

Upload media from your computer

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 This article is designated for administrators.

About

You can upload a variety of files directly from your computer to the Kaltura Management Console (KMC). This option is ideal for individual uploads and supports multiple files at once.

If you need to upload many files in bulk or automate ingestion, see [Upload media in bulk](#) or [Drop folders service for content ingestion](#).



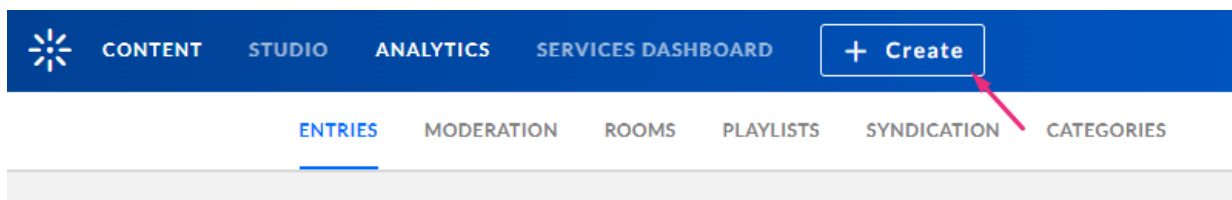
The supported media types to upload are video, audio, image, and document. For the full list of supported ingestion file formats and codec, please refer to [Supported transcoding formats](#).



The supported minimum upload speed should be higher than 3-4 Mbps. Lower upload speeds might result in an error such as "Failed to match expected file size error on upload of large files".

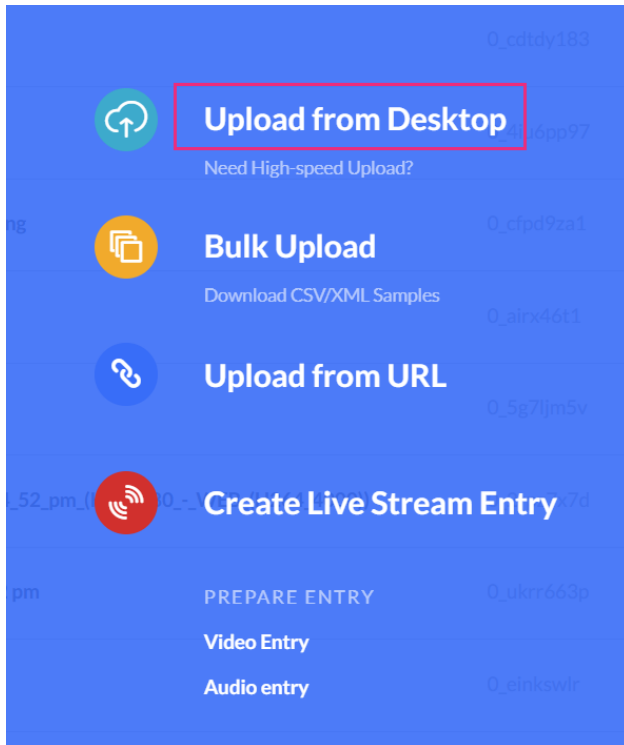
Upload your media

1. In the KMC, click **+Create** in the navigation bar.

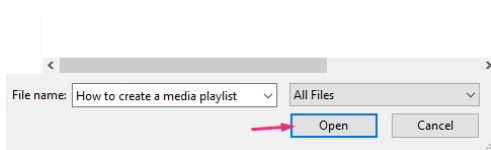


The upload window displays.

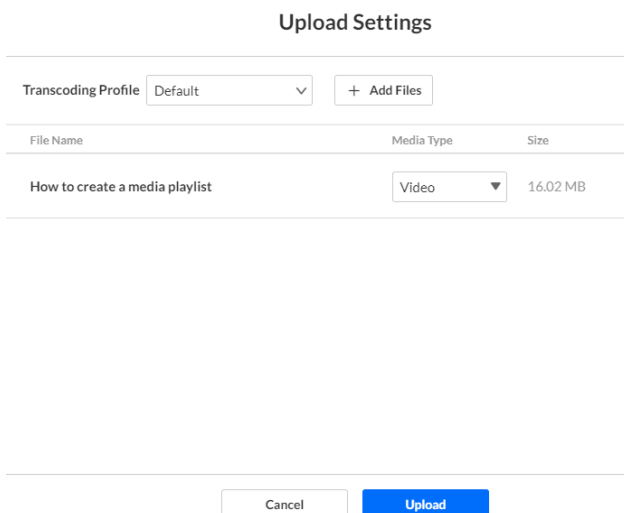
2. Click **Upload from Desktop**.



3. Browse your computer to locate one or more media files (use the Ctrl key to select multiple files), then click **Open**.



The **Upload Settings** window opens.



4. Configure your upload options:

- **Transcoding Profile** - Use the default or select another one from the drop-down

menu. For more information, see our article [Transcoding](#).

- (Optional) Modify the file name by hovering over the name and clicking on the pencil icon.
- You can also click on the trash can icon to cancel your upload.

Upload Settings

Transcoding Profile: Default

File Name	Media Type	Size
How to create a media playlist	Video	16.02 MB

- The **media type** is automatically detected by the file extension, but you can modify it if needed by choosing an option from the drop-down menu.

Upload Settings

Transcoding Profile: Default

File Name	Media Type	Size
How to add users to a gallery and set their permissions	<div style="border: 1px solid #ccc; padding: 5px;"> Video ▲ Video ✓ Audio Image PDF Document </div>	8.78 MB

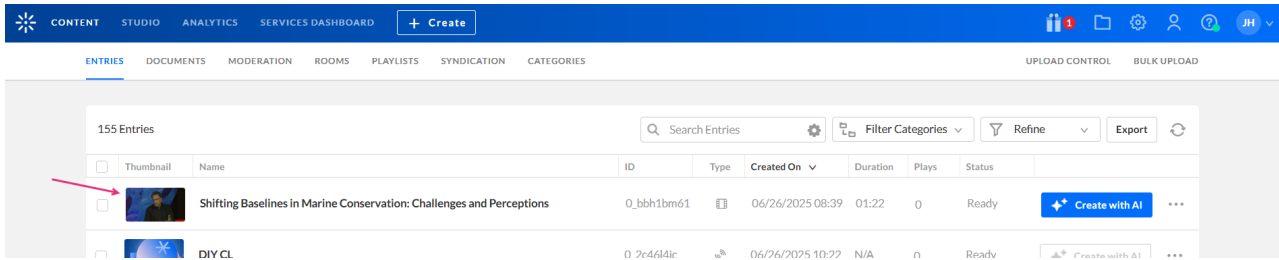
- (Optional) Click + **Add Files** at the top to add more files.

5. Click **Upload**.

The files begin uploading in the background.

✓ You can continue working in KMC while uploads are in progress. If your connection fails, the upload can resume automatically when you reconnect.

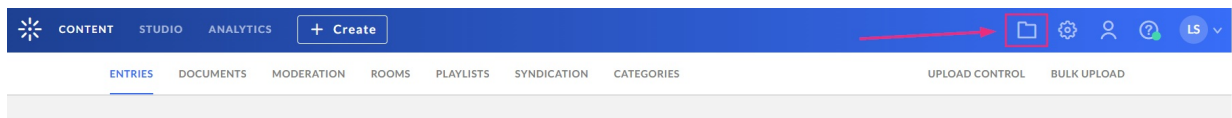
The media appears under the **Entries** tab. Document files appear under the **Documents** tab.



Monitor your uploads

To view the upload status or retry failed uploads:

1. Click the **folder icon** in the navigation bar.



2. Review progress or click **View Details** for more information.

For detailed options, see [Monitor and manage uploads](#).