

# REACH & Accessibility

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## OVERVIEW

This session is intended for admins and will guide you through Kaltura's Captions & Enrichment Services as well as the accessibility features.

## Key Takeaways

- Understand how to configure your Kaltura REACH module settings.
- How to easily manage, control and track your captioning & enrichment services across all applications.
- Customize and automate processes including ordering rules, moderation flows, and granular permissions across services and departments.
- Manage, track, and analyze usage and spend from a centralized dashboard, and use the reports to refine and optimize.
- See how you can increase accessibility, discoverability, and compliance to make your videos more searchable, powerful, and effective.

## Agenda

Topic	Instruction:
Greeting/ Introduction	
Kaltura REACH	Introduction to Kaltura’s Captions & Enrichment Services including transcription, translation, and closed captioning capabilities.
Explore the applications accessibility & discovery capabilities	<ul style="list-style-type: none"> <li>• E Search</li> <li>• Caption files</li> <li>• Chapters &amp; Slides</li> <li>• Metadata</li> <li>• Tags</li> <li>• Interactive Transcript Widget</li> </ul>
Captions & Enrich  Order captions <ul style="list-style-type: none"> <li>• Per entry</li> <li>• In bulk</li> </ul>	<ul style="list-style-type: none"> <li>• Language</li> <li>• Machine / Professional service.</li> <li>• TAT</li> <li>• Features can be Captions/Translation/AudioDescrption/Chapterring, etc.</li> </ul>
Service Dashboard	<ul style="list-style-type: none"> <li>• Monitor your credit balance and service requests.</li> </ul>
Edit Captions	<ul style="list-style-type: none"> <li>• Learn how to edit captions files as well as the transcription for each video and language.</li> </ul>
Service Ordering rules per channel	Set a custom service rule for your Mediaspace channel or the course Media Galley on your LMS.
Explore the admin page settings	<ul style="list-style-type: none"> <li>• REACH module</li> <li>• Language settings</li> <li>• Accessibility features</li> </ul>
KMC (for admins)	<ul style="list-style-type: none"> <li>• Service Dashboard</li> <li>• Request captions / edit per entry</li> <li>• Request captions in bulk (only for videos)</li> <li>• Request captions/edit per channel</li> </ul>
Getting Help / Questions	

