

# Create Courses

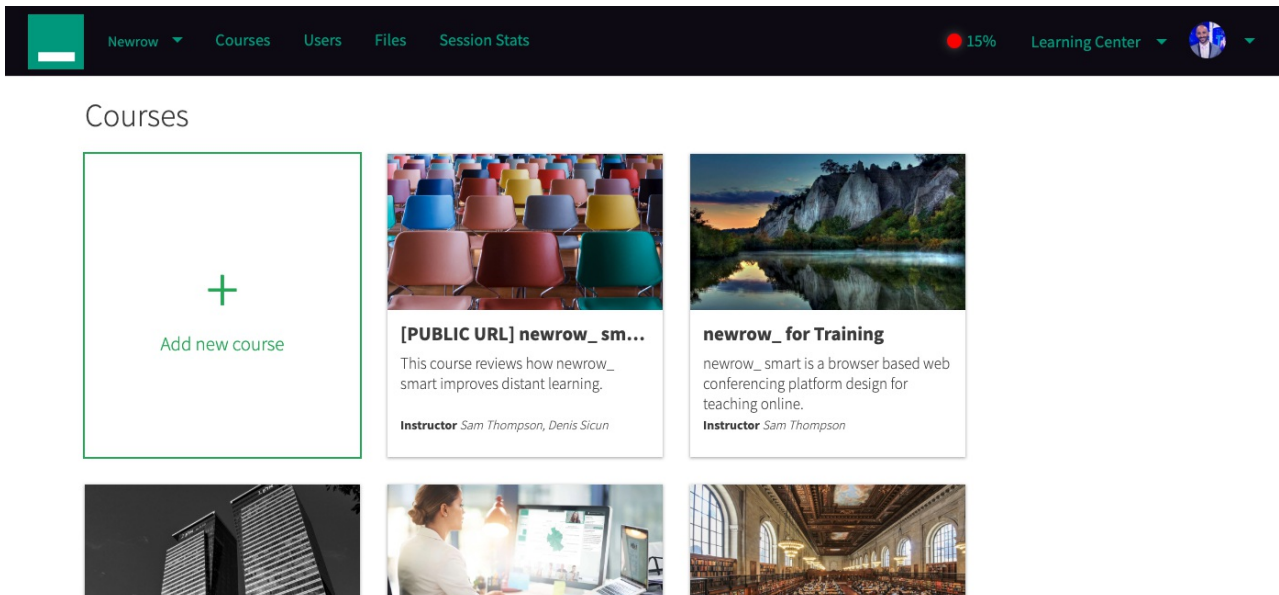
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This article describes how to add courses, how to create an on-demand course and how to create a virtual classroom.

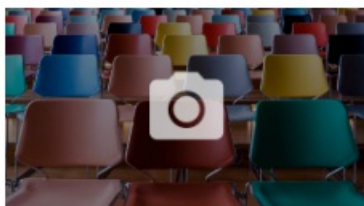
## Create Courses

**NOTE:** Only Admin can create courses.

1. Enter the Course Directory.
2. Click the **Add New Course** button.
3. Fill in the **Create Course** form.
  - a. *Course image* - Click the thumbnail to upload a course avatar. This is the image that users will see in the course directory as well as the background banner when entering the course via a direct URL.
  - b. *Course name* - Course name is the only required field when creating a course. The course name appears in the course directory as well as on the banner when accessing the course from a direct URL.
  - c. *Plan* - Courses that do not have a plan are not accessible to instructors and students. Click the field to display a drop down menu listing the purchased plans available (not currently used by other courses) and select the plan you want to apply.
  - d. *Summary* - Short description of the course. Seen when accessing the room in the course directory.
  - e. *Description* - Describe the course. Seen by students & instructors in the course directory.
  - f. *Add users* - Search through users that you have added to your company/Virtual Classroom. Registered users can access their courses by signing into their Kaltura account instead of through a direct URL.
4. Click **Create**.



Course image  
Recommended  
resolution  
2560 x 1440



Course name

Plan **Inactive** - *Course will not be visible to course user.* ▼

Summary   
150

Description   
500

Add users

Create

Cancel