


Log into the Rich Media CMS

Last Modified on 05/06/2026 8:40 pm IDT

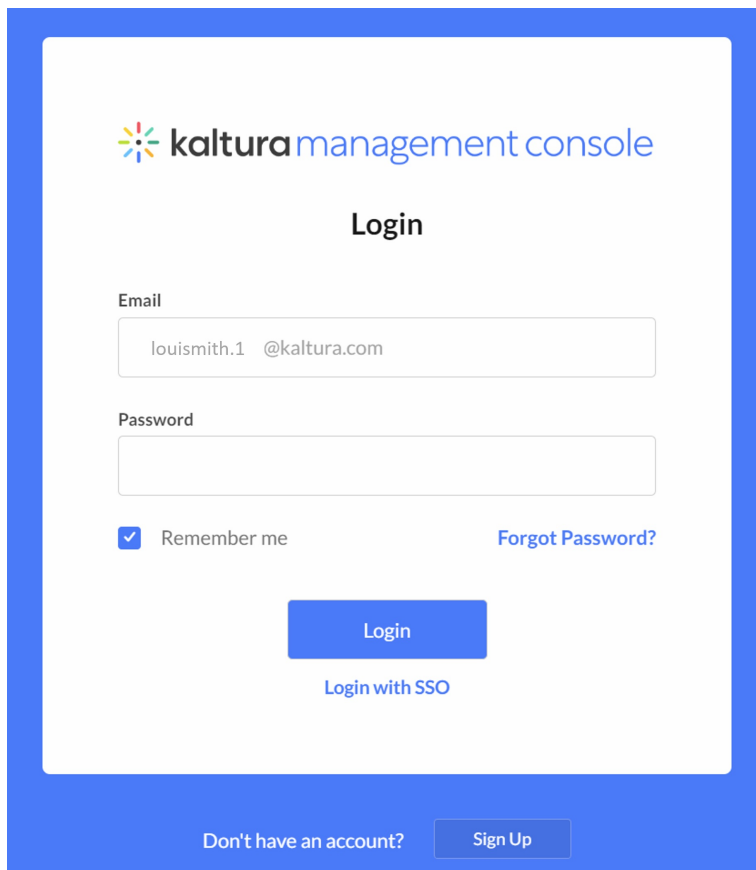
 This article is designated for administrators.

After you are added as a user to the Rich Media Content Management System (Rich Media CMS), you may use your appropriate credentials to login.

 If you don't have an account, click [Sign up](#) on the Login screen for a free trial of the Rich Media CMS.

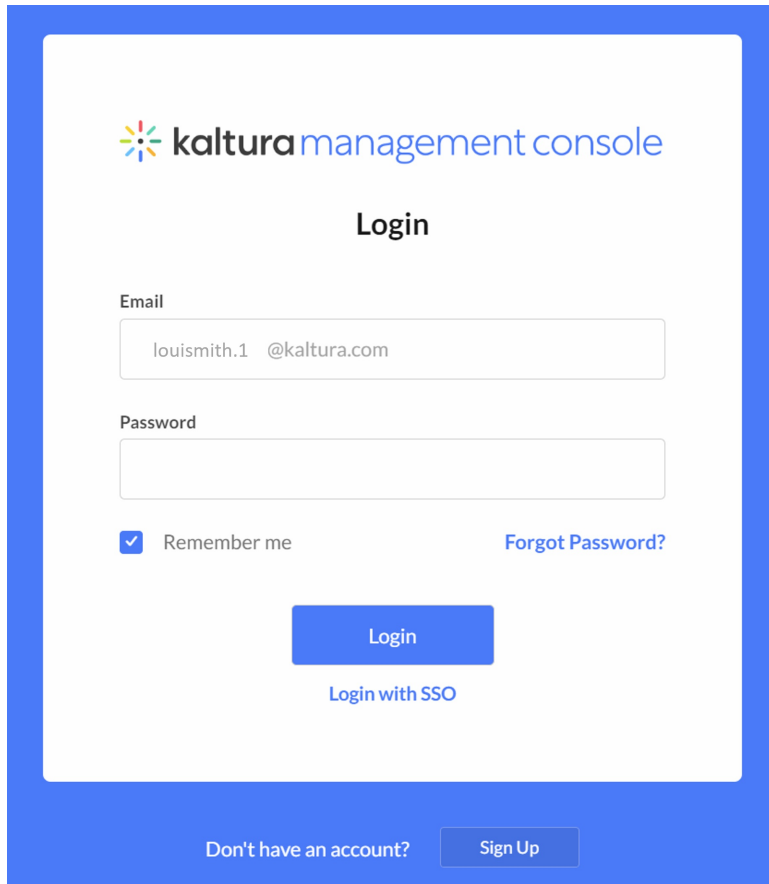
Application log in

1. Access the Rich Media CMS URL. The Login screen displays.




The screenshot shows the login interface for the Kaltura Management Console. At the top, the logo reads "kaltura management console". Below it is the heading "Login". There are two input fields: "Email" with the placeholder text "louismith.1 @kaltura.com" and "Password". Below the password field is a checked checkbox labeled "Remember me" and a link "Forgot Password?". A blue "Login" button is centered below these elements. Underneath the button is the text "Login with SSO". At the bottom of the form, there is a link "Don't have an account?" and a "Sign Up" button.

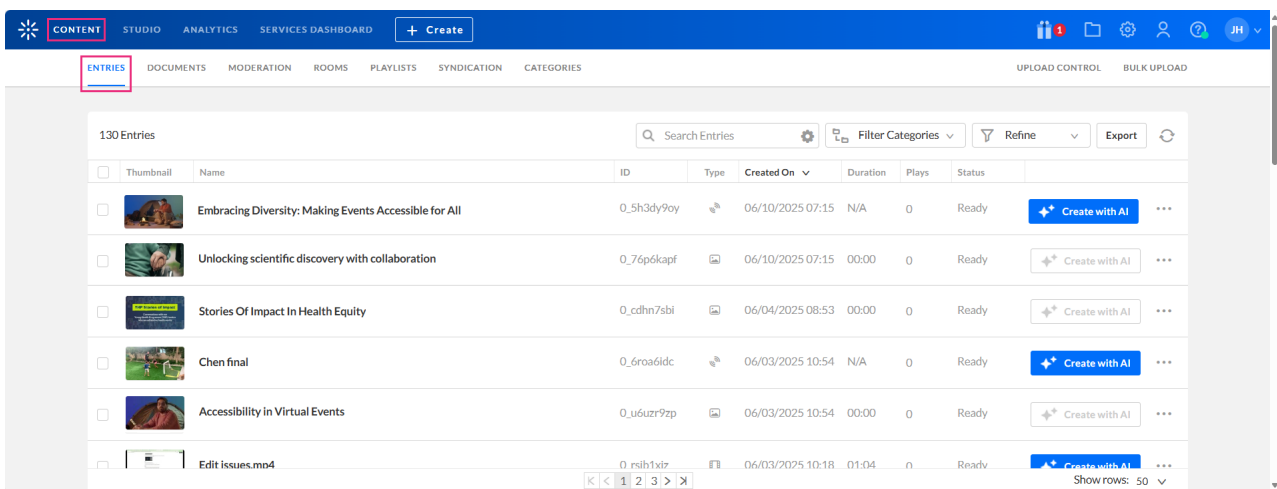
2. Type the Email and Password you received in the Kaltura Registration Confirmation email.



3. Click **Login**.

The Rich Media CMS displays with the Content tab > Entries page open by default. See our article [The Content Menu](#) to learn more about the content menu.

 Depending on your user role, you will get to the first screen you are permitted to view. You can learn more about roles in our article [Administration pages](#).



Forgot Password

1. Click Forgot password? on the Login screen. The Forgot Password screen displays.



2. Type your email in the Email field.
3. Click **Send**. Instructions on logging in will be emailed to you.

Single sign-on (SSO) login



Note: Authentication through your IdP is required before you may access the Rich Media CMS. If you haven't authenticated before beginning the process of logging into the Rich Media CMS, you will be asked to do so. Steps to complete the authentication may include entering a username and password, sending a "push" notification to obtain an authentication code, etc.



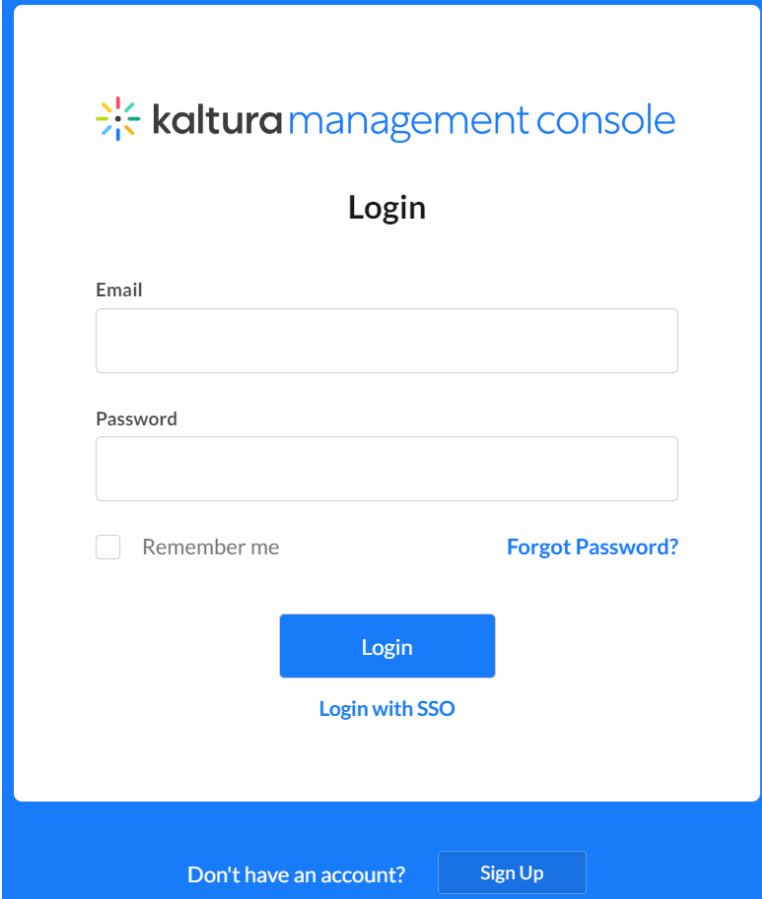
The information you are asked to provide during the login process depends on how your account is configured. See the following administrative articles regarding account configuration using Auth Broker:


[Create and manage SAML profiles](#)

[Subscribe Rich Media CMS and Event accounts to Auth Broker profiles](#)

[Auth Broker](#)

1. Access the Rich Media CMS URL. The Login screen displays.



 **kaltura** management console

Login

Email

Password

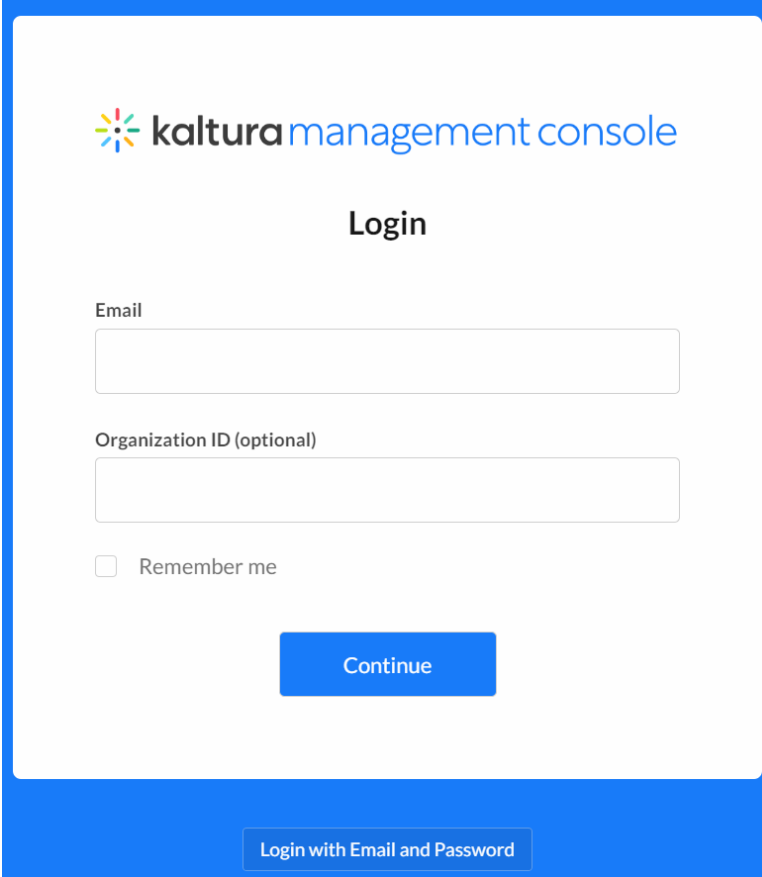
Remember me [Forgot Password?](#)

[Login](#)

[Login with SSO](#)

[Don't have an account?](#) [Sign Up](#)

2. Click **Login with SSO**. The Single sign on (SSO) login screen displays.



3. Type your work email in the Email field.
4. An Organization ID lets users indicate which Rich Media CMS account they would like to enter in organizations that have more than one Rich Media CMS account. If you have been provided an Organization ID for login, type it in the Organization ID (optional) field.



Organization ID is only optional if your company does not require one for login. If you do not enter an Organization ID when your company requires one for login, you will be prompted to enter an Organization ID before proceeding with the login process.

5. Check **Remember me** if you would like for the application to save your credentials.
6. Click **Continue**. If multiple authentication profiles exist on this account, the login screen expands to display an additional field called Select authentication profile.

 **kaltura** events

Single sign-on

Email

Organization ID (Optional)

Select authentication profile

[Application log in](#)

7. Select your authentication profile from the pull-down menu.

 **kaltura** events

Single sign-on

Email

Organization ID (Optional)

Select authentication profile

1st AB profile 909 ^

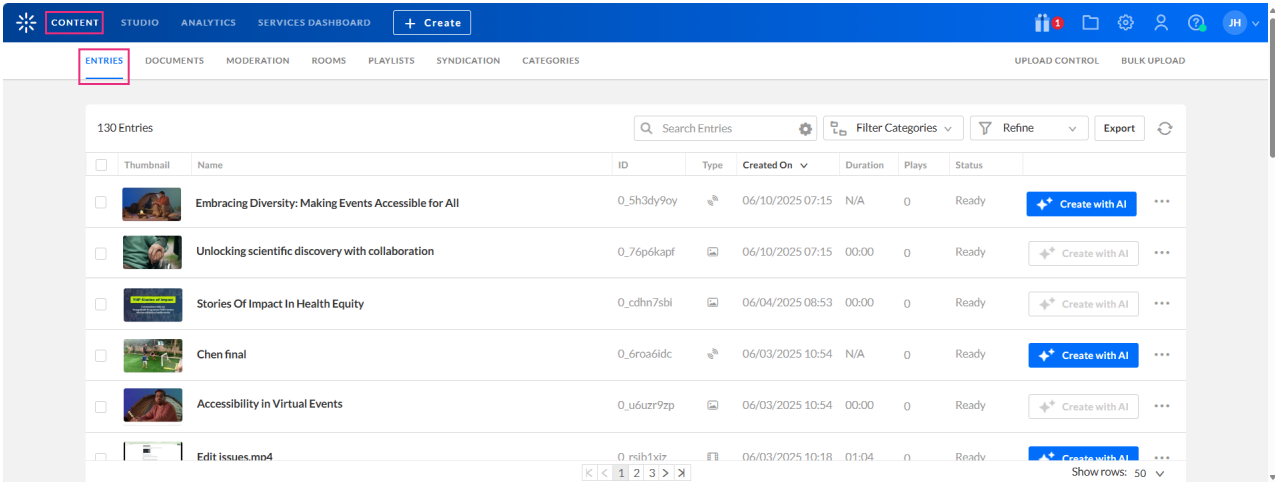
- 1st AB profile 909
- 2nd AB profile 909

8. Click **Continue**. The Rich Media CMS displays with the Content tab > Entries page open by default. See our article [The Content Menu](#) to learn more about the content menu.

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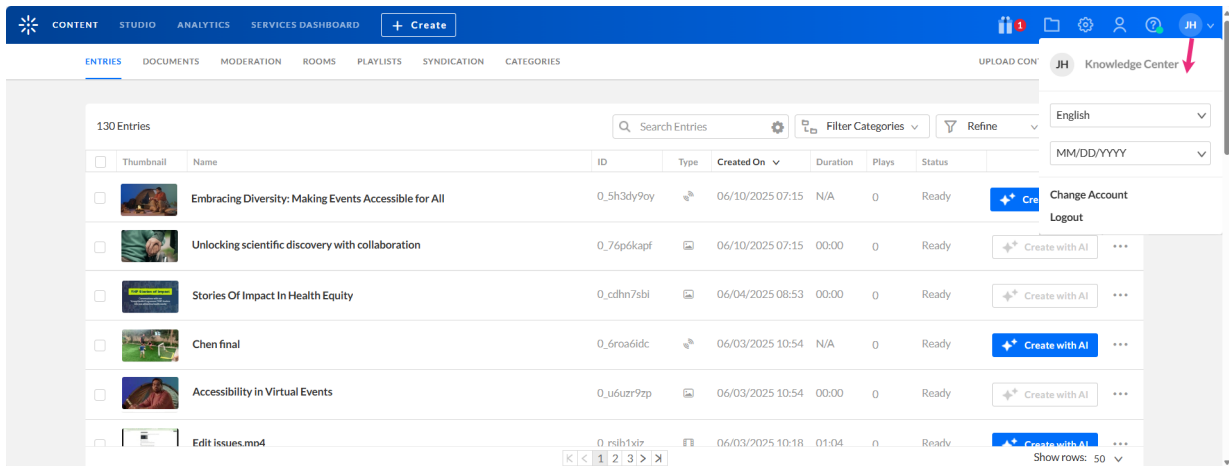


Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status
	Embracing Diversity: Making Events Accessible for All	0_5h3dy9oy		06/10/2025 07:15	N/A	0	Ready
	Unlocking scientific discovery with collaboration	0_76p6kapf		06/10/2025 07:15	00:00	0	Ready
	Stories Of Impact In Health Equity	0_cdh7sbi		06/04/2025 08:53	00:00	0	Ready
	Chen final	0_6roa6idc		06/03/2025 10:54	N/A	0	Ready
	Accessibility in Virtual Events	0_u6uzr9zp		06/03/2025 10:54	00:00	0	Ready
	Edit issues.mp4	0_rslh1xir		06/03/2025 10:18	01:04	0	Ready

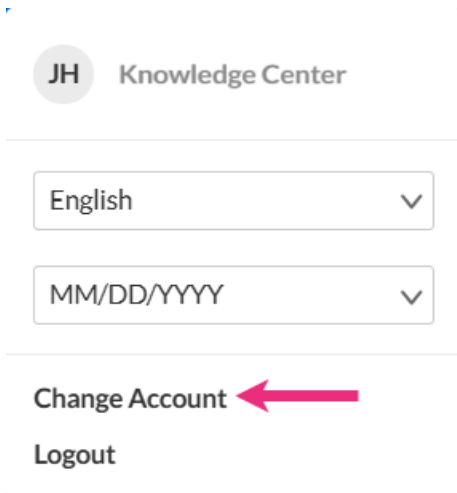
Personal preferences

Use the personal preferences menu to log in or out, change account, or change language and date format.

1. Open the personal preferences drop-down menu.



2. Click **Change Account**.



The **Change Account** window displays.

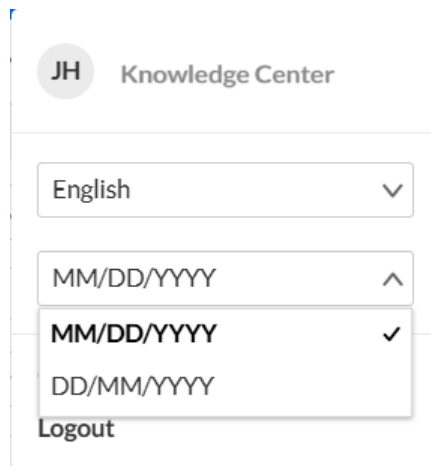
Change Account

Choose a different partner:

- Kaltura Learning
- Training Team
- Knowledge Center

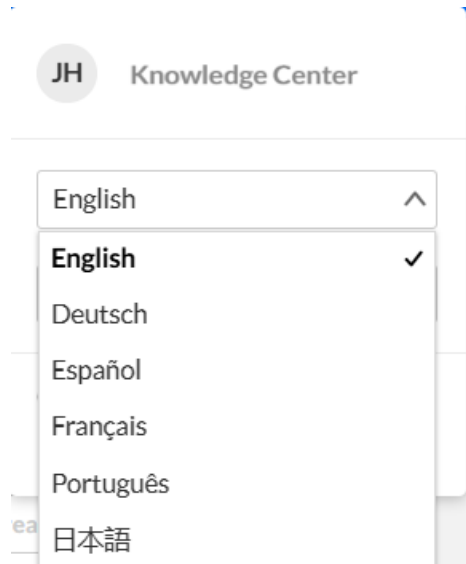
[Continue](#)

3. Select a different account.
 4. Click **Continue**.
1. Open the personal preferences drop-down menu.
 2. Select a date preference.



The screenshot shows a user profile menu for 'Knowledge Center' with initials 'JH'. It features a language dropdown set to 'English', a date format dropdown with 'MM/DD/YYYY' selected, and a 'Logout' link at the bottom.

1. Open the personal preferences drop-down menu.
2. Select a language.



3. The selected language is saved on the local machine cache and is loaded the subsequent time the application opens.
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