

Moderation

Last Modified on 05/17/2024 2:29 pm IDT

 This article is designated for administrators.

About

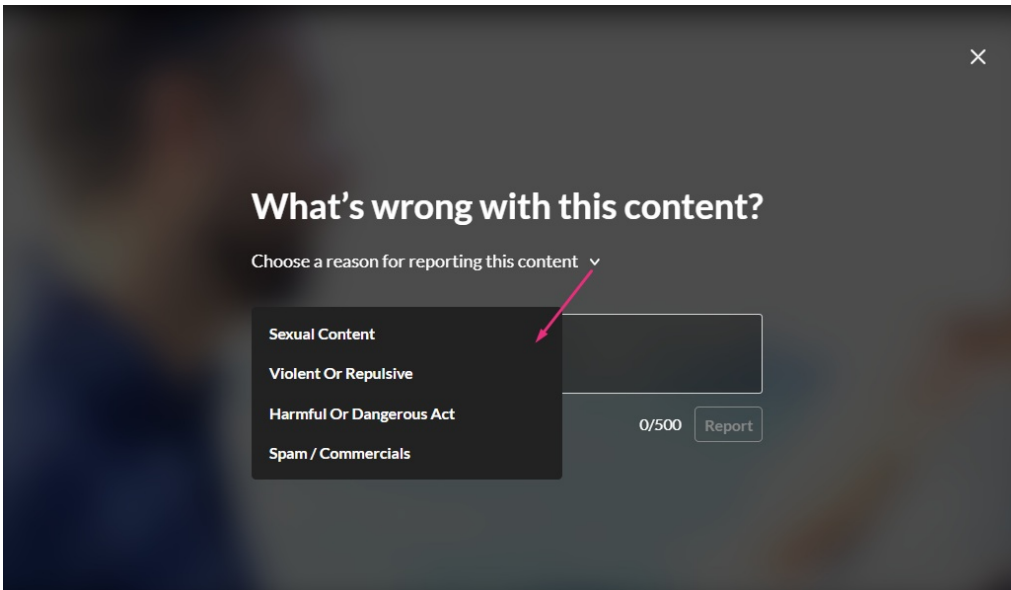
Kaltura's content moderation ensures a safe environment by reviewing and approving user-generated content before it becomes public. Administrators have control over shared content, preventing the display of inappropriate or harmful material. The moderation process is triggered when a user flags an entry, prompting administrators to conduct a manual review to ensure compliance with community standards.


Flagging content for review

The moderation 'flag' icon appears on the top right corner of an entry so that viewers can flag content that doesn't uphold the guidelines and rules set by the organization and/or administrators.



Users can click on the flag icon, then choose a reason for reporting the content. The administrator can then review content before it's published to eliminate spam and inappropriate content.

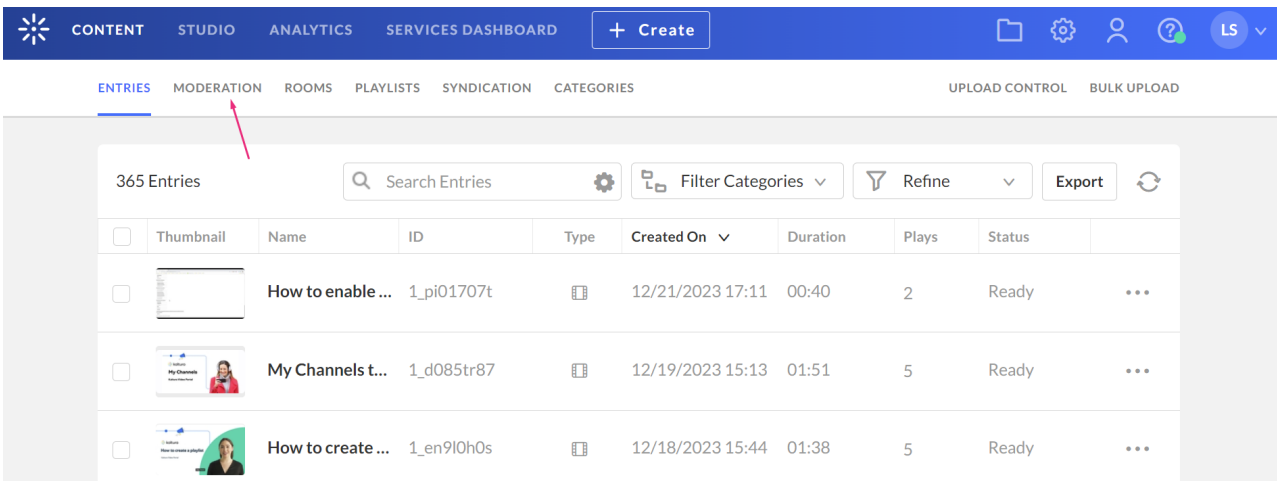


 The moderation options are preconfigured in the Video Portal's [Moderation module](#) by the administrator. The Moderation plugin on the player must also be enabled. See [The Kaltura Player Studio Admin Guide - Moderation](#) for more information.

The following video displays how to manage moderated content:

Access the moderation page

1. To display content that has been flagged for moderation, log into your KMC.
2. Click the **Moderation** tab.







The moderation page displays.

This page displays a list of all content that has been flagged as inappropriate by users. By default, the list is filtered and sorted according to the number of flags that each entry has received. You can sort the list by clicking the headings of the various columns.

ENTRIES **MODERATION** ROOMS PLAYLISTS SYNDICATION CATEGORIES UPLOAD CONTROL BULK UPLOAD

2 Entries





Active Filters: Pending moderation x Flagged for review x [Clear All](#)

<input type="checkbox"/>	Thumbnail	Name	ID	Type	Flags	Created On	Moderation Status	Plays	
<input type="checkbox"/>		Parrot	1_ilobtfpe		1	09/27/2023 10:17	Flagged	22	...
<input type="checkbox"/>		Kaltura-Stream...	1_fwzaeesq		1	09/12/2022 15:15	Flagged	82	...

You can also use the search and filters options at the top of the page to filter your moderation entry list according to various parameters and search criteria. See our article [Search and filter entries](#) for more information.



2 Entries

Active Filters: Pending moderation x Flagged for review x [Clear All](#)

<input type="checkbox"/>	Thumbnail	Name	ID	Type	Flags	Created On	Moderation Status	Plays	
<input type="checkbox"/>		Parrot	1_ilobtfpe		1	09/27/2023 10:17	Flagged	22	...
<input type="checkbox"/>		Kaltura-Stream...	1_fwzaeesq		1	09/12/2022 15:15	Flagged	82	...

Moderation reports & details

To see moderation information about an entry, click on the thumbnail or entry name, or click the three dots menu at the end of the row.

	Modern kitchen	1_3j03gvaq		1	06/09/2023 17:57	Flagged	278	...
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Reports & Details

Approve

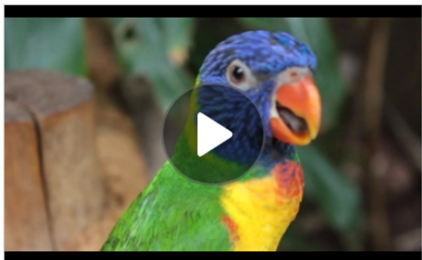
Reject

The **Entry Reports** window displays.

Entry Reports

Cancel **Approve Entry** Reject Entry

1 2 3



4 Report 5 Details

Name Parrot

Entry ID [1_lobtfpe](#)

Duration 00:45

Plays 22





Moderation Status Flagged

Creator louise.smith@kaltura.com **Ban Creator**

The Entry Reports window allows you to do the following actions:





- **Cancel (1)** - Click to return to the moderation page.
- **Approve Entry (2)** - Click to approve the entry. The moderation status changes to Approved.

Active Filters: Pending moderation x Flagged for review x [Clear All](#)

<input type="checkbox"/>	Thumbnail	Name	ID	Type	Flags	Created On	Moderation Status	Plays	
<input type="checkbox"/>		Parrot	1_lobtfpe		0	09/27/2023 10:17	Approved	22	...
<input type="checkbox"/>		Kaltura-Stream...	1_fwzaeesq		1	09/12/2022 15:15	Flagged	82	...

- **Reject Entry (3)** - Rejected entries are hidden in the Entries list. The moderation status changes to Rejected.

Active Filters: Pending moderation x Flagged for review x [Clear All](#)

<input type="checkbox"/>	Thumbnail	Name	ID	Type	Flags	Created On	Moderation Status	Plays	
<input type="checkbox"/>		Parrot	1_lobtfpe		0	09/27/2023 10:17	Rejected	22	...
<input type="checkbox"/>		Kaltura-Stream...	1_fwzaeesq		1	09/12/2022 15:15	Flagged	82	...

- **Report tab (4)** - Here you can view how many times the item was flagged, the date and time, and the reason this specific media was flagged.

Entry Reports

Cancel

Approve Entry

Reject Entry



Report Details

1 Flag

🚩 Spam / Commercials

12/25/2023 12:44

Unsolicited spam

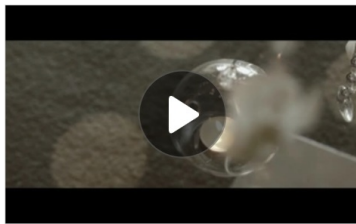
- **Details tab (5)** - Here you can view details of the entry such as name, entry ID (click to see the entry's metadata - see [Entry editing](#) for more information), length of video, number of plays, moderation status, and the creator.

Entry Reports

Cancel

Approve Entry

Reject Entry



Report **Details**

Name	Hotel interior design
Entry ID	1_d4f7ic12
Duration	00:49
Plays	148
Moderation Status	Flagged
Creator	louise.szmoisz@kaltura.com Ban Creator

You have the option to ban the creator:

1. Click the **Ban Creator** button.
2. A confirmation message displays: *A notification has been sent to your CMS system to flag this user.*

Attention

A notification has been sent to your CMS system to flag this user.

OK

3. Click **OK**.

Approve / Reject entries in bulk









You can reject or approve more than one entry at a time for entries appearing on the same page of the main list.

1. Check the boxes next to the relevant entries.
2. The **Select Action** drop-down menu displays.
3. Click **Approve** or **Reject**.

4 Entries

Search Entries Filter Categories Refine

Active Filters: Pending moderation × Flagged for review × [Clear All](#)

<input type="checkbox"/>	Thumbnail	Name	ID	Type	Flags	Created On	Moderation Status	Plays	
<input type="checkbox"/>		Cat	1_r25cc0kr		1	09/27/2023 10:17	Flagged	27	...
<input type="checkbox"/>		seo_-11473(5...	1_ejhyb6o4		1	08/30/2023 10:22	Flagged	5	...
<input type="checkbox"/>		Kitten sleeping	1_i5a13rxa		1	08/28/2023 16:19	Flagged	6	...
<input type="checkbox"/>		Kaltura-Stream...	1_fwzaeesq		1	09/12/2022 15:15	Flagged	82	...

The moderation status updates.

What happens to rejected entries?

Administrator



Rejected entries are hidden in the entries list. You can find them and more moderation statuses by opening the “Refine” filter and selecting **Moderation Statuses** and choosing **Rejected**. See our article [Search and filter entries](#) for more information about the Refine filter.

▼ Moderation Statuses



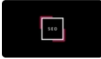



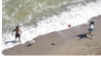

- Approved
- Flagged for review
- Rejected
- Auto approved
- Pending moderation

If you would like to delete the rejected entries, you can do so from the **Entries** page (see our article [Entries](#) for more information).

1. Check the boxes next to the entries with **Rejected** status.
The trash can icon displays at the top of the entries table.
2. Click the trash can.

4 Entries • 4 Selected  More Actions Cancel Export 

Active Filters: Rejected × [Clear All](#)

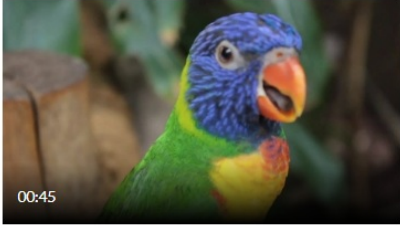
<input checked="" type="checkbox"/>	Thumbnail	Name	ID	Type	Created On	Duration	Plays	Status	
<input checked="" type="checkbox"/>		Parrot	1_ilobtpe		09/27/2023 10:17	00:45	22	Rejected	...
<input checked="" type="checkbox"/>		seo_-_11473 (5...	1_ejhyb6o4		08/30/2023 10:22	00:10	5	Rejected	...
<input checked="" type="checkbox"/>		Kitten sleeping	1_i5a13rxa		08/28/2023 16:19	00:18	6	Rejected	...
<input checked="" type="checkbox"/>		Summer	1_mn2yzw0b		08/23/2023 11:31	00:37	12	Rejected	...

A warning message displays: *Are you sure you want to delete the selected entries?*
Please note: these entries will be permanently deleted from your account.

3. Click **Yes** (or NO).

User

For the user, the entry displays a new status: *Rejected by Admin*



Parrot

This is a template entry.

Rejected By Admin

tag tags

Owner • on September 27, 2023  0  22  0