

KMS Channel Playlists/KAF Media Gallery Playlists

Playlists

The Playlist feature allows Media Gallery Managers to curate, organize and improve displayed featured content in their Media Gallery.

Media Gallery managers can create a collection of media assets that can be presented throughout the application as a unified playlist.

The advantages of creating playlists are that you can create ordered entries to determine what will be viewed and even repeat the same entry in a specific location (by adding the same entry to the Playlist). In addition, Playlists are organic elements that can be shared (embedded) as-is.

Playlists Tab

The Playlists Tab is used to manage a selected playlist and is the first tab presented to the user.

Creating a Playlist

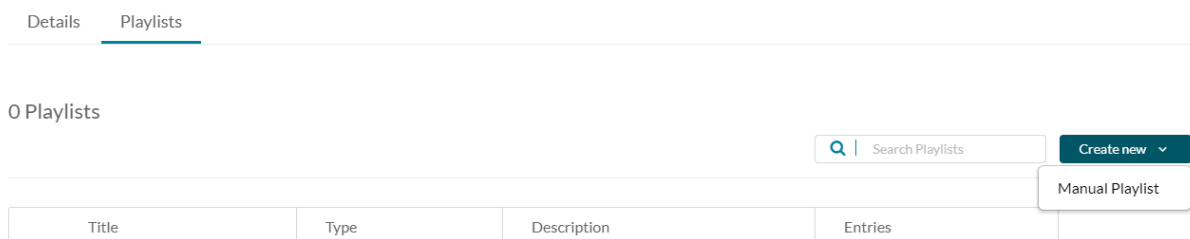
Creating a playlist is the process of defining which media assets are included in the playlist.

To create a playlist you must be the channel's/media/gallery's owner.

To create a Playlist

1. Click **Create New** and from the menu and click **Manual Playlist**.

[Edit Media Gallery](#)



Details Playlists

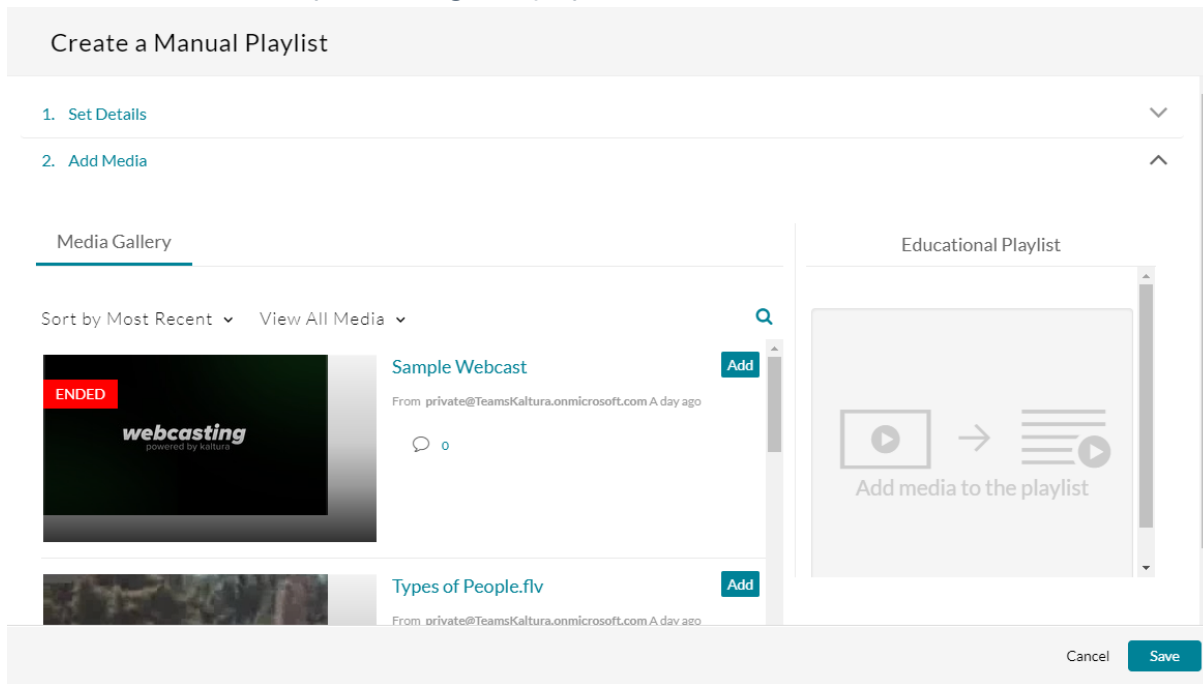
0 Playlists

Create new ▾

Manual Playlist

Title	Type	Description	Entries
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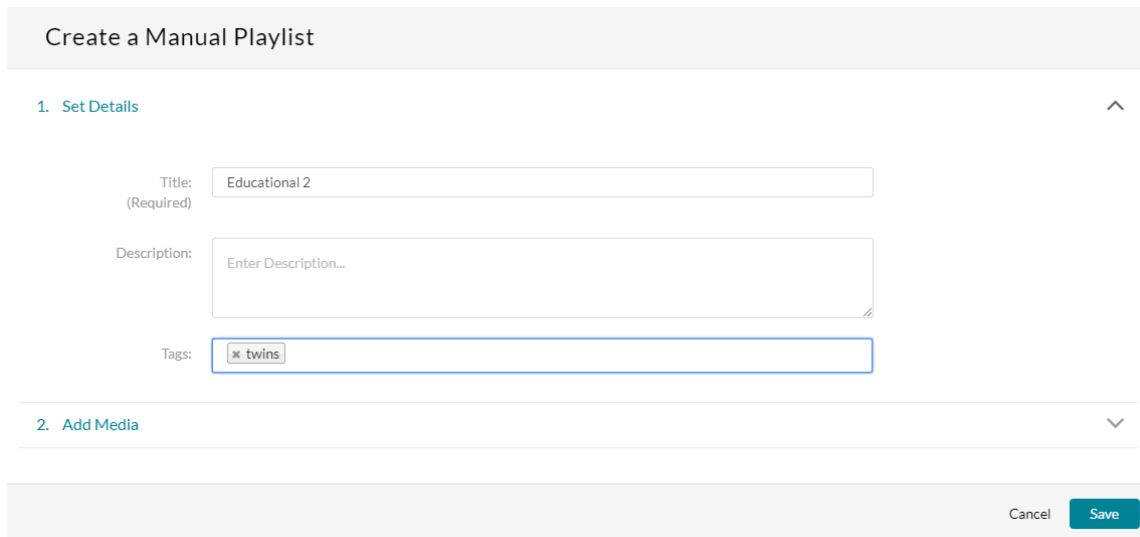
The "Create a Manual Playlist" dialog is displayed.



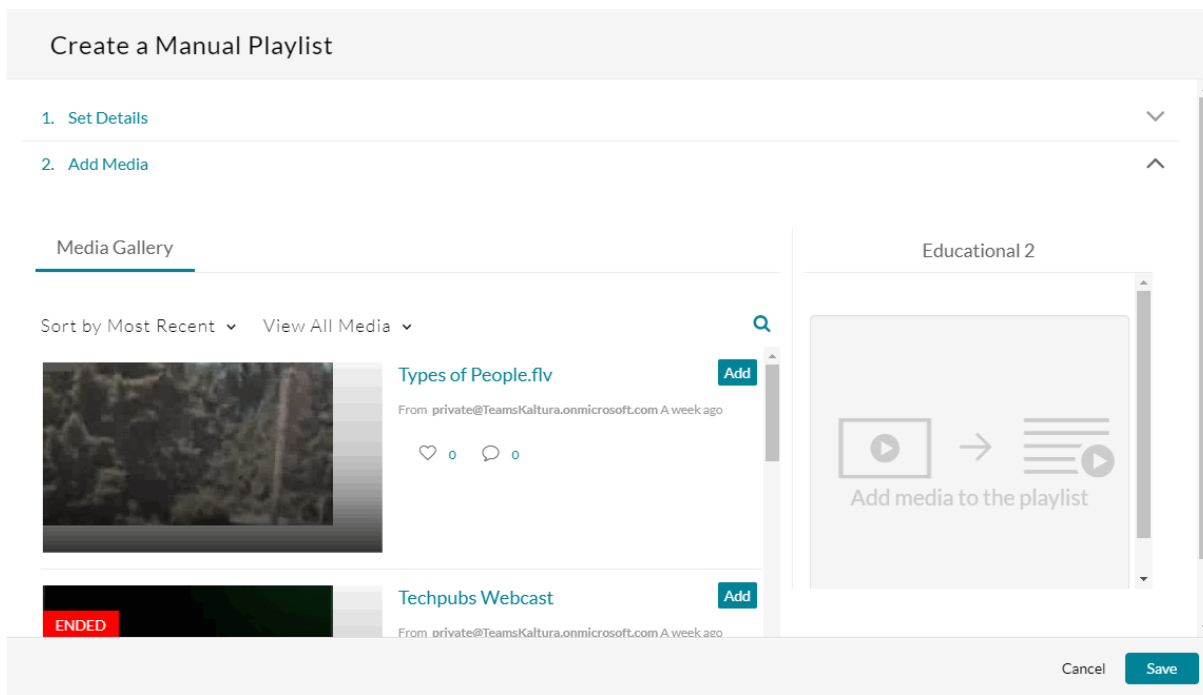
2. In the Set Details section, enter the following details:

3.

- a. **Title** - Give the playlist a unique name, indicative of the content and purpose of the playlist.
- b. **Description** - Describe the playlist's contents.
- c. **Tags** - Add descriptive metadata to help categorize the playlist and improve searchability. The auto-complete feature suggests existing tags, if the tag does not exist after you have completed typing in the tag, click on the suggested option with (new Tag) next to it.



4. Click Add Media.



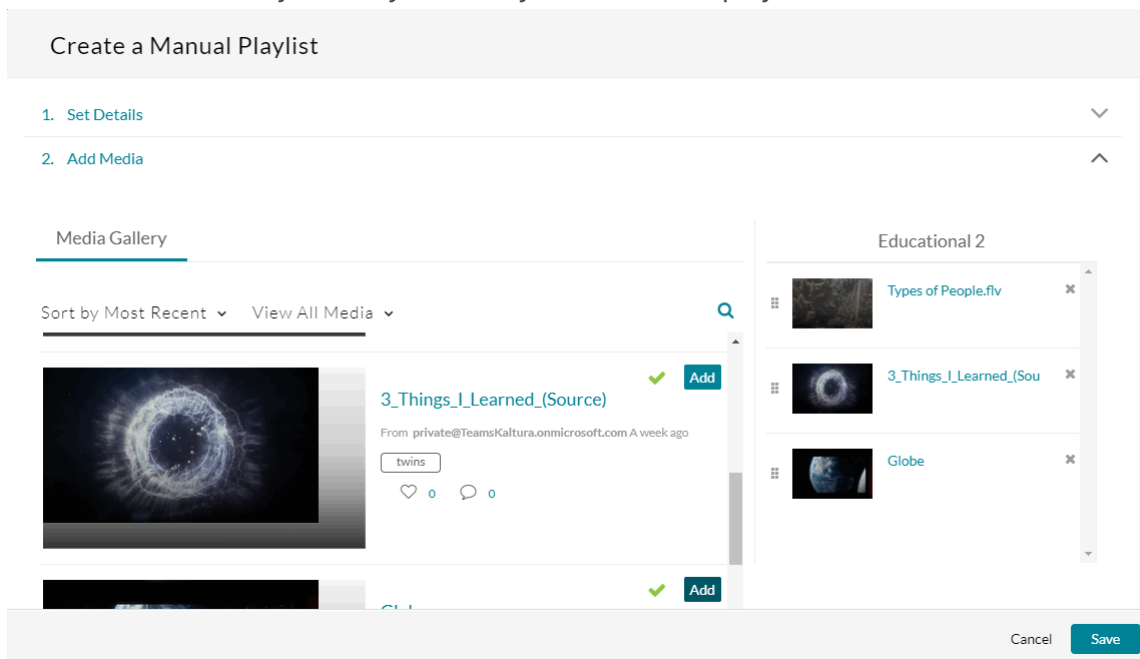
All the Media Gallery's content is listed and can be sorted by Attributes (Most Recent, Alphabetical, Likes and Comments), Media Type (Video or Audio) or Free Text by using the search field.

5. In the Add Media section you can:

6.

a. Add content by selecting an item from the list on the left and click **Add**.

A green check-mark appears next to the Add button of items already in the playlist. You can add the same entry as many times as you want to the playlist.



b. Remove content by selecting an item from the Playlist on the right and click the x.

c. Rearrange content in the playlist by dragging and dropping the items on the left according to the order you want them to be played .

7. Repeat adding media assets until you have completed populating your playlist and click **Save**.

The "Create Manual Playlist" dialog closes and the new playlist is added to the Playlists Tab.



Edit Media Gallery

Details Playlists

The playlist *Educational 2* was deleted successfully

1 Playlist

Search Playlists Create new


Title	Type	Description	Entries	
# Educational 2	Manual		3	 

Delete Channel


Editing a Playlist

You can modify a playlist's details, content and order from the Edit Playlist dialog. After you have created a Playlist, you can modify a playlist's details, content and order from the Edit Playlist dialog.

To modify the playlist's details

1. Navigate to the Media Gallery.
The Media Gallery page is displayed. Only Media Gallery managers can see the Playlists Tab.
2. Select Edit from the Actions drop down menu.
The Edit Page is displayed.
3. Click on the **Playlists** Tab to display all the existing playlists.
4. Click on the Pencil icon to **Edit**. 
5. In the Set Details section, edit the text in the fields and click **Save**

To modify a playlist's content and/or order

1. Navigate to the Media Gallery.
The Media Gallery page is displayed. Only Media Gallery managers can see the Playlists Tab.
2. Select Edit from the Actions drop down menu.
The Edit Page is displayed.
3. Click on the **Playlists** Tab to display all the existing playlists.
4. Click **Edit**. 
5. **Click Add Media.**
- 6.

- a. To add content, select an item from the list on the left and click Add.
A green check-mark appears next to the Add button of items already in the Playlist.
- b. To remove content, select an item from the Playlist on the right and click the x.
- c. To rearrange content in the Playlist, drag-and-drop the items on the left according to the order you want them to be played .

Modifying the Playlist Order

Modifying the playlist sequential order is the process of defining the existing playlist's order of appearance. This is done from the Playlists Tab.

To reorder the Playlist's Tab

1. Navigate to the Media Gallery.
Channel owners and Media Gallery Managers can see the Playlists Tab.
2. Edit the Media Gallery by clicking on **Actions** and choosing Edit.
3. Drag and drop to reorder the playlists.
4. Click **Save** to apply your changes.

Working with Playlists

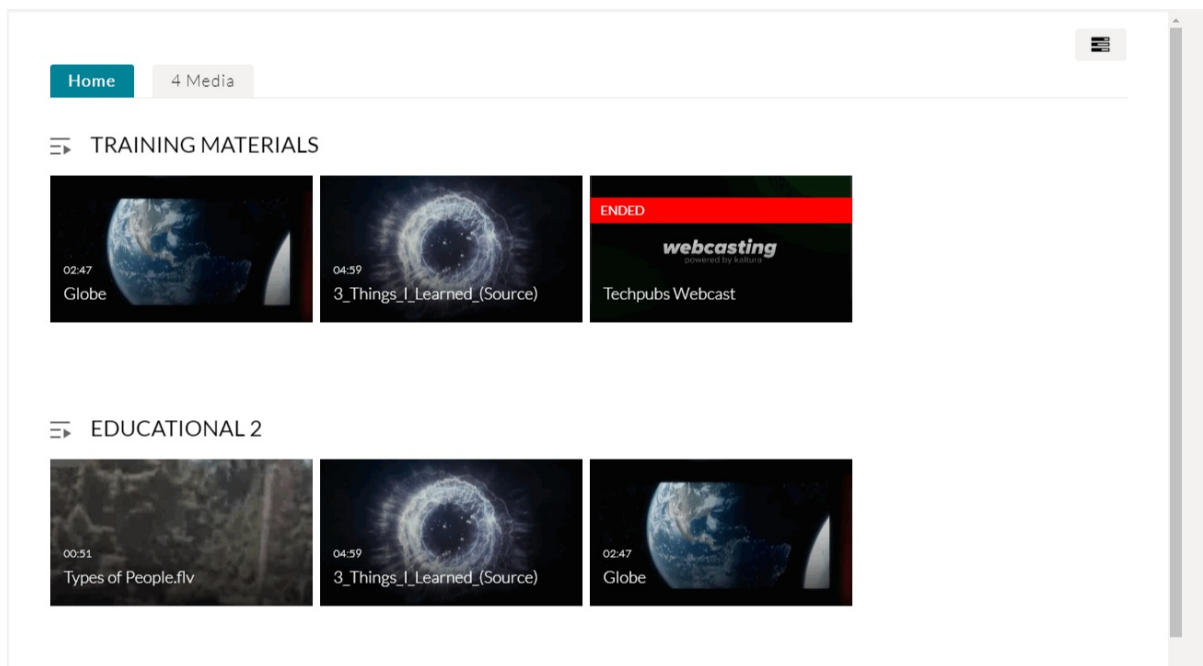
This section describes how users can view and work with the Playlists page.

You can view and access playlists if the feature has been enabled by your administrator and there are playlists created see: [Creating a Playlist](#).

Viewing a Playlist

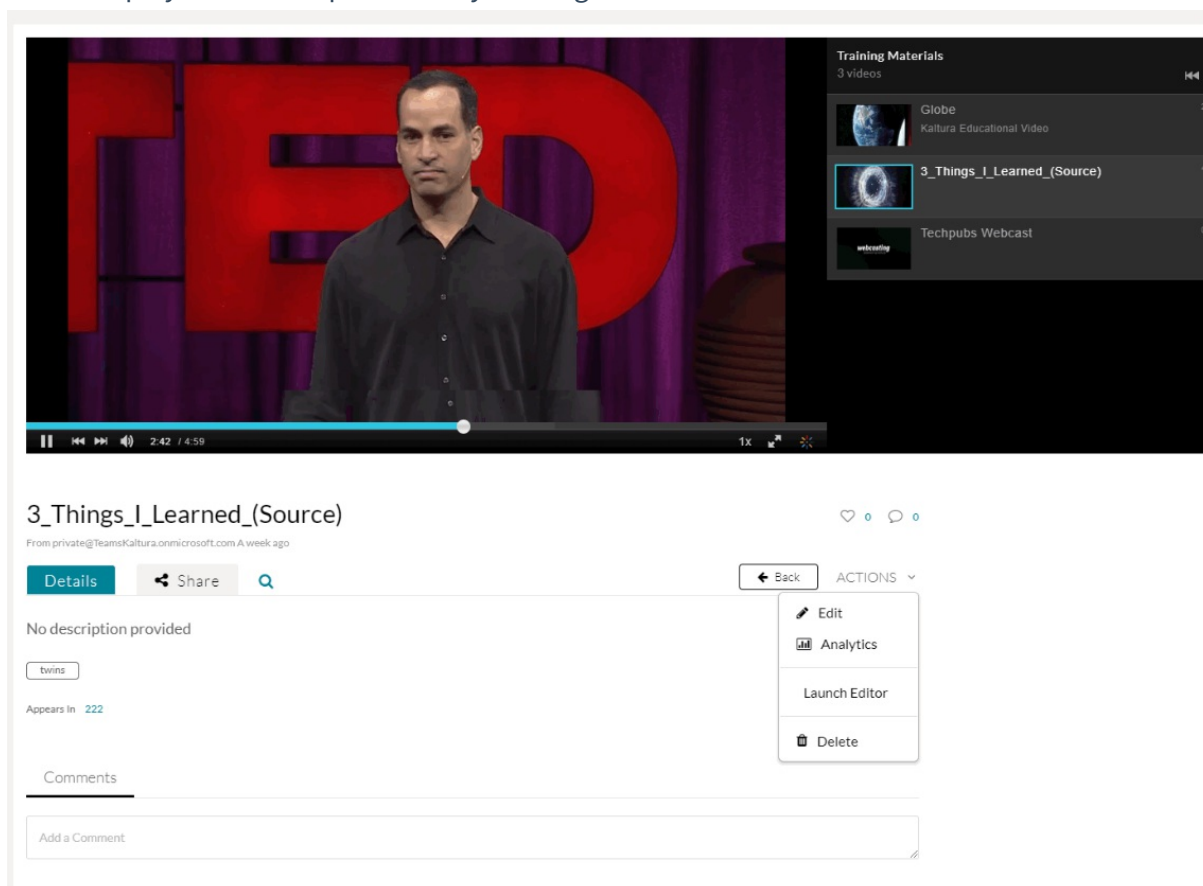
To view a Playlist

1. Navigate to the Media Gallery. Your application may display the Media Gallery in a different format.



Playlists are displayed by name and accompanying thumbnails to help identify the content of the Playlist.

2. Click on a playlist title to open the Playlists Page.



The Playlist page consists of two main areas:

- The right pane lists the videos included in the playlist. The currently playing item is highlighted .Use the navigation buttons to skip back and forwards between the videos:

- On the left, the Player, the player details and the comments area are displayed. See [Course Playlist - User Guide](#) for a full list of the actions that can be performed from this page.

Working with the Playlists Page

The Playlists Page consists of the following components:

- **Player** - uses standard video player features.
- **Details** - clicking on Details shows the description, the tags associated with the item and where the item appears.
- **Share** - click **Share** to display the different options for sharing and embedding the current media item. For more information see [Embedding a Playlist](#).
- **Actions** - click to select an option from the drop-down menu.

Entries/items are played one after the other automatically. After the last entry/item in the playlist plays, the player the stops.

Embedding a Playlist

Playlists are created so that you can share a certain selection of media assets with others through other web pages. The Embed feature enables you to share your playlist by rendering the player and linkage to the media assets as HTML code that can be added to any HTML page.

NOTE: Playlist content is publicly shared. Media assets in the playlist can be viewed over the web, where no login is required. If the content you are embedding needs to be secured, embed the playlist on a page that requires login.

To generate embed code for a playlist

1. Navigate to the Media Gallery. The existing playlists are displayed.
2. Click on a Playlist's title to open a playlist.
3. Click the Share tab and then click Embed;

The embed feature supports the following media formats: **Video, Audio, Image, Live and YouTube**. See [Sharing and Embedding Media](#).

Testing Embed Code

After the embed code is generated you can test to see what the playlist will look like by saving the Embed code to an HTML file and opening it in a browser.

