

Backup and Restore KMS Data

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This article is designated for administrators.

With backups, you can create a secure 'snapshot' of the current site configuration (all modules) as a 'Last Known Good Configuration' to protect against any mistakes or data corruption. This snapshot can later be used in case you need to restore a configuration. We recommend setting the backup snapshot after you have completed the initial setup.

Create a configuration backup

1. In the Admin window, go to **Server Tools** and select **Backup Configuration**.



2. Click Save Backup.

Backup Configuration



: The last configuration save date shows the last time a change was made to the configuration, and NOT the last time the user saved the backup. As an example, if you made a change to the configuration on 2023-04-02 at 14:04 and waited 2 minutes before clicking Save Backup at 14:06, you would see that the Last configuration save date is 2023-04-02 at 14:04 (the time when you made the change and saved it).

Restore a configuration

You can easily revert to a previous version of your site configuration by using the restore feature.

- 1. In the Admin window, go to **Server Tools** and select **Backup Configuration**.
- 2. Click Restore Last Saved Configuration.

A warning message displays.





- 3. Click Yes, Restore or Cancel.
- 4. A confirmation message displays.



5. Click OK.