Embedding Kaltura Media through the Rich-Text Editor

> **This article is designated for all users.**

The KAF rich-text editor integration can be used to embed media where the rich-text editor is available, such as in announcements, assignments, discussions, forums, etc.

Embed Kaltura media through the rich-text editor

1. Click on a menu item in which the rich-text editor is available. For the purposes of this article, we're showing a Canvas user clicking on the **Announcements** menu item.

   The page associated with that menu item displays. For the purposes of this article, we're showing the **Announcements** page.

2. Click the button to add (here we clicked the **+ Announcement** button). The rich-text editor displays.

3. Click the **Embed Kaltura Media** button   . The Embed Kaltura Media window displays.

A user can browse and search media to embed from **My Media** or any other source configured (Media Gallery, Shared Repository, and Media Gallery Playlists, for example), then embed it into a content type of the hosting application.

> ⚠ In order to embed Media Gallery Playlists, your administrator must enable the channelplaylists module or (optionally) set a dedicated playlist player, and the Course Owner must create a Media Gallery Playlist.

You can add new media or select from existing media.

Add new media

1. Choose the appropriate source (for example, My Media, Media Gallery, Shared Repository, or Media Gallery Playlists). The Kaltura Media Search is available in every tab. For more information see the KAF Search Functionality.

2. Click the **+ Add New** button to see the list of options for adding media. See My Media Upload/Add Media for more information.

3. After upload is complete, you change the embed settings by clicking on the settings icon   . Access to change the embed settings depend on your site's configuration. If configured, you can select different players and player sizes that have been pre-configured by your system administrator for the type of media you choose to embed.

4. Click the **</> Save and Embed** button.

Select from existing media

1. Choose the appropriate source (for example, My Media, Media Gallery, Shared Repository, or Media Gallery Playlists). The Kaltura Media Search is available in every tab. For more information see the KAF Search Functionality.

2. For the desired menu item, you change the embed settings by clicking on the settings icon   . Access to change the embed settings depend on your site's configuration. If configured, you can select different players and player sizes that have been pre-configured by your system administrator for the type of media you choose to embed.

3. Click the **</>Embed** button.

After media has been added or selected, you can:

- Type a topic title
- Choose where to post this media
- Add attachments
- Make additional configurations related to posting time, comments, podcasts, and likes

4. Click **Save**.

⚠ In Canvas LMS, the default API response now supports up to 100 items per page to improve performance. However, this means that users, especially administrators with more than 100 courses, can only select courses for publishing/embedding media from the first 100 active courses, potentially limiting their choices and impacting their ability to manage courses efficiently. See this reference.

⚠ Run into an Access Denied error? see Why do I get 'Access denied' message after course has concluded?

[template("cat-subscribe")]