

Manage Capture recordings

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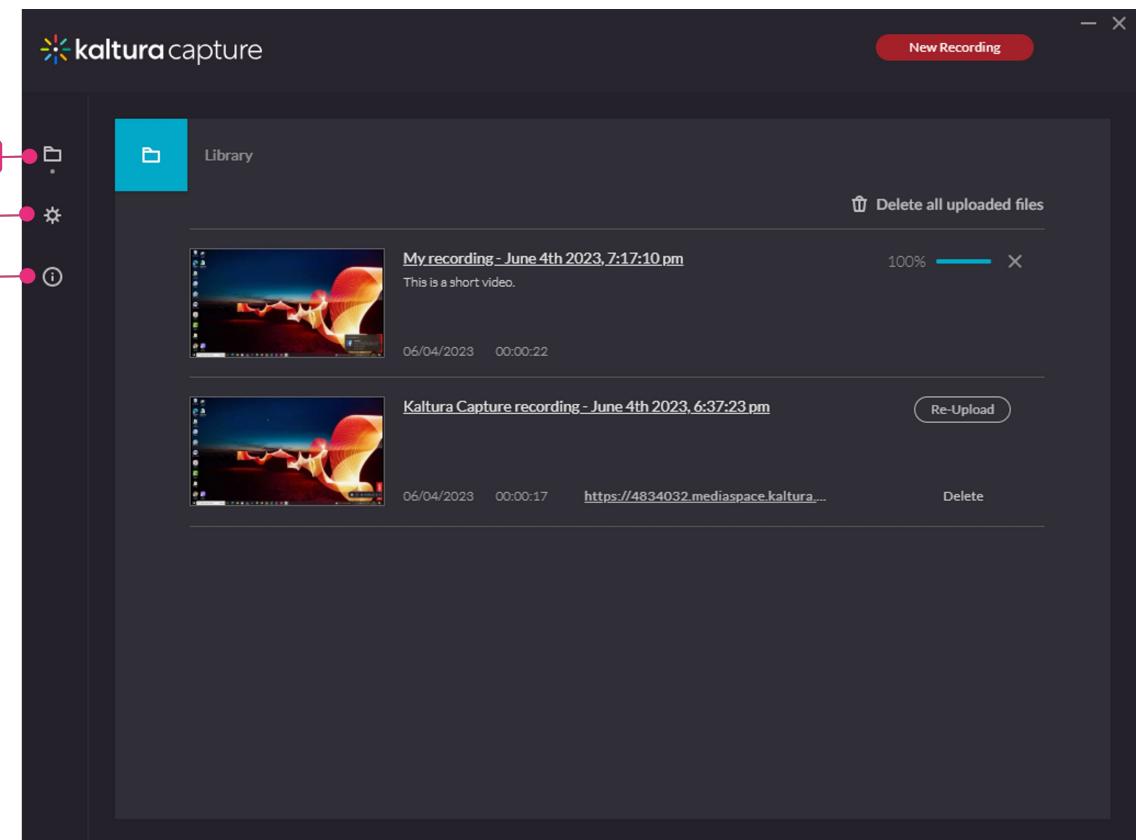
 This article is designated for all users.

About

In this article, you'll learn how to navigate the Recording Management window, which helps you organize and edit your recordings. The window has three main tabs:

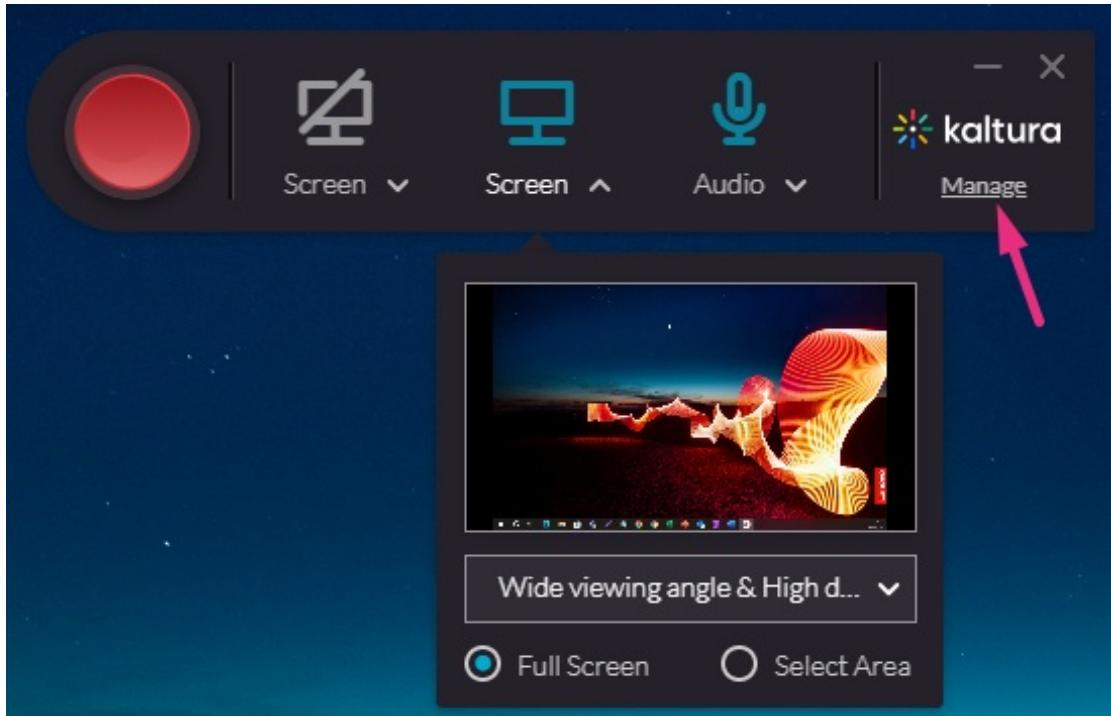
- **Library:** Manage your recordings, start new ones, and re-upload if needed.
- **Settings:** Adjust recording quality, change preferences, and troubleshoot issues.
- **Information:** View app details, manage user connections, and access support.

Read on to discover how to efficiently use each feature and resolve common issues with your recordings.

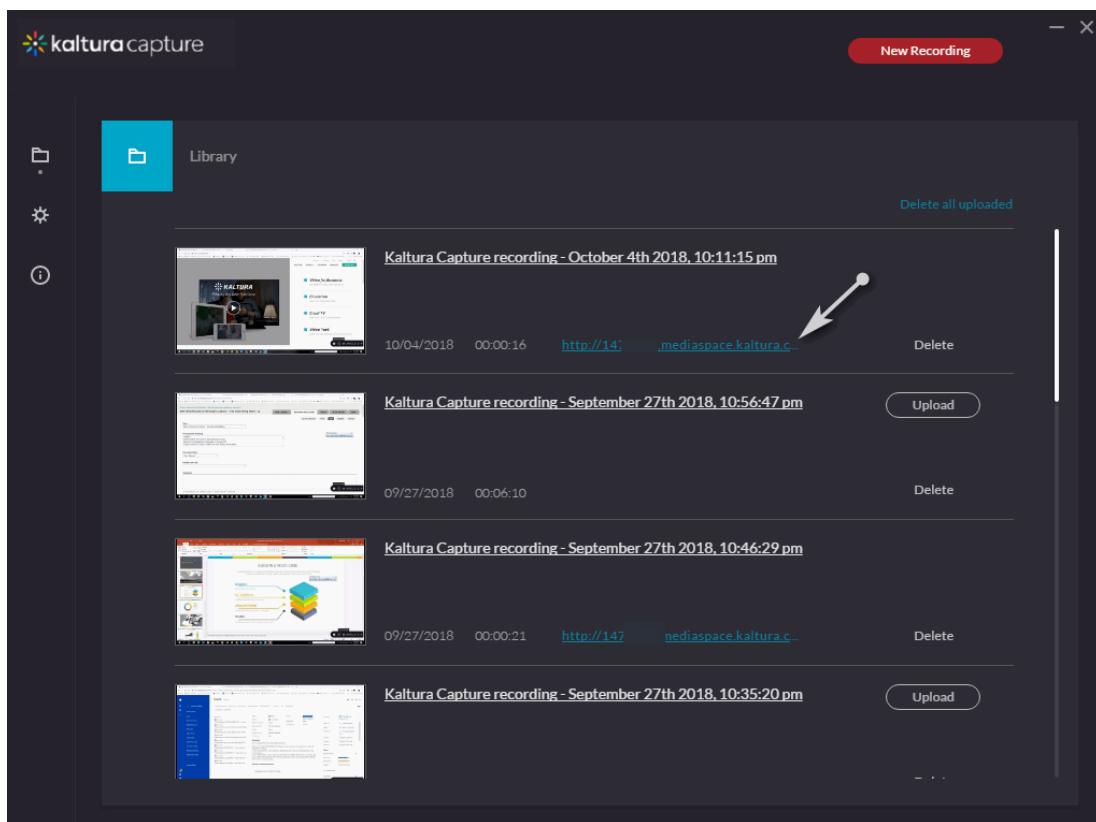


Access the Recording Management window

On the recorder user interface, click **Manage**.



Library



In the Library you have the following options:

- **Delete media** from your library.
- Start a **new recording** and return to the Capture recorder

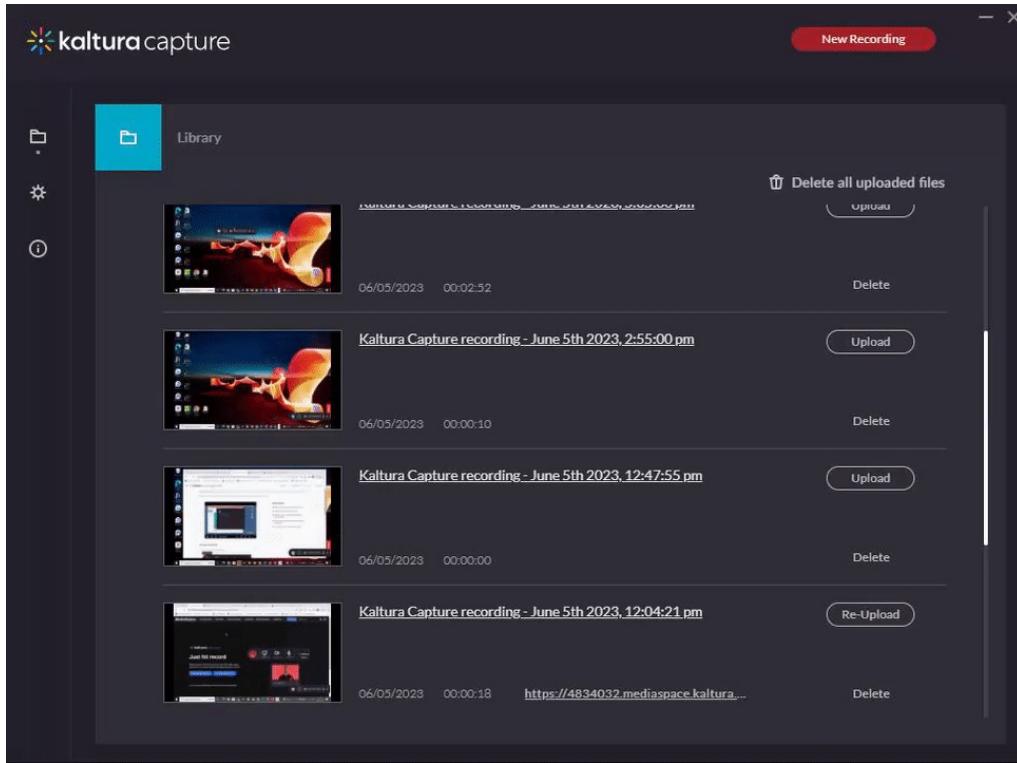
- Click on an entry where you are sent to the [Edit page](#) in the Management window. If the recording has already been uploaded you won't be able to edit it in this page.
- Click on the **link** that directs you to your [My Media](#) where your uploaded recording is located.
- **Delete all uploaded media files** from your local storage.
- **Re-upload media** - There might be cases where media corrupted during the upload, or a user might have uploaded the media to Capture but deleted the file from your video portal. The Re-upload option allows you to resubmit the file. The re-uploaded file is uploaded as a new entry.



The screenshot shows the 'Library' view of the kaltura capture interface. At the top, there are navigation icons for 'New Recording', 'Library', 'Search Title', and a 'Delete all uploaded files' button. Below the search bar, there are four video entries listed:

- How To Protect Your Computer Very Useful Tips**: A thumbnail of a person in an office setting. Description: 'When vision becomes cloudy, normally due to age factor, you can suspect cataract. The primary effect of cataract is blurred vision. Then, what is cataract and how does it develop? The word cataract is derived from Latin'. Upload date: 10/09/2017, duration: 01:07:09. Actions: 'Delete' and 'Upload'.
- Unlocking The Bible Codes**: A thumbnail of a woman smiling. Description: 'Many people have the notion that enlightenment is one state. Many also believe that when it is attained, a person is forever in that state.' Upload date: 10/09/2017, duration: 01:07:09. Actions: 'Re-Upload' and 'Delete'.
- Stu Unger Rise And Fall Of A Poker Genius**: A thumbnail showing a person on a stage. Description: 'With easy access to Broadband and DSL, the number of people using the Internet has skyrocketed in recent years. Email, instant messaging and file sharing with other Internet users has also provided a platform for faster'. Upload date: 10/09/2017, duration: 01:07:09. Actions: 'Delete'.
- The Best Answers**: A thumbnail of a person speaking. Description: 'Developed by the Intel Corporation, HDCP stands for high-bandwidth digital content protection. As the descriptive name implies, HDCP is all about protecting the integrity of various audio and video content as it travels over'. Upload date: 10/09/2017, duration: 01:07:09. Actions: 'Upload'.

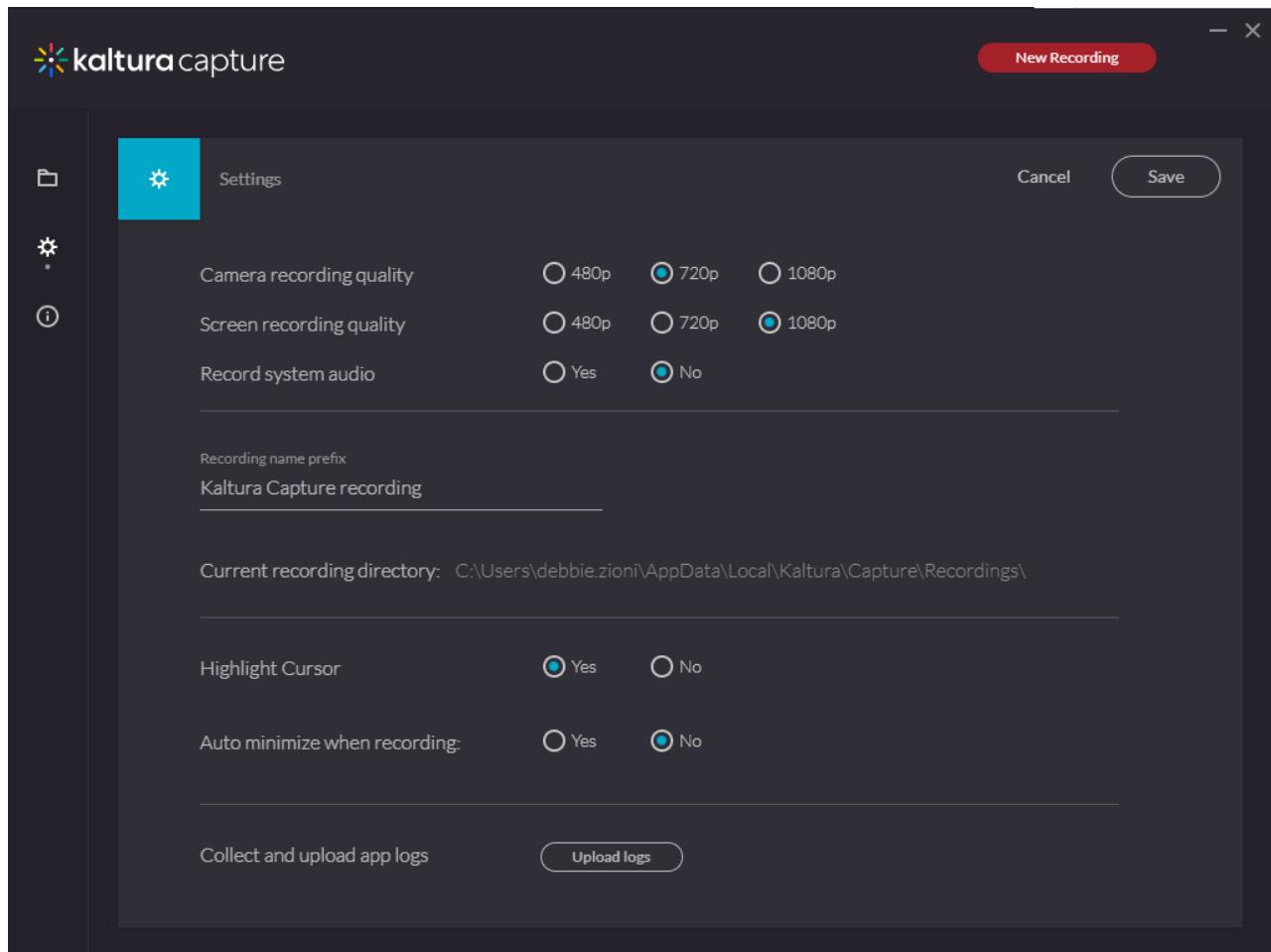
Edit page



From the Edit tab, you have the following options:

- **Edit the title, description and tags.** If the recording has already been uploaded, you can't change any of the recording details.
- **Delete media** from your local library.
- **Access your media** in your video portal or KAF application using the link provided if the media was uploaded.
- **Playback** the video.

Settings

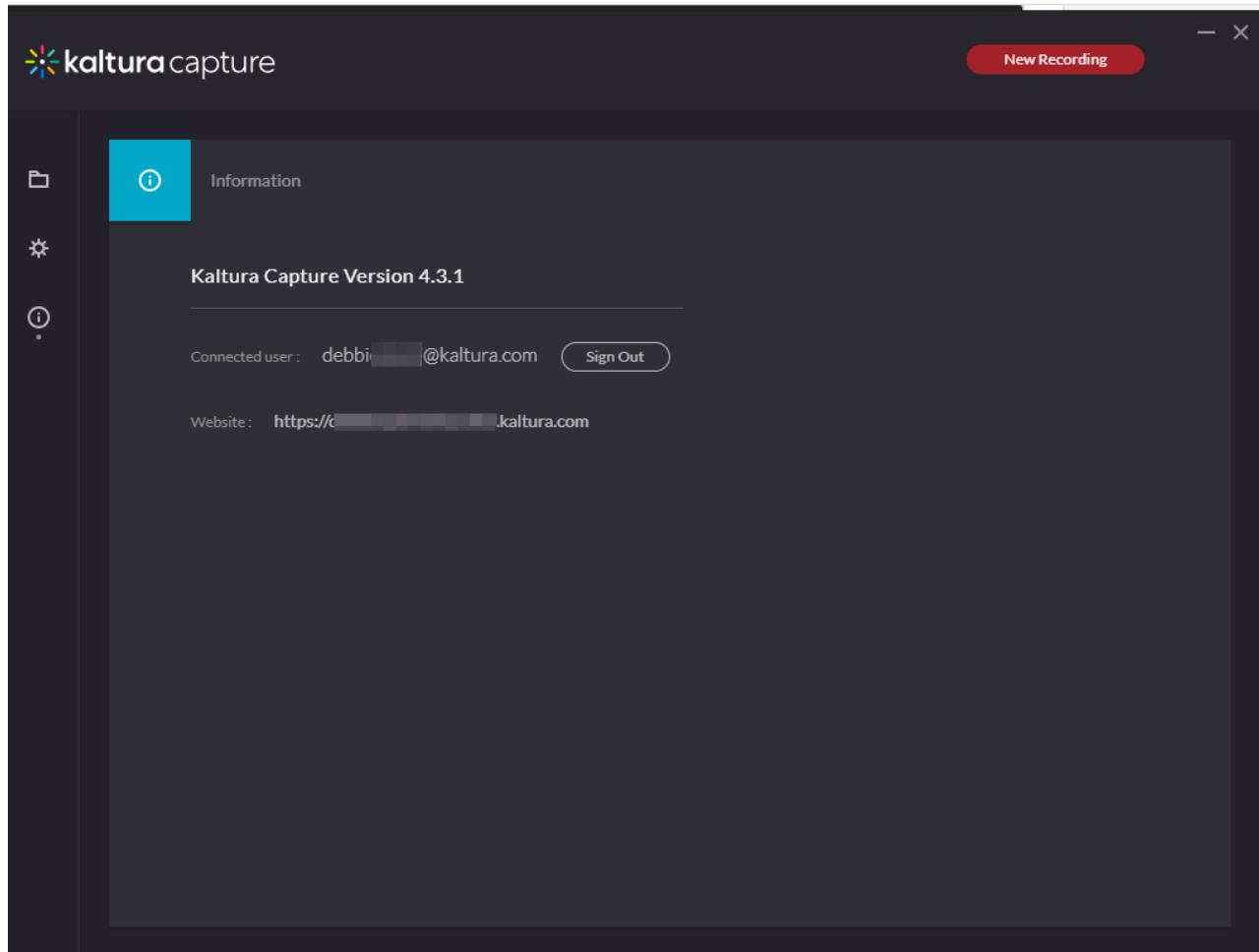


From the Settings tab you can:

- Change the **camera recording quality**
- Change the **screen recording quality**
- Enable or disable the **system audio** (Windows only)
- Change the **recording name prefix**
- View the **current recording directory** where recordings are saved locally
- **Highlight cursor** during recordings
- **Auto minimize when recording** - When set to 'No' (default) the app's UI remains visible when recording starts. When set to 'Yes', the entire app minimizes after the countdown.
- **Collect and upload app logs** - When you click 'Upload logs', you can copy the token and add it to your support ticket as a reference after the upload is completed.

If your camera or screen resolution capabilities are lower than the set resolution, the resolution will be closest to the resolution that the device can handle.

Information



From the information tab you can:

- **View the version's information**
- **View the connected owner.** You can modify the connected user by signing out and relaunching the app.
- **Sign out**
- **View the application** by clicking on the link which directs you to the site the app is currently connected to.