

# Edit media thumbnails in the Legacy Video Portal

Last Modified on 05/22/2026 12:52 pm IDT

 This article is designated for all users.

## About

Kaltura automatically generates a default thumbnail for each video, capturing a frame at the three-second mark.

Additionally, you have the flexibility to set and manage your own thumbnails.

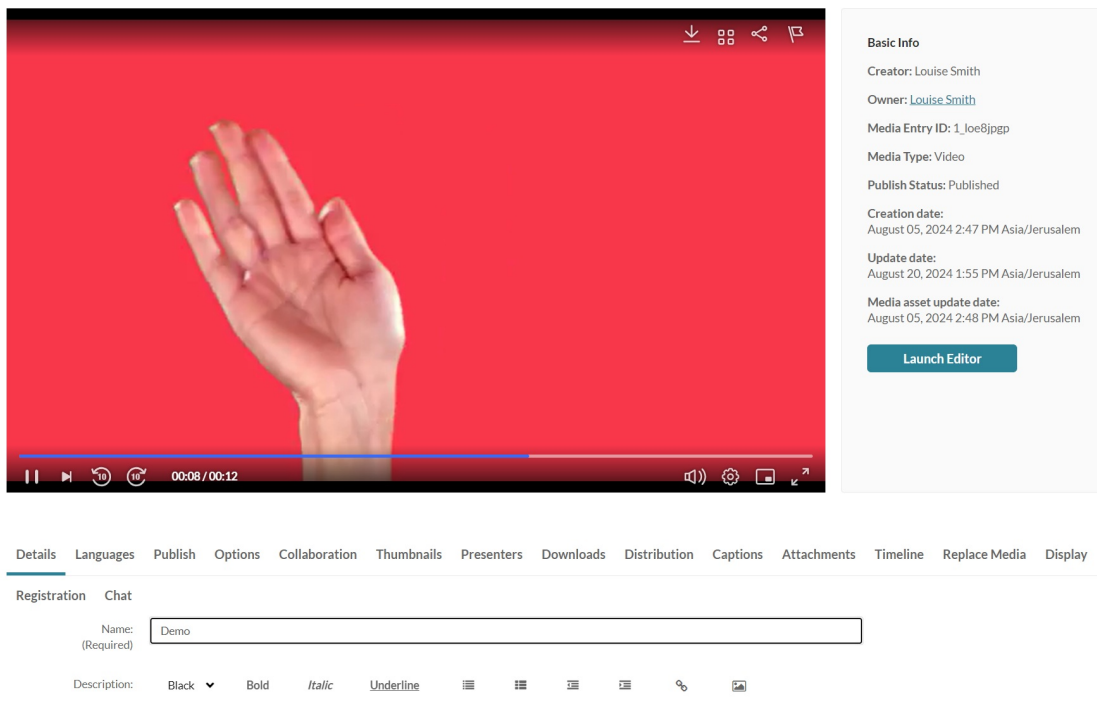


- This feature requires the [Thumbnails module](#) to be enabled.
- Editing thumbnails is not applicable for [YouTube](#) entries or [Interactive Video Path](#) entries.

## Access the thumbnail settings

1. Access the [edit media page](#).

### Demo



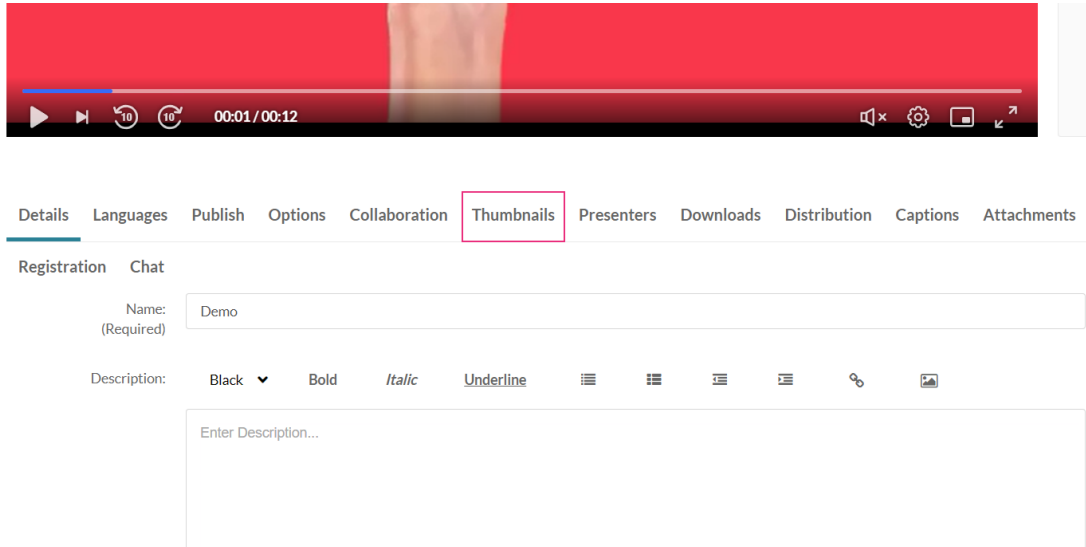
The screenshot displays the Kaltura edit media interface. On the left is a video player with a red background and a hand gesture. The video title is "Demo". On the right is a sidebar with the following information:

- Basic Info**
- Creator: Louise Smith
- Owner: Louise Smith
- Media Entry ID: 1\_joe8jppp
- Media Type: Video
- Publish Status: Published
- Creation date: August 05, 2024 2:47 PM Asia/Jerusalem
- Update date: August 20, 2024 1:55 PM Asia/Jerusalem
- Media asset update date: August 05, 2024 2:48 PM Asia/Jerusalem

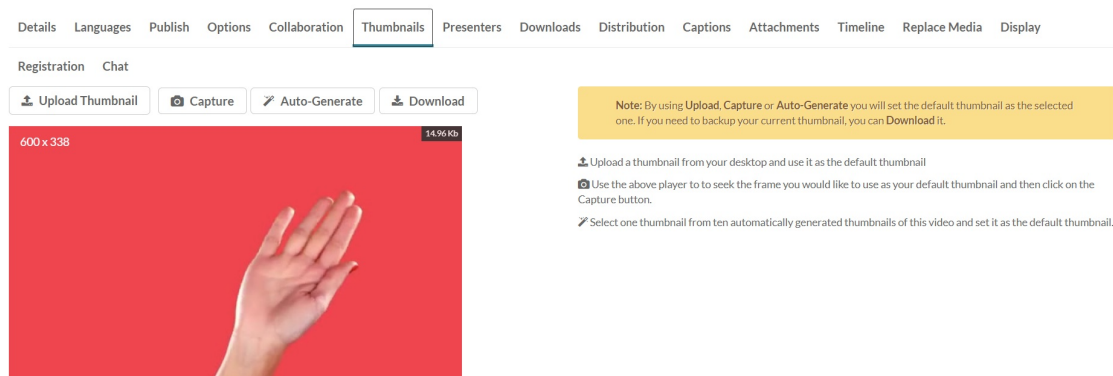
Below the sidebar is a "Launch Editor" button. At the bottom of the page is a navigation menu with tabs: Details, Languages, Publish, Options, Collaboration, Thumbnails, Presenters, Downloads, Distribution, Captions, Attachments, Timeline, Replace Media, Display. Below the navigation menu is a registration form with a "Name:" field containing "Demo" and a "Description:" field with various text formatting options.

2. Click on the **Thumbnails** tab.

If this tab isn't visible, your administrator might need to enable the [Thumbnails module](#).



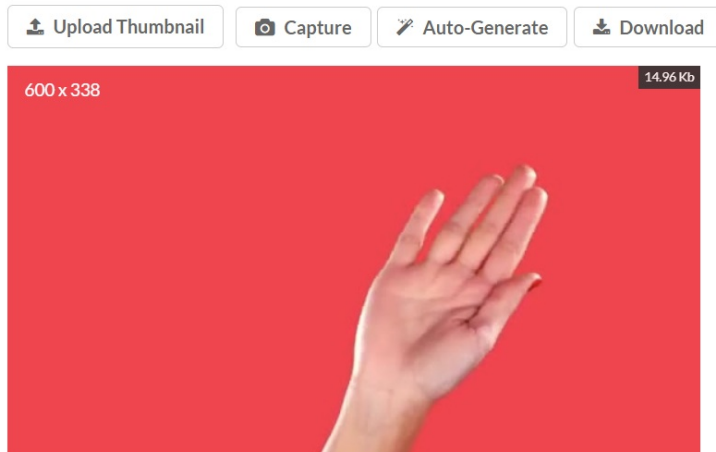
### 3. The thumbnail settings display.



## Set and manage thumbnails

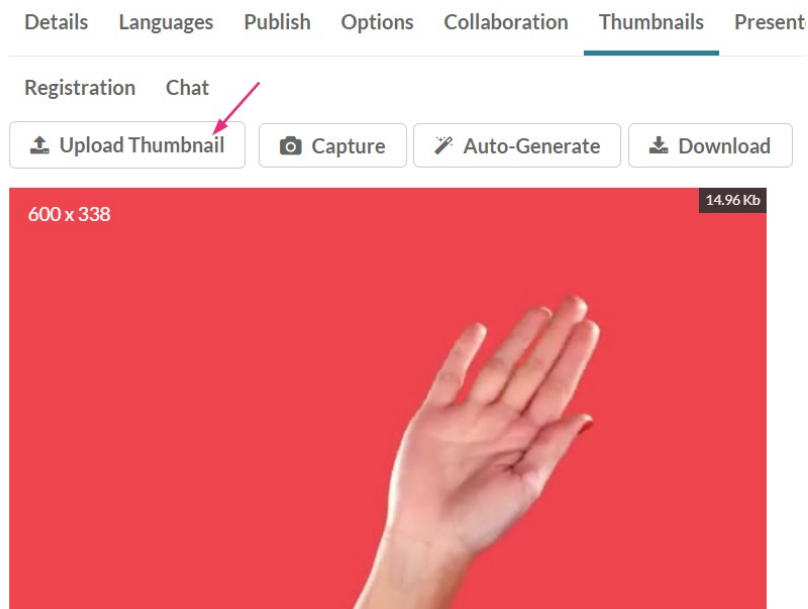
1. There are four options for setting and managing a thumbnail:

- **Upload Thumbnail** - Upload a thumbnail from your computer and use it as the default thumbnail.
- **Capture** - Use the player to select the frame you want to use as your default thumbnail and then click on the Capture button.
- **Auto-Generate** - Select one thumbnail from ten automatically generated thumbnails of the selected video and set it as the default thumbnail.
- **Download** - Download a thumbnail to back up your current thumbnail.

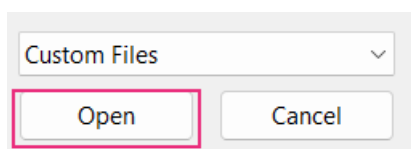


## Upload a custom thumbnail

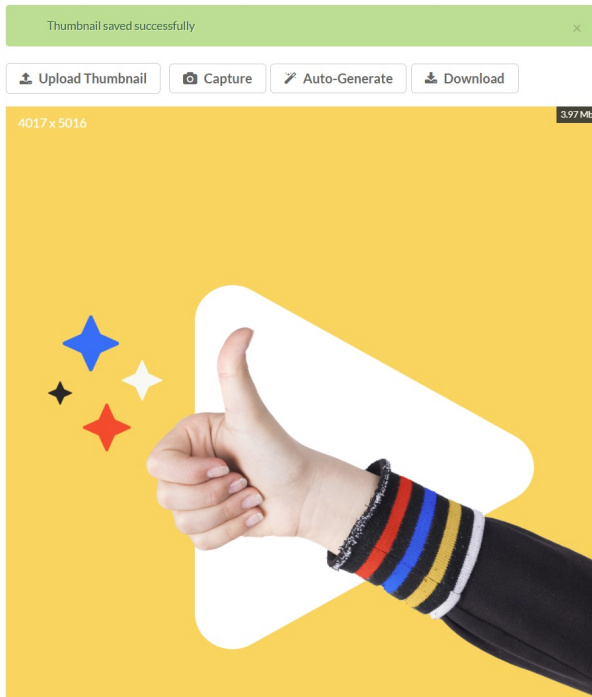
1. Click **Upload Thumbnail**.



2. Select a file from your computer and click **Open**.

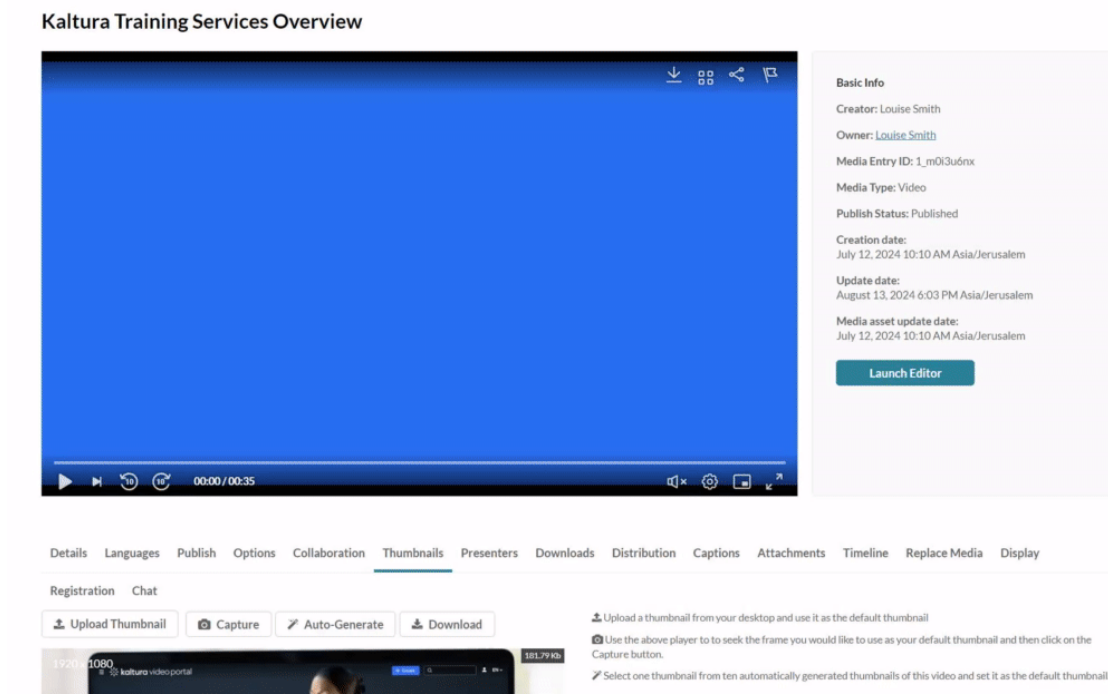


The new thumbnail displays with a success message: *Thumbnail saved successfully.*

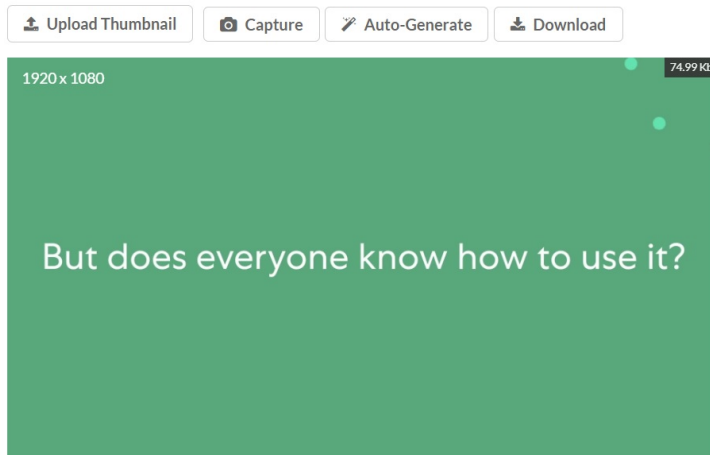


### Capture a frame from the content

1. Click the play button on the player.
2. Click **Capture** at the frame that you want to use as a thumbnail.

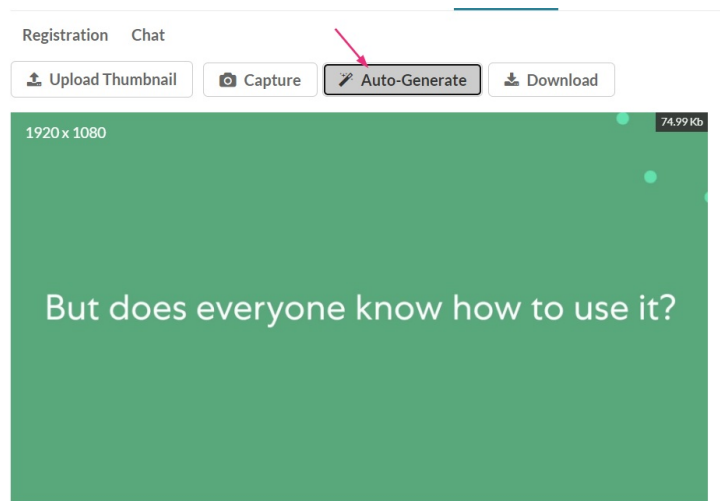


3. The captured frame is saved automatically and displays as the thumbnail.



Select an automatically generated thumbnail

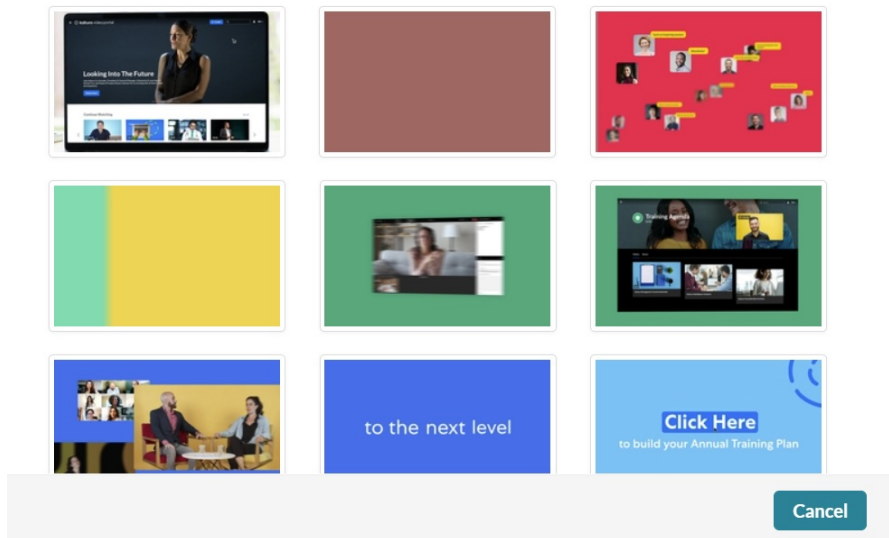
1. Click **Auto-Generate**.



A window with a selection of automatically generated thumbnails displays.

2. Select a thumbnail.

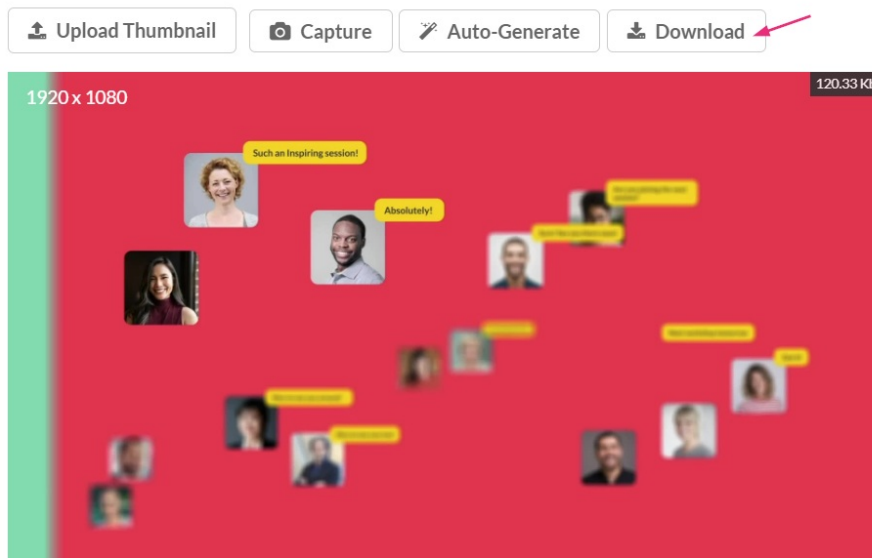
Select one of the Thumbnails



The new thumbnail displays.

## Download a thumbnail

1. Click **Download**.



2. Save your image.