

# Kaltura Management Console Training Agenda

Last Modified on 03/01/2021 3:25 pm IST

## OVERVIEW

This session is intended for admin users and will provide an introduction of the Kaltura Management Console (KMC) as well as, cover the step by step on how to upload, manage, and edit content.

Upon completion of this learning session, the participants will be able to:

- Understand Kaltura Management Console (KMC).
- Understand and manage the three main sections *Content*, *Studio* and *Analytics*.
- How to manage and understand the entry's life cycle.
- Understand roles and user management.
- Create and edit a new player.
- How to view, filter, and understand analytics.

## Agenda

Topic	Instruction:
Greeting/ Introduction	
Kaltura Management Console <ul style="list-style-type: none"> <li>• How to use and what is its purpose?</li> <li>• Logging into KMC</li> <li>• Top navigation bar overview of tabs and links</li> </ul>	Introduction to KMC
Administration <ul style="list-style-type: none"> <li>• Add users and roles</li> </ul>	Overview of users, roles, and permissions.
Settings Account <ul style="list-style-type: none"> <li>• Integration</li> <li>• Access control</li> <li>• Transcoding</li> <li>• Custom data</li> <li>• My user setting</li> </ul>	Understand and establish your system preferences.
Content Tab <ul style="list-style-type: none"> <li>• Search and Filter Bar</li> <li>• Bulk actions</li> </ul>	Learn about the <i>Content</i> section and its functions. Learn best practices with filtering, sharing & embedding, metadata, custom data, and tags to help

<ul style="list-style-type: none"> <li>• Upload content</li> <li>• Share &amp; Embed, view Details, and Delete</li> </ul> <p>Entries menu (Life cycle)</p> <ul style="list-style-type: none"> <li>• Metadata</li> <li>• Thumbnails</li> <li>• Access control</li> <li>• Scheduling</li> <li>• flavors</li> <li>• Distribution</li> <li>• Captions</li> <li>• Related files</li> <li>• Clips</li> <li>• Users</li> <li>• Advertisement</li> </ul>	<p>with content management.</p>
<p>Content Tool Bar</p> <ul style="list-style-type: none"> <li>• Moderation</li> <li>• Playlist</li> <li>• Syndication</li> <li>• Categories</li> </ul>	<p>Learn tips and tricks to moderate and manage media. Discuss its role and the importance of creating categories for management.</p>
<p>Studio Page</p> <ul style="list-style-type: none"> <li>• Table overview</li> <li>• Upgrade, Duplicate, Delete player</li> </ul> <p>Edit/create a player</p> <ul style="list-style-type: none"> <li>• Search</li> <li>• Basic Display</li> <li>• Look and feel</li> <li>• Analytics</li> <li>• Monetization</li> <li>• Plugins</li> </ul>	<p>Understand the studio page, how to create a custom player.</p>
<p>Analytics</p> <ul style="list-style-type: none"> <li>• Analytics dashboard</li> <li>• Analytics action toolbar</li> </ul>	<p>Review what analytics reports we can generate. See how to analyze, view, and filter our data.</p>
<p>Getting Help / Questions</p>	