kaltura

Kaltura Events Training Webinar Agenda

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> ## OVERVIEW
>
> This session is intended for admin users and event organizers to provide them with an introduction to Kaltura events solution, covering step-by-step how to create, manage, and edit events.

Objectives

- What is the Kaltura event platform?
- How to successfully create, edit, and host an event?
- Get to know all the event components
- Best practices for event management.

Agenda (will be adjusted according to room configuration)

Topic	Instruction:
Greeting/ Introduction	• Virtual event platform's main components
Event platform overview	• Understand the event platform's main view • Learn to invite team members to the platform • Understand cross-event analytics
How to create an event?	• Learn about different event templates and related sessions
How to edit and manage my event?	• Review event details • Learn how to set your event look and feel • Dive deep into your event agenda • Learn how to invite attendees and manage users • Manage your event media
Event site	• Review the event site view and components
Analytics	• Understand all event analytics dashboards: engagement, registration, attendance, and session analytics
Getting Help / Questions	