

Delete Whiteboard and Annotative Drawn Marks

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This article describes how to delete marks drawn on your digital whiteboard or shared files.

There are a few options to delete objects drawn on your digital whiteboard or shared files.

Delete or Erase Drawn Objects

Moderators can delete any marks drawn on the whiteboard. Participants with *Draw on whiteboard* permissions are only able to delete objects they drew.

To Delete Specific Marks

Participants can only delete marks they draw.

1. Select the **Cursor** tool.
2. Select the object you want to delete.
3. Hit the *Delete* key on your keyboard.

To Erase Drawn Objects

1. Select the **Eraser** icon.
2. Click & drag the eraser over whiteboard marks you want to erase.

To Clear The Board

Clearing the whiteboard is only an option for moderators.

1. Click the 3 dot menu in the top right of the whiteboard.
2. Select **Clear This Board**.
3. Click **Ok** to in the *Confirm Delete* pop-up.

To Reset The Entire Whiteboard

Resetting the whiteboard deletes all boards in the whiteboard and all marks on them. The process cannot be undone!

1. Click the 3 dot menu in the top right of the whiteboard.
2. Select **Clear All Boards**.
3. Click **OK** to in the *Confirm Delete* pop-up.