

Kaltura Media Gallery - Add Media Window

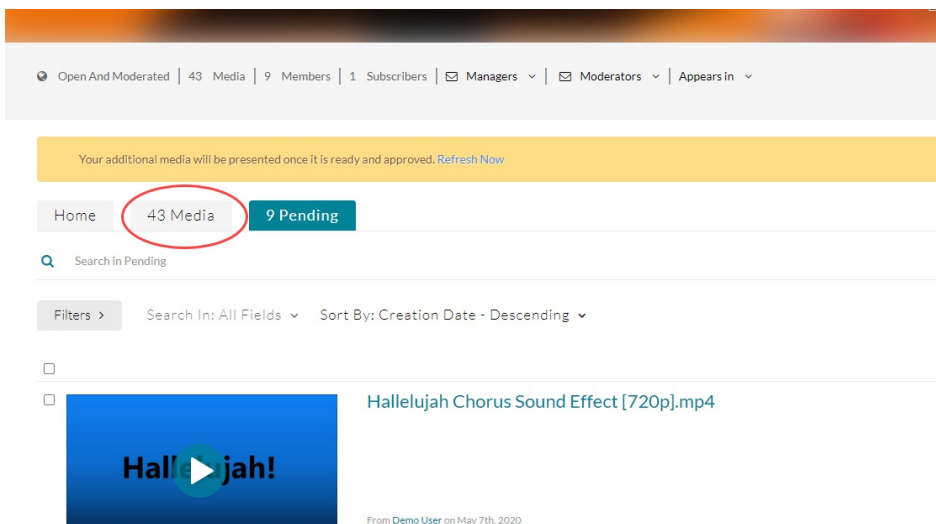
This article describes how to work in the Add Media window of the Kaltura Media Gallery.



To add media to your Media Gallery

1. Navigate to the [Media Gallery](#).

- If no media exists, click **Add Media**.
- If media has been added, click on the Media tab (circled in red below), then click **Add Media** to open the Add Media window.



The Add Media Window

Publish

ADD NEW ▾

Q

Sort By: Creation Date - Descending ▾



Use the Add Media window to:

- Upload/Add Media
- KAF Search Functionality
- Publish Media
- Create Playlists
- Edit Entries
- View Analytics

```
[template("cat-subscribe")]
```