kaltura

Kaltura Events Interactive Session Live Room Training Webinar Agenda

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> **OVERVIEW**
>
> This session is intended for admin users, event organizers, and moderators to introduce them to Kaltura interactive session live room, covering step-by-step how to host the session.

Key takeaways

- What is the Interactive Session Live Room?
- Best practices for using Live Rooms.
- How to successfully prepare, run, and manage a live room?
- Get to know all the interactive and collaborative tools.
- Learn how to moderate attendees.

Agenda

Topic	Instruction:
Greeting/ Introduction	
• Live Room	• What is the purpose of this training?
• Get started! how to launch the Live Room?	• Learn how to launch the live room from the event platform. • Review the way participants will join the live room via the event platform. • Learn how to adjust your devices and set up your environment.
• Get ready! Upload files, manage your playlist	• Learn how to prepare your files and upload them prior to the session. • Learn how to utilize the live room playlist.
• Make your session interactive! Learn how to use the room tools.	• Get an overview of the room's interactive tools: Whiteboard, Desktop Sharing, and Recording.
• Tips and tricks!	• Review different ideas on how to keep your attendees engaged.
Getting Help / Questions	