

MediaCollaboration module

Last Modified on 06/04/2026 9:18 am IDT

 This article is designated for administrators.

About

Follow these steps to configure your Media Collaboration settings, enabling collaboration features, managing media ownership, and customizing user options.



To add a user as co-editor, co-publisher, co-viewer, or Webcast moderator, the user must have an applicative user created for them prior to using this feature. An easy way to achieve this is by simply logging into the Video Portal or [KAF](#).

Check out our [Add / remove collaborators](#) user guide.

Configure

1. Go to your Configuration Management console, and click the **MediaCollaboration** module. Your link should look like this:

https://{your_KMS_URL}/admin/config/tab/mediaCollaboration.

Widgets

Search

MediaCollaboration

PlaylistPage

TimeAndDate

Modules

Accessibility

Addcontent

The MediaCollaboration page displays.

Configuration Management

Server Tools	MediaCollaboration	
Backup Configuration	mediaCollaborationEnabled	<input type="text" value="Yes"/> <p><small>Enable Media Collaboration feature that includes Changing media owner and editing the co-editors and co-publishers Notice: note that if configuration will be set to 'no' after it was set to 'yes' and in the meantime some entries were added with co-editors and co-publisher, all co-editors and co-publishers will lose their ability to view, edit or publish these entries</small></p>
Player replacement tool	changeOwnerEnabled	<input type="text" value="Yes"/> <p><small>Enable Changing media owner</small></p>
Global	collaborationEnabledInUploadForm	<input type="text" value="Yes"/> <p><small>Enable the option to add collaborators (co-editors and co-publishers) in the upload media form.</small></p>
Application	showInSearch	<input type="text" value="Yes"/> <p><small>Add the option to filter by ownership & collaboration</small></p>
AddNew	excludedGroups	<input type="text"/> <p><small>Enter comma separated group/user IDs to hide from the collaboration/change media owner users/groups search drop down.</small></p>
Auth	<input type="button" value="Save"/>	
Categories		
Channels		
Client		
Debug		
EmailService		
EmailTemplates		
Gallery		
Header		
Languages		
Login		
MediaCollaboration		

2. Configure the following:

mediaCollaborationEnabled - Set to 'Yes'. Enabling this feature also allows the media owner to be changed, and co-editors, co-publishers, co-viewers and Webcasting moderators to be edited.



If this configuration is set to 'No' after having been set to 'Yes', and in the meantime some entries were added with collaborators, those collaborators will lose their ability to view, edit or publish these entries.

changeOwnerEnabled - (This field is only available when the MediaCollaboration module is enabled.) The 'change media owner' feature (as shown below) provides the ability to change the owner of the media.



Note that once you pass the ownership to someone else, your access to the media will be removed unless you add yourself as a collaborator first.

Media Owner

Change who can administer and is credited with media. Note that this is not necessarily the copyright owner of the content.



collaborationEnabledInUploadForm - Enable the option to add collaborators (co-editors, co-publishers, co-viewers, Webcasting moderators) in the upload media form.



collaborationEnabledInUploadForm does not apply to sites that have [Theming](#) enabled.

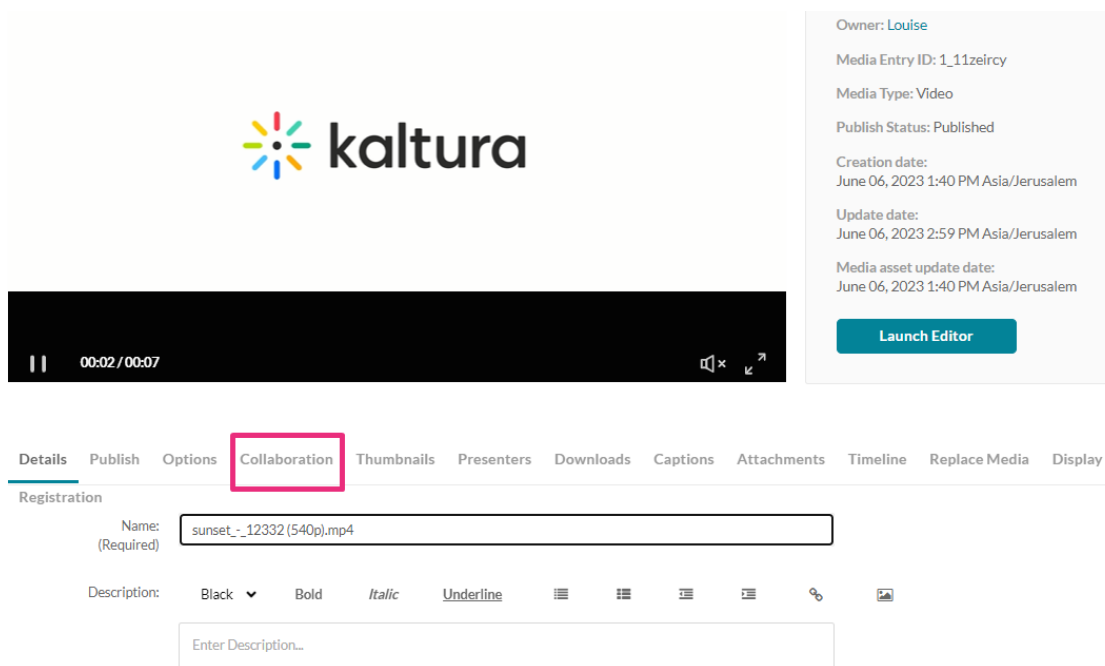
showInSearch - Set to 'Yes' to enable filtering by ownership and collaboration.

excludeGroups - Enter the group or user IDs, separated by commas, to hide from the 'Add a Collaborator' and 'Change Media Owner' search (as shown below). This means that those users and groups will be excluded from the search options; all others can be found.

3. Click **Save**.

User experience

After enabling the module, a **Collaboration** tab displays on the [Edit media](#) page:



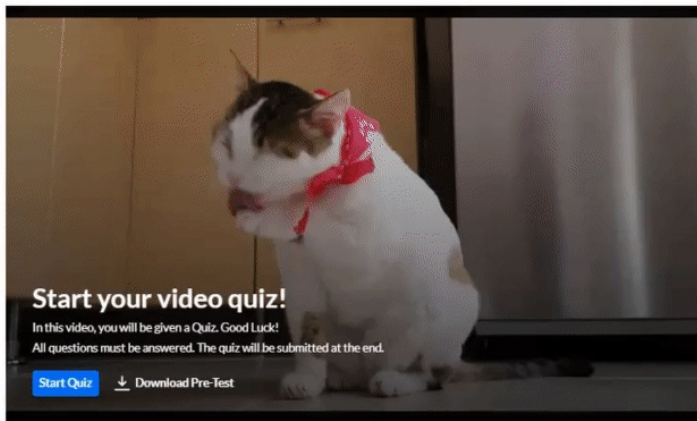
The screenshot displays the Kaltura media edit interface. At the top left is the Kaltura logo. Below it is a video player showing a video titled "sunset_-_12332 (540p).mp4" with a duration of 00:02 / 00:07. To the right of the video player is a metadata panel with the following information:

- Owner: Louise
- Media Entry ID: 1_11zeircy
- Media Type: Video
- Publish Status: Published
- Creation date: June 06, 2023 1:40 PM Asia/Jerusalem
- Update date: June 06, 2023 2:59 PM Asia/Jerusalem
- Media asset update date: June 06, 2023 1:40 PM Asia/Jerusalem

Below the video player is a navigation menu with tabs: Details, Publish, Options, **Collaboration** (highlighted with a red box), Thumbnails, Presenters, Downloads, Captions, Attachments, Timeline, Replace Media, and Display. Under the "Collaboration" tab, there is a "Registration" section with a "Name: (Required)" field containing "sunset_-_12332 (540p).mp4". Below the name field is a "Description:" field with a rich text editor toolbar (including Bold, Italic, Underline, and other icons) and a text input area containing "Enter Description...".

Users can **Change Media Owner**:

Cat - Quiz



Basic Info

Creator: Louise Szmoisz
 Owner: [Louise Szmoisz](#)
 Media Entry ID: 1_jexgk0jj
 Media Type: Quiz
 Publish Status: Private
 Creation date:
 December 31, 2023 3:58 PM
 Asia/Jerusalem
 Update date:
 January 22, 2024 11:39 AM
 Asia/Jerusalem

[Launch Editor](#)

[Details](#)
[Languages](#)
[Publish](#)
[Options](#)
[Collaboration](#)
[Thumbnails](#)
[Presenters](#)
[Downloads](#)
[Distribution](#)
[Captions](#)
[Attachments](#)
[Timeline](#)

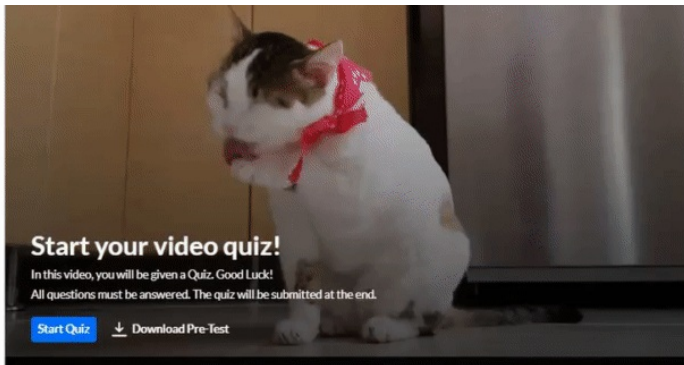
[Display](#)
[Registration](#)

Media Owner

Change who can administer and is credited with media. Note that this is not necessarily the copyright owner of the content.

[Change media owner](#)

Users can **Add a Collaborator**:



Creator: Louise Szmoisz
 Owner: [Louise Szmoisz](#)
 Media Entry ID: 1_jexgk0jj
 Media Type: Quiz
 Publish Status: Private
 Creation date:
 December 31, 2023 3:58 PM
 Asia/Jerusalem
 Update date:
 January 22, 2024 11:39 AM
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[Change media owner](#)

Media Collaborators

Select users that are allowed to edit the content metadata and related assets (such as caption files) and/or allowed to publish

[Add Collaborator](#)