

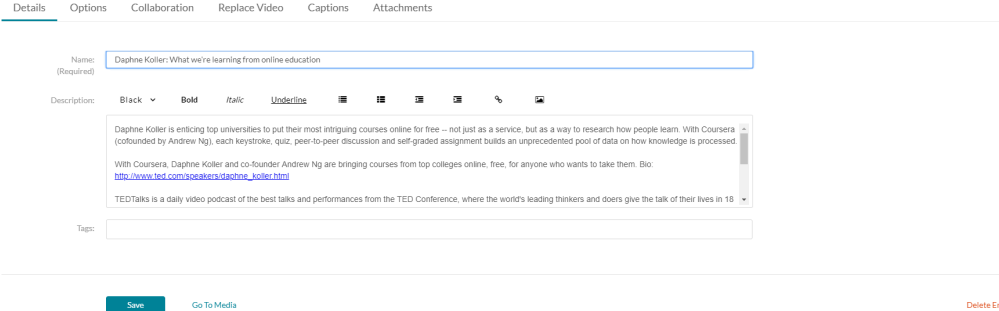
Manage Media Metadata

Last Modified on 08/02/2020 3:04 pm IDT

This article describes how to edit metadata in My Media.












To edit metadata

1. Access the [Edit Media Page](#).
2. Click on the Details tab.
3. Fill in or modify the various metadata fields:



Details Options Collaboration Replace Video Captions Attachments

Name: (Required)

Description: **Black** **Bold** *Italic* Underline           

Daphne Koller is enticing top universities to put their most intriguing courses online for free – not just as a service, but as a way to research how people learn. With Coursera (cofounded by Andrew Ng), each keystroke, quiz, peer-to-peer discussion and self-graded assignment builds an unprecedented pool of data on how knowledge is processed. With Coursera, Daphne Koller and co-founder Andrew Ng are bringing courses from top colleges online, free, for anyone who wants to take them. Bio: http://www.ted.com/speakers/daphne_koller.html

TEDTalks is a daily video podcast of the best talks and performances from the TED Conference, where the world's leading thinkers and doers give the talk of their lives in 18

Tags:

[Save](#) [Go To Media](#) [Delete Entry](#)

- o Name - A name for your media item (required).
 - o Description - A description for your media item. Use the buttons above the text box to format the description text.
 - o Tags - Tags to identify your media item. For ease of use and to encourage tag consistency, as you type, suggestions are displayed based on tags already used in this account.
4. Click Save.

NOTE: Depending on how your account is configured, there could be additional metadata fields, some of which may be required for publishing.