

# Kaltura Video Plugin for Jive User Guide

Last Modified on 04/12/2021 7:07 pm IDT

This guide is intended for users of the Kaltura Video Plugin for Jive.

The following documentation is available for information about Kaltura's Video Plugin for Jive:

- [Kaltura Video Add-On for Jive 9 - Deployment Guide](#)
- [Kaltura Video Plugin for Jive Setup Guide](#)
- [Kaltura Video Plugin for Jive - Release Notes](#)

## Section 1 Overview of Kaltura's Video Plugin for Jive

- [About the Kaltura Tools](#)

## Section 2 Interacting With Media

- [Access the Kaltura My Media Widget](#)
- [My Media - Upload/Add Media](#)
  - [Upload Media From Your Desktop](#)
  - [Express Capture](#)
    - [Create Media Using Your Webcam Recorder and/or Microphone](#)
    - [Keyboard Shortcuts](#)
- [YouTube Entries](#)
  - [Add Media From YouTube](#)
  - [Replace a YouTube Link](#)
  - [Analytics for YouTube Entries](#)
- [Kaltura Capture](#)
  - [Kaltura Capture Workflow](#)
  - [Documentation Guides](#)
- [Video Quiz](#)
  - [Searching for Media with Quizzes](#)
  - [Creating and Editing Video Quizzes](#)
  - [How to Take a Quiz](#)
  - [Quiz Reporting and Analytics](#)

- [Viewing Media](#)
- [Refresh My Media](#)
- [Media Comments](#)
  - [Comment On a Media Item](#)
  - [Display Comments](#)
  - [Reply To a Comment](#)
  - [Delete a Comment](#)

### Section 3 [KAF Search Functionality](#)

- [How to Read the Media Search Results](#)
- [Show More](#)
- [Search Filters](#)
- [Keywords and Filters Logic](#)

### Section 4 [Managing Your Media](#)

- [Access the Edit Media Page](#)
- [Edit Media Metadata](#)
- [Schedule Media](#)
- [Enable Clipping, Disable Comments, and Close Discussion](#)
- [Change Media Owner and Add Collaborator](#)
- [Set and Modify Thumbnails](#)
- [Download Media](#)
- [Upload and Manage Captions](#)
- [Add Attachments](#)
- [Manage Chapters and Slides Via the Timeline Tab](#)
- [Replace Media](#)
- [Customize the Entry Display](#)
- [Delete the Entry](#)
- [Launch the Editor](#)

### Section 5 [Entry Level Analytics](#)

- [Access Entry Level Analytics](#)
- [Overview](#)
- [Views on Playback](#)
- [User Engagement](#)
- [User Engagement Heatmap](#)

- [Metrics Over Time](#)
- [Engagement Funnel](#)
- [Top Countries](#)
- [Devices Overview](#)
- [Top Domains](#)

## Section 6 [Sharing Media](#)

- [Share a Link to a Media Page](#)
- [Embed a Media Item](#)

## Section 7 [Media Gallery](#)

Space and Group managers are the managers of the Media Gallery. As a manager, you can perform actions that other members of the project or group cannot.

These actions include:

- [Configuring Media Gallery settings and setting the description and tags for the Media Gallery](#)
- [Moderating the content added to the Media Gallery](#)
- [Removing content from the Media Gallery](#)
- [Curating Media Gallery Playlists](#)
- [Reviewing video engagement end-user analytics in the Space / Group](#)

All members can:

- [Watch and interact with published content](#)
- [Browse and search the Media Gallery](#)
- [Add Media \(pending the project or group manager's moderation\)](#)
- [Remove media they have added](#)
- [Add a Kaltura Media Gallery to your Project or Group as a Widget \(available to Managers\)](#)
- [Add Overview Page in Jive in Case it is Hidden in Your Project or Group](#)
- [Add Media Window](#)
- [Manage a Media Gallery](#)
- [Creating and Adding Media to a Playlist](#)
- [Playlist Details](#)
- [Managing Playlists](#)

## Section 8 [Publishing Media](#)



- [Publishing Media from the My Media Page](#)
- [Publishing Media from the Media Gallery](#)

[Section 9 Channel/Course Analytics](#)

[Section 10 Embed Media through Rich-Text Editor](#)

---