag your sessions with the same registration interest tags (same as in the registration form) for them to be presented in the “Recommended For You” carousel (see Homepage Guide).
3. Related Media: based on sessions' tags.



5. Session Thumbnail

Format: JPG./PNG

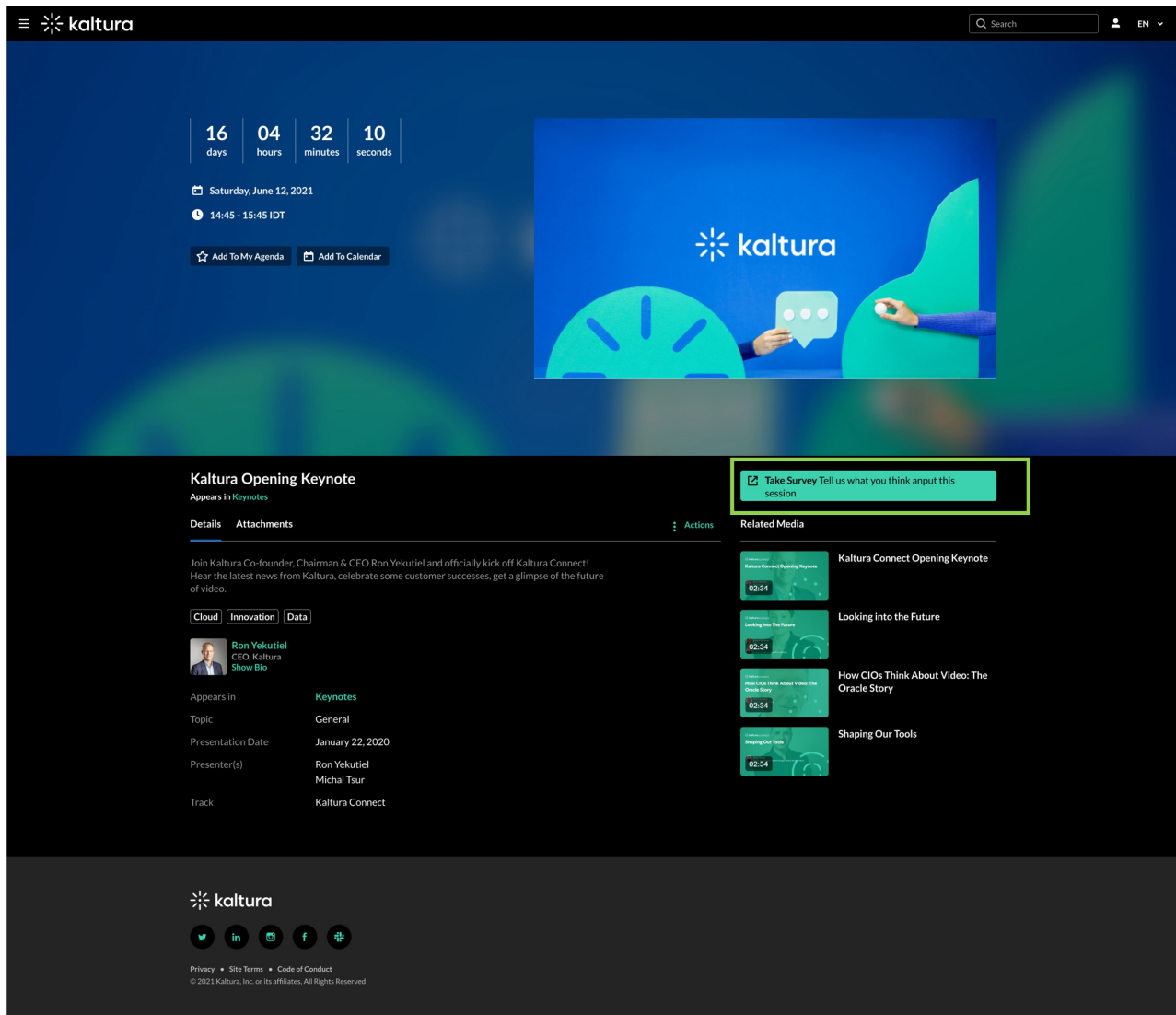
Size: 1920 x 1080 pixels.

- Thumbnails are required for all sessions.
- It is recommended to have unique designs of thumbnails per session for a better user experience.

6. Session Survey

If applicable, you can add a Survey CTA on the Entry page.

Please provide the survey URLs.



Kaltura Opening Keynote
Appears in [Keynotes](#)

Details Attachments Actions

Join Kaltura Co-founder, Chairman & CEO Ron Yekutieli and officially kick off Kaltura Connect! Hear the latest news from Kaltura, celebrate some customer successes, get a glimpse of the future of video.

Cloud Innovation Data

Ron Yekutieli
CEO, Kaltura
[Show Bio](#)

Appears in: **Keynotes**
Topic: General
Presentation Date: January 22, 2020
Presenter(s): Ron Yekutieli, Michal Tsur
Track: Kaltura Connect

Take Survey Tell us what you think anput this session

Related Media

- Kaltura Connect Opening Keynote** (02:34)
- Looking into the Future** (02:34)
- How CIOs Think About Video: The Oracle Story** (02:34)
- Shaping Our Tools** (02:34)

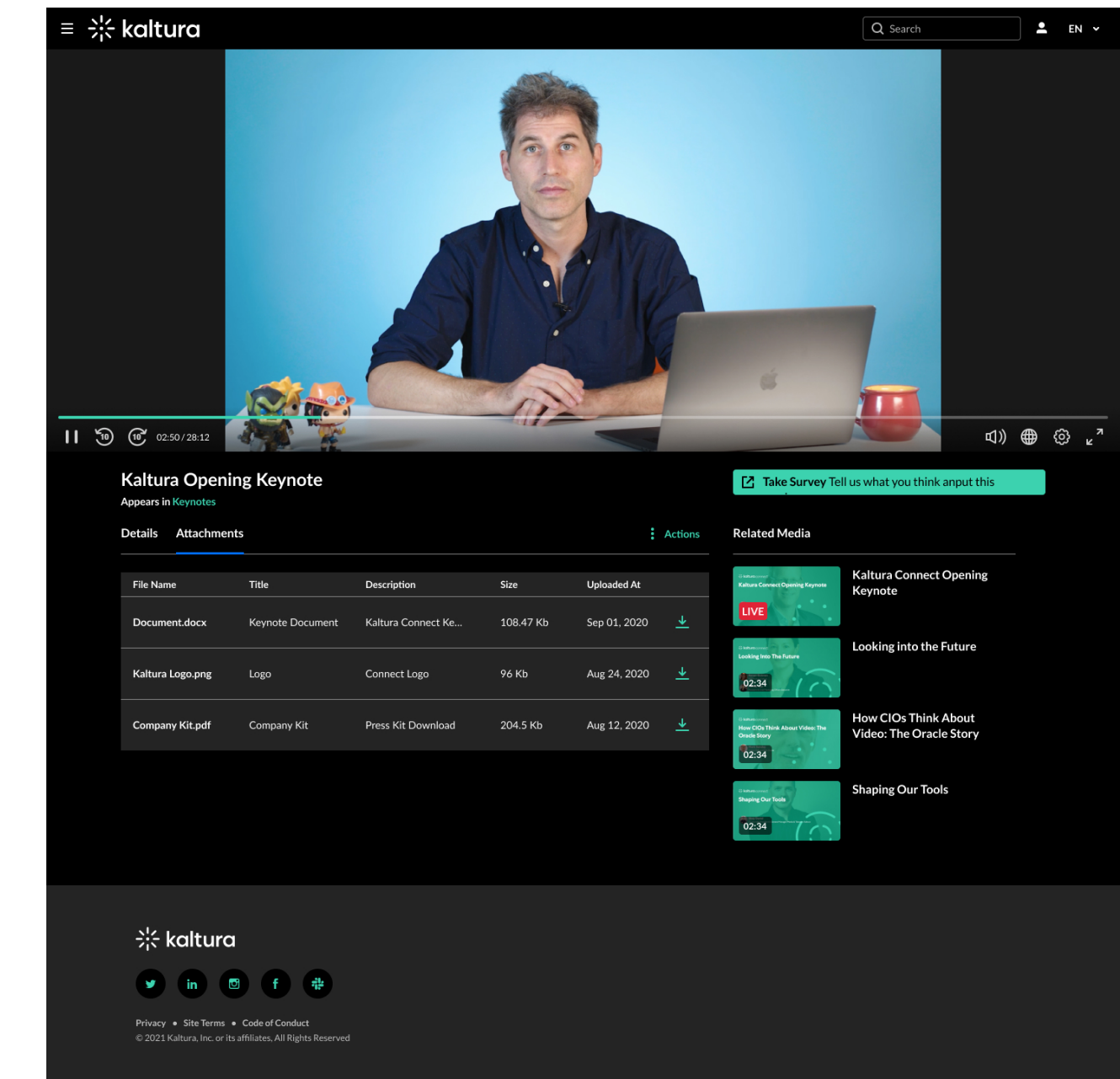
kaltura

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7. Attachments

You can upload attachments to your sessions (e.g., png, pdf).

1. File Name: Taken from the file's name.
2. Title: You can choose a title for your attachment (Best practice: 20 char max).
3. Description: You can choose a description for your attachment (Best practice: 20 char max).
4. Size: The size of the file.
5. Uploaded At: When was the file uploaded.



8. Captions/Translations

You can upload for each Simulive/VOD session captions and translations.
Format: SRT/VTT files

- Captions: e.g., video in English with English subtitles.
- Translations: e.g., video in English with Spanish subtitles.
- NOTE

For live sessions, captions/translations must be delivered in the live stream by your broadcasting vendor.

[illegible]